



Niagara Catholic District School Board

SUPPORTING CHILDREN AND STUDENTS WITH PREVALENT MEDICAL CONDITIONS POLICY

ADMINISTRATIVE OPERATIONAL PROCEDURES

300 – School/Students

Policy No 302.1

Adopted Date: February 26, 2019

Latest Reviewed/Revised Date: May 11, 2026

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the following are the Administrative Operational Procedures for Supporting Children and Students with Prevalent Medical Conditions.

PREAMBLE

The Niagara Catholic District School Board, in alignment with PPM 161-*Supporting Children and Students with Prevalent Medical Conditions*, acknowledges that supporting students with prevalent medical conditions while at school requires a whole-school approach including parents/guardians, students, school staff, principals and community partners.

These Administrative Operational Procedures serve as a framework to assist schools in developing an Individual Student Plan of Care for students who are living with anaphylaxis, asthma, diabetes, epilepsy and any other medical condition including chronic illness that has the potential to result in a medical incident or life-threatening emergency. These medical conditions, hereafter will be referred to as prevalent medical conditions.

School staff will respond and offer support to students with prevalent medical conditions as outlined in the Individual Student Plan of Care. When responding to a medical emergency, school staff is acting according to the principle of “in loco parentis” (in place of a parent) and is not acting as a physician or medical professional.

DEFINITIONS

Anaphylaxis: A sudden and severe allergic reaction, which can be fatal, requiring medical emergency measures to be taken.

Asthma: A chronic inflammatory disease of the airways.

Chronic Illness: A long-term health condition that typically lasts a year or more, requires ongoing medical attention, and/or limits daily activities. These conditions are often slow-progressing, not curable but manageable through ongoing care and life style adjustments. Examples are but not limited to: cardiovascular diseases, osteoporosis, anxiety disorders, fibromyalgia, cancer, Crohn’s disease, chronic kidney disease.

Diabetes: A chronic disease in which the body either cannot produce insulin or cannot properly use the insulin it produces.

Epilepsy: A neurological disorder, characterized by recurrent seizures.

Other Medical Conditions: Any medical condition/diagnosis requiring the implementation of an Individual Student Plan of Care.

INDIVIDUAL STUDENT PLAN OF CARE

Students with a prevalent medical condition may require an Individual Student Plan of Care, developed in consultation with parents/guardians, principal/designate, Area Student Support Facilitator, Physician/Medical Professional, and the student where appropriate. An Individual Student Plan of Care contains the student's medical profile and the staff action. When a student requires an Individual Student Plan of Care it should be developed at the time of the initial diagnosis or school registration of the student.

An Individual Student Plan of Care must be reviewed and updated within the first 30 days of each school year with the parents/guardians, principal/designate, and the student where appropriate.

To ensure student safety, the parents/guardians will complete the Niagara Catholic District School Board Consent to Use, Share and Disclose Personal Information Form. The principal/designate will then share the Individual Student Plan of Care with school staff and individuals who have any involvement with the student such as volunteers, transportation and food service providers.

Individual Student Plan of Care templates are linked below.

1. [Individual Student Plan of Care-Anaphylaxis](#)
2. [Individual Student Plan of Care-Asthma](#)
3. [Individual Student Plan of Care-Diabetes](#)
4. [Individual Student Plan of Care-Epilepsy](#)
5. [Individual Student Plan of Care-Other Medical Conditions](#)
6. [Individual Student Plan of Care-Annual Review](#)

ROLES AND RESPONSIBILITIES

Parents/guardians, students, school staff, principals and the Board share a responsibility and collaborate with health care professionals and community partners to ensure a safe, inclusive and supportive environment for students with prevalent medical conditions. Staff will participate in training session as required to support students with prevalent medical conditions.

The following appendices outline the roles and responsibilities for each prevalent medical condition:

1. [Roles and Responsibilities-Anaphylaxis](#)
2. [Roles and Responsibilities-Asthma](#)
3. [Roles and Responsibilities-Diabetes](#)
4. [Roles and Responsibilities-Epilepsy](#)
5. [Roles and Responsibilities-Other Medical Conditions](#)

ADDITIONAL SUPPORT FORMS

Additional forms are available to support students with prevalent medical conditions.

1. [Consent for Student Support Team Involvement](#)
2. [Consent to Use, Share and Disclose Personal Information Form](#)
3. [Administration of Medication Form](#)
4. [Record of Administration of Medication Form](#)
5. [Authorization and Training Form](#)
6. [Application for School Health Support \(SHSS\)](#)

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