



Niagara Catholic District School Board

*RETIREMENT AND SERVICE RECOGNITION  
CELEBRATION POLICY*

STATEMENT OF GOVERNANCE POLICY

200 – Human Resources

Policy No 201.2

Adopted Date: March 24, 1998

Latest Reviewed/Revised Date: December 20, 2022

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board values and appreciates dedicated service by Niagara Catholic employees and members of the clergy serving elementary and secondary and continuing education schools of the Board.

The Retirement and Service Recognition Celebration will recognize and honour Niagara Catholic retirees, employees with 25 years of service, and in partnership with the Diocese of St. Catharines, clergy within the Roman Catholic Diocese of St. Catharines and within the jurisdiction of the Niagara Catholic District School Board celebrating 25<sup>th</sup>, 40<sup>th</sup>, or 50<sup>th</sup> anniversaries.

### **ELIGIBILITY**

**Retirees:** Niagara Catholic employees who have notified Human Resources Services of their retirement from the Niagara Catholic District School Board as of August 31<sup>st</sup> of the current school year.

**25 Years of Service:** Niagara Catholic employees who have contributed 25 years of service in Catholic education in the Niagara Catholic District School Board as identified by Human Resources Services as of the current calendar year.

**Clergy:** Members of the clergy who have served within the Roman Catholic Diocese of St. Catharines and within the jurisdiction of the Niagara Catholic District School Board and have been identified through the Office of the Bishop and/or local Religious Orders as celebrating their 25<sup>th</sup>, 40<sup>th</sup> or 50<sup>th</sup> anniversary as of the current calendar year.

The Director of Education will issue [\*Administrative Operational Procedures\*](#) in support of this policy.

<b>Adopted Date:</b>	<b>March 24, 1998</b>
<b>Revision History:</b>	<b>March 26, 2002 June 15, 2010 June 16, 2015 October 27, 2020 December 20, 2022</b>