



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
LORETTO CATHOLIC, CATHOLIC SCHOOL COUNCIL
Tuesday September 22, 2026**

Minutes of the Meeting of the Loretto Catholic, Catholic School Council, held on Tuesday, September 22, 2026 at 6:05 p.m.

The meeting was called to order at p.m. by Ms. Spadafora - Principal will Chair until one is elected

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer led by Ms. Spadafora

2. Roll Call

Members	Affiliations	Present	Absent	Regrets
Ms. L. Spadafora	Treasurer- Principal	x		
Mrs. R Mancuso	Teaching Representative/ Recording Secretary	x		
	Non-Teaching Representative			
Parent Representatives				
Mrs. Allen	erika_lynn_23@yahoo.ca	x		
Mrs. Dieroff	melissa_dieroff@hotmail.com		x	
Mrs. DeProphetis	diane@stormgroug.com		x	
Mrs. Donna Lucisano	donnaluch@hotmail.com		x	
Mrs. B. Americo	biancaossodre@gmail.com	x		
Mrs. J Americo de Oliveira Filho	americo.restart@gmail.com	x		
Mrs. Brittany Freeman	miobritt@hotmail.com	x		
Mrs. Groves	jennifer.ann.elia@gmail.com	x		
Mrs. Parlatore	mariamp8@hotmail.com	x		
Mrs. Geddes	alexandra_quaranta12@sympatico.ca	x		
Mrs. DelVecchio	olivia.delvecchio@outlook.com	x		
Mrs. Johnson	catherinelarouche89@gmail.com		x	

3. **Approval of the Agenda** - Motion to approve the existing agenda by E Allen Seconded: B Freeman

4. **Disclosure of Interest** Erika Allen and Donna Lusiano indicated they are employed by the Niagara Catholic District School Board as teachers.

5. **Approval of the Minutes - NA**

B. Presentations

- Welcome by the principal – Ms. Spadafora reviewed the nomination forms with the council.
- 1. Loretto Catholic By-Laws & CSC Policy Review
 - CSC is an advisory committee - it is to support and assist with our NCDSB mission and vision as we as promote our entire school community
 - By-Laws from last year were emailed to all present. We have 12 current CSC members present and that means we need 7 for Quorum. Quorum is 50% plus 1. Other parents are allowed to attend other meetings but are unable to vote on any item
 - 4 meetings throughout the year - dates below
 - Nomination for Chairperson by - ask three times - Nominations - J. Groves, B. Freeman- the chair is J. Groves and co-chair is B. Freeman
 - If there are agenda items they will need to be brought forth to Ms. Spadafora two weeks prior to the scheduled meeting.

List of Committees:

1. Faith Formation- sign up D. Lusiano, committee for adult faith PD, such as a speaker, motivational - we could reach out to Father Mathew and Father Luke to attend one of our meetings.
2. Food days- continue as last year, Little Caesars, Swiss Chalet, Far East, Burrito Guyz, Booster Juice, Jan - Waffle House (Tues) rotation of food items, popcorn/ice cream - it is a 10 minutes process - all come prepared for each class. Prices for all vendors have gone up.
 - B. Freeman - Panera Bread for possible food day (soup, sandwiches) - perhaps next year
3. Fundraising - sign up,
 - Dance-a-thon for Halloween (we need volunteers for this, selling glow items and treats) Buy glow items by **October 20** and will get treats by **Oct 28. volunteers to sign up - to be sent to Chair - purchase of glow items B. Freeman; snacks will be purchased by E. Allen Donations on school cash online and/or envelopes to be sent home with the youngest and only.**
 - Junior classes to walk over to Meadows of Dorchester to deliver cards on October 30
 - Ideas: Christmas Gift Cards Raffle not at this time - Spring Raffle Calendar - perhaps hand out donation letters earlier, possibly before Christmas.
 - Christmas Gingerbread Night Dec 10th

- Dominoes or Little Caesars fundraiser - punch card - E. Allen to call to find out information
- Poinsettias - call Niagara College for information - E. Allen to call
- 3D Printer to create items to sell to families - students to make, put online to have parents to order - Entrepreneurship within the school
- Fundraising money will go towards - technology, sports equipment

Principal Report

1. Morning entrance - Gr 1-8 working great - continues to work- families have been asked to wait until 8:35
 - New Teacher in Sept - many contracts given- no changes to organization
 - **Open House BBQ - Oct. 1st- we will need volunteers** - we have food trucks and carnival games MJ Ingrebelli, Soups and Things and Cool Licks will be here; **Pizza and/or Red Chip Wagon** - volunteers to sign up for games - **sign up sheet to be sent to Chair**
 - Music teacher- in Gr 4-8 started mid Sept - Mr. Starrs in our Music room
 - Library - Book Fair - week in Nov 16-20 - Mrs. Repchull - Wed Nov 18th of interviews will be the late night- so **we will need volunteers**
 2. CSC Dress Code Support
 - We have lots of items that have been donated
 - We have donated some to other schools who were in need as well
 - Both Spirit wear and Grad hoodies are available online - through Big Bear
 3. Faith Theme: Constellation of Hope - Looking Upward - our prayers are wrapped around this theme. We have a new border and the students have a star with their name.
 - Focus is math and literacy-based this year. We have continued to purchase and use the Math UP workbook to enhance our learning from Gr 1-8. A brief discussion on literacy success across the grades. Kinder- Haggerty, Gr. 1 and 2- UFLI - Acadience Screener - Gr 3- Lexia- GR 4-8 Edwin.
- Student Council - we are having elections this week and we will announce a new council shortly
- An Effective Communicator, A Reflective, Creative, and Holistic Thinker, A Self-Directed, Responsible, Lifelong Learner, A Collaborative Contributor, A Caring Family Member, A Responsible Citizen***
4. Fire Drills/Hold & Secure/Lockdown: Emergency procedures are in place and practiced in all Niagara Catholic schools throughout this school year. We continue to be required to conduct 6 fire drills and 2 hold & secure / lockdown drills each year. Fire drill completed Sept. 11 and lockdown drill will be Sept. 24th.
 5. Terry Fox Walk: Loretto Catholic once again supported cancer research through 'walking' for Terry Fox. Our teachers shared information and videos of Terry Fox's journey. Students and staff walked through the neighborhood on September 25th. Our goal was \$1000. Junior - Int classes have a trip prepared to go see the new Terry Fox documentary - they will be walking over

6. Orange Shirt Day- National Day of Truth and Reconciliation- activities planned as a school and in classroom- selling a limited number of orange shirts - partial cost is donated to Save the Evidence - to help rebuild the residential school - Sept 30th

7. Halloween: On Friday, October 30, 2026 the students of Loretto Catholic School will be celebrating Halloween. Dance a thon - student council will be MC and DJ - This day will be designated an alternate dress day. As per Nutrition Policy and the many allergies, parents are asked **not** to send any Halloween treats for the class as they cannot be shared with other students. We will be looking for volunteers-Grades ##### may be walking over to Dorchester Manor in the afternoon-

Upcoming Events:

Holy Childhood Walk Oct.30, same day as Halloween - donations on school cash online

Food drive Project Share - Oct 1st- Oct 8th with Project Share

E. OAPCE REPORT : (Ontario Association of Parents in Catholic Education) -

F. STAFF REPORT –

H. AGENDA ITEMS- DISCUSSION FOR FUTURE MEETINGS:

I. NEXT MEETING: Nov 24, Feb 24, April 20 or May 18 @ 6:00

J. ADJOURNMENT: motioned to Adjourn: E. Allen the motion was seconded by O. DelVecchio

K. CLOSING PRAYER - Mrs. Mancuso