



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
SACRED HEART CATHOLIC SCHOOL COUNCIL MEETING  
Tuesday September 26, 2023. 6:00 p.m.  
Sacred Heart Catholic Elementary – School Library**

Minutes of the Meeting of the Sacred Heart Catholic School Council, held on Tuesday September 26<sup>th</sup>, 2023, at 6:00 pm.

The meeting was called to order at 6:00 pm.

**A. ROUTINE MATTERS**

1. Opening Prayer – Mr. Romeo began with prayer

Roll Call – 11 people in attendance.

| CATHOLIC SCHOOL COUNCIL MEMBERSHIP     |                           | Present | Excused | Absent |
|--|---------------------------|---------|---------|--------|
| Principal/<br>Secretary/Treasurer      | Mr. J. Romeo              | X       |         |        |
| Chair                                  |                           |         |         |        |
| Teacher(OECTA)<br>Representative       | Mrs. A. Maloney           | x       |         |        |
| Support Staff (CUPE)<br>Representative | Mrs. A.<br>Prohaszka      | X       |         |        |
| Student Representatives                | A. Prochownik<br>A. Smith |         | X<br>X  |        |
| OAPCE Representative                   |                           |         |         |        |
| <b>PARENT REPRESENTATIVES</b>          |                           |         |         |        |
| M. Bartolini                           |                           | X       |         |        |
| A. Bocchinfuso                         |                           | X       |         |        |
| C. Canning                             |                           | X       |         |        |
| A. Gagnon                              |                           | X       |         |        |
| S. Gilson                              |                           | X       |         |        |
| D. Lajeunesse                          |                           | X       |         |        |
| K. Leitch                              |                           |         | X       |        |
| S. Pitre                               |                           | X       |         |        |
| K. Vig                                 |                           | X       |         |        |
|  |                           |         |         |        |
|  |                           |         |         |        |

**2. Approval of the Agenda**

Moved by – Mrs. Bartolini

Seconded by – Mrs. Gagnon

THAT the Sacred Heart Catholic School Council approved the Agenda of the Sacred Heart Catholic School Council Meeting of September 26<sup>th</sup>, 2023.

CARRIED

**CSC Chair Nomination:** Mrs. Bocchinfuso nominated Mrs. Gagnon. Mrs. Bartolini nominated Mrs. Bocchinfuso. Mrs. Bocchinfuso and Mrs. Gagnon declared that they would like to be Co-Chairs for the 2023/24 school year.

3. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

4. **Approval of Minutes of the Sacred Heart Catholic School Council**

Moved by – **Deferred**

Seconded by –

THAT

CARRIED

**B. PRESENTATIONS**

1. **Sacred Heart Student Council report** – No report
  - Student Council is finalizing and will report next month.

**C. PRINCIPAL'S REPORT**

1. **Niagara Catholic Parent Involvement Committee** – No Report
2. **Special Education Advisory Committee (SEAC) Report** – No Report
3. **Ontario Association of Parents in Catholic Education (OAPCE)** – No Report
4. **Catholic School Council Financial Statement** – Included in Principals Report
5. **Staff Report** – No Report
6. **NCDSB Policies** – Vetting

*Anonymous or pseudonymous submissions will not be considered*

- [Board By-Laws Policy 100.1](#)
- [Trustee Electronic Meetings \(Board and Committees\) Policy 100.8](#)

Please submit your feedback to [Anna Pisano](#) by 12:00 p.m. September 28, 2023

- [Admission of Elementary and Secondary Students Policy 301.1](#)
- [Community Use of Facilities Policy 800.2](#)

Please submit your feedback to [Anna Pisano](#) by 12:00 p.m. November 1, 2023

*A copy of the following information was shared by Mr. Romeo*

**Mr. Romeo thoroughly went through the bylaws and procedures with the council. Confidentiality was discussed in maintaining confidentiality.**

**Council was made aware of the fact that Fundraising any funds are property of the board. Fundraising is earmarked for Technology. Discussion around the new playground and funds were from the board.**

### **Catholicity**

**N.C.D.S.B.:** Our board has approved a new four-year theological theme for 2022-26 titled: **“Called by Name”**. Specifically for the 2023-24 school year, it is **“Called by Name – Hear My Voice”**.

*“Listen and hear my voice; pay attention and hear what I say” (Isaiah 28:23)*

### **Sacred Heart Parish News:**

We continue to keep Fr. Paul in our thoughts and prayers as he recovers from illness. We welcome Fr. Stuart MacDonald, the newly appointed parish priest at Sacred Heart Catholic Parish and welcome him to the Sacred Heart Catholic Community. Fr. Stuart is also the parish priest of St. Joseph Catholic Church in Stevensville.

For all questions about Sacraments Fr. Stuart is asking that those be directed to the church at 905-295-4455.

### **Thanksgiving Food Drive:**

We thank Mrs. Colavecchia and our new elected student council in leading our Thanksgiving Food Drive. More information to follow in the coming days!

### **Student Achievement**

#### **New Language Curriculum:**

Effective the beginning of this school year, the Ministry of Education launched a new Language Curriculum document. There are many changes to the curriculum as opposed to previous versions including new strand that have been implemented and there are also reporting differences that you will notice on the Term One and Term Two report cards. As a staff we have already used time during our September staff meeting as well as divisional meetings for more specified and detailed discussion.

In addition to a focus on Language, recent changes to both the Mathematics and Science curriculum continue to be areas of importance and focus as we develop school wide goals for our Annual School Improvement and Equity Plan (SIEP). We also continue to emphasize our continued use of the MathUP classroom resource to help facilitate numeracy instruction. The upcoming PA Day in October will have time devoted to it regarding instructional practices in both Literacy and Numeracy as well as laying the foundation for our SIEP.

### **School Climate**

#### **Kindergarten Play Structure and Outdoor Learning Environment**

We have some very excited Kinders who are waiting patiently for their new Recess Play area and Outdoor Learning Environment to be completed. Exact timelines are always hard to adhere to when it comes to construction projects but the work thus far has been moving along quite nicely and we remain cautiously optimistic of a late fall - early winter timeframe to be able to access that area.

**Mr. Romeo went through the outlay of the structure and layout of the playground.**

#### **BBQ Social & Open House:**

On Tuesday October 3<sup>rd</sup>, from 6 – 7 p.m., we will be conducting our “Meet the Teacher Night”. There will be three 20-minute sessions beginning at 6:00 p.m. From 5 – 6 p.m. there will be a social in the back yard area of our school for families to get reacquainted and a chance for new families to get acquainted with others in our school community. Food will be prepared for those who pre-ordered using school cash online. That closes on Sept 29.

#### **Terry Fox Walk:**

On the afternoon of Friday September 22<sup>nd</sup> we participated in our annual Terry Fox Walk. We thank Mrs. Gullion and her Grade 4 class who helped to organize the event and prepared daily

announcements leading up to it. A reminder that donations can still be made using School Cash Online up until September 29. A draw will take place for those who donated online once the donation window closes where one lucky winner will win a Terry Fox T-Shirt.

**WE did surpass our school goal of \$500.00**

#### **School Picture Day:**

We will be having our School Picture Day on Wednesday October 4, 2023. Bring your smiles!!

#### **Hallowe'en:**

We are happy to let you know that the students are welcome to wear their costumes to school on Tuesday, October 31<sup>st</sup>. As has been the case every year, costumes that are intended to scare or have blood or weapons are not allowed. Costumes must be appropriate for school which may differ from costumes that students wear at night. Also, for our younger students please ensure that their costumes are not so intricate that they will require assistance to get in and out of them to use the bathroom. Student council will be planning a Halloween dance-a-thon for each class/grade to attend. They will be working through that process, devising a schedule and song playlist for the day. We look forward to our student leaders stepping up and helping to organize a great day for all!

#### **D. SUB-COMMITTEE REPORTS**

1. By-laws/Policy – 2023-24 Bylaws presented at this meeting
2. Community Outreach – **Bringing back communities coming back into the school. Open it up for parents for liturgies. Presentations such as Niagara Region, Niagara IceDogs and Buffalo Bandits.**
3. Fundraising –

**Danceathon,**

**Wine Fundraiser: Mrs. Bocchinfuso to get in touch with Fielding Estates to see when delivery date would be to see if we can possibly start earlier than in years past.**

**WestJet Airline fundraising as done in the spring 2 years ago Mrs. Bocchinfuso is waiting on timeline. There needs to be a two year gap between applying for this reward.**

**Mr. Romeo went through the allocation of the fundraising funds.**

**Danceathon and Wine Fundraiser-discussion around when and which fundraiser should be done first. Discussion around other fundraisers such as Little Caesar Pizza.**

4. Graduation – **Fundraising Pasta Night or Krispy Donuts. Discussion Krispy Donuts for the entire school.**
5. Hot lunches/milk – *Hot Lunches started already, Milk will begin in October- Cash on line- post on line beginning of the month*
6. Safe Schools –
7. School Nutrition Action Council (SNAC) – **Mr. Romeo left a bit of funding from last year to help fund this year's Breakfast club. Niagara Nutrition possibly may help and fund this.**  
**Discussion around fundraising for breakfast club and snack bin. Mr. Canning to look into other grant opportunities. Mrs. Bartolini will connect with Mr. Romeo to apply for a grant from Canada Post for the 2024-25 school year.**
  - *Decisions around what to offer. No grant for this year. NNP has not announced funding model as of yet*

#### **E. PREVIOUS BUSINESS –**

#### **F. NEW BUSINESS**

- Welcome from Principal

- School-wide Spirit Wear T-Shirt
  - o **Fun Fair was canceled last year so Mr. Romeo would like to use the funds and buy a T-shirt for the entire school students and staff.**
- BBQ Social & Meet the Teacher - covered in Principal Report
- Orange Shirt Day - **Expect delivery of shirts within the next couple of days**
- Hallowe'en at Sacred Heart Catholic - covered in Principal Report

**G. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS -**

**H. NEXT MEETING – November 14, 2023**

**I. ADJOURNMENT**

Moved by – Mrs. Prohaszka

Seconded by – Mrs. Bocchinfuso

**THAT** the meeting of the Sacred Heart Catholic School Council be adjourned.

**CARRIED**

This meeting was adjourned at 7:15 pm

**CLOSING PRAYER**