



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
SACRED HEART CATHOLIC SCHOOL COUNCIL MEETING
Tuesday May 13, 2025. 6:00 p.m.
Sacred Heart Catholic Elementary – Library**

Minutes of the Meeting of the Sacred Heart Catholic School Council, held on May 13, 2025, at 6:00 p.m.

The meeting was called to order at 6:02 p.m.

A. ROUTINE MATTERS

1. **Opening Prayer** – Mr. Romeo began with prayer

Roll Call – 7 people in attendance.

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/ Secretary/Treasurer	Mr. J. Romeo	X		
Co-Chairs	Mrs. Bocchinfuso	X		
	Mrs. Gagnon	X		
Teacher(OECTA) Representative(s)	Mrs. A. Maloney	X		
	Mrs. G. D'Amico		X	
Support Staff (CUPE) Representative				
Student Representatives	H. Lockwood		X	
	A. Prochownik		X	
OAPCE Representative				
PARENT REPRESENTATIVES				
R. Alorse		X		
P. Dobbie		X		
S. Gilson			X	
K. Leitch			X	
S. Pitre			X	
J. Schneider		X		
M. Bartolini		X		

2. **Approval of the Agenda**

Moved by – M. Bartolini

Seconded by –J. Schneider

THAT the Sacred Heart Catholic School Council approved the Agenda of the Sacred Heart Catholic School Council Meeting of May 13, 2025.

CARRIED

3. Disclosure of Interest

Disclosures of Interest were declared with any items on the agenda.

4. Approval of Minutes of the Sacred Heart Catholic School Council

Moved by – Mrs. Bocchinfuso

Seconded by – Mrs. Gagnon

THAT the Sacred Heart Catholic School Council approved the Minutes of the Sacred Heart Catholic School Council Meeting of February 18, 2025.

CARRIED

B. PRESENTATIONS

1. Sacred Heart Student Council report – *No Report*

C. PRINCIPAL'S REPORT

1. Niagara Catholic Parent Involvement Committee (NCPIC) Report – *None*
2. Special Education Advisory Committee (SEAC) Report – *None*
2. Catholic School Council Financial Report – *Approximately \$3300 in Fundraising account and just over \$25000 in Lottery account.*
3. Staff report – *None*
4. NCDSB Policy Vetting –

The following Governance Policies are currently being reviewed as part of the Establishment and Cyclical Review of Policies Policy (100.5) review process.

1. [Occupational Health and Safety Policy \(201.6\)](#)
2. [Employee Workplace Harassment Policy \(201.7\)](#)
3. [Employee Workplace Violence Policy \(201.11\)](#)

Please submit your feedback to [Anna Pisano](#) by May 21, 2025 @ 12:00 pm

A copy of the following information was shared by Mr. Romeo

CATHOLICITY

SACRED HEART PARISH NEWS:

OUR PARISH PRIEST IS FR. STUART MACDONALD, THE PARISH PRIEST AT SACRED HEART CATHOLIC PARISH. FR. STUART IS ALSO THE PARISH PRIEST OF ST. JOSEPH CATHOLIC CHURCH IN STEVENSVILLE.

FOR ALL QUESTIONS ABOUT SACRAMENTS FR. STUART IS ASKING THAT THOSE BE DIRECTED TO THE CHURCH AT 905-295-4455.

STUDENT ACHIEVEMENT

LITERACY & NUMERACY:

EQAO – THE PROVINCIALLY MANDATED WINDOW TO CONDUCT THE ANNUAL **EQAO** ASSESSMENT IS FROM **MAY 7**, TO **JUNE 11, 2025** FOR THE **PRIMARY** AND **JUNIOR**. AS INDICATED ON OUR **MAY** CALENDAR THE **PRIMARY** ASSESSMENT, ADMINISTERED TO ALL STUDENTS IN **GRADE THREE** WILL BE DONE **MAY 27TH – 29TH**. THE **JUNIOR** ASSESSMENT, ADMINISTERED TO ALL STUDENTS IN **GRADE SIX** WILL BE DONE **MAY 21ST – 23RD**. WE THANK THOSE PARENTS OF STUDENTS IN **GRADES THREE** AND **SIX** FOR TRYING TO AVOID SCHEDULING APPOINTMENTS DURING THE SCHOOL DAY DURING THOSE DAYS.

SCHOOL CLIMATE

MONDAY MAY 12, 2025 SACRED HEART ART SHOW

WE THANK OUR **VISUAL ARTS** TEACHER **MRS. GIGNAC** FOR THE WORK SHE IS DOING IN EACH OF OUR CLASSES ON THE DAYS SHE IS WITH US. THIS WORK AND THE WORK BEING DONE BY OUR STUDENTS HAVE LED HER TO COMPLETE OUR SECOND ANNUAL **SACRED HEART CATHOLIC ART SHOW**. **ART** PIECES HAVE BEEN COLLECTED BY **MRS. GIGNAC** FROM EACH CLASS OVER THIS SCHOOL YEAR AND HIGHLIGHT THE TECHNIQUES SHE HAS BEEN TEACHING TO FULFILL CURRICULUM EXPECTATIONS ACROSS GRADE LEVELS.

THURSDAY MAY 15, 2025 PASTA DINNER

WE WILL BE HAVING A **PASTA DINNER** WITH PROCEEDS GOING TO OFFSET THE COST OF **GR. 8** GRADUATION AND YEAR-END TRIP ON **THURSDAY MAY 15** BEGINNING AT **5 P.M.** AND WILL TAKE PLACE AT THE **CHIPPAWA FIREHALL**. IT WILL FOLLOW A SIMILAR FORMAT AS IT DID LAST YEAR.

THURSDAY JUNE 5, 2025 FAMILY FUNFAIR

WE ARE EXCITED TO HAVE THIS COMMUNITY OUTING FOR THE **SACRED HEART STARS CATHOLIC SCHOOL COMMUNITY**. MANY THANKS TO OUR **CSC CO-CHAIRS** AND ALL MEMBERS OF COUNCIL WHO HAVE BEEN AND WILL BE CONTRIBUTING TO THE PLANNING AND FACILITATION OF THIS MUCH ANTICIPATED ANNUAL **FAMILY EVENT**.

CLUBS & SCHOOL SPORTS UPDATE:

WE HAVE MEMBERS OF THE **CATHOLIC WOMEN'S LEAGUE** FROM **SACRED HEART CHURCH** COMING IN EACH **TUESDAY** FOR THE MONTH OF **MAY** LEADING A **ROSARY CIRCLE** AS **MAY** IS ONE OF THE MONTH'S DEVOTED TO **MOTHER MARY**.

WE HAD A VERY SUCCESSFUL **TRACK AND FIELD DAY** ON **MONDAY MAY 5**. WE THANK **ALL** STAFF AND STUDENTS FOR THEIR HARD WORK, GOOD SPORTSMANSHIP AND EXCELLENT EFFORT TO MAKE THIS DAY SUCH A SUCCESS. SPECIAL THANKS GO OUT TO **MRS. MURACA** FOR ORGANIZING THE **PRIMARY TRACK** EVENTS AT **SACRED HEART** AND **MR. CUVIELLO** FOR ORGANIZING THE

GR. 4-8 MEET AT OAKES PARK AND FOR ALL STAFF, WHETHER THEY WERE AT SACRED HEART OR AT OAKES PARK FOR ENSURING THE DAY WAS A GREAT SUCCESS FOR OUR STUDENTS.

UPCOMING ACTIVITIES / SPORTS – TRACK AND FIELD (SAINT MICHAEL FAMILY OF SCHOOL MEET) – WEDNESDAY JUNE 4, 2025 @ OAKES PARK FOR STUDENTS WHO QUALIFIED FROM OUR SCHOOL MEET. BASED ON HOW STUDENTS DO AT THAT MEET, SOME MAY QUALIFY TO REPRESENT SACRED HEART AND THE SAINT MICHAEL FAMILY OF SCHOOLS AT THE BOARD CHAMPIONSHIP MEET ON JUNE 12 AT THE NIAGARA OLYMPIC CLUB IN ST. CATHARINES.

D. SUB-COMMITTEE REPORTS

1. By-laws/Policy – *Posted On our School Website under “Catholic School Council” tab*
2. Community Outreach –
3. Fundraising – *Gr. 8’s Selling Popcorn 2x per week. Gr. 8 Pasta Dinner @ Chippawa Firehall – Thursday May 15 – 5 p.m. (roughly 75 orders)*
4. Graduation –
 - i. **Date:** Thursday June 19, 2025
 - ii. **Location:** St. Michael Catholic High School *for the presentation of awards and diplomas (Theatre) - Confirmed*
 - iii. **Dinner:** Betty’s Restaurant - **Confirmed**
5. Hot lunches/milk – *Hot lunch (3x per month) & milk daily*
6. Safe Schools –
7. School Nutrition Action Council (SNAC) –
 - *Breakfast Club running 3 days per week: Tues., Wed and Friday*

E. AGENDA ITEMS –

1. Getting Ready for Kindergarten Night (May 22 @ 6 p.m.)
2. Looking ahead to next year re: Fundraising *Discussion around next year’s fundraiser’s Krispy Kreme Donuts or Bagels, Bread, Wine and Beer, or Airline Tickets*
3. Appropriate Opportunities for parents to be involved during in-school activities *(Discussion around Prayer Services, Mother’s Day Tea, Grandparents Day, Spirit Assembly. Ideas were shared from their experience with other schools-for example Christmas Around the World after school making it purposeful and meaningful. Gingerbread House will come back, Primary Movie night for Christmas.*
4. Spring Fun Fair *(June 5: 4 – 7 p.m.) Discussion around Food Barbeque pre-order popcorn and order online. CreekSide is coming back again. Grade 8’s run the Games. Every class will get a theme and each class is responsible for filling the baskets and then drawing the prize. Co-Chairs will delegate and there will be a staff sign up sheet. Mrs. Bocchinfuso will come to Mrs. Maloney’s class to discuss games and face painting for the Fundraising.*

F. AGENDA ITEMS TO BE DISCUSSED FOR FUTURE MEETINGS –

G. NEXT MEETING – *Catholic School Council Social Date, Time and Location TBA*
June 17, 2025 Social Event

I. ADJOURNMENT

Moved by – R. Alorse

Seconded by –P. Dobbie

THAT the meeting of the Sacred Heart Catholic School Council be adjourned.

CARRIED

This meeting was adjourned at 6:36 p.m.