

**CATHOLIC SCHOOL COUNCIL MEETING AGENDA**  
**St. Patrick Catholic Elementary School – October 7, 2024 - 5:30 p.m.**



**A. ROUTINE MATTERS**

1. Opening Prayer – Ms. Romano
2. Roll Call – Ms. Romano
3. Minutes – n/a

Catholic School Council Membership		Present	Excused	Absent
Principal/Secretary/Treasurer	Maria Romano			
Chair				
Teacher Representative	JM Villegas			
Non-Teaching Representative	Adriana Rombough			
Community Representative				
Parent/Guardian Members				
Lindsay Ladd		X		
Melissa Gold		X		
Nick Moss		X		
Rhonda Sawada		X		
Erin Viscetin		X		
Trish McGilvery		X		
Amy Tucker		X		

4. Disclosure of Interest - n/a
5. Approval of Agenda - Motioned by: Trish McGilvery Seconded by: Rhonda Sawada
6. Role of Catholic School Council - Ms. Romano
7. Election of Chair and/or Co-Chair –Trish McGilvery; motioned by Amy Tucker; seconded by Melissa Gold

## **B. PRINCIPAL'S REPORT**

1. Policy Vetting/Review and Revised Administrative Operational Procedures –
  - a) *Policy Review: Trustee Code of Conduct (100.12). [The policy is available here.](#) The Trustee Code of Conduct Policy is being reviewed in accordance with Ministry changes to the Education Act through Bill 98 and Regulation 312/24. Please submit your feedback to [anna.pisano@ncdsb.com](mailto:anna.pisano@ncdsb.com) by 12:00 p.m. on November 4, 2024.*
  - b) *Revised AOP – Student Transportation Policy (500.2) – This AOP was revised on September 24, 2024. Administrative Operational Policies are posted [here.](#)*
2. Catholic School Council Financial Report – *zero balance to begin school year.*
3. Niagara Catholic Parent Involvement Committee (NCPIC) Report – *The first meeting was held on September 5, 2024. The next meeting will be on November 7<sup>th</sup>. All meetings are live streamed and can be accessed [here.](#)*
4. Special Education Advisory Committee (SEAC) Report – *Niagara Catholic's 2024-2025 Special Education Plan can be found [here.](#) The first meeting was held on September 4<sup>th</sup>. The next meeting will take place on October 2<sup>nd</sup>. All meetings are live streamed and can be accessed [here.](#)*

**\*Trish McGilvery receives reports and shares with CSC members**
5. Ontario Association of Parents in Catholic Education (OAPCE) Report – *One CSC member must be the school's representative. Any updates will be emailed to the OAPCE rep and they can relay any information to the CSC. Sign up for OAPCE emails by [clicking here.](#)*

**\*Trish McGilvery receives reports and shares with CSC members**
6. Safe Schools –
  - *Fire Drills: The first of 6 fire drills took place In September Second one is planned for October 10<sup>th</sup>.*
  - *Lockdown Drills: The first of 2 Lockdown drills (Lockdown) took place on September 19<sup>th</sup>. The second one will take place during term 2 (Hold and Secure).*
7. School Organization and New Staff Members – *K, 1, 1/2, 2/3, 4, 5, 6/7, 7/8. Miss Golia, PTM, Mrs. Cardamone, CYW, Rachael Gignac IA Visual Arts- FTE 185 and counting*

**\*New PTM Teacher to start October 15, 2024; filling vacancy left by Mr. Valovich accepting a position at a different location**
8. Niagara Nutrition Partners, Community Crew (**18 lunches**), Food for Schools (**16 spots**) – *Programs Running again- Mrs. Rombough*

9. Monthly Masses at School and Church – *First mass took place at the church on Sep. 10 at the church. Future dates will be on calendars. Once a month, alternating responsibilities with St. Mary. Parents always welcome.*
10. First Reconciliation, Confirmation and First Holy Communion – *Dates are as follows: Confirmation on Nov. 17, First Reconciliation on Feb. 26. First Holy Communion on May 18*
11. Picture Day – *Oct. 8. Re-takes on Nov. 7*
12. Technology – *Plan to purchase more this month due to increase in enrollment.*
13. Parent Engagement - **#dowhatyoucant** *monthly spirit assemblies (first one Oct. 28)*  
**\*Ms. Romano to share video with CSC members**
14. *Monthly Bday Celebrations*
15. Hallowe'en – **students to arrive to school in costume; annual parade outside will continue. Trish McGilvery to come to school to prepare popcorn for every student. Costumes awarded to one student in each division (K-3, 4-6, 7-8)**

### C. CHAIR'S REPORT

- a) Proposed Meeting Dates for the 2024-2025 School Year – *December 2, February 3, April 7, June 2*
- b) CSC News – *newsletter items*
- c) *Fundraising Ideas- chromebooks, special event days for community*  
**\*Big Red fundraiser: opens Oct.18/24; closes Nov.3/24; pick up in gym Nov.12/24**  
**\*Krispy Kreme donut fundraiser (Trish McGilvery driving to pick up donuts)**  
**\*Pasta Night in January**  
**\*Valentine's Day Candygrams**  
**\*Spring Raffle**  
**\*Track and Field Canteen (Ms. Romano to confirm if school still responsible for canteen with changes implemented by Sports Council 2024-2025)**  
**\*Popcorn Fridays**  
**\*Ice Cream Fridays (April, May, June)**
- d) Committee Sign-Up- ONE committee for all? or subcommittees **\*Sub Committees with Trish McGilvery organizing as needed with CSC members via email**
  - *Spirituality Committee –*
  - *Fundraising Committee –*
  - *Lunch/Alternate Food Days Committee –*
  - *Graduation Committee -*
  - *Beautification Committee –*

#### **D. STAFF REPORT**

- a) Terry Fox Walk – *Sept. 27*
- b) Bus Safety Presentation – *Sept. 27*
- c) Junior and Intermediate Soccer Tournaments – *Sept, 25, 26 and Oct. 1, 2*
- d) Orange Shirt Day – *Sept 30*
- e) *Nike Community Ambassadors started Oct. 2- every other week*
- f) Junior and Intermediate Cross Country Tournament – *Oct. 9, Board Meet Oct 22*
- g) Thanksgiving Liturgy – *Oct. 15*
- h) Kinder-4 Trip to Pumpkin Patch – *Oct. 23*
- i) Grade 8 Innovation Hub- *Oct 23*
- j) Grade 8 Transition Dates – *(First visit to St. Pat's was on Sept. 19. Grade 8 Pep Rally taking place on Oct. 30 at St. Paul).*

**\* Reminder that St. Patrick Catholic School is a Nut Aware facility thus, peanut free snacks only**

**\*indoor shoes required for all students**

**\*label all clothing items**

**\*review of Dress Code policy**

**\*reusable water bottles encouraged**

**\*Ms. Romano shared EQAO results**

**Grade 6: Math 64%; Reading 86%; Writing 93%**

**Grade 3: Math 58%; Reading 63%; Writing 68%**

**E. NEXT MEETING – December 2, 2024 @ 5:00pm**

**F. ADJOURNMENT – 6:29pm**

**G. CLOSING PRAYER - Ms. Romano**