



NIAGARA CATHOLIC
SCHOOL COUNCIL

MINUTES OF THE St. Philomena CATHOLIC SCHOOL COUNCIL MEETING September 16 , 2024 – Library

Minutes of the Meeting of the St. Philomena Catholic School Council, held on Sept 16 2024 at 5:30pm.
The meeting was called to order at time by Amanda Cybula, Principal.

ROUTINE MATTERS

- Land Acknowledgment lead by Amanda Cybula

1. *Opening Prayer – Amanda Cybula*

ELECTIONS:

- Chair or Co-Chairs, Assisting Recording Secretary
- 2. *Roll Call*

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Pr	es	and	Ex	cu	se	Ab	se
Principal/Secretary/Treasurer	Amanda Cybula	☑							
Chair	Michelle Coley	☑							
Teacher Representative	Amy Heximer	☑							
Non-Teaching Representative	N/A								
Student Representative	N/A								
Parish Representative	Father Patrick Gilmurray				x				
Bingo Representative	Jen Crowley, Katrina Paradise	☑							
PARENT/GUARDIAN MEMBERS									
Matthew Coley		☑							
Cathrine Ioanni		☑							
Claudia Flacco		☑							
Kailtin Morgante		☑							
Sherine Steer		☑							
Katrina Paradise		☑							
Justin Crown		☑							
Elizabeth McCooley					☑				
Adele Hawes		☑							
Melissa Overmeyer-Mueller		☑							
Natalie Benn		☑							
Jessica Buttigieg		☑							
Tegan Hindle		☑							
Angela Anderson		☑							
Kristen Vertes		☑							
Elizabeth McCooley					☑				
Jamie D’Amelio					☑				
Leah Schatzline					☑				
David Van Koughnett					☑				
Laura Van Koughnett					☑				

3. Approval of the Agenda

Moved by Jennifer C Second Katrina P

THAT the St. Philomena Catholic School Council approve the Agenda of the St. Philomena Catholic School Council Meeting of September 16 2024
CARRIED

5. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

(If the conflict of Interest is declared, please record)

6. Moved by Jennifer C second Katrina P

THAT St. Philomena Catholic School Council approve the Minutes of the St. Philomena Catholic School Council Meeting of May 13, 2024 as presented.

CARRIED

A) PRESENTATIONS – BINGO – J. Crowley/ K. Paradise

a) Bingo Presentation, Financial Update (35 minutes)

- i) Looking for volunteers, receive \$150 per volunteer per session, volunteers are typically committed to one session per quarter, 8 to 10 pm or 10 to 12pm.**
- ii) \$21,660.90 Balance to start the year. Funds last year spent on technology for classrooms (chromebooks/smart board), bus transportation, clubs/sport fees, \$20/student for trips, Scientists in the classroom, laminator, TV for presentations/classroom use (\$15,629.65 for 2023/2024 school year)**
- iii) Last year for J. Crowley as treasurer/chair – will need to transition a new parent**

B) PRINCIPAL'S REPORT

- a) Niagara Catholic Parent Involvement Committee (NCPIC) Report – Sept 5 meeting, PPM 128, PPM 170, Board Website – waiting for minutes to be posted.**
- b) Special Education Advisory Committee (SEAC) Report – will report next meeting- no agenda posted on website**
- c) Catholic School Council Financial Report**
 - i) Balance \$3976.60 (7,228.74 – 3252.14 (projector/speakers rm 113, installation))**
- d) Draft 2024 – 2025 By Laws to review at next meeting**
- e) Safe Schools Update**
 - i) Safe Spaces, Work Place Harassment Policy, Code of Conduct**
- f) Facilities Update**
 - i) Construction: gym should be completed by end of September – backordered items are the delay. Kiss N Ride: feedback on crosswalk lines – at the white line where parents stop. Council suggested to ask families not to wait on the side walk at drop off by the tarmac (seems to be a new happening as was not allowed two years ago).**
- g) Privacy Policy**
 - i) Picture Day – permission must be provided to be in composite.**
 - ii) Yearbooks: given privacy breach and privacy policy around photos etc, and after much thought and consideration with the teachings staff, we have made the difficult decision to no longer continue with the production of yearbooks. This decision was not made lightly, but rather due to increasing complexities around privacy policies, PPM 128 and the challenges that come with ensuring the protection of everyone's personal information. We understand how much yearbooks have meant to our school community as a way to celebrate memories and friendships. While we won't be able to**

create yearbooks in the traditional sense, we are exploring other ways to honor and cherish those special moments together.

- h) Meet & Greet – October 3 – parent volunteers will need to help set up Pizza for classrooms, central gathering in the gym, dress code exchange. M. Coley will be looking into possibility of a food truck.
- i) Educational Initiatives – Acadience K-8, Knowledgehook, Math Up, Short Learning Cycles, Empower, UFli, Edwin to name a few.
- j) Athletics Update – junior sports added and planned within family of schools, change to Intermediate Sports (system wide organization).
- k) Pro Grant & Community Building - \$1000 grant for parents to apply with principal. M. Coley suggested Paul Davis.

C) CHAIR AND/OR CO-CHAIR'S REPORT

- a) Fundraising
 - i) Big Red Meats, Krispy Kreme, Big Box Cards
- b) Sub-Committee Reports – N/A – sub committees being developed
 - i) Shrove Tuesday, June BBQ
- c) Parish Priest Report – Father Patrick – no report

D) POLICY REVIEW AND FEEDBACK

- a) Currently no policies out for review
- b) Current Policies Revised: 303.4 Guest Speaker
- c) New Policy – Schedule Prevention Student Behaviour 303.5

E) STAFF REPORT

- a) School Events & Clubs Update
 - i) Sports – Junior Grade 4-8, Intermediate Grade 7 & 8 – process explained
 - ii) Sport Dates Shared and Events
 - iii) Terry Fox Walk September 27th
 - iv) Truth and Reconciliation – September 30th
 - v) National Walk to School Day – October 2nd

F) AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- a) **Advent Activities, By-Laws, Grade 8 Graduation, Fundraising**

G) NEXT MEETING

- a) Nov 4-8? Parents asked to wait until hockey tryouts are completed. A firm date will be selected the week of October 14th as well as other meeting dates (3 more meeting dates to be scheduled).

H) ADJOURNMENT - 7pm

I) CLOSING PRAYER – Mrs. Heximer