

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 8, 2024**

PUBLIC SESSION

TITLE: 2024-2025 PARENTS REACHING OUT (PRO) GRANTS

The report on the 2024-2025 Parents Reaching Out (PRO) Grants is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 8, 2024

2024-2025 PARENTS REACHING OUT (PRO) GRANTS

BACKGROUND INFORMATION

The Ministry of Education continues to support parental involvement in Ontario schools by funding Parents Reaching Out (PRO) Grants. The Parents Reaching Out (PRO) Grants program provides funding to district school boards and school authorities to lead projects with a focus on the identification and removal of barriers that prevent parents and families from participating and engaging fully in their children's learning.

This funding supports projects that are initiated by parents through communication with the Niagara Catholic Parent Involvement Committee and Catholic School Councils. For the 2024-2025 this funding will be transferred from Priorities and Partnerships Funding (PPF) into a new component of the Parent Engagement Allocation within the School Foundation Grant.

The Parent Engagement Allocation has three components – PIC (\$8,708), School Councils (\$29,000), and PRO (\$30,500) – each with its own funding calculation. School boards are expected to comply with Ontario Regulation 612/00: *School Councils and Parent Involvement Committees*.

This new PRO component, funded through a combined amount of \$1,500 per school board and \$500 per school committee, supports school boards to work with their Parent Involvement Committees (PICs) in order to lead initiatives that address local parent needs and/or remove barriers that prevent parents from participating and engaging fully in their children's learning and educational progress.

This year, through the PRO Grant component (\$30,500), Catholic School Councils may apply for additional funds up to \$1000.00 to support parent engagement activities at the school level through an application process. Applications and funding allocations will be approved in alignment with Ministry criteria. Principals and Catholic School Council Chair/Co-Chairs have been notified about this funding opportunity.

The report on the 2024-2025 Parents Reaching Out (PRO) Grants is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 8, 2024**

PUBLIC SESSION

**TITLE: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND
EXCHANGE APPROVAL COMMITTEE 2024-2025**

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee
2024-2025 report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024



REPORT TO THE COMMITTEE OF THE WHOLE OCTOBER 8, 2024

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE 2024-2025

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2024-2025 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer	-	Joseph Zaroda
1 Secondary School Vice-Principal	-	Monique Mastroianni
1 Secondary School Principal	-	Krista Moscato
1 Elementary School Principal	-	Rosie Araujo
1 Program Department Consultant	-	Fred Wilson

As defined in the Niagara Catholic Educational Field Trips Administrative Operational Procedures 400.2, an Extended Overnight Field Trip is:

- A field trip that requires four or more nights' lodgings, or requiring an individual flight ticket of \$600.00 or more.
- An extended overnight field trip which involves more than one school will follow the same procedures and will require the approval of the principal/administrator and the Family of Schools' Superintendent of Education of all participating schools at the time of submission for approval.

An Excursion is defined as follows:

- An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when students are not normally expected to be attending classes and that may not adhere to all guidelines and procedures relating to educational field trips. Approval will not normally be granted for excursions that require students and/or staff to be away from school on a regularly scheduled instructional school day.

Attached to this information report is an Executive Summary of a 2024-2025 Extended Overnight Field Trip as submitted on Tuesday, October 8, 2024. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2024-2025
report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2024-2025

SCHOOL	TYPE	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	FAITH COMPONENT	DATE	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX)	TRANSPORTATION
Holy Cross CSS	Extended Overnight Field Trip *SAME TRIP AS NOTRE DAME and SAINT MICHAEL*	Superintendent, Extended Overnight Field Trip Committee and SAC	Italy	Non-Credit	<p>Allow students to make the connections between their in class learning and the real world. To gain cultural fluency, learn a new language, and gain personal experience that will enable them to be stronger world citizens.</p> <p>*The trip may include a gondola ride. Students who opt for this activity before departure will need to undergo a swim test as per AOP 400.2.</p> <p>**Boating license for water taxi included.</p>	Students will attend mass.	March 6-15, 2025	40 students; 4 staff members (no coverage needed)	10 days (1 school day)	<p>\$5192.00 includes transportation, activity fees, accommodations, dinner and breakfast daily.</p> <p>Additional costs for lunches, airport transportation, tipping and personal spending.</p> <p>Cancellation policy clearly communicated.</p>	Airline will be confirmed upon approval.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 8, 2024**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Staff Development Department Professional Development Opportunities report is
presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024



**REPORT TO THE COMMITTEE OF THE WHOLE
OCTOBER 8, 2024**

**STAFF DEVELOPMENT DEPARTMENT
PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

BACKGROUND INFORMATION

In alignment with Niagara Catholic’s Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period October 8, 2024 through November 12, 2024.

Aspiring Leaders Program (ALP)

Date: October 3, 2024

Location: Holy Rosary Catholic Elementary School

Session: The Leader’s Edge

Description:

In today’s fast-paced and competitive workplace, to move beyond survival and mediocrity we must become highly effective leaders. This is true whether we are responsible for leading other people or simply need to provide ownership and vision to the project that we are responsible for.

PART 1 - OUTSMARTING CHANGE: The reward for leadership success is often more work, and there are more opportunities coming your way than ever before; potential partnerships, new services, growth and expansion. The question is, “how much is too much?” How do you know when the benefits of change and innovation are coming at the expense of your mission? Learn to skillfully pivot and leverage opportunities while holding on to core values and proven practices.

PART 2 - HEALTHY COMMUNICATION: Effectively Give and Receive Feedback by avoiding certain types of conversations—giving and receiving feedback, dealing with conflict, and managing diverse opinions—trust, high performance and continual improvement are jeopardized. Developing a feedback culture will help you overcome the challenges of difficult conversations and equip you with the interpersonal tools needed for success.

Niagara Catholic Faith Day

Date: October 11, 2024

Location: School Based

Theme: The theme for Faith Day is “*Called by Name: Hear My Voice & Come, Follow Me.*”

ELEMENTARY SCHEDULE

8:30	Arrival
8:45-9:30	Mass or Prayer Service
9:30-9:45	Break
9:45-10:00	Introduction/Explanation (Video)
10:00-11:10	Escape Hunt “Called by Name: Hear My Voice”
11:10-11:30	Debrief / Meditation
11:30-12:30	Lunch
12:30-2:30	School-based activity - “Called by Name: Come, Follow Me”
2:30-3:00	Closing Prayer & Time for Personal Reflection

ACTIVITIES

SECONDARY SCHEDULE

8:00	Arrival
8:15-9:00	Mass or Prayer Service
9:00-9:15	Break
9:15-9:30	Introduction/Explanation (Video)
9:30-10:40	Escape Hunt “Called by Name: Hear My Voice”
10:40-11:00	Debrief / Meditation
11:00-12:00	Lunch
12:00-2:00	School-based activity - “Called by Name: Come, Follow Me”
2:00-2:30	Closing Prayer & Time for Personal Reflection

ACTIVITIES

The board Chaplaincy Team is providing resources to all schools. The resources include a Prayer Service for schools unable to celebrate morning Mass at their local parish, and suggested activities for the afternoon “Come, Follow Me” Session.

New Teacher Induction Program (NTIP)

Date: October 29, 2024
Location: Holiday Inn Conference Centre
Session: Niagara Catholic Board & Union Orientation
Description:

New Teachers will participate in a Niagara Catholic DSB & OECTA orientation session. Presentations from Human Resource Services, Staff Development, Payroll and Privacy will be delivered to the participants. Elementary and Secondary teachers will have an opportunity to interact with OECTA leadership on a variety of topics including the Collective Agreement and member benefits.

Applied Suicide Intervention Skills Training (ASIST)

As part of Niagara Catholic Mental Health and Well-Being Strategy 2024-2027, the board is continuing to provide Applied Suicide Intervention Skills Training (ASIST) for staff.

ASIST is a two-day intensive, interactive, and practice-dominated course designed to help individuals to recognize risk and to learn how to intervene in order to prevent the immediate risk of suicide.

The two-day training session is mandatory for participants.

Participants must be in full attendance from 8:30 a.m. to 3:30 p.m. to obtain a certificate.

Dates:

- Day 1: October 15, 2024 8:30 a.m. to 3:30 p.m. Four Points by Sheraton
- Day 2 October 16, 2024 8:30 a.m. to 3:30 p.m. Four Points by Sheraton

The Staff Development Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 8, 2024

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
OCTOBER 9, 2024**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 9, 2024



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
OCTOBER 9, 2024
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix A	New Elementary School Kalar Road, Niagara Falls
Appendix B	New Elementary School Greenlane Road, Beamsville

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: October 9, 2024

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

A - General information	
Project Name	Catholic Elementary School Kalar Rd., Niagara Falls
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Domenic Massi, Superintendent Principal, TBD
Date	September 27, 2024
Reporting Period	September 2024

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	☒	☐	☐	
Schedule:	☒	☐	☐	
Scope:	☒	☐	☐	
Quality:	☒	☐	☐	

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

<p>Executive Summary</p>	<ul style="list-style-type: none"> ➤ PROJECT INFORMATION <ul style="list-style-type: none"> ○ Area of New School to be Constructed: 37,250 sf. ○ New School Capacity: 363 students ○ Number of Classrooms: 15 ○ Childcare NO ➤ PROJECT FUNDING <ul style="list-style-type: none"> ○ Capital Priorities Grant \$14,033,019 ○ Additional Funding Approval for Childcare N/A ➤ Geotechnical Report and Chemical/Soils Analysis underway
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PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		March 27, 2024	COMPLETED
Architect Selection	September 2022		IN PROGRESS
Design Development	October 2022		NOT STARTED
Ministry Approval to Proceed with Tender	March 2025		NOT STARTED
Site Plan Approval	May 2025		NOT STARTED
Building Permit	May 2025		NOT STARTED
Project Tender	April 2025		NOT STARTED
Construction Start	May 2025		NOT STARTED
Parking lot and Playgrounds	August 2025		NOT STARTED
Occupancy	September 2025		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	May 2025		NOT STARTED
2	SPA approval	May 2025		NOT STARTED
3	MOE approval to proceed to Tender	March 2025		NOT STARTED
4	Building Permit approval	May 2025		NOT STARTED

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1		NCDSB	NOT STARTED
2	Risk Item 2		NCDSB	NOT STARTED
3	Risk Item 3		ARCHITECT	NOT STARTED

F - Accomplishments / Plans
<p>Accomplishments during <i>this Reporting Period</i> :</p> <ol style="list-style-type: none"> 1. 2.
<p>Plans during the next Reporting Period:</p> <ol style="list-style-type: none"> 1.

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	AUGUST 03, 2024
Controller of Facilities Services	NCDSB	Clark Euale	
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Domenic Massi	Email
Principal	NCDSB	TBD	Email

PROJECT PROGRESS AND STATUS REPORT

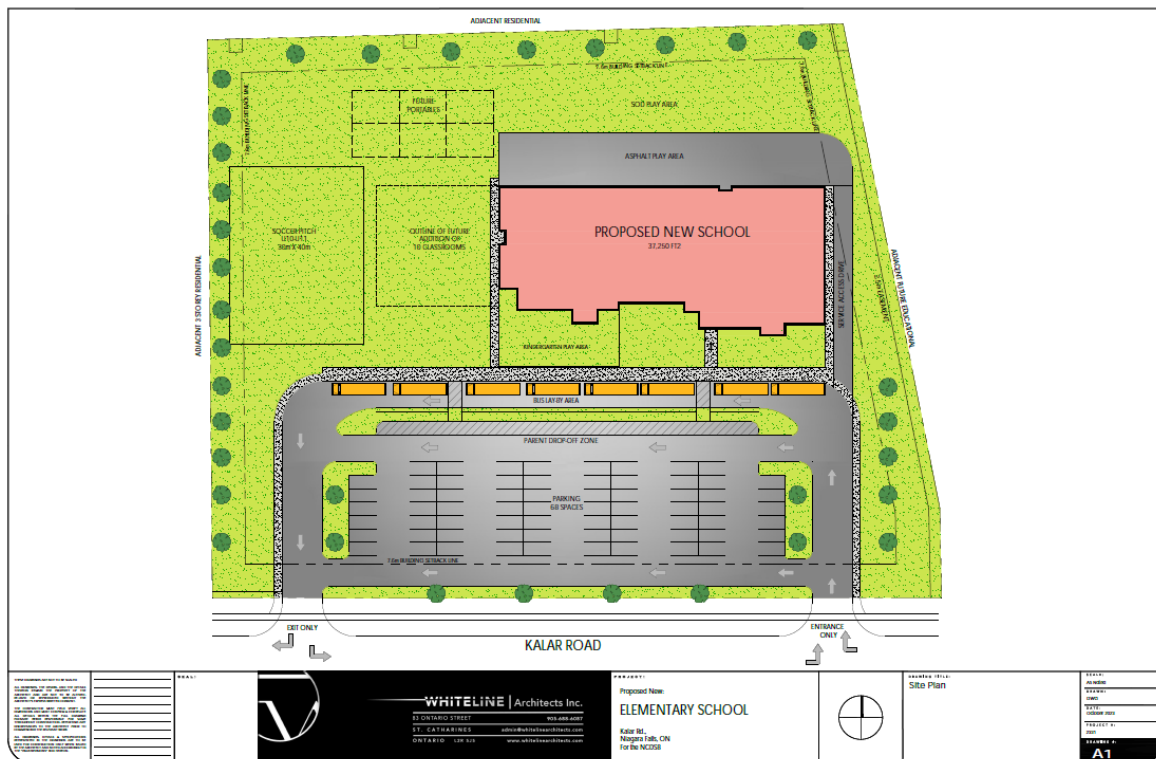
NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

CONCEPTUAL DESIGN 2024



CONCEPTUAL SITEPLAN 2024



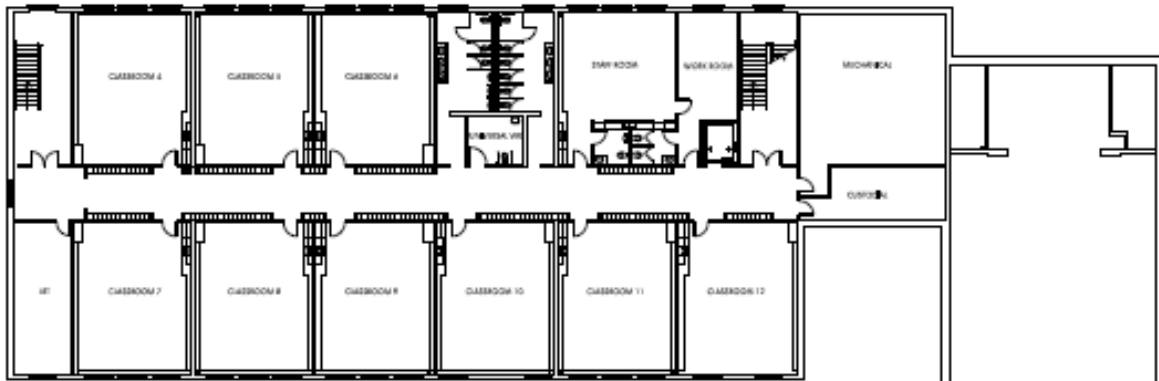


PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

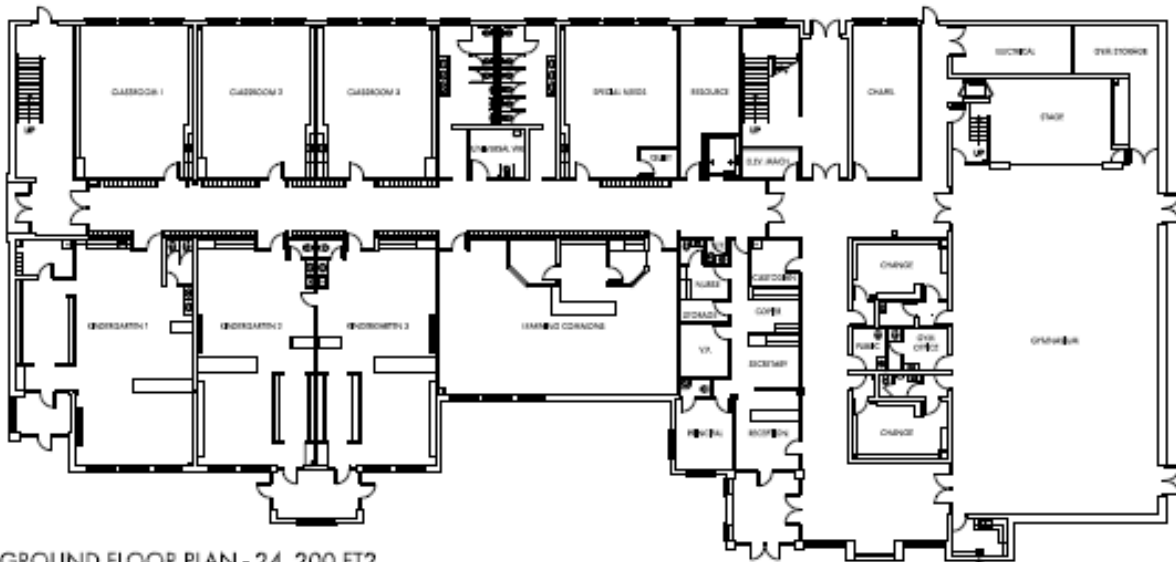
Rev. 1.0, Mar 2023

CONCEPTUAL FLOOR PLAN 2024



SECOND FLOOR PLAN - 14,750 FT²

PROPOSED NEW ELEMENTARY
SCHOOL FOR NCDSB
PRELIMINARY AUGUST 31, 2023



GROUND FLOOR PLAN - 24, 200 FT²

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

A - General information	
Project Name	Catholic Elementary School Greenlane Rd., Beamsville
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Gino Pizzoferrato, Superintendent Principal, TBD
Date	Sep 27, 2024
Reporting Period	September 2024

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	■	⊠	■	Construction cost estimate done at 80% construction drawings indicates project will come in over budget at tender phase. Ministry has been notified.
Schedule:	■	⊠	■	Project delayed due to preliminary engineering requirements for SPA. Ministry has been notified.
Scope:	⊠	■	■	
Quality:	⊠	■	■	

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

<p>Executive Summary</p>	<ul style="list-style-type: none"> ➤ PROJECT INFORMATION <ul style="list-style-type: none"> ○ Area of New School to be Constructed: 42,442 sf. ○ New School Capacity: 421 students ○ Number of Classrooms: 18 ○ Childcare ➤ PROJECT FUNDING <ul style="list-style-type: none"> ○ Capital Priorities Grant \$10,108,084 ○ Additional Funding Approval for Childcare \$2,000,000 ➤ Ministry Approval to Proceed to Design received. ➤ Detailed design underway. ➤ Expected school opening tentatively 2025. Ministry has been notified.
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PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		July 15, 2022	COMPLETED
Architect Selection	December 2022	February 2023	COMPLETED
Design Development	January 2023	May 2023	COMPLETED
Ministry Approval to Proceed with Tender	March 2024		IN PROGRESS
Site Plan Approval	May 2024		IN PROGRESS
Building Permit	May 2024		IN PROGRESS
Project Tender	April 2024		NOT STARTED
Construction Start	May/June 2023		NOT STARTED
Parking lot and Playgrounds			NOT STARTED
Occupancy	September 2025		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	May 2024		IN PROGRESS
2	SPA approval	May 2024		IN PROGRESS
3	MOE approval to proceed to Tender	March 2024		IN PROGRESS
4	Building Permit approval	May 2024		IN PROGRESS

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE
2	Risk Item 2	Soil Remediation, Topsoil Removal, and Tree Removal Tender posted	NCDSB	COMPLETE
3	Risk Item 3	Site Plan Modifications Requested Through Comments from the Town	ARCHITECT	IN PROGRESS

F - Accomplishments / Plans
<p>Accomplishments during <i>this Reporting Period</i> :</p> <ol style="list-style-type: none"> MOE application for additional funding has been requested. Soil Remediation, Topsoil Removal, and Tree Removal Tender awarded to Tri-Phase Group. MOE Approval to Proceed to Tender has been requested.
<p>Plans during the next Reporting Period:</p> <ol style="list-style-type: none"> Obtain site plan approval from the Town of Beamsville. Complete Soil Remediation, Topsoil Removal, and Tree Removal. Obtain additional funding from MOE. Obtain Approval to Proceed to Tender from MOE.

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	SEPTEMBER 27, 2024
Controller of Facilities Services	NCDSB	Clark Euale	
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Gino Pizzoferrato	Email
Principal	NCDSB	TBD	Email

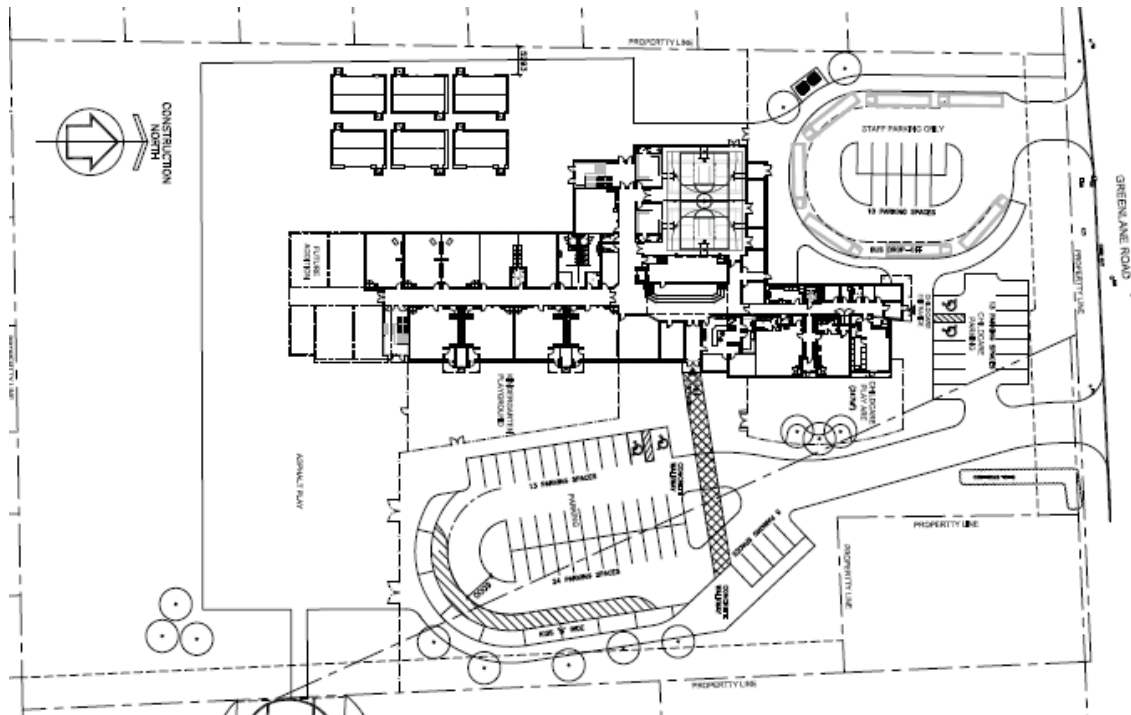


PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

CONCEPTUAL SITE PLAN 2024



CONCEPTUAL ELEVATION PLAN 2024



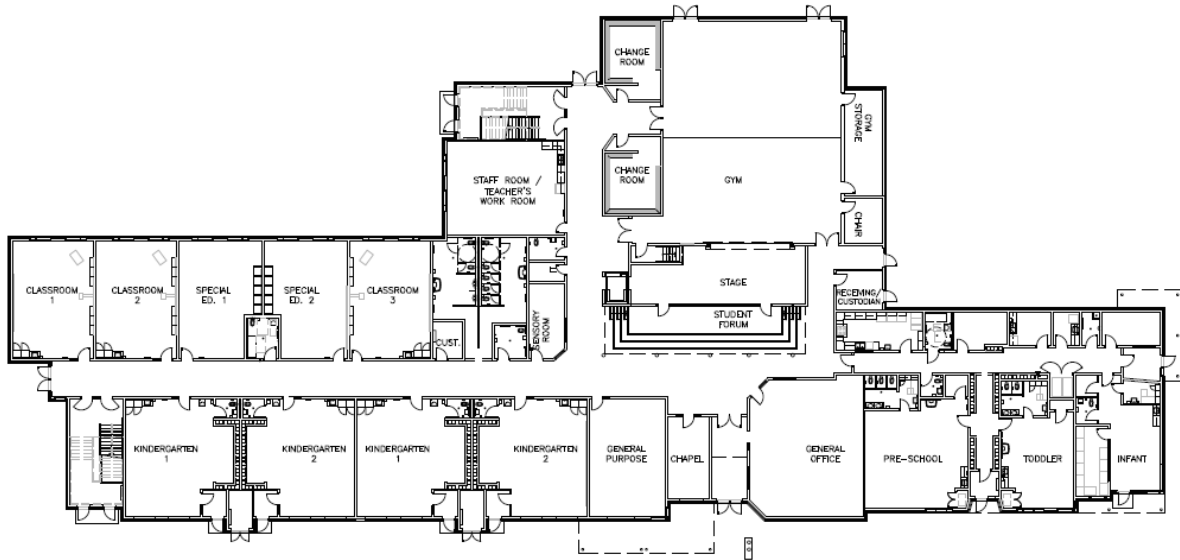


PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

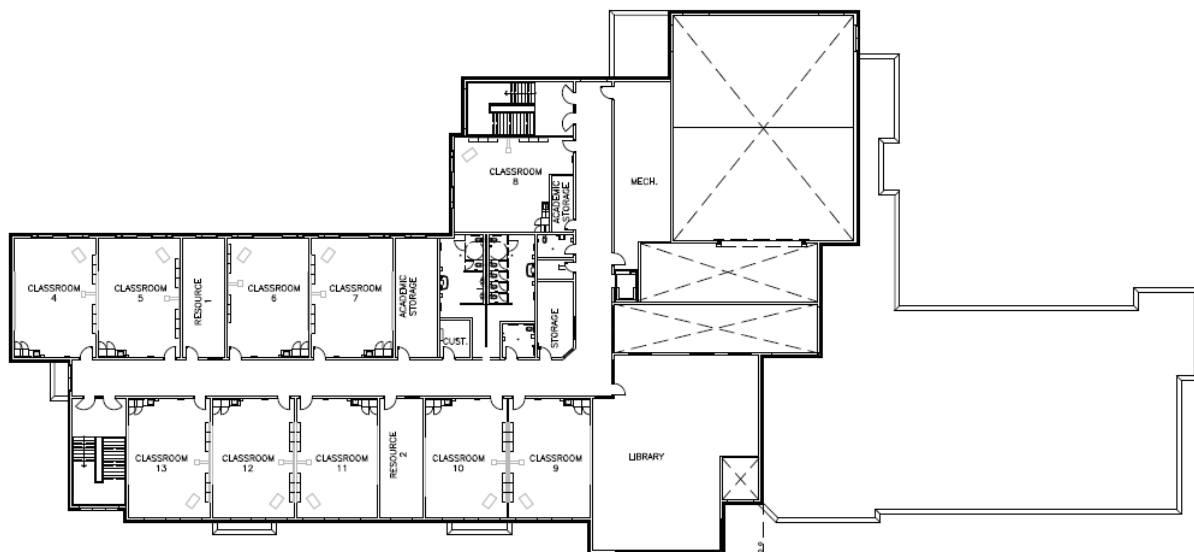
CONCEPTUAL FLOOR PLAN 2024



GROUND FLOOR

SCHOOL: 2,295m² (24,703 SF)

CHILDCARE: 447m² (4,811 SF)



SECOND FLOOR

SCHOOL: 1,628m² (17,523 SF)



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD
FACILITIES SERVICES

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

SITE VIEW FROM GREENLANE ROAD

