



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, MARCH 4, 2014

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 4, 2014 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:02 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Burtnik

2. Roll Call

Vice-Chair Burkholder noted that Ted Farrell, Superintendent of Education was present electronically, all other Trustees were in attendance.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Rhianon Burkholder | ✓ | | | |
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | ✓ | | | |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Student Trustees | | | | |
| Vincent Atallah | ✓ | | | |
| Dallas McMahon | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Kristine Murphy**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Vice-Chair Burkholder noted an addition to the Committee of the Whole Meeting Agenda, In Camera Session (Section B: Student Trustees Excluded):
F5 - Trustees and Director Only

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 4, 2014, as amended.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of February 11, 2014

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 11, 2014, as presented.

CARRIED

B. PRESENTATIONS

1. Nil

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of February 25, 2014

Moved by Chair Burtnik

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of February 25, 2014, as presented.

CARRIED

1.2 Approval of Policies

Vice-Chair Burkholder presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.2.1 Advertising Expenditures Policy (600.5)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Advertising Expenditures Policy (600.5), as presented.

CARRIED

1.2.2 Ontario Student Record Policy (301.7)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Ontario Student Record Policy (301.7), as presented.

CARRIED

1.3 Enrolment Register

Moved by Trustee Charbonneau

THAT the Committee of the Whole Recommend to the Niagara Catholic District School Board that an Enrolment Register Policy not be developed at this time, and that subject to Board approval of this recommendation, staff be directed to issue a Senior Administrative Council system memorandum outlining the responsibilities of Principals in monitoring and confirming the accuracy of enrolment registers.

CARRIED

1.4 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule for the information of Trustees.

2. Niagara Catholic Early Learning Kindergarten Program (ELKP) 2014-2015

Mark Lefebvre, Superintendent of Education presented the report on Niagara Catholic Early Learning Kindergarten Program (ELKP) 2014-2015 for Information. He introduced Kendall Cappellazzo, Early Years/Primary Consultant and Christopher Moscato, Numeracy Facilitator.

Ms. Cappellazzo and Mr. Moscato, presented a visual presentation highlighting the ELKP program and ELKP Open House and Registration for 2014.

Superintendent Lefebvre and Ms. Cappellazzo answered questions of Trustees

3. Niagara Catholic French Immersion 2014-2015

Superintendent Lefebvre presented the report on Niagara Catholic French Immersion 2014-2015 for Information. He introduced Jayne Evans, FSL & International Languages/ESL/Arts Consultant. Ms. Evans presented a visual report on the registration numbers for 2014-2015 for the Elementary Schools. She informed the Board that on Thursday, February 6 2014 registration for the French Immersion program opened on the Niagara Catholic website and will close on March 3, 2014. Effective March 3, 2014, 154 on-line registrations have been recorded.

Ms. Evans answered questions of Trustees

4. **International Student Program Winter Integration 2014**

Frank Iannantuono, Superintendent of Education/Human Resources Services presented the report on International Student Program Winter Integration 2014 for information. He introduced Fred Wilson, Supervisor of International Education who presented a visual presentation on the Winter Integration Program.

5. **Staff Development Department Professional Development Opportunities**

Superintendent Iannantuono presented the report on Staff Development Department Professional Development Opportunities for Information.

6. **Niagara Catholic District School Board Multi-Year Accessibility Plan December 2012 to December 2017 (Working Document) Update**

Yolanda Baldasaro, Superintendent of Education, presented the report on the Niagara Catholic District School Board Multi-Year Accessibility Plan December 2012 to December 2017 (Working Document) Update for information. Superintendent Baldasaro introduced Cathy McMullin, Applied Behaviour Analysis Supervisor who presented a visual presentation outlining the plans, accomplishments and future objectives.

Director Crocco, Superintendent Baldasaro and Ms. Mullin answered questions of Trustees.

7. **St. Catharines Pupil Accommodation Review for St. Christopher and St. Theresa Catholic Elementary School**

Director Crocco and Ted Farrell, Superintendent of Education presented the report on Pupil Accommodation Review (PAR) St. Christopher and St. Theresa Catholic Elementary Schools for Information. The PAR report is in full compliance with Section 2.6 of the Architect Selection Board Policy (701.2) and Ministry of Education Guidelines.

Director Crocco, Superintendent Farrell and Scott Whitwell, Controller of Facilities Services answered questions of Trustees.

Director Crocco noted that Item C7 School Valuation Template, page 29 will be amended and brought to the Special Board Meeting on March 25, 2014 at Denis Morris Catholic High School.

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board that in accordance with the Board approved St. Catharines Pupil Accommodation Review Schedule for 2014, the Staff Report on the Pupil Accommodation Review for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School be received as presented.

CARRIED

8. **Monthly Updates**

8.1 **Capital Projects Update**

Controller Whitwell presented the Capital Projects Update.

8.2 Student Trustees' Update

Vincent Atallah and Dallas McMahon, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

Antonio Gambale, Program Chair of Canadian and World Studies/Social Sciences at Blessed Trinity Catholic Secondary School has been selected to participate in the Legislative Assembly of Ontario's Teacher's Forum taking place from March 24-25, 2014 in Toronto, Ontario.

Superintendent Lee Ann Forsyth-Sells

On Tuesday, February 18, 2014 Niagara Catholic secondary students demonstrated their film making skills by creating videos with messages about bullying prevention in the first "Student Unite Anti- Bullying Film Festival" at the Cineplex Odeon Theatre in Niagara Falls.

The festival is a partnership with the Niagara Regional Police Service and CHCH-TV. Fifty- two (52) entries were received from twenty (20) high schools. Three Niagara Catholic secondary schools placed in the top five.

Notre Dame College School placed first with the film "Read between the lines" by Constance Day. Denis Morris Catholic High School placed third with the film "Lockers", and Saint Paul Catholic High School placed fourth with the film "Shoes". Each film depicted the quality work of Niagara Catholic Students and their understanding of the importance of anti-bullying messages to students. The winning films have been posted on the Board website, Niagara Regional Police Service and CHCH-TV websites for viewing.

Superintendent Lefebvre

The Approved Extended Overnight Field Trips for the March Break 2014 was distributed for information.

The Ministry received over 250 applications for the Physical Activity in Secondary Schools Grant. The Grant was introduced to support innovative, strategic and sustainable initiatives that engage students and the school community in increasing the number of secondary students participating in physical activities outside of instructional time.

A Healthy Eating in Secondary Schools Grant of \$50,000 was awarded for the project "Farm to Table". The Grant application was submitted by Marco Magazzeni, Coordinator – Student Success.

Saint Michael Catholic High School has been selected for a \$20,000 Physical Activity in Secondary School Grant for "Fueling the Soul: Increasing Physical Activity & Fitness among Adolescent Females".

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – February 25, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – February 25, 2014 issue for Trustees' information.

1.2 Calendar of Events – March 2014

Director Crocco presented the March 2014 Calendar of Events for Trustees' information.

1.3 March Break 2014

Director Crocco presented information on March Break 2014.

1.4 March Board Meeting – March 18, 2014

Director Crocco advised Trustees that the Agenda for the March 18, 2014 Board Meeting will be sent out on Thursday, March 13, 2014.

1.5 OCSTA 2014 – AGM and Conference

Vice-Chair Burkholder reminded the Trustees about the OCSTA 2014 – AGM and Conference in Niagara Falls.

Trustees were asked to confirm their attendance with Kristine Murphy, Administrative Assistant, Corporate Services & Communications

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Crocco reminded Trustees of the Special Board Meeting at Denis Morris Catholic High School on March 25, 2014 at 7:00 p.m.

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:04 p.m. and reconvened at 10:02 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 4, 2014.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on February 11, 2014, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on February 11, 2014 as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Sicoli

THAT the March 4, 2014 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:05p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 4, 2014.**

Approved on **April 8, 2014.**

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer