



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, JUNE 10, 2014
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayer – Chair Burtnik -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of May 13, 2014 A5

B. PRESENTATIONS

1. Development and Peace National Certificate of Honour B1

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee
 - 1.1 Unapproved Minutes of the Policy Committee Meeting of May 27, 2014 C1.1
 - 1.2 Approval of Policies
 - 1.2.1 Criminal Background Check-Safe Schools Policy (302.6.7) C1.2.1
 - 1.2.2 Sexual Misconduct Policy (201.13) C1.2.2
 - 1.2.3 Use of Corporate Logo (New) C1.2.3
 - 1.3 Policy and Guideline Review 2013-2014 Schedule C1.3
2. Award of Construction Contract for Lakeshore Catholic High School Addition/Renovations C2
3. Report on the 2014-2015 Annual Budget C3
4. Larkin Estate Admission Awards 2014-2015 C4
5. Research Collaborations in the Niagara Catholic District School Board 2013-2014 C5
6. Extended Overnight Field Trip, Excursion and Exchange Committee C6
7. Staff Development Department Professional Development Opportunities C7
8. Early Learning Kindergarten Extended Day Programs – Update C8

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| 9. | Monthly Updates | |
| 9.1 | Capital Projects Update | C9.1 |
| 9.2 | Student Senate Update | - |
| 9.3 | Senior Staff Good News Update | - |

D. INFORMATION

- | | | |
|-----|---|------|
| 1. | Trustee Information | |
| 1.1 | Spotlight on Niagara Catholic – May 27, 2014 | D1.1 |
| 1.2 | Calendar of Events – June 2014 | D1.2 |
| 1.3 | Niagara Catholic Retirement Celebration and Recognition Night – June 21, 2014 | D1.3 |
| 1.4 | Summer Hours 2014 – Catholic Education Centre | - |
| 1.5 | Draft Board Calendar 2014-2015 | D1.5 |

E. OTHER BUSINESS

- | | | |
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| 1. | General Discussion to Plan for Future Action | - |
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F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING MAY 13, 2014**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 13, 2014, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 13, 2014

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 13, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:02 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Student Trustee McMahon.

2. Roll Call

Vice-Chair Burkholder noted that Trustee Sicoli and Trustee Charbonneau were excused from attending the Committee of the Whole Meeting of May 13, 2014.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 13, 2014, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of April 8, 2014

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 8, 2014, as presented.

CARRIED

B. PRESENTATIONS

1. Nil

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of April 22, 2014

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of April 22, 2014, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Advocacy Expenditures Policy (100.9)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Advocacy Expenditures Policy (100.9), as presented.

CARRIED

1.2.2 Anaphylaxis Policy (302.1)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Anaphylaxis Policy (302.1), as presented.

CARRIED

1.2.3 Electronic Meetings (Board and Committees) Policy (100.8)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Electronic Meetings (Board and Committees) Policy (100.8), as presented.

CARRIED

1.2.4 Student Transportation Policy (500.2)

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Student Transportation Policy (500.2), as presented.

CARRIED

1.3 Policy and Guideline Review 2013-2014 Schedule

John Crocco, Director of Education presented the Policy and Guideline Review 2013-2014 Schedule for the information of Trustees. He informed the Board that the Anti-Spam Policy will be brought to Policy Committee Meeting in September 2014.

2. Niagara Catholic Elementary Chaplaincy Program

Debra MaCaffery, Board Chaplaincy Leader presented a visual presentation on the Niagara Catholic Elementary Chaplaincy Program report for information.

Debra MaCaffery answered questions of Trustees.

3. Niagara Catholic System Priorities 2014-2015

Director Crocco and Senior Administrative Council presented the Niagara Catholic System Priorities 2014-2015.

Director Crocco and Senior Administrative Council answered questions of Trustees.

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2014-2015, as presented.

CARRIED

4. Staff Development Department Professional Development Opportunities

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

5. Monthly Updates

5.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

5.2 Student Trustees' Update

Vincent Atallah and Dallas McMahon, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Forsyth-Sells

Niagara Catholic is pleased to announce that Notre Dame College School Grade 9 student, Jenna Lepine, is one of 60 students who has been selected to serve on the Minister of Education Student Advisory Council for the 2014-2015 school year.

Students who serve on the Minister's Student Advisory Council have many responsibilities. They will meet with the Minister of Education twice over their term and will attend at least one regional student forum.

Superintendent Lefebvre

The Ministry of Training registered Taylor Edward from Denis Morris Catholic High School as our first Dairy Heard Person as an Apprentice at Summers Dairy Farms, Beaverdams Road in Thorold. Taylor was placed on a Supervised Alternative Learning (SAL) plan in order to accommodate him with his graduation. He will then attend University of Guelph Ridgetown College Agriculture Program. This is an incredible experience for Niagara Catholic's first but also for the local Ministry office.

Niagara Catholic had (thirty-three) 33 students compete in (twenty-one) 21 technologies and trades categories at this year's 'Ontario Skills Competition', that took place on May 5th and 6th at RIM Park in Waterloo, Ontario. The students demonstrated their talents and skills in their area of expertise against many students from across Ontario.

Niagara Catholic students were winners in the following categories:

1. Alex Hoelzli - Notre Dame College School
Category - Precision Machining
Won - Gold
2. Robbie Aggarwul - Saint Paul Catholic High School
Category - Culinary
Won - Bronze
3. Emily Hartless - Notre Dame College School
Category - Hairstyling
Won - Bronze

4. Alex Powell - Saint Michael Catholic High School
Category - Electronics
Won - Silver
5. Jeff Tapp - Lakeshore Catholic High School
Category - Plumbing
Won - Silver
6. **Notable Mention:** Rebekka Schmidt, a former Blessed Trinity Catholic Secondary School student, who won Gold at the National Skills Competition two years ago in Calgary, is currently a Niagara College student. Rebekka won the Silver in the Baking Category for post-secondary level. She has earned a spot on the Junior Culinary Team Canada. This team will represent Canada at the 2016 World Culinary Olympics, held once every four years in Erfurt, Germany, where they will compete against teams from more than 30 countries.

Superintendent Baldasaro

Niagara Catholic students created posters and videos for the Pathstone Mental Health's "Shatter the Stigma" contests.

Niagara Catholic students were winners in the following categories:

Video Contest winner:

Cheenee Alomesen, Saint Paul Catholic High School

Poster Contest Winners:

Grade 1 to 3 Category Winner

Brianna Brereton, Holy Name Catholic Elementary School

Grade 4 to 6 Category Winner

Alyssa Mozzoni, St. Ann Catholic Elementary School

Grade 7 to 8 Category Winner

Angelica Anderson, St. Mary Catholic Elementary School

Director Crocco

Niagara Catholic launched on its Board Website Niagara Catholic TV and a link to register as a Catholic School Supporter.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – April 22, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – April 22, 2014 issue for Trustees' information.

1.2 Calendar of Events – May 2014

Director Crocco presented the May 2014 Calendar of Events for Trustees' information.

1.5 Annual Board Mass and Picnic – June 1, 2014

Director Crocco reminded the Trustees' about the Annual Board Mass and Picnic that will be held on June 1, 2014 at Queenston Heights Park.

Trustees were asked to confirm their attendance with Kristine Murphy.

1.6 Elementary & Secondary Graduation Dates June 2014

Director Crocco presented the Elementary & Secondary Graduation Dates for June 2014 for Trustee's information.

1.7 Director's Memorandum DM 124 - Municipal, Provincial and Federal Election Administrative Procedures

Director Crocco reviewed the Director's Memorandum DM 124 – Municipal, Provincial and Federal Election Administrative Procedures for Trustee's information.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Director Crocco informed the Trustees of the General Discussions and Future Action plans happening in the upcoming months.

F. BUSINESS IN CAMERA

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:50 p.m. and reconvened at 11:11 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 13, 2014.

CARRIED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole extend the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on April 8, 2014 for 15 minutes to accommodate scheduled timed In-Camera Item.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on April 8, 2014, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on April 8, 2014, as presented.

CARRIED (Item F3)

Moved by Chair Burtnik

THAT the Niagara Catholic District School Board deny the recommendation as outlined in Item F4.1 of the In Camera Agenda.

CARRIED (Item F4.1)

Moved by Trustee O'Leary

THAT the Niagara Catholic District School Board deny the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board deny the recommendation as outlined in Item F4.3 of the In Camera Agenda.

CARRIED (Item F4.3)

Moved by Trustee O'Leary

THAT Niagara Catholic District School Board deny the recommendation as outlined in Item F4.4 of the In Camera Agenda.

CARRIED (Item F4.4)

Moved by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board deny the recommendation as outlined in Item F4.5 of the In Camera Agenda.

CARRIED (Item F4.5)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the May 13, 2014 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 11:13p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 13, 2014.**

Approved on **June 10, 2014.**

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: DEVELOPMENT AND PEACE NATIONAL CERTIFICATE
OF HONOUR**

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



PRESENTATION BACKGROUND

Committee of the Whole Meeting
June 10, 2014

DEVELOPMENT AND PEACE NATIONAL CERTIFICATE OF HONOUR

Dear Mr. John Crocco,

I am pleased to inform you that at its March meeting, the National Council of the Canadian Catholic Organization for Development and Peace (Development and Peace) officially recognized the long-term contributions and dedicated commitment of the Niagara Catholic District School Board.

This award recognizes the involvement of the Niagara schools in emergency fund-raising efforts as well as involvement in the annual educational campaigns which Development and Peace runs each year. In particular, we wish to pay tribute to the Payroll Deduction Plan which makes it possible for board employees to contribute on an on-going basis to the development projects of Development and Peace.

The School Board will receive a Certificate of Honour signed by the President of Development and Peace on behalf of the National Council. This is currently in the possession of Frank Fohr, the St Catharines Diocesan Council Co-chair.

My deepest gratitude to the Board for implementing the payroll deduction program and all staff who participate in this important support effort.

In the Peace of Christ,

Julie Dwyer-Young
CCODP National Board Member
South Western Ontario

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: UNAPPROVED MINUTES OF THE POLICY COMMITTEE
MEETING OF MAY 27, 2014**

RECOMMENDATION

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of May 27, 2014, as presented.

The following recommendations are being presented for the Committee of the Whole's consideration from the Policy Committee Meeting of May 27, 2014:

1.2 Approval of Policies

1.2.1 Criminal Background Check-Safe Schools Policy (302.6.7)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revisions to the Criminal Background Check-Safe Schools Policy (302.6.7), as presented.

1.2.2 Sexual Misconduct Policy (201.13)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revisions to the Sexual Misconduct Policy (201.13), as presented.

1.2.3 Use of Corporate Logo (New)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Use of Corporate Logo (New), as presented.



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, MAY 27, 2014

Minutes of the Policy Committee Meeting held on Tuesday, May 27, 2014 at 4:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:42 p.m. by Vice –Chair Burkholder who presided over the meeting on behalf of Chair Sicoli.

1. Opening Prayer

The meeting was opened with a prayer by Student Trustee Atallah.

2. Attendance

Moved by Trustee Burkholder

THAT the Policy Committee excuse Chair Sicoli from attending the Policy Meeting of May 27, 2014. Trustee Burtnik was present electronically.

Committee Members	Present	Absent	Excused	Electronically
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Dino Sicoli (Committee Chair)			✓	

Student Trustees:

Vincent Atallah, Trustee

Staff:

John Crocco, Director of Education

Frank Iannantuono, Superintendent of Education/Human Resources

Lee Ann Forsyth-Sells, Superintendent of Education

Jennifer Brailey, Manager of Corporate Services & Communications Department

Kristine Murphy, Administrative Assistant, Corporate Services & Communications Department /Recording Secretary

3. **Approval of Agenda**

Moved by Trustee Burkholder

THAT the May 27, 2014, Policy Committee Agenda be approved, as presented.

APPROVED

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of April 22, 2014**

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of April 22, 2014, as presented.

APPROVED

6. **Policies**

ACTION REQUIRED

POLICIES - FOR RECOMMENDATION TO JUNE COMMITTEE OF THE WHOLE MEETING

6.1 **Criminal Background Check-Safe Schools Policy (302.6.7)**

Frank Iannantuono, Superintendent of Education/Human Resources Services, presented the amendments to the Criminal Background Check-Safe Schools Policy (302.6.7) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

POLICY STATEMENT

Under References: add 10. *Volunteers in Catholic Schools Policy (800.9)*

ADMINISTRATIVE GUIDELINES

Pg. 5 number 12. Should read- *In exceptional circumstances, with the approval of the Director of Education and Superintendent of Human Resources an individual may begin employment with the Board before an acceptable criminal background check is collected.*

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole approval of the revisions to the Criminal Background Check-Safe Schools Policy (302.6.7), as amended.

APPROVED

6.2 **Sexual Misconduct Policy (201.13)**

Superintendent Iannantuono presented the amendments to the Sexual Misconduct Policy (201.13) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

POLICY STATEMENT

No amendment

ADMINISTRATIVE GUIDELINES

Pg. 4 move v. *giving personal gifts to students* under last bullet of the list above

Pg. 4 change iii. To read *exchanging personal notes, comments or communication*

Pg. 4 second bullet should read; *sending intimate correspondence to students*

Pg. 4 fourth bullet should read; *engaging in sexualized dialogue through any means with students*

Pg. 6 Under Investigation Procedures: should read *Academic Teaching Staff*

Pg.7. Superintendent of Education should read; *When a complaint is filed against the conduct of a Superintendent of Education, Superintendent of Business and Finance or the Controller of Facilities Services, the Director of Education will investigate the complaint.*

Pg.7 Director of Education should read; *When a complaint is filed against the conduct of the Director of Education, the Director or the Chairperson of the Board, whoever receives the complaint will notify the appropriate Board Solicitor to determine the next course of action. A report will be presented to the Board at the earliest opportunity.*

Moved by Chair Burtnik

THAT the Policy Committee recommend to the Committee of the Whole approval of the revisions to the Sexual Misconduct Policy (201.13), as amended.

APPROVED

6.3 Use of Corporate Logo (New)

John Crocco, Director of Education, presented the amendments to the Use of Corporate Logo (New) following the vetting process.

The Policy Committee suggested no additional amendments.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole approval of the Use of Corporate Logo (New), as presented.

APPROVED

POLICIES - PRIOR TO VETTING

6.4 Bullying Prevention & Intervention – Safe Schools Policy (302.6.8)

Lee Ann Forsyth-Sells, Superintendent of Education presented the Bullying Prevention & Intervention – Safe Schools Policy (302.6.8).

The Policy Committee suggested no additional amendments.

The Policy Committee requested that the Bullying Prevention & Intervention – Safe Schools Policy (302.6.8) be vetted from May 30, 2014 to September 11, 2014 with a recommended deadline for presentation to the Policy Committee in September 23, 2014, for consideration to the Committee of the Whole and Board in October 2014.

INFORMATION

6.5 Policies Currently Being Vetted (to July 20th)

- Reimbursement of Travel Expenses Policy (201.4)

6.6 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule.

7. Date of Next Meeting

Tuesday, September 23, 2014 – 4:30 p.m.

8. Adjournment

The meeting adjourned at 5:37 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: CRIMINAL BACKGROUND CHECK-SAFE SCHOOLS
POLICY (302.6.7)**

RECOMMENDATION


THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Criminal Background Check-Safe Schools Policy (302.6.7), as presented.

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources Services

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources Services

Recommended by: Policy Committee

Date: June 10, 2014

	<p><i>CRIMINAL BACKGROUND CHECK POLICY STATEMENT OF POLICY</i></p>	<p>Section: 200 – Human Resources No: 302.6.7 Adopted: June 26, 2001 Revised: June 19, 2003</p>
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Statement of Policy


In keeping with the Mission, Vision, and Values of the Niagara Catholic District School Board, the ~~Niagara Catholic District School Board~~, the Board has the responsibility to provide a safe and secure working and learning environment for students and employees. The Board is in a position of trust and must strive to protect the well-being of students.

~~The Niagara Catholic District School Board~~ Therefore the Board shall implement the requirements for the collection of personal information as ~~described in Regulation 521/01 of the Education Act as amended by Regulation 322/03~~. The Board will adjudicate the possibility of risk to students and staff, where a potential employee has a ~~documented~~ criminal record and shall not employ persons or continue to employ persons who have with a criminal record which demonstrates an unacceptable level of a risk to students or staff.

The Director of Education will issue Administrative Guidelines in support for the implementation of this Policy.

References:

1. Access to Board Premises: Safe Schools Policy 302.6.
2. Accessibility Customer Service 800.8.1
3. Education Act and Regulations 322.03
4. Educational Field Trip Policy 400.2
5. Police Protocol between the Niagara Regional Police Services and the Niagara Catholic District School Board
6. Regulation 521/01, as amended by Regulation 323/03.
7. Sexual Misconduct Policy 201.13
8. Student Protection Act, 2002
9. Teaching Profession Act
10. Volunteers in Catholic Schools Policy 800.9

	<p><i>CRIMINAL BACKGROUND CHECK POLICY ADMINISTRATIVE GUIDELINES</i></p>	<p>Section: 200 – Human Resources No: 302.6.7 Adopted: June 26, 2001 Revised: June 19, 2003</p>
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Definitions

As per Regulation 521/01 of the Education Act, as amended by Regulation 322/03.

"Criminal Background Check" means, in respect of a Board, a document concerning an individual:

a. That was prepared by a police force or service from national data on the Canadian Police Information Centre (CPIC) database within six (6) months before the day the Board collects the document; and

b. That contains information concerning the individual's Personal Criminal History.

"Offence Declaration" means, in respect of a Board, a written declaration signed by an individual listing all of the individual's convictions for offences under the Criminal Code (Canada) up to the date of the declaration:

- i. That are not included in a criminal background check collected by the Ontario College of Teachers (OCT) after December 31, 1998 or in the last criminal background check collected by the Board under this regulation; and
- ii. For which a pardon under Section 4.1 of the Criminal Records Act (Canada) has not been issued or granted.

"Personal Criminal History" means, in respect of an individual, information on criminal offences of which the individual has been convicted under the Criminal Code (Canada) and for which a pardon under Section 4.1 of the Criminal Records Act (Canada) has not been issued or granted to the individual.

"Vulnerable Sector Screening" means, in respect of a Board, a document concerning an individual:

- i. That was prepared by a police force or service from national data on the Canadian Police Information Centre (CPIC) database and from local police service records, within six (6) months before the day the Board collects the document; and
- ii. That contains information concerning the individual's personal criminal history and
- iii. That contains information resulting from a criminal record search of data maintained by the Royal Canadian Mounted Police for sexual offences for which a pardon has been granted or issued.

Criminal Background Checks for Current Employees

All current employees will provide a Criminal Background Check in accordance with Regulation 521/01 **as amended by Regulation 322/03**.

Requirements

The "Collection of Personal Information Regulation" will require the Niagara Catholic District School Board to do the following:

Current employees

- a. If the employee became a member of the Ontario College of Teachers (OCT) after December 31, 1998 and commenced employment with the Board before April 01, 2002, the Board shall collect an Offence Declaration from the individual by September 01 of each year in which the individual is employed by the Board ~~after that day, commencing in 2002~~.
- b. If the employee commenced employment with the Board prior to April 1, 2002 and is not an individual described in paragraph (a), the Board shall collect:
 - i. A Criminal Background Check (CPIC) by July 31, 2003 if the individual continues to be employed by the Board after July 31, 2003.
 - ii. An Offence Declaration from the individual by September 1 of each year in which the individual is employed by the Board, commencing in 2004.

Retention of documentation

The Board shall retain an original or a true copy taken from the original **police** criminal ~~background~~ record check **or police vulnerable sector check** by the Director or designate. Completed criminal background checks and offence declarations will be filed in a separate and secure location in accordance with Regulation 521/01 **as amended by Regulation 322/03**)

Adjudication Process

Where evidence is received of a criminal conviction, the Director or designate will consider at least the following factors in determining an appropriate course of action:

- a. Length of time since offence(s);
- b. Did the offence(s) involve children and/or sexual activity and/or violence and/or acts of dishonesty;
- c. Employment history;
- d. Employee's attitude towards offence(s);
- e. Treatment, counseling or other services received since offence;
- f. Other steps taken to rehabilitate;
- g. Likelihood offence(s) will be repeated;
- h. Was alcohol or illegal drugs a factor in commission of offence(s);
- i. Degree of co-operation with this investigation;
- j. Was offence(s) committed while employed by the Board;
- k. If employee is a teacher, relevance of offence(s) to teacher duties as set out in the Education Act and Regulations;

1. If an employee is not a teacher, relevance of offence(s) to their employment duties **as set out in Board policy and the specific governing body applicable to the particular employee**; and
- m. Does offence(s) require any action pursuant to The Student Protection Act (including notification to the Ontario College of Teachers)

The course of action may include action up to and including dismissal, and/or withdrawal of offer, and shall be in compliance of other Board policies, collective agreements and legislation.

Consequences of Non-Compliance

Employees who fail to provide a Criminal Background Check **by July 31, 2003** in compliance with Regulation 521/01 **as amended by Regulation 322/03** may be suspended without pay pending submission of the Criminal Background Check.

Employees who fail to provide a ~~signed~~ **an annual** Offence Declaration form by the date prescribed may be suspended without pay until the form is submitted.

Criminal Background Checks for Prospective Employees

All prospective employees will be required to provide, at their own expense, an original Vulnerable Sector Screening Check prior to commencing employment.

1. All applicants for employment with the Board shall be asked on their employment application form to indicate whether they have ever been convicted of a criminal **offence** ~~offense~~ for which a pardon has not been granted.
2. The Board shall enter into a Memorandum of Understanding with the Niagara Regional Police Service regarding the disclosure of information covered by the Memorandum of Understanding and the requirements of the Municipal Freedom of Information and Protection of Privacy Act.
3. Once an applicant for employment has been identified as a potentially successful candidate, an offer of employment may be made conditional upon the Board receiving the applicant's criminal background check results, which ~~are satisfactory to~~ **meets the requirements of a safe work environment as determined by the senior official in the Human Resources Services Department**.
4. The Board shall provide the prospective employee with an "~~Access to Information Waiver~~" **Police Criminal Record Check – Police Vulnerable Sector Check** form, which is to be completed by the prospective employee and submitted with the applicable fee to the Niagara Regional Police Service for processing.
5. Upon receipt of his or her verification of criminal record, the prospective employee will provide the original Niagara Regional Police Service document to ~~the Board's~~ Human Resources ~~Department~~ **Services**.
6. The Human Resources Department shall review the documentation to determine whether "bona fide" reasons exist to refuse the position based on the responsibilities inherent in the position.

7. ~~Respecting the Board's legal responsibilities, the Human Resources~~ **Services** Department shall consider the legal guidelines contained in the Canadian Charter of Rights and Freedoms, the Criminal Code, the Human Rights Code, the Police Services Act, the Child and Family Services Act, the Young Offenders Act and the Municipal Freedom of Information and Protection of Privacy Act **and relevant Board policies.**

8. The Board's offer of employment shall be withdrawn if the candidate:

- i. Has outstanding charges or prior convictions which indicate that the candidate could pose a threat to students/staff;
- ii. Has made a false declaration in his or her application for employment; or
- iii. Declines to provide a verification of criminal record as required by Board policy.

9. The offer of employment shall be either confirmed or withdrawn or the applicant's conditional employment shall be confirmed or terminated after receipt of the criminal background check.

10. All information surrounding the Criminal Background Check, including the results, will be maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

11. ~~If the individual commences employment after March 31, 2002~~ †The Board shall collect an acceptable Criminal Background Check (Vulnerable Sector Screening) before the day ~~the~~ **an** individual commences employment with the Board. All offers of employment with the Board shall be conditional upon the applicant supplying an acceptable criminal background check. ~~The Human Resources~~ **Services** Department shall facilitate the collection of an Offence Declaration from the individual by September 01 of each year in which the Board employs the individual after the year employment was commenced.

12. In exceptional circumstances, **with the approval of the Director of Education** and the **Superintendent of Human Resources** ~~it may be necessary for an individual to~~ **may** begin employment with a **the** Board before an acceptable criminal background check is collected.

In such circumstances, the Board will require the individual to submit an Offence Declaration, pending submission of the acceptable criminal background check. Before any exception is made, a binding agreement shall be entered into between the employee or any authorized representative of the employee, and the Board, ensuring that the verification will be provided without delay. This agreement will preserve the Board's right to revoke the offer of employment, and dismiss the employee, should the information provided by the employee prove to be false or misleading in any respect, or if the background check is determined to be unacceptable.

~~Students, employees, volunteers and other individuals who have a legal and educational right to be at sites owned, leased, operated or being used by the Board and who lodge a complaint of sexual misconduct, or who report their suspicion of such conduct, must be able to do so without threat or fear of reprisal. For purposes of this policy and its guidelines, the school environment includes all activities common to an educational environment, including co-instructional and summer programs. For the protection of the complainant and the accused, this policy and resulting guidelines, have equal rights at all steps throughout the process. This policy supports the following laws, legislation, Board Policies and Board Protocols as amended from time to time.~~

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: SEXUAL MISCONDUCT POLICY (201.13)

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Sexual Misconduct Schools Policy (201.13), as presented.

Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources Services

Presented by: Frank Iannantuono, Superintendent of Education/Human Resources Services

Recommended by: Policy Committee

Date: June 10, 2014

	SEXUAL MISCONDUCT POLICY STATEMENT OF POLICY	Section: 200 – Human Resources No: 201.13 Adopted: June 26, 2006 Revised: NIL
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In keeping with the Mission, Vision, and Values of the Niagara Catholic District School Board, the ~~Niagara Catholic District School~~ Board believes that all students, employees, volunteers and other individuals who have a legal right to be at sites owned, leased, operated or being used by the Board, have a right to study and work in an environment free from sexual misconduct.

Students, employees, volunteers and other individuals who have a legal and educational right to be at sites owned, leased, operated or being used by the Board and who lodge a complaint of sexual misconduct, or who report their suspicion of such conduct, must be able to do so without threat or fear of reprisal. ~~For purposes of this policy and its guidelines, the school environment includes all activities common to an educational environment, including co-instructional and summer programs. For the protection of~~ The complainant and the accused ~~this policy and resulting guidelines,~~ have equal rights at all steps throughout the process. ~~This policy supports the following laws, legislation, Board Policies and Board Protocols as amended from time to time.~~

The Director of Education will issue Administrative Guidelines ~~in support~~ for the **implementation** of this Policy.

References:

Child and Family Services Act
 Criminal Code of Canada
 Education Act and Regulations
 o Ontario Regulation 521 / 01 - Collection of Personal information
 o Ontario Regulation 298 - Operation of Schools - General
 Ontario Safe Schools Act, 2000
 Ontario Schools: Code of Conduct, 2000
 Student Protection Act, 2002
 Teaching Profession Act
 Ontario College of Teachers Act, 1996
 o Professional Misconduct Regulation 437 / 97
 Professional Advisory - Professional Misconduct Related to Sexual Abuse and Sexual Misconduct
 The Standards of Practice for the Teaching Profession
 The Ethical Standards for the Teaching Profession
 Ontario Human Rights Code
 Teacher Qualification Program
 Education Accountability Act
 Accreditation Regulation
 Niagara Catholic - Bullying Prevention & Intervention Policy (302.6.8)
 Niagara Catholic - Employee Workplace Harassment Policy (201.7)

Employee Workplace Violence Policy (201.11)
Protocol between the Niagara Catholic District School Board and Family and Children Services
Niagara
Police Protocol between the Niagara Regional Police Services, Niagara Catholic District School
Board. ~~Other References:~~
~~Robins Report~~
~~Ontario College of Teachers~~
Safe Physical Intervention with Students Policy (301.8)
Complaint Resolution Policy

	SEXUAL MISCONDUCT POLICY ADMINISTRATIVE GUIDELINES	
	Section:	200 – Human Resources
	No:	201.13
	Adopted:	August 28, 2006
	Revised:	NIL

Background

Definitions of Sexual Misconduct:

Definitions are subject to changes from time to time as the appropriate legislation is reviewed and amended.

1. Sexual Abuse

Sexual abuse is a form of professional misconduct. The *Student Protection Act* defines sexual abuse of a student and amends the *Ontario College of Teachers Act* to include this definition:

- a. sexual intercourse or other forms of physical sexual relations between the member and a student,
- b. touching, of a sexual nature, of the student by the member, or
- c. behaviour or remarks of a sexual nature by the member towards the student

~~Accordingly, all Board employees of the Niagara Catholic District School Board should avoid:~~

- ~~i. sexual relations or sexual intercourse with a student~~
- ~~ii. any form of sexual touching of a student~~
- ~~iii. any sexual contact, including behaviour or remarks of a sexual nature, regardless of the age of the student or any apparent consent by the student.~~

2. Sexual Misconduct

Sexual misconduct is offensive conduct of a sexual nature, which may affect the personal integrity, or security of any student, employee of the Board, volunteers or other persons covered by this policy, as well as the school environment.

~~Sexual misconduct by teachers, employees and volunteers includes, but is not limited to:~~

- ~~i. Sexual Abuse – Conduct, which would amount to sexual interference, an invitation to sexual touching, sexual exploitation, sexual exploitation of a person with a disability, an indecent act or exposure or a sexual assault, or other crime which may affect the sexual integrity of any student, employee of the Board, volunteers or other persons covered by this policy, or the school environment.~~

3. Sexual Harassment

Sexual harassment of students may be defined as a form of sexual misconduct as follows:

Inappropriate behaviour or remarks of a sexual nature which may constitute professional misconduct include, but are not limited to, conduct that would amount to sexual harassment or sexual discrimination under the Ontario Human Rights Code. These need not be overtly sexual but may nonetheless demean or cause personal embarrassment to a student, based upon a student's gender, race or sexual orientation.

Board employees of the Niagara Catholic District School Board must avoid even a single event that may constitute sexual harassment, including but not limited to:

- i. objectionable conduct or comments incompatible with the role of an employee regardless of whether the affected students appear to be offended by the conduct or comments
 - ii. sexual harassment of non-students or of co-workers
 - iii. reprisals or threatened reprisals for rejecting sexual advances.
 - iv. ~~Unwanted sexual attention of a persistent or abusive nature made by a person who knows, or ought to know, that such attention is unwanted;~~
 - v. ~~Implied or expressed threat or reprisal in the form either of actual reprisal or the denial of opportunity for refusal to comply with a sexually oriented request; and~~
 - vi. ~~Sexually oriented remarks, gestures and/or behaviour which may reasonably be perceived to cause humiliation or a negative psychological and/or emotional environment for work or study.~~
4. ~~Sexual relationships — any sexual relationship with a student or a former student under the age of 18 and any conduct directed to establishing such a relationship. This form of sexual misconduct may be in the form of: intimate letters from teacher to student; personal telephone calls; dialogue of a sexual nature through the Internet; supplying and/or viewing and/or invitation to view pornographic or lurid materials; suggestive comments to students; dating students and any other actions that may be considered grooming behaviours.~~

~~Students who sexually abuse or harass any employee of the Board are also engaged in sexual misconduct.~~

4. Sexual Relationships:

Regardless of the age of a student and whether there are any criminal law considerations, it is unacceptable for Board employees of the Niagara Catholic District School Board to engage in or attempt to establish a sexual relationship with a student.

Sexual relationships include, but are not limited to, any sexual relationship with:

- i. a student, regardless of the student's age
- ii. a former student under the age of 18
- iii. a former student who suffers from a disability affecting his or her ability to consent to a relationship.

Responsibility for ensuring that a member-student relationship is professional and appropriate rests with the employee and not with the student. This remains the case even when it is the student who attempts to initiate an inappropriate relationship. Any conduct directed to establishing such a relationship may constitute professional misconduct.

A student may be a student who is in the school or school system where the member is employed, or in relation to whom a member is otherwise considered to hold a position of trust and responsibility.

Board employees of the Niagara Catholic District School Board must not engage in activity directed to establishing a sexual relationship. This includes, but is not limited to:

- any form of sexual touching
- sending intimate letters correspondence to students
- making telephone calls of a personal nature to students
- engaging in sexualized dialogue through any means ~~the Internet~~ with students
- making suggestive comments to students
- dating students
- giving personal gifts to students

~~Such conduct is inappropriate even if the conduct does not result in the establishment of a relationship. Engaging in a sexual relationship with a person who is under the age of 18, or in relation to whom the member holds a position of trust or authority may also constitute professional misconduct, regardless of whether the person is a student or former student.~~

~~Board employees have an additional responsibility to avoid activities that may reasonably raise concerns as to their propriety. Keeping this in mind can help members avoid complaints to either their employer or to the College, and can help protect students by detecting and preventing sexual abuse or sexual misconduct by others.~~

~~Board employees understand that students depend on teachers to interpret what is right and wrong. This judgment can be difficult when certain acts seem innocent but may be considered later as a prelude to sexual abuse or sexual misconduct.~~

~~In the interests of student safety, when Board employees use their professional judgment about their own or others' activities they should be mindful of these and other considerations:~~

- ~~i. whether the activities are known to, or approved by, supervisors and/or parents or legal guardians~~
- ~~ii. whether the student is physically isolated from other observers, for example, behind closed doors~~
- ~~iii. whether the circumstances are urgent or an emergency (providing transportation in a blizzard, for example)~~
- ~~iv. whether the education environment might be detrimentally affected by the activities~~
- ~~v. whether the activity would reasonably be regarded as conduct intended to promote or facilitate an inappropriate personal relationship with a student~~
- ~~vi. the extent to which the activities might reasonably be regarded as posing a risk to the personal integrity or security of a student, or as contributing to any student's level of discomfort~~
- ~~vii. whether the conduct would reasonably be regarded as being in the best interests of the student.~~

Board employees of the Niagara Catholic District School Board must avoid:

- i. inviting individual students to their homes**
- ii. seeing students in private and isolated situations**
- iii. exchanging personal notes, comments or e-mails communication**
- iv. becoming personally involved in students' affairs**
- ~~v. giving personal gifts to students~~
- vi. sharing personal information about themselves**
- vii. making physical contact of a sexual nature.**

~~When meeting with students, members must ensure that:~~

- ~~i. classroom and office doors are left open~~
- ~~ii. a third party is present or aware of the meeting~~
- ~~iii. the student is not physically isolated from other observers, for example, behind closed doors~~
- ~~iv. they are not alone with an individual student except in urgent or emergency circumstances.~~

5. Professional Misconduct for Academic Teaching Staff

A sexual relationship with a student or former student under the age of 18, or conduct directed to establishing such a relationship, may be regarded as professional misconduct.

This conduct may also amount to sexual exploitation or sexual assault, which is addressed in the Criminal Code of Canada and the Ontario College of Teachers Act.

Where allegations of sexual misconduct are consistent with those offences outlined in the Criminal Code, the procedures set out through the FACS and Niagara Regional Police Protocols must be followed.

Where sexual misconduct may not amount to a criminal offence, but may amount to professional misconduct, then the Principal of the school must conduct an investigation of the matter.

The matter of the investigation shall be conducted in a fair and judicious manner to ensure the confidentiality of all parties. The alleged perpetrator will be entitled to representation during questioning. Allegations about sexual misconduct usually require an explanation.

- ~~i. The Principal/Supervisor shall conduct a preliminary gathering of information regarding all reports of sexually/physically inappropriate conduct by staff against a student(s).~~
- ~~ii. The preliminary gathering of information should involve recording, in writing, physical injuries (i.e., cuts, bruises, torn clothing, etc.) and any comments by staff member(s) involved, student(s), witnesses, and where appropriate, parent(s)/guardian(s).~~
- ~~iii. After this initial gathering of information, the Principal/Supervisor shall contact the appropriate Superintendent who will contact the Niagara Regional Police Service and consult with the Officer in Charge of the Child Abuse Unit, Sexual Assault Unit or the Youth Justice Co-ordinator with respect to police involvement.~~
- ~~iv. If the student making the allegation of sexually/physically inappropriate contact is under the age of 16 years, FACS must be notified.~~
- ~~v. Based on this consultation, the Principal/Supervisor shall then consider the appropriate next steps regarding notification of parent(s)/guardian(s), and take any other action warranted under the circumstances.~~

6. Criminal Offences

The following offences are considered Criminal in nature under the Criminal Code of Canada.

- a. Sexual interference - is an offence, which victimizes children under age 14. Generally, sexual interference involves an adult touching a child for a sexual purpose.

Invitation to touching - is also an offence as it applies to children under the age of 14. Generally this act involves an adult inducing a child to touch him or her. It is no defence that the child purportedly consented to such activity.

- b. Sexual exploitation - conduct of a sexual nature that is committed by a person who is in a position of trust or authority towards a young person (meaning a person at least 14 years old but under 18 years of age).
 - i. It is no defense that the young person purportedly consented to the activity. Teachers and other school personnel and volunteers will almost inevitably be regarded as being in positions of trust or authority respecting students with whom they interrelate.
 - ii. Indecent act and sexual exposure - criminalize indecent acts or the exposure of private parts, even absent of any suggested or actual physical contact between the perpetrator and another person. Sexual Assault - is an assault committed in circumstances of a sexual nature such as to violate the sexual integrity of its victim.

~~e. Physical Contact by Staff with Students:~~

~~The *Criminal Code of Canada* s.43 states: "Every school teacher, parent or person standing in the place of a parent is justified in using force by way of correction toward a pupil or child, as the case may be, who is under his care, if the force does not exceed what is reasonable under the circumstances."~~

~~The three essential elements in this provision are:~~

- ~~i. That a student-teacher relationship must exist (or a non-teacher must prove that "he/she stood in loco parentis");~~
- ~~ii. The force must be by way of correction; and~~
- ~~iii. The force used must be reasonable and age appropriate under the circumstances. Physical Intervention Procedures and Guidelines developed by the Board outline appropriate use of restraint to ensure the safety of a student and/or others.~~

Investigation Procedures:

All reports of sexual misconduct will be thoroughly investigated by the supervising administrator with a report to the administrative supervisor.

Academic Teaching Staff

The *Student Protection Act* also amended the Teaching Profession Act. A member who makes an adverse report about another member respecting suspected sexual abuse of a

student by that other member need not provide him or her with a copy of the report or with any information about the report. *“Members of the College may not engage in, or threaten to engage in, reprisals against anyone who discloses, reports for otherwise provides information with respect to alleged or suspected professional misconduct of a sexual nature.”*

Nor shall any disclosure be made that would undermine any ongoing or contemplated police or Family and Children’s Services (FACS) investigation.

The receiver of the complaint will treat the complaint and those associated with sensitivity and afford all the necessary protection in handling of such complaints.

Confidentiality will be respected and maintained at all times as required by relevant legislation.

Anyone who retaliates or threatens to retaliate against a person, who makes a complaint or reports alleged misconduct, in good faith, shall be subject to disciplinary action up to and including termination of employment.

~~Regulations made under The Teaching Profession Act mandates that a teacher who makes a complaint against a colleague, must inform the colleague that a complaint has been made against him or her.~~

~~The Regulations further state that A teacher who makes an adverse report about another teacher suspected of physical or sexual abuse or harassment of a student by that other teacher, shall not provide him or her a copy of the report or with any information about the report.~~

Where applicable, and if permitted by law, Police or FACS as well the Ontario College of Teacher investigators should be consulted as to the nature and timing of disclosure of pertinent information to the alleged perpetrator.

Individuals who knowingly make unfounded allegations of sexual misconduct shall be subject to disciplinary action.

The Superintendent of Human Resources **Services**, ~~Department~~ under the direction of the Director **of Education** will ensure that:

- i. improper conduct is the subject of appropriate disciplinary action
- ii. appropriate records of improper conduct are kept;
- iii. prospective employers as well as professional bodies and organizations are properly notified of such conduct.

Sexual misconduct with students under the age of sixteen (16), the Protocols and procedures set out in the [Family and Children's Services/Board Protocol](#) and the [Police and School Board Protocol](#) will be followed for alleged sexual misconduct.

To legally protect the rights of all involved, any incidence of sexual misconduct with students sixteen and over, or employees, volunteers or others covered by this policy shall involve the appropriate professional bodies and appropriate organizations.

~~Safe Physical Intervention with Students Policy (301.8)~~

INVESTIGATIVE PROCEDURES

~~Investigative Procedures for addressing reported sexual misconduct suspected Child abuse and/or Child misconduct:~~

- ~~i. When there is a suspicion of abuse or sexual misconduct and when dealing with students under the age of sixteen (16), the Niagara Catholic District School Board and Family and Children Services and the Niagara Regional Police Protocols govern the procedures to be followed by Board employees of the Niagara Catholic District School Board.~~
- ~~ii. FACS and/or police have prime responsibility for the investigation of allegations of child abuse and neglect, which includes sexual abuse. Staff will work cooperatively with the appropriate FACS and police personnel to the extent permitted by law.~~
- ~~iii. After investigating, the Police shall advise the Principal and other appropriate School Board personnel as soon as possible whether or not charges shall be laid.~~
- ~~iv. School Board employees may apply to Niagara Regional Police Service for the General Incident Report which will include a statement regarding the final outcome of the investigation.~~

Board Employee

Where a Board employee or volunteer is suspected of sexual misconduct, the individual making a report to FACS or the Police, shall notify the Principal and the appropriate Superintendent who supervises the alleged perpetrator, of the report.

Principal

Where the Principal is suspected of such conduct, the notification of the report shall go to the appropriate **Family of Schools** Superintendent and to the Superintendent of Human Resources and/or **Director of Education**.

Superintendent of Education

When a complaint is filed against the conduct of a Superintendent of Education, Superintendent of Business and Finance or the Controller of Facilities Services, the Director of Education will investigate the complaint.

An appeal of the decision by the Director of Education rests with the Board.

Director of Education

When a complaint is filed against the conduct of the Director of Education, the Director or the Chairperson of the Board, whoever receives the complaint will notify the appropriate Board Solicitor to determine the next course of action. A report will be presented to the Board at the earliest opportunity.

The Board liaison with the **Niagara Regional** Police department will request from the Police that when they become aware that a Principal is under investigation for sexual misconduct that they notify the Superintendent of Human Resources.

Reporting of an Allegation

A student, employee or volunteer who has made a report concerning any allegation of sexual misconduct against an employee or volunteer and is not satisfied with the response may contact the Principal or the Superintendent of the school directly to investigate the matter and to report back to the student, employee or volunteer the status of the investigation.

The subject matter of the complaint should not be discussed with the alleged perpetrator until specific instructions are received from the investigating police or FACS personnel conducting the investigation.

~~If a member of the College has reasonable grounds to suspect the sexual abuse of students or sexual misconduct, the member has a responsibility to report the suspected or alleged case to appropriate authorities. This includes one or more or all of the following: Child and Family Services, police, the employer and the Ontario College of Teachers.~~

Senior staff **Administration** is obliged to address the interim status of the employee or volunteer against whom allegations of sexual abuse have been made, pending a preliminary investigation of the allegation.

When considering the interim status of an individual accused of misconduct, safety and security of the alleged victim (s) is paramount. However, the interim status must also reflect a consistency of approach following the principles of procedural fairness to all affected.

Where sexual abuse has been alleged against **an** employee or a volunteers, the subject of the allegations should be removed from the classroom or from situations involving unsupervised access to students, pending determination as to whether abuse has occurred.

The removal of the alleged perpetrator is mandated in legislation as soon as Senior Administration becomes aware that a teacher, temporary teacher, employee or volunteer has been charged with, or convicted of an offence under the Criminal Code involving sexual conduct and minors or of any other offence under the Criminal Code that in the opinion of the Senior Administration indicates that students may be at risk.

Depending on the circumstances, removal may involve reassignment to other duties, suspension or in some circumstances, commencement of termination proceedings, for example, where abuse is admitted.

While the Family and Children Services/Police determination may be an "unable to verify report", the Board may still, in its discretion, determine that there is sufficient information from its own investigation for discipline or discharge.

An employee or volunteer's assignment, re-assignment or employment status should be revisited upon completion of any police or FACS investigation, after any criminal charges are laid, after any criminal case is completed and upon completion of any internal investigation.

Where sexual misconduct is alleged, the police, together with FACS, if the allegations fall within the FACS jurisdiction, will conduct the investigation.

Any internal investigation should be deferred, pending conclusion of any ongoing or contemplated police investigation.

~~The Principal/Supervisor shall advise the staff member of the option to consider seeking immediate Federation/Union/Association assistance.~~

Where the Alleged Victim is sixteen (16) and over

- i. Where an employee or volunteer of the Board has reasonable grounds to suspect that a student sixteen (16) and over has suffered, or is at risk of likely suffering, sexual abuse as a result of actions of a person having charge of that student, he or she shall forthwith report those suspicions and the information on which they are based directly to the police.
- ii. Such employees or volunteers shall also notify the Principal of the school who supervises the alleged perpetrator of the report. If the Principal is the suspected perpetrator, the employee or volunteer shall notify the appropriate Superintendent of this report.
- iii. Given the age of the complainant/ student, after a report has been made to the police, the parents should not be notified of the complaint or allegations unless specific consent has been obtained from the student.
- iv. If the alleged perpetrator has access to children under the age of 16, the statutory reporting obligation of notifying FACS will also be triggered regardless of the fact that the particular student suspected to have been abused is 16 years of age or over.

Where the alleged perpetrator is a student

- i. In some cases a young offender (after they attain the age of 12) may be criminally responsible for sexual abuse.
- ii. Where a student is alleged to have sexually abused another student the procedures outlined in the FACS protocol and Niagara Regional Police protocol must be followed.
- iii. The Principal, in consultation with the Superintendent, will review the available information to determine whether the student who is alleged to have abused another student may remain in school pending investigation of the matter.
- iv. Where the student is charged with the sexual abuse of another student, the Principal, after consultation with the Police and FACS, will immediately remove the alleged offender from the school until the investigation is completed or the charge has been disposed of or a decision is made by the Senior Staff.

- v. Upon conclusion of the matter, the Principal in consultation with the Superintendent will determine the placement of the student.

GENERAL INFORMATION

Referenced from the Ontario College of Teachers Act

8. Employer Responsibilities:

The Student Protection Act stipulates that employers must report to the College at the time member is charged with a sexual offence.

The Director of Education shall promptly notify the Ontario College of Teachers in writing when he/she has dismissed, suspended or otherwise disciplined a member in the Board's employ for an action of professional misconduct, and provide the reasons for such action.

The Director of Education shall promptly notify the Ontario College of Teachers in writing where, in the opinion of the Director, a committee of the Ontario College of Teachers should review the conduct or actions of a member who is or has been employed by the Board.

Where a current or former employee is not a member of the Ontario College of Teachers, the Director of Education shall promptly notify any applicable licensing body in writing of the circumstances set out above.

The removal of the teacher or individual from the classroom may be considered as an interim measure until the investigation is complete.

The matter once investigated and found to have merit, will require disciplinary action up to and including termination of employment.

Appendix A:
[Sexual Misconduct Complaint Form](#)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: USE OF CORPORATE LOGO (NEW)

RECOMMENDATION


THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Use of Corporate Logo (New), as presented.

Prepared by: John Crocco, Director of Education-Secretary/Treasurer

Presented by: John Crocco, Director of Education-Secretary/Treasurer

Recommended by: Policy Committee

Date: June 10, 2014

	<p>USE OF CORPORATE LOGO POLICY</p> <p>STATEMENT OF POLICY</p>	<p>Section:</p> <p>No:</p> <p>Adopted:</p> <p>Revised:</p>	<p>(NEW)</p>
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In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes the importance of presenting to the community a representation of the distinctiveness of Catholic education and the identity of the Board.

Niagara Catholic is committed to creating a consistent visual identity throughout the Board. A common visual identity strengthens public awareness of our distinctive corporate identity and enables members of the community, staff and stakeholders to identify the programs, services and initiatives of Niagara Catholic.

The Niagara Catholic corporate logo incorporates a cross and a plant, symbolizing a caring, nurturing environment, where individuals grow as students and as Christians. The colours of blue and green represent the water and land associated with the Niagara Peninsula. Our caring, Catholic Christian environment is communicated visually by enclosing the growing plant, which represents the spiritual, academic and physical growth of our students, within the cross.

The Niagara Catholic District School Board corporate logo is a registered trademark and the exclusive property of the Board. The Niagara Catholic corporate logo may not be used, reproduced or displayed by an individual, organization or entity without the written permission of the Board's Manager of Corporate Services and Communications or designate.

The Director of Education will issue Administrative Guidelines for the implementation of this Policy.

References

Board Advertising Policy #600.5

Dress Code – Secondary Uniform Policy – Safe Schools #302.6.6.2

Elementary Standardized Dress Code Policy – Safe Schools #302.6.1

	<p>USE OF CORPORATE LOGO POLICY</p> <p>ADMINISTRATIVE GUIDELINES</p>	<p>Section:</p> <p>No:</p> <p>Adopted:</p> <p>Revised:</p>	<p>(NEW)</p>
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The logo of the Niagara Catholic District School Board is the centerpiece of the Board’s communications strategy. As the heart of the Board’s corporate identity, the logo must be given a place of prominence when used in concurrence with school logos on school-based documents, letterhead, agendas, spirit wear, signage and promotional items.

The proper display of the Board’s corporate logo is required in all circumstances.

The Niagara Catholic corporate logo is to be included on all school and Board signage, letter heads, business cards, advertising and promotional materials, vehicles, websites, electronic communications, job postings, public announcements, media releases, system documents and publications. All student co-curricular clothing items, spirit wear or athletic uniforms will have, in addition to the school name and logo, the Board logo embroidered and/or screened on the item. All Board supplied staff uniforms and spirit wear will have the Board name and corporate logo embroidered and/or screened on the item.

Permission to Use

The Niagara Catholic logo may not be used reproduced or displayed by an individual, organization or entity without the written permission of the Board’s Manager of Corporate Services and Communications or designate. When permission is granted to an individual, organization or entity, the logo will be provided through the Corporate Services and Communications Department, along with specific directions, colour and size for its appropriate use and reproduction.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: POLICY AND GUIDELINE REVIEW 2013-2014 SCHEDULE

The Policy and Guideline Review 2013-2014 Schedule is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Policy Committee

Date: June 10, 2014



POLICY AND GUIDELINE REVIEW SCHEDULE

JANUARY - JUNE 2014

Updated: May 21, 2014

SORTED BY POLICY COMMITTEE MEETING DATE				
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Prior to Vetting After Vetting
2003	2013	302.6.8	Bullying Prevention & Intervention - <i>Safe Schools</i>	May 2014
2006		201.13	Sexual Misconduct	May 2014
2001	2003	302.6.7	Criminal Background Check - <i>Safe Schools</i>	May 2014
2006		201.13	Sexual Misconduct	May 2014
NEW		NEW	Use of Corporate Logo	May 2014

NEW		NEW	Anti-Spam	Sept. 2014
NEW		NEW	Concussions (prior to January 2015)	Sept. 2014
1998	2014	201.4	Reimbursement of Travel Expenses	Sept. 2014

SORTED BY CW/BOARD MEETING DATE				
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	CW/BD
2007		100.9	Advocacy Expenditures	May 2014
1998	2010	302.1	Anaphylaxis	May 2014
2005		100.8	Electronic Meetings (Board and Committees)	May 2014
2007	2010	500.2	Student Transportation	May 2014
2001	2003	302.6.7	Criminal Background Check - <i>Safe Schools</i>	Jun. 2014
NEW		NEW	Use of Corporate Logo	Jun. 2014
2006		201.13	Sexual Misconduct	Jun. 2014

1998	2014	201.4	Reimbursement of Travel Expenses	Sept. 2014
2003	2013	302.6.8	Bullying Prevention & Intervention - <i>Safe Schools</i>	Oct. 2014

Policy Issued	Reviewed Revised	Policy #	NIAGARA CATHOLIC DISTRICT SCHOOL BOARD -POLICIES	Resp
Sorted by Revision Date				
Updated: May 21, 2014				

1998	2008	201.4	Reimbursement of Travel Expenses	GV
2007	2008	800.4	Volunteer Recognition	JC
2009	2009	800.1	Accessibility Customer Service	LAFS
1998	2009	302.2	Administration of Oral Medication to Students Under the Age of 18 During School Hours	LAFS
2009	2009	301.8	Safe Physical Intervention with Students	LAFS
2001	2009	302.6.5	Student Expulsion - <i>Safe Schools</i>	LAFS
2001	2009	302.6.4	Student Suspension - <i>Safe Schools</i>	LAFS
2001	2009	302.4	Volunteer Driver	YB
1997	2010	100.1	Board By-Laws	JC
2010	2010	100.1	Equity and Inclusive Education	YB
1998	2010	100.5	Establishment and Cyclical Review of Policies	JC
2010	2010	800.6	Facility Partnerships	SW
1998	2010	600.3	Monthly Financial Reports	GV
2008	2010	302.6.9	Progressive Student Discipline - <i>Safe Schools</i>	LAFS
1998	2010	701.2	Pupil Accommodation Review	SW
2010	2010	100.10.1	Religious Accommodation	YB
1998	2010	201.2	Retirement & Service Recognition Celebration	FI
1999	2010	302.3	Safe Arrival	FI
2010	2010	100.12	Trustee Code of Conduct	JC
2010	2010	100.11	Trustee Honorarium	JC
1998	2011	800.3	Complaint Resolution	JC
2002	2011	201.11	Employee Workplace Violence *	FI
2011	2011	400.6	Environmental Stewardship	SW
2005	2011	302.7	Nutrition	YB
2002	2011	201.6	Occupational Health & Safety *	FI
1998	2011	600.1	Purchasing/Supply Chain Management	GV
1998	2011	600.2	Records and Information Management	JC
2011	2011	301.11	Student Fees	YB
2011	2011	100.13	Trustee Expenses & Reimbursement (<i>Interim</i>)	JC
2011	2011	301.9	Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students	YB
1998	2012	203.2	Assignment of Principals & Vice-Principals	FI
1998	2012	301.3	Attendance Areas	SW
2012	2012	701.5	Bottled Water	LAFS
1998	2012	203.3	Catholic Leadership: Principal & Vice-Principal Selection	FI
2001	2012	400.3	Christian Community Service	ML
2012	2012	302.8	Diabetes Management	YB
2001	2012	302.6.6.2	Dress Code - Secondary Uniform - <i>Safe Schools</i>	LAFS
1998	2012	800.5	Education-Based Research	LAFS
2006	2012	201.12	Electronic Communications Systems (Employees)	MC
2006	2012	301.5	Electronic Communications Systems (Students)	MC
2012	2012	302.6.1	Elementary Standardized Dress Code - <i>Safe Schools</i>	LAFS
2002	2012	201.9	Employee Attendance During Inclement Weather & Workplace Closure	FI
2012	2012	201.17	Employee Code of Conduct & Ethics	FI
2012	2012	203.1	Employee Hiring and Selection Policy (Teachers)	FI
2002	2012	201.7	Employee Workplace Harassment *	FI
2002	2012	301.4	Fundraising	GV
2004	2012	100.7	Niagara Catholic Education Award of Distinction	FI
1998	2012	702.1	Playground Equipment	SW
2001	2012	302.5	Student Parenting	ML
1998	2012	100.4	Student Trustees	JC

Policy Issued	Reviewed Revised	Policy #	NIAGARA CATHOLIC DISTRICT SCHOOL BOARD -POLICIES	Resp
Sorted by Revision Date				
Updated: May 21, 2014				

2003	2013	400.5	Acceleration/Retention (Elementary)	ML
2001	2013	302.6.3	Access to Board Premises - <i>Safe Schools</i>	LAFS
2012	2013	800.8	Accessibility Standards	YB
1998	2013	301.1	Admission of Elementary & Secondary Students	LAFS
2011	2013	301.1	Assessment, Evaluation, Reporting and Homework Policy	LAFS
2003	2013	302.6.8	Bullying Prevention & Intervention - <i>Safe Schools</i>	LAFS
1998	2013	800.1	Catholic School Councils	LAFS
2001	2013	302.6.2	Code of Conduct - <i>Safe Schools</i>	LAFS
1998	2013	800.2	Community Use of Facilities	SW
1998	2013	400.1	Continuing Education	FI
2007	2013	600.4	Corporate Cards, Purchasing Cards & Petty Cash	GV
2002	2013	201.5	Death Benefit	FI
2002	2013	201.1	Deferred Salary Plan (X/Y)	FI
1998	2013	400.2	Educational Field Trips	ML
2007	2013	201.15	Employee Conferences, Workshops & Meetings	GV
1998	2013	201.1	Employee Leaves of Absence	FI
2007	2013	201.14	Employee Meals & Hospitality	GV
2013	2013	203.4	Leadership Pathways	FI
2011	2013	800.7	Niagara Catholic Parent Involvement Committee & By-Laws	LAFS
2001	2013	302.6.1	Opening or Closing Exercises - <i>Safe Schools</i>	LAFS
2003	2013	400.4	Prior Learning Assessment and Recognition (PLAR)	ML
2001	2013	302.6	Safe Schools	LAFS
2013	2013	100.6.2	Student Senate - Elementary	JC
2000	2013	100.6.14	Student Senate - Secondary	JC
1998	2013	500.1	Transportation & School Operations for Inclement Weather	JC
2002	2013	701.3	Video Security Surveillance	SW
2013	2013	800.9	Volunteering in Catholic Schools	FI
2007	2014	600.5	Advertising Expenditures	GV
1998	2014	701.1	Architect Selection	SW
2012	2014	201.16	Attendance Support Program	FI
2006	2014	301.7	Ontario Student Record (OSR)	ML
1998	2014	201.3	Religious Education Courses for Staff	FI
2006	2014	301.6	School Generated Funds	GV
2007	2014	100.9	Advocacy Expenditures	GV
1998	2014	302.1	Anaphylaxis	YB
2001	2014	302.6.7	Criminal Background Check - <i>Safe Schools</i>	LAFS
2005	2014	100.8	Electronic Meetings (Board and Committees)	JC
2006	2014	201.13	Sexual Misconduct	FI
2007	2014	500.2	Student Transportation	GV
NEW	NEW	NEW	Anti-Spam	JC
NEW	NEW	NEW	Concussion	ML
NEW	NEW	NEW	Use of Corporate Logo	JC

* MINISTRY OF LABOUR COMPLIANCE ANNUAL REVIEW

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: AWARD OF CONSTRUCTION CONTRACT FOR
LAKESHORE CATHOLIC HIGH SCHOOL
ADDITION/RENOVATIONS**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Award of Construction Contract For Lakeshore Catholic High School Addition/Renovations to Manorcore Group Inc. with a total project cost of \$5,501,722.

Prepared by: Scott Whitwell, Controller of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

**AWARD OF CONSTRUCTION CONTRACT FOR LAKESHORE
CATHOLIC HIGH SCHOOL ADDITION/RENOVATIONS**

BACKGROUND INFORMATION

The Ministry of Education (MOE) approved \$5,501,722 of Capital Priority funding to address capital needs related to Lakeshore Catholic High School.

The project consists of the addition of ten classrooms, renovation of five science labs, a new bus depot to ease traffic congestion, renovation of the resource and guidance rooms, rough in for a future elevator, a new conference room and a modified auditorium entrance.

The tender period was from May 15, 2014 to June 5, 2014. Raimondo + Associates Architects Inc. was the architectural firm for this project.

The architect has analyzed the bids and has recommended the award of a construction contract to Manorcore Group Inc. who was the low bidder for this project.

SCHOOL NAME	ARCHITECT	RECOMMENDED CONTRACTOR	FUNDING ALLOCATION	TOTAL PROJECT COST
Lakeshore Catholic	Raimondo Architects	Manorcore Group Inc.	\$5,501,722	\$5,501,722

TOTAL PROJECT COST

Construction Contract	\$4,145,479
Consultant Fees & Disbursements	\$550,115
Other Project Costs	\$806,128
TOTAL	\$5,501,722

FUNDING

Proposed funding is as follows:

Capital Priority	\$5,501,722
TOTAL	\$5,501,722

Please note that proceeding with this project is also contingent on MOE approval.

It is the recommendation of the Director of Education and the Controller of Facilities Services in consultation with the project architect that the Niagara Catholic District School Board approve the award of construction contract to Manorcore Group Inc.

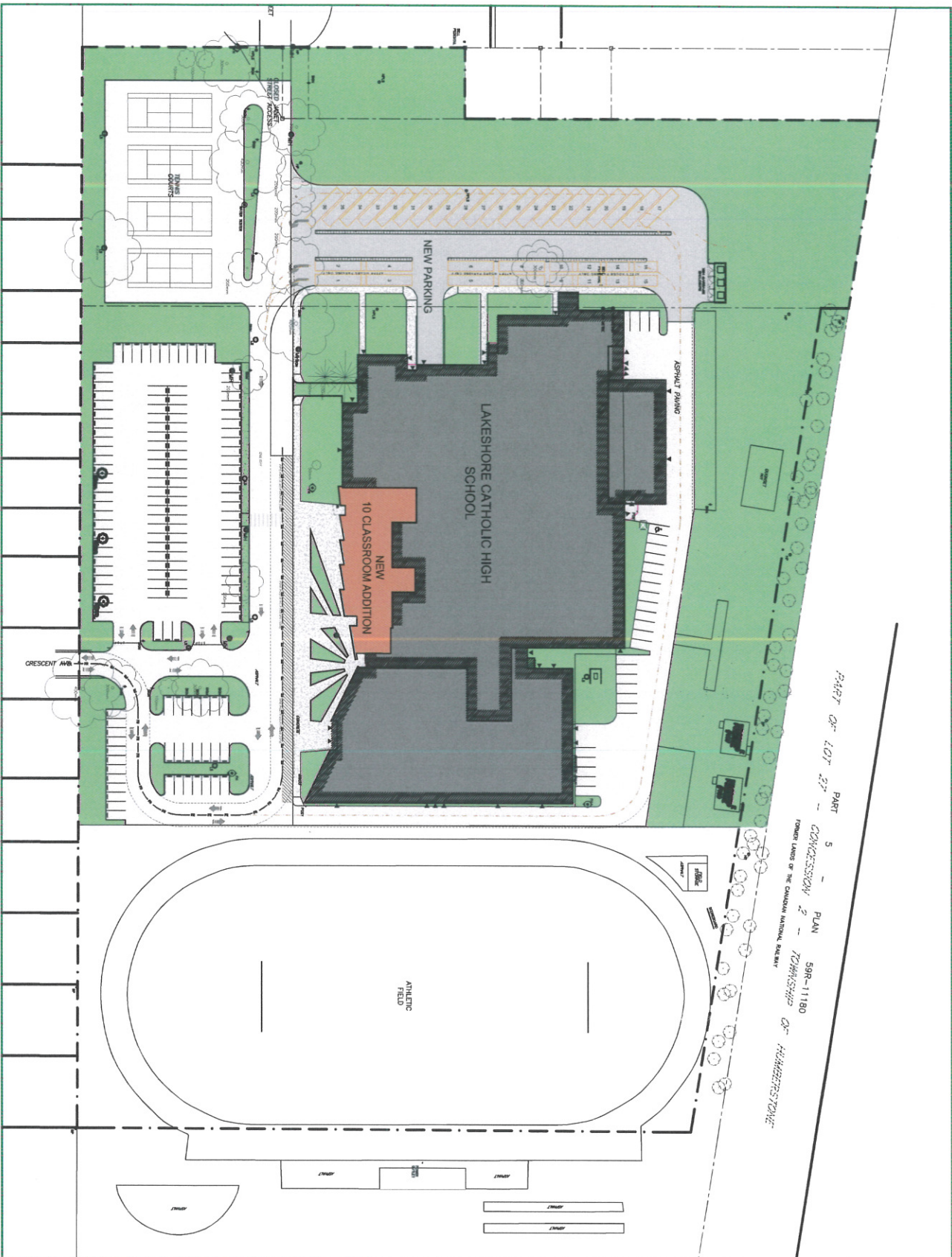
DRAWINGS

See 4 attachments.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Award of Construction Contract For Lakeshore Catholic High School Addition/Renovations to Manorcore Group Inc. with a total project cost of \$5,501,722.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Recommended by: John Crocco, Director of Education/Secretary-Treasurer
Date: June 10, 2014



PART OF LOT 27 - PART 5 - CONVEYANCE 2 - THAMES OF HERBERTSTOWN
 FROM LINES OF THE ORIGINAL NATIONAL BATTERY
 SAR-11180
 PLAN

COLOUR LEGENDS

- BASE BID
- NEW ADDITION
- NEW BUS DEPOT / QUEUING
- GRASS / LANDSCAPING
- EXISTING ASPHALT PAVING

PROPOSED SITE PLAN

Scale: 1:1000
 June 2014



MACKAY CATHOLIC
EDUCATION SERVICES





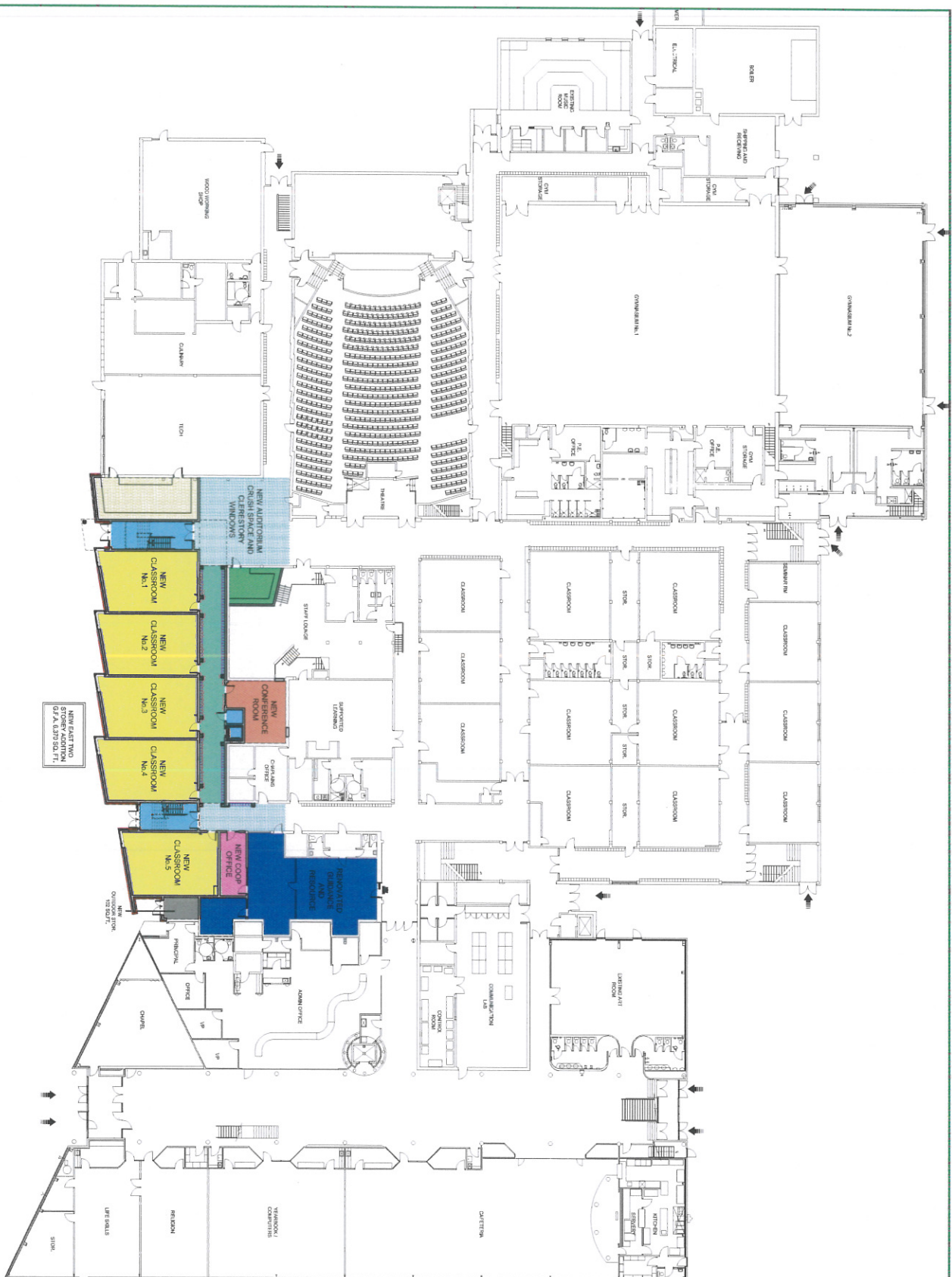
ADDITIONS AND ALTERATIONS
TO
LAKESHORE CATHOLIC HIGH SCHOOL
PORT COLBORNE, ONTARIO

RAMONDO + ASSOCIATES ARCHITECTS INC.

4487 Queen Street, Suite 2
 Scarborough, Ontario M1S 1V6
 Tel: (416) 291-1111 Fax: (416) 291-2233
 Email: ramondopl@ramondopl.com



Lakeshore Catholic High School



NEW EAST TWO
G.P.A. 3,870 SQ. FT.

NEW
OCCUPANCY
127,820 FT.

COLOUR LEGENDS

- BASE BID**
- NEW GENERAL CLASSROOMS
 - NEW CIRCULATION SPACE
 - NEW STORAGE
 - NEW CONFERENCE ROOM
 - EXISTING RESOURCE ROOM RENOVATION
 - NEW COOP OFFICES
 - EXISTING COMPUTER LAB ADDITION AND RENOVATION
 - EXISTING SCIENCE ROOM RENOVATION

PROPOSED GROUND FLOOR PLAN

Scale: 1/4" = 1'-0"
June 2014

MACMILLAN CATHOLIC
ARCHDIOCESE OF TORONTO

ADDITIONS AND ALTERATIONS
TO
LAKESHORE CATHOLIC HIGH SCHOOL
PORT COLBORNE, ONTARIO

RAIMONDO + ASSOCIATES ARCHITECTS INC.

1000 GERRARD STREET EAST, SUITE 200
TORONTO, ONTARIO M4M 1B7
TEL: (416) 461-1111 FAX: (416) 461-1112
WWW: www.raimondos.com



COLOUR LEGENDS

- BASE BID**
- NEW GENERAL CLASSROOMS
 - NEW CIRCULATION SPACE
 - NEW STORAGE
 - NEW CONFERENCE ROOM
 - EXISTING RESOURCE ROOM RENOVATION
 - NEW COOP OFFICES
 - EXISTING COMPUTER LAB ADDITION AND RENOVATION
 - ALTERNATE PRICE No.2 EXISTING ART ROOM RENOVATION
 - ALTERNATE PRICE No.3 EXISTING MUSIC ROOM RENOVATION
 - ALTERNATE PRICE No.4 EXISTING SCIENCE ROOM RENOVATION

PROPOSED SECOND FLOOR PLAN

Scale: 1/4"=1'-0"
June 2014



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD



ADDITIONS AND ALTERATIONS TO
LAKESHORE CATHOLIC HIGH SCHOOL
PORT COLBORNE, ONTARIO

RAMONDO + ASSOCIATES ARCHITECTS INC.

4800 Queen Street, Suite 7
Toronto, Ontario M5G 1G4
Tel: (416) 491-1111
Fax: (416) 491-1112
Email: ramondo@ramondos.com

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: REPORT ON THE 2014-2015 ANNUAL BUDGET

RECOMMENDATION

THAT the Committee of the Whole recommend to the Niagara Catholic District School Board approval of the Report on the 2014-2015 Annual Budget as presented.

Prepared by: Senior Administrative Council

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Senior Administrative Council

Recommended by: John Crocco, Director of Education

Date: June 10, 2014



REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 10, 2014

REPORT ON THE 2014-2015 ANNUAL BUDGET

BACKGROUND INFORMATION

On March 27, 2014, the Ministry of Education, announced the education funding for the 2014-2015 school year. The announcement indicated that education funding for 2014-2015, through the Grants for Student Needs (GSN), would increase by 3.1 percent to \$22.53 billion and that the Full-Day Early Learning Kindergarten Program would now be integrated within the GSN with the exception of the Early Years Lead.

The 2014-2015 GSN continues to support the provincial labour agreement commitments, capital investments, reformed funding in the areas of special education and school board administration, and School Board Efficiencies and Modernization initiatives.

The GSN is helping boards maintain transportation service levels despite declining enrolment and helping to meet transportation pressures that may emerge from future school consolidations.

The Ministry will again provide a 2 percent cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to assist boards in managing the increases in commodity prices. With the exception of the electricity component of the School Operations Allocation benchmark which will increase by 7.3 percent, based on the Ministry of Energy's most recent Long-Term Energy Plan.

It is important to note that average daily enrolment is projected to decrease by approximately 350 students for the 2014-2015 academic school year. Our enrolment numbers continue to trend downward impacting our Grant allocation, which must be offset by a proportional reduction in expenditures.

The Senior Administrative Council continues to design accountability mechanisms for all areas of Ministry revenues and ensure our cost structure is aligned with our 2014-2015 estimated Ministry revenue.

The 2014-2015 Budget aligns to achieve the Board approved Strategic Directions and System Priorities 2014-2015 (Appendix A) and accomplish the expectations of Niagara Catholic's Vision 2020 Strategic Plan.

The Director of Education and members of Senior Administrative Council are pleased to present a proposed Annual Budget for the 2014-2015 school year, which is balanced without the transfer of funds from the reserves. The proposed Annual Budget includes Operating Expenditures amounting to \$252,640,147.

For the review of the Trustees, we enclose the following information:

APPENDIX A

Strategic Directions System Priorities 2014-2015

APPENDIX B

Summary of Revenue & Expenditures & Key Budget Factors

APPENDIX C

Analysis of Funding Allocations

APPENDIX D

Analysis of Expenditures by Department

We take this opportunity to thank all the members of Board staff, who have been involved in the preparation of the 2014-2015 Annual Budget.

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the 2014-2015 Annual Budget, as presented.

Prepared by: Senior Administrative Council
Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Senior Administrative Council
Recommended by: John Crocco, Director of Education, Secretary/Treasurer
Date: June 10, 2014

APPENDIX A



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Strategic Directions
System Priorities 2014-2015



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE BOARD MEETING OF MAY 27, 2014

NIAGARA CATHOLIC SYSTEM PRIORITIES 2014-2015

BACKGROUND INFORMATION

In compliance with the Plan of Action report to the April 22nd, 2014 Board Meeting which outlined the submission timelines of the Niagara Catholic System Priorities for 2014-2015 and the Niagara Catholic Annual Budget 2014-2015, the Niagara Catholic System Priorities 2014-2015 are presented to the Committee of the Whole for its consideration. (Appendix A)

Rooted in achieving the expectations and outcomes of the Board approved Niagara Catholic Vision 2020 Strategic Plan; the recently released Ministry of Education *Achieving Excellence* document; and building on the 2013-2014 System Priorities, the Enabling Strategies provide the specific system priority initiatives for 2014-2015 to achieve the Board's two Strategic Directions within its Vision 2020 Strategic Plan.

Senior Administrative Council continued to refine the proposed System Priorities 2014-2015 following consultation and input with Principals and staff through Director's Meetings, Student Senate, department staff at the Catholic Education Centre, Curriculum Councils, Special Education Advisory Council (SEAC) and the Niagara Catholic Parent Involvement Committee (NCPIC). Senior Administrative Council will utilize the System Priorities 2014-2015 as the focus in designing the Niagara Catholic Board Budget 2014-2015 for the consideration of the Board.

Once approved by the Board, a copy of the Niagara Catholic System Priorities 2014-2015 will be sent to all Principals, Vice-Principals, Managers, Bishop Bergie and the Diocese of St. Catharines, the Special Education Advisory Council, Catholic School Councils and the Niagara Catholic Parent Involvement Committee. A poster size copy of the 2014-2015 System Priorities will be placed in a public location in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic. A copy will also be placed on the Board, My Niagara Catholic and My Niagara Catholic Alumni websites.

Senior Administrative Council will continue to update the Committee of the Whole with reports on various initiatives in achieving the System Priorities 2014-2015. A Mid-Year Progress Review of the 2014-2015 System Priorities will be presented at the January 2015 Board Meeting with a Niagara Catholic System Priorities 2014-2015 Achievement Report presented at the September 2015 Board Meeting.

Appendix A – Niagara Catholic System Priorities 2014-2015

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2014-2015, as presented.

Prepared by: Senior Administrative Council
Presented by: John Crocco, Director of Education, Secretary/Treasurer
Recommended by: John Crocco, Director of Education, Secretary/Treasurer
Date: May 27, 2014



**NIAGARA CATHOLIC
SYSTEM PRIORITIES 2014-2015**

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Design Pathway to Care Program
- Design awareness, prevention and intervention program
- Design clinical support counselling services
- Implement recommendations to enhance Special Education Delivery Model
- Promote Healthy lifestyles for students and staff
- Enhance the development of literacy and numeracy skills for all students

Enhance Technology for Optimal Learning

- Implement third year of the digital transformation
- Invest in technology infrastructure
- Invest in human capital for IT support
- Design a strategy for equitable access to technology
- Support student transition planning with technology and professional development

Building Partnerships and Schools as Hubs

- Engage Student Voice
- Build and enhance capacity with all partners
- Engage community groups to address needs of children
- Develop Safe School initiatives, resources and supports
- Expand social justice experiences, global citizenship and educational opportunities

Strengthen Human Resource Practices and Develop Transformational Leadership

- Deliver third year Human Resources Certificate Program
- Support and monitor implementation of the Attendance Support Program
- Focus Professional Development on assessment, evaluation and reporting
- Implement the third year of Growing in Wisdom to Worship and Witness
- Strengthen teacher content-for-teaching knowledge of mathematics
- Advance instructional leadership in mathematics

Create Equity and Accessibility of Resources

- Design a Program and Services Plan
- Design a consolidated Student Achievement Department
- Design a consolidated Speech and Language services - Early Years Primary Team
- Design a model that tracks student reading data
- Apply assessment for learning and math talk strategies
- Advance student achievement on provincial, Board and school assessment
- Exceed provincial graduation target of 85%

Ensure Responsible Fiscal and Operational Management

- Produce balanced budget for 2014-2015
- Realign operational staff responsibilities
- Create School-based Budget Program
- Provide timely and relevant financial information
- Implement Emergency Response Protocol
- Relocate the Information Technology and the Facilities Services Centres
- Implement an Energy Saving Program and a school ground greening initiative

Address Changing Demographics

- Monitor and report changing enrolment
- Support the diversity of communities
- Design life-skills programs for students

APPENDIX B



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Summary of Revenue &
Expenditures &
Key Budget Factors

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



Total Budget Revenue & Expenditures

	Revised Budget 2013-2014 -----	Annual Budget 2014-2015 -----	Increase (Decrease) -----
Budget Revenue			
Total Operating Funding & Other Rev.	\$236,685,436	\$237,677,672	\$992,236
Total Capital Funding & Other Rev.	\$13,965,412	\$14,962,475	\$997,063
Funds transferred from Accumulated Surplus	\$2,226,323 -----	\$0 -----	\$2,226,323 -----
Total Budget Revenue	\$252,877,171 =====	\$252,640,147 =====	-\$237,024 =====
Budget Expenditures			
Total Operating Expenditures	\$238,911,759	\$237,677,672	-\$1,234,087
Total Capital & Other Expenditures	\$13,965,412 -----	\$14,962,475 -----	\$997,063 -----
Total Budget Expenditures	\$252,877,171 =====	\$252,640,147 =====	\$237,024 =====
Total Budget Surplus (Deficit)	\$0 =====	\$0 =====	\$0 =====

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



Projected Student Enrolment	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Elementary Enrolment - ADE	14,844	14,535	-309
Secondary Enrolment - ADE	7,529	7,485	-44
	-----	-----	-----
Total Board Enrolment - ADE	22,373	22,020	-353
	=====	=====	=====
Continuing Education - ADE	462	434	-28
Summer School Enrolment - ADE	129	141	12
Adult Non-Credit ESL Programs - ADE	406	387	-19
	-----	-----	-----
Total Adult & Cont. Ed. Enrolment - ADE	997	962	-35
	=====	=====	=====

Average Daily Enrolment (ADE) continues to be a major factor in the calculation of the Funding Allocations for all school boards.

Under the Regulations, the calculation of Average Daily Enrolment for the school year is to be based on the number of students enrolled in our schools on two specific dates: OCTOBER 31 and MARCH 31.

ADE for Adult & Continuing Education programs is to be calculated using the same methods and parameters, as outlined in the regulations, as in prior years.

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



Projected School Staffing	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Total Elementary School Teachers	902	884	-19
Total Secondary School Teachers	518	517	-1
	-----	-----	-----
Total Board School Teachers	1,420	1,401	-20
	=====	=====	=====

Class Size Aggregate MOE Requirements:

- Kindergarten ELKP (Year 1, 2) Class Size 26:1
- Primary (Grade 1 to 3) Class Size 19.8:1
- Junior and Intermediate (Grade 4 to 8) Class Size 24.5:1
- Secondary (Grade 9 to 12) Class Size 22:1

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014 -----	Annual Budget 2014-2015 -----	Increase (Decrease) -----
Operating Expenditures			
Board Administration	\$8,573,023	\$9,144,527	\$571,504
Elementary Schools	\$127,028,912	\$124,242,171	-\$2,786,741
Secondary Schools	\$68,012,646	\$67,324,187	-\$688,459
Continuing Education	\$5,507,609	\$5,678,952	\$171,343
Facilities Operations	\$16,984,400	\$18,392,419	\$1,408,019
Facilities Maintenance	\$3,089,048	\$3,212,113	\$123,065
Student Transportation	\$9,716,121	\$9,683,303	-\$32,818
Total Operating Expenses	\$238,911,759 -----	\$237,677,672 -----	-\$1,234,087 -----
Capital & Other Expenditures			
Facility Renewal	\$624,666	\$624,666	\$0
Interest on Capital Debt	\$4,102,955	\$4,387,867	\$284,912
Depreciation & Amortization	\$9,120,304	\$9,832,455	\$712,151
Non-Operating Expenditures	\$117,487	\$117,487	\$0
Total Capital & Other Expenses	\$13,965,412 -----	\$14,962,475 -----	\$997,063 -----
Total Board Operating Expenditures	\$252,877,171 =====	\$252,640,147 =====	-\$237,024 =====

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Board Administration			
Salary & Wages	\$5,584,819	\$5,967,266	\$382,447
Employee Benefits	\$910,770	\$1,089,712	\$178,942
Professional Development	\$92,500	\$92,500	\$0
Supplies & Services	\$974,934	\$975,582	\$648
Computer Equipment	\$50,000	\$50,000	\$0
Furniture & Equipment	\$10,000	\$10,000	\$0
Fees & Contracts	\$950,000	\$959,467	\$9,467
Total Board Administration	\$8,573,023 =====	\$9,144,527 =====	\$571,504 =====
Elementary School			
Salary & Wages	\$106,460,257	\$104,634,809	-\$1,825,448
Employee Benefits	\$15,812,161	\$15,217,961	-\$594,200
Professional Development	\$380,000	\$250,000	-\$130,000
Supplies & Services	\$2,594,376	\$2,315,934	-\$278,442
Computer Equipment	\$1,140,792	\$1,390,680	\$249,888
Furniture & Equipment	\$641,326	\$432,787	-\$208,539
Fees & Contracts	\$0	\$0	\$0
Total Elementary School	\$127,028,912 =====	\$124,242,171 =====	-\$2,786,741 =====

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Secondary School			
Salary & Wages	\$56,437,757	\$56,188,752	-\$249,005
Employee Benefits	\$7,842,733	\$7,561,780	-\$280,953
Professional Development	\$101,550	\$90,000	-\$11,550
Supplies & Services	\$2,937,521	\$2,700,806	-\$236,715
Computer Equipment	\$520,476	\$610,898	\$90,422
Furniture & Equipment	\$100,609	\$99,951	-\$658
Fees & Contracts	\$72,000	\$72,000	\$0
Total Secondary School	\$68,012,646 =====	\$67,324,187 =====	-\$688,459 =====

	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Continuing Education School			
Salary & Wages	\$3,702,976	\$3,846,403	\$143,427
Employee Benefits	\$614,625	\$668,322	\$53,697
Professional Development	\$15,000	\$6,500	-\$8,500
Supplies & Services	\$1,170,008	\$1,150,227	-\$19,781
Computer Equipment	\$5,000	\$7,500	\$2,500
Furniture & Equipment	\$0	\$0	\$0
Fees & Contracts	\$0	\$0	\$0
Total Secondary School	\$5,507,609 =====	\$5,678,952 =====	\$171,343 =====

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Facilities Services			
Salary & Wages	\$9,660,315	\$9,877,487	\$217,172
Employee Benefits	\$2,672,806	\$2,509,046	-\$163,760
Professional Development	\$17,500	\$17,500	\$0
Supplies & Services	\$6,376,327	\$7,854,000	\$1,477,673
Computer Equipment	\$31,500	\$31,500	\$0
Furniture & Equipment	\$680,000	\$580,000	-\$100,000
Fees & Contracts	\$635,000	\$735,000	\$100,000
Total Secondary School	\$20,073,448 =====	\$21,604,532 =====	\$1,531,084 =====
	Revised Budget 2013-2014	Annual Budget 2014-2015	Increase (Decrease)
	-----	-----	-----
Transporation			
Salary & Wages	\$236,365	\$222,353	-\$14,012
Employee Benefits	\$74,576	\$55,770	-\$18,806
Professional Development	\$0	\$0	\$0
Supplies & Services	\$76,798	\$76,798	\$0
Computer Equipment	\$0	\$0	\$0
Furniture & Equipment	\$0	\$0	\$0
Fees & Contracts	\$9,328,382	\$9,328,382	\$0
Total Secondary School	\$9,716,121 =====	\$9,683,303 =====	-\$32,818 =====

APPENDIX C



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of of Funding Allocations

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014 -----	Annual Budget 2014-2015 -----	Increase (Decrease) -----
Pupil Foundation	\$110,022,850	\$117,450,784	\$7,427,934
School Foundation	\$16,135,638	\$16,222,765	\$87,127
Special Education	\$26,442,446	\$28,146,803	\$1,704,357
Language	\$3,559,359	\$3,472,126	-\$87,233
Learning Opportunities	\$3,013,481	\$3,050,972	\$37,491
Continuing Education	\$2,113,426	\$2,316,822	\$203,396
Cost Adjustment and Teacher Qualification	\$19,038,840	\$21,935,542	\$2,896,702
New Teacher Induction Program Allocation	\$118,768	\$94,295	-\$24,473
ECE Q&E Allocation	\$0	\$649,434	\$649,434
Restraint Savings Allocation	-\$64,921	-\$64,921	\$0
Transportation Allocation	\$10,360,001	\$10,360,001	\$0
Administration and Governance Allocation	\$5,935,033	\$5,934,071	-\$962
School Operations Allocation	\$20,120,755	\$20,780,929	\$660,174
Community Use of Schools Allocation	\$292,509	\$289,637	-\$2,872
Declining Enrolment Adjustment	\$1,707,582	\$1,555,285	-\$152,297
First Nations, Metis and Inuit Supplemental	\$201,834	\$334,978	\$133,144
Safe Schools Allocation	\$388,482	\$402,734	\$14,252
Permanent Financing of NPF	\$117,487	\$117,487	\$0
General Operating Allocation	\$219,503,570 =====	\$233,049,744 =====	\$13,546,174 =====
<i>* Approximately \$11.0M of funding related to ELKP Education Program Other.</i>			
SEPPA Allocation	\$14,374,044	\$15,451,285	\$1,077,241
SEA Allocation	\$788,147	\$954,908	\$166,761
Enrolment based High Needs	\$10,251,500	\$8,049,376	-\$2,202,124
High Need - Measures of Variability amount	\$762,888	\$3,008,927	\$2,246,039
High Needs Based Amount for Collaboration	\$0	\$450,000	\$450,000
Salary and Supplies in Approved Facilities	\$115,000	\$86,000	-\$29,000
Behavioural Expertise amount	\$143,642	\$146,307	\$2,665
Special Education Allocation	\$26,435,221 =====	\$28,146,803 =====	\$1,711,582 =====

** Approximately \$1.0M of funding related to ELKP Education Program - Other.*

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
2014-2015 ANNUAL BUDGET**



	Revised Budget 2013-2014 -----	Annual Budget 2014-2015 -----	Increase (Decrease) -----
Special Education Revenue Allocation	\$26,435,221	\$28,146,803	\$1,711,582
Expenditures			
Classroom Teachers	\$8,517,295	\$8,603,400	\$86,105
Occasional /Supply Teachers	\$99,550	\$192,500	\$92,950
Education Assistants	\$15,858,861	\$15,878,511	\$19,650
Textbooks, Learning materials, Supplies	\$930,000	\$530,000	-\$400,000
Paraprofessionals	\$2,858,001	\$3,061,348	\$203,347
Staff Development	\$25,000	\$25,000	\$0
Coordinators	\$338,497	\$339,643	\$1,146
	----- \$28,627,204 -----	----- \$28,630,402 -----	----- \$3,198 -----
Less: Revenue Adjustment Education Program - other	-\$1,000,000	\$0	\$1,000,000
	-----	-----	-----
Total Special Education Net Expenditures	\$27,627,204 =====	\$28,630,402 =====	\$1,003,198 =====
Unspent (Overspent) Special Education Funding	-\$1,191,983 =====	-\$483,599 =====	\$708,384 =====

APPENDIX D



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

ANNUAL BUDGET

Analysis of Expenditures by Department



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
ANNUAL BUDGET REPORT
2014-15**

	2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	BOARD ADMIN TOTAL BUDGET	ELEMENTARY SCHOOLS TOTAL BUDGET	SECONDARY SCHOOLS TOTAL BUDGET	CONTINUING EDUCATION TOTAL BUDGET	FACILITIES OPERATIONS TOTAL BUDGET	FACILITIES MAINT TOTAL BUDGET	STUDENT TRANSPORT TOTAL BUDGET	CAPITAL & OTHER TOTAL BUDGET
TOTAL BOARD BUDGETS EXPENDITURE SUMMARY										
OPERATING EXPENDITURES										
Salary & Wages	\$180,756,108	\$179,863,452	\$5,093,648	\$104,634,809	\$56,188,752	\$3,846,403	\$8,446,906	\$1,430,581	\$222,353	\$0
Employee Benefits	\$27,957,104	\$27,102,590	\$1,089,712	\$15,217,961	\$7,561,780	\$668,322	\$2,138,013	\$371,032	\$55,770	\$0
Amortization of Future Benefits	\$933,000	\$873,618	\$24,740	\$508,224	\$272,915	\$18,682	\$41,028	\$6,949	\$1,080	\$0
TOTAL SALARIES & FRINGE BENEFITS	\$209,646,212	\$207,839,660	\$6,208,101	\$120,360,994	\$64,023,448	\$4,533,407	\$10,625,946	\$1,808,562	\$279,203	\$0
Professional Development	\$603,150	\$456,500	\$92,500	\$250,000	\$90,000	\$6,500	\$10,000	\$7,500	\$0	\$0
Supplies & Services - Instruction	\$7,017,681	\$5,419,967	\$0	\$1,814,934	\$2,454,806	\$1,150,227	\$0	\$0	\$0	\$0
Supplies & Services - Other	\$8,462,471	\$9,653,380	\$975,582	\$501,000	\$246,000	\$0	\$6,562,500	\$1,291,500	\$76,798	\$0
Computer Equipment	\$1,783,854	\$2,090,578	\$50,000	\$1,390,680	\$610,898	\$7,500	\$30,000	\$1,500	\$0	\$0
Furniture & Equipment	\$1,430,445	\$1,122,738	\$10,000	\$432,787	\$99,951	\$0	\$545,000	\$35,000	\$0	\$0
Fees & Contracts	\$10,900,946	\$11,094,849	\$959,467	\$0	\$72,000	\$0	\$660,000	\$75,000	\$9,328,382	\$0
Total Operating Expenditures	\$238,911,759	\$237,677,672	\$8,295,650	\$124,750,395	\$67,597,103	\$5,697,634	\$18,433,446	\$3,219,062	\$9,684,383	\$0
Full-Time Equivalent		2,722.55	82.00	1,622.55	810.50		180.50	27.00		
Facility Renewal Expenses	\$624,666	\$624,666	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$624,666
Debt Charges - Debentures LTD	\$4,102,955	\$4,387,867	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,387,867
Depreciation and Amortization	\$9,120,304	\$9,832,455	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,832,455
Non-operating Interest Expenses	\$117,487	\$117,487	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,487
Total Capital Expenditures	\$13,965,412	\$14,962,475	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,962,475
TOTAL BOARD BUDGET EXPENDITURES	\$252,877,171	\$252,640,147	\$8,295,650	\$124,750,395	\$67,597,103	\$5,697,634	\$18,433,446	\$3,219,062	\$9,684,383	\$14,962,475
Schedule 9 Revenue (EFIS)		\$252,640,147								
SURPLUS/(DEFICIT)		\$0								

BOARD ADMINISTRATION

BOARD ADMINISTRATION 2013-2014 REVISED BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	BOARD OF TRUSTEES COSTS 931	DIRECTOR & SUPERINT. COSTS 932	ADMIN SUPPORT SERV COSTS 933	HUMAN RESOURCES COSTS 934	COMPUTER SERVICES COSTS 935
\$4,651,819	SALARIES & WAGES	\$5,093,648 21.4%	101,022 5.6%	1,205,926 9.0%	2,302,084 26.7%	753,423 25.9%	731,193 22.6%
\$910,770	EMPLOYEE BENEFITS	\$1,089,712	5,652	108,619	614,833	195,244	165,364
\$5,562,589	TOTAL SALARIES, WAGES, & BENEFITS	\$6,183,360	\$106,674	\$1,314,545	\$2,916,917	\$948,667	\$896,557
	Full Time Equivalent	82.00	10.00	7.00	44.00	13.00	8.00
\$92,500	Professional Development	\$92,500	\$30,000	\$35,000	\$22,500	\$5,000	\$0
\$10,000	Professional Library	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$80,000	Telephone	\$70,000	\$0	\$0	\$62,500	\$2,500	\$5,000
\$60,000	Advertising	\$50,000	\$0	\$0	\$45,000	\$5,000	\$0
\$40,000	Promotion	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$10,000	Postage	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$15,000	Repairs - Furniture & Equipment	\$15,000	\$0	\$0	\$15,000	\$0	\$0
\$25,000	Computer Repairs	\$25,000	\$0	\$0	\$0	\$0	\$25,000
\$20,000	Computer Software	\$20,000	\$0	\$0	\$15,000	\$5,000	\$0
\$40,000	Parental Involvement	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$75,000	Office supplies	\$65,582	\$0	\$0	\$65,582	\$0	\$0
\$50,000	Photocopy	\$50,000	\$0	\$0	\$50,000	\$0	\$0
\$30,000	Printshop	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$20,000	Courier & Moving	\$20,000	\$0	\$0	\$20,000	\$0	\$0
\$10,000	Publications & Newsletters	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$300,000	Utilities - Admin Building	\$300,000	\$0	\$0	\$300,000	\$0	\$0
\$50,000	Maintenance Costs - Admin Building	\$75,000	\$0	\$0	\$75,000	\$0	\$0
\$80,000	Lease Costs - Adm Buildings	\$80,000	\$0	\$0	\$80,000	\$0	\$0
\$15,000	Travel Expenses	\$15,000	\$5,000	\$0	\$5,000	\$2,500	\$2,500
\$30,000	Internet & Network	\$30,000	\$0	\$0	\$0	\$0	\$30,000
\$20,000	Hospitality	\$30,000	\$0	\$0	\$25,000	\$5,000	\$0
\$10,000	Interest Charges	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$1,082,500	Total	\$975,582	\$5,000	\$0	\$888,082	\$20,000	\$62,500
\$50,000	Computer Equipment	\$50,000	\$12,000	\$0	\$38,000	\$0	\$0
\$10,000	Furniture & Equipment	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$950,000	Fees & Contracts	\$959,467	\$80,000	\$0	\$364,467	\$65,000	\$450,000
\$7,747,589	Total Board Administration	\$8,270,909	\$233,674	\$1,349,545	\$4,239,966	\$1,038,667	\$1,409,057
\$933,000	Amortization of Future Benefits	\$873,618					

BOARD ADMINISTRATION 2013-2014 REVISED BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	BOARD OF TRUSTEES COSTS 931	DIRECTOR & SUPERINT. COSTS 932	SUPPORT SERV COSTS 933	HUMAN RESOURCES COSTS 934	COMPUTER SERVICES COSTS 935
	PROFESSIONAL DEVELOPMENT						
\$17,500	Professional Memberships	\$17,500	\$0	\$10,000	\$7,500	\$0	\$0
\$70,000	Workshops & Conferences	\$70,000	\$30,000	\$25,000	\$15,000	\$0	\$0
\$5,000	Professional Development, Training	\$5,000	\$0	\$0	\$0	\$5,000	\$0
\$92,500		\$92,500	\$30,000	\$35,000	\$22,500	\$5,000	\$0
	SUPPLIES & SERVICES						
\$10,000	Directories and Research	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$80,000	Telephone	\$70,000	\$0	\$0	\$62,500	\$2,500	\$5,000
\$60,000	Advertising	\$50,000	\$0	\$0	\$45,000	\$5,000	\$0
\$40,000	Promotion	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$10,000	Postage	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$15,000	Equipment Repairs	\$15,000	\$0	\$0	\$15,000	\$0	\$0
\$25,000	Computer Repairs	\$25,000	\$0	\$0	\$0	\$25,000	\$0
\$20,000	Computer Software	\$20,000	\$0	\$0	\$15,000	\$5,000	\$0
\$40,000	Catholic School Councils	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$75,000	Office Supplies & Services	\$65,582	\$0	\$0	\$65,582	\$0	\$0
\$50,000	Photocopy Supplies & Services	\$50,000	\$0	\$0	\$50,000	\$0	\$0
\$30,000	Printshop Supplies & Services	\$30,000	\$0	\$0	\$30,000	\$0	\$0
\$20,000	Courier & Moving of Equipment	\$20,000	\$0	\$0	\$20,000	\$0	\$0
\$10,000	Publications and Newsletters	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$300,000	Utilities & Cleaning	\$300,000	\$0	\$0	\$300,000	\$0	\$0
\$50,000	Maintenance & Repairs	\$75,000	\$0	\$0	\$75,000	\$0	\$0
\$80,000	Lease Costs - Administration	\$80,000	\$0	\$0	\$80,000	\$0	\$0
\$15,000	Travel Expenses	\$15,000	\$5,000	\$0	\$5,000	\$2,500	\$2,500
\$30,000	Internet & Network	\$30,000	\$0	\$0	\$0	\$0	\$30,000
\$20,000	Hospitality	\$30,000	\$0	\$0	\$25,000	\$5,000	\$0
\$10,000	Interest Charges	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$990,000		\$975,582	\$5,000	\$0	\$888,082	\$20,000	\$62,500
	FEES & CONTRACTS						
\$100,000	Audit Fees	\$70,000	\$0	\$0	\$70,000	\$0	\$0
\$100,000	Legal Fees	\$259,467	\$0	\$0	\$259,467	\$0	\$0
\$65,000	Professional Fees - Personnel	\$65,000	\$0	\$0	\$0	\$65,000	\$0
\$50,000	Professional Fees - Programming	\$50,000	\$0	\$0	\$0	\$0	\$50,000
\$300,000	Maintenance Fees - Software	\$300,000	\$0	\$0	\$0	\$0	\$300,000
\$100,000	Maintenance Fees - Hardware	\$100,000	\$0	\$0	\$0	\$0	\$100,000
\$715,000		\$844,467	\$0	\$0	\$329,467	\$65,000	\$450,000

BOARD ADMINISTRATION

BOARD ADMINISTRATION 2013-2014 REVISED BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	BOARD OF TRUSTEES COSTS 931	DIRECTOR & SUPERINT. COSTS 932	ADMIN SUPPORT SERV COSTS 933	HUMAN RESOURCES COSTS 934	COMPUTER SERVICES COSTS 935
\$80,000	OCSTA Fees	\$80,000	\$80,000	\$0	\$0	\$0	\$0
\$5,000	Other Membership Fees	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$2,500	Director's Discretionary Fund	\$2,500	\$0	\$0	\$2,500	\$0	\$0
\$10,000	Board Appreciation Night	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$2,500	Sundry Administration Expenses	\$2,500	\$0	\$0	\$2,500	\$0	\$0
\$20,000	Tributes and Gifts	\$10,000	\$0	\$0	\$10,000	\$0	\$0
\$120,000		\$115,000	\$80,000	\$0	\$35,000	\$0	\$0
\$835,000		\$959,467	\$80,000	\$0	\$364,467	\$65,000	\$450,000

ELEMENTARY SCHOOL INSTRUCTION
2013-2014
REVISED

BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL	F.S.L. & ESL LANG. PROGRAM	SPECIAL EDUCATION PROGRAM	L.O.P. - READING RECOV., etc	LIBRARY & GUIDANCE TEACHER	PREP. & PLANNING TEACHER	OTHER NON-CLASSROOM
			GL NUMBER	GL NUMBER	GL NUMBER	GL NUMBER	GL NUMBER	GL NUMBER	GL NUMBER
\$106,460,257	SALARY & WAGES	\$104,634,809	60,011,103	9,665,353	16,881,546	4,066,629	1,697,996	3,758,696	8,553,487
			11.9%	11.2%	22.6%	23.9%	31.1%	11.3%	15.0%
\$15,812,161	EMPLOYEE BENEFITS	\$15,217,961	7,121,197	1,077,772	3,808,069	971,435	527,725	425,915	1,285,848
\$122,272,418	TOTAL SALARIES & BENEFITS	\$119,852,770	\$67,132,300	\$10,743,125	\$20,689,615	\$5,038,064	\$2,225,721	\$4,184,610	\$9,839,335
	Full Time Equivalent	1,622.55	689.00	108.00	339.20	100.00	49.35	42.00	295.00
\$380,000	PROFESSIONAL DEVELOPMENT	\$250,000	\$185,000	\$0	\$20,000	\$0	\$0	\$0	\$45,000
\$1,113,000	SUPPLIES & SERVICES - SCHOOL CLASSROOM	\$1,052,558	\$1,052,558	\$0	\$0	\$0	\$0	\$0	\$0
\$48,876	Textbooks & Classroom Supplies	\$73,876	\$43,876	\$0	\$30,000	\$0	\$0	\$0	\$0
	Other Instruction Supplies & Services								
\$1,161,876	Total	\$1,126,434	\$1,096,434	\$0	\$30,000	\$0	\$0	\$0	\$0
\$877,500	SUPPLIES & SERVICES - CENTRAL CLASSROOM	\$688,500	\$603,500	\$0	\$55,000	\$30,000	\$0	\$0	\$0
\$877,500	Central Program & Classroom Resources	\$688,500	\$603,500	\$0	\$55,000	\$30,000	\$0	\$0	\$0
\$60,000	SUPPLIES & SERVICES - CENTRAL OTHER	\$41,000	\$41,000	\$0	\$0	\$0	\$0	\$0	\$0
\$115,000	Program Services - Central Other	\$115,000	\$0	\$0	\$115,000	\$0	\$0	\$0	\$0
\$380,000	Special Ed. Services - Central Other	\$345,000	\$345,000	\$0	\$0	\$0	\$0	\$0	\$0
\$555,000	Other Supplies & Services - Central Other	\$501,000	\$386,000	\$0	\$115,000	\$0	\$0	\$0	\$0
\$1,140,792	COMPUTER EQUIPMENT	\$1,390,680	\$1,325,680	\$0	\$65,000	\$0	\$0	\$0	\$0
\$641,326	FURNITURE & EQUIPMENT	\$432,787	\$332,787	\$0	\$100,000	\$0	\$0	\$0	\$0
\$0	FEES & CONTRACTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$127,028,912	TOTAL ELEMENTARY INSTRUCTION EXP.	\$124,242,171	\$71,061,701	\$10,743,125	\$21,074,615	\$5,068,064	\$2,225,721	\$4,184,610	\$9,884,335
887	OCCASIONAL TEACHERS	883.5	651.0	108.0	63.5	12.0	0.0	42.0	7.0
-49	Teachers not replaced	-56.0	0.0	0.0	-49.0	0.0	0.0	0.0	-7.0
838	NUMBER OF TEACHERS REPLACED WHEN ABSENT	827.5	651.0	108.0	14.5	12.0	0.0	42.0	0.0
222	AVERAGE COST OF ABSENCE @ RATE per day	\$222	\$222	\$222	\$222	\$222	\$222	\$222	\$222
12	-based on # of absence days per teacher	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
\$3,106	-resulting cost per teacher	\$1,997	\$1,998	\$1,998	\$1,998	\$1,997	\$1,997	\$1,997	\$1,997

ELEMENTARY SCHOOL INSTRUCTION
2013-2014
REVISED

BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL GL NUMBER 101	F.S.L. & ESL LANG. PROGRAM GL NUMBER 201	SPECIAL EDUCATION PROGRAM GL NUMBER 301	L.O.P. - READING RECOV.,etc GL NUMBER 601	LIBRARY & GUIDANCE TEACHER GL NUMBER 701	PREP. & PLANNING TEACHER GL NUMBER 801	OTHER NON-CLASSROOM GL NUMBER 901
\$40,000	School Budgets - Discretionary	\$39,728	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$1,113,000		\$1,052,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$30,000	Auto Reimbursements - Teachers	\$55,000	\$25,000	\$0	\$30,000	\$0	\$0	\$0	\$0
\$10,000	Computer Repairs	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$8,876	Telephone Repairs	\$8,876	\$8,876	\$0	\$0	\$0	\$0	\$0	\$0
\$48,876		\$73,876	\$43,876	\$0	\$30,000	\$0	\$0	\$0	\$0
\$1,161,876		\$1,126,434	\$1,096,434	\$0	\$30,000	\$0	\$0	\$0	\$0
\$1,492,869	Total Supplies & Services - School Instruction	\$1,126,434	\$1,096,434	\$0	\$30,000	\$0	\$0	\$0	\$0

OTHER INSTRUCTIONAL SUPPLIES & SERVICES

PROGRAM & CLASSROOM RESOURCES - CENTRAL

\$25,000	Early Learning Kindergarten Program	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	Assessment, Evaluation & Research	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Primary Education	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
\$7,500	Chess Program	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0
\$35,000	Early Years	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	English as Second Language	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	French as a Second language	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$50,000	Information Centres	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Intermediate Education	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$25,000	Mathematics	\$3,500	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0
\$15,000	Music & Art	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$50,000	Physical Education	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
\$25,000	Religion & Family Life	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	Heritage Fair	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Science & Technology	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Junior Education	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
\$342,500		\$261,000	\$261,000	\$0	\$0	\$0	\$0	\$0	\$0
\$50,000	Catholic Resource Centre	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Student Success and Program Council	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
\$40,000	Spiritual Retreat for Students	\$25,000	\$25,000	\$0	\$0	\$10,000	\$0	\$0	\$0
\$15,000	Journey Retreat for Students	\$10,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
\$20,000	Cyberquest Studios	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
\$0	Student Senate	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Educational Media Services (including Courier)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$80,000	Cancopy Licences and Video Licences	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0
\$15,000	Reading Recovery	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0
\$125,000	Software Licenses	\$125,000	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0
\$55,000	Performance/Video Licences	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0

OTHER INSTRUCTION PROGRAMS - CENTRAL

ELEMENTARY SCHOOL INSTRUCTION
2013-2014
REVISED

BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL GL NUMBER 101	F.S.L. & ESL LANG. PROGRAM GL NUMBER 201	SPECIAL EDUCATION PROGRAM GL NUMBER 301	L.O.P. - READING RECOV.,etc GL NUMBER 601	LIBRARY & GUIDANCE TEACHER GL NUMBER 701	PREP. & PLANNING TEACHER GL NUMBER 801	OTHER NON-CLASSROOM GL NUMBER 901
\$40,000	Start-up Costs - New Programs	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$480,000		\$372,500	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0
	SPECIAL EDUCATION - CENTRAL								
\$5,000	Student Services Team - Area 1	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$5,000	Student Services Team - Area 2	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$5,000	Student Services Team - Area 3	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$30,000	Special Education Resources	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
\$10,000	Special Education - General & Start Up Costs	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
\$55,000		\$55,000	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0
\$877,500	TOTAL CENTRAL BUDGET - ELEMENTARY SCHOOLS	\$688,500	\$603,500	\$55,000	\$30,000	\$0	\$0	\$0	\$0

SUPPLIES & SERVICES - CENTRAL OTHER

\$10,000	Workshops & Conferences	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$20,000	Photocopy & Printing	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	Travel	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	Cellular Phones	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$5,000	Hospitality & Special Events	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$5,000	Computer Repairs	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$60,000		\$41,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SPECIAL EDUCATION - CENTRAL OTHER

\$5,000	Workshops & Conferences	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$15,000	Photocopy & Printing	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0
\$80,000	Travel	\$80,000	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0
\$5,000	Computer Repairs	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$5,000	Hospitality	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$5,000	Telephone	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
\$115,000		\$115,000	\$0	\$115,000	\$0	\$0	\$0	\$0	\$0

SCHOOL OFFICE ADMINISTRATION

\$15,000	Auto Reimbursements - Principals & VPs & Secretaries	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$170,000	Telephone Lines - Schools	\$135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$90,000	Telephone Maintenance - Schools	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$80,000	Office Supplies - Schools	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,000	School Councils - Schools	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$15,000	School Councils - NCPIC	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$380,000		\$345,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ELEMENTARY SCHOOL INSTRUCTION
2013-2014
REVISED

BUDGET	ACCOUNT DESCRIPTION	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL GL NUMBER	F.S.L. & ESL LANG. PROGRAM GL NUMBER	SPECIAL EDUCATION PROGRAM GL NUMBER	L.O.P. - READING RECOV.,etc GL NUMBER	LIBRARY & GUIDANCE TEACHER GL NUMBER	PREP. & PLANNING TEACHER GL NUMBER	OTHER NON-CLASSROOM GL NUMBER
\$555,000	Grand Total S & S - Central Other	\$501,000	101	201	301	601	701	801	901
		\$386,000			\$115,000	\$0	\$0	\$0	\$0

COMPUTER EQUIPMENT

14,072	INSTRUCTIONAL COMPUTERS - CLASSROOM	14,469	\$65	PLUS (MINUS) Per Pupil Total	\$400,000				
					\$940,485				
					\$1,340,485				
\$150,000	Repairs of Computers (50% Schools & 50% Central)	\$150,000	\$140,000	\$0	\$10,000	\$0	\$0	\$0	\$0
\$522,737	Replacement of Used Computers	\$742,441	\$722,441	\$0	\$20,000	\$0	\$0	\$0	\$0
\$0	Additional New Computers - Regular program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	Rental & Lease of Computers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$672,737		\$892,441	\$862,441	\$0	\$30,000	\$0	\$0	\$0	\$0
	Internet & Network Services								
\$62,000	Internet Services - Bell (T3 & PRI's) (Classroom)	\$62,000	\$50,000	\$0	\$12,000	\$0	\$0	\$0	\$0
\$343,899	Network Services - Cogeco & Hydro Cable (Classroom)	\$343,899	\$325,899	\$0	\$18,000	\$0	\$0	\$0	\$0
\$41,340	Network Licences - TNG (Classroom)	\$41,340	\$36,340	\$0	\$5,000	\$0	\$0	\$0	\$0
\$447,239		\$447,239	\$412,239	\$0	\$35,000	\$0	\$0	\$0	\$0
\$1,119,976		\$1,339,680	\$1,274,680	\$0	\$65,000	\$0	\$0	\$0	\$0

NETWORK CONNECTIVITY - NON-CLASSROOM

\$0	Additional New Computers for principals & secretaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	Upgrading of Used Computers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$49,956	Replacement of Used Computers	\$51,000	\$51,000	\$0	\$0	\$0	\$0	\$0	\$0
\$0	Rental & Lease of Computers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$49,956		\$51,000	\$51,000	\$0	\$0	\$0	\$0	\$0	\$0

\$1,169,932

Total

FURNITURE & EQUIPMENT
FURNITURE & EQUIPMENT - CLASSROOM

\$14,072		14,469	Additional Spec Ed Equip Per Pupil	\$100,000	\$389,380				
\$604,777	Additional New F&E	\$389,380	\$289,380	\$0	\$100,000	\$0	\$0	\$0	\$0
\$162	Upgrading of Used F&E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$604,939		\$389,380	\$289,380	\$0	\$100,000	\$0	\$0	\$0	\$0

14,072 FURNITURE & EQUIPMENT - NON-CLASSROOM

\$42,215 Additional New F&E

\$43,407

ELEMENTARY SCHOOL INSTRUCTION
2013-2014
REVISED

BUDGET ACCOUNT DESCRIPTION

2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL GL NUMBER 101	F.S.L. & ESL LANG. PROGRAM GL NUMBER 201	SPECIAL EDUCATION PROGRAM GL NUMBER 301	L.O.P. - READING RECOV.,etc GL NUMBER 601	LIBRARY & GUIDANCE TEACHER GL NUMBER 701	PREP. & PLANNING TEACHER GL NUMBER 801	OTHER NON- CLASSROOM GL NUMBER 901
\$42,215	\$43,407	\$0	\$0	\$0	\$0	\$0	\$0
\$647,153	\$332,787	\$0	\$100,000	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

\$0 Maintenance Fees - Software

PER
PUPIL
ALLOCATION

BUDGET ALLOCATION OF SUPPLIES & SERVICES

TOTAL CENTRAL BUDGET	\$48
TOTAL SCHOOL BUDGET	\$78
FURNITURE & EQUIPMENT - CLASSROOM	\$20
FURNITURE & EQUIPMENT - NON-CLASSROOM	\$3
TOTAL FURNITURE & EQUIPMENT	\$23

SECONDARY SCHOOL INSTRUCTION
2013-2014
REVISED
BUDGET

	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL 101	F.S.L. & ESL LANG. PROGRAM 201	SPECIAL EDUCATION PROGRAM 301	LEARNING OPPORT. PROGRAM 601	LIBRARY & GUIDANCE TEACHER 701	OTHER NON- CLASSROOM 901
\$56,437,757 SALARY & WAGES	\$56,188,752 \$	41,846,330 \$	541,910 \$	6,059,915 \$	831,558 \$	1,991,671 \$	4,917,368
13.9%		11.6%	12.4%	21.8%	28.3%	14.6%	16.0%
\$7,842,733 EMPLOYEE BENEFITS	\$7,561,780 \$	4,860,604 \$	67,241 \$	1,323,872 \$	235,023 \$	289,854 \$	785,187
\$64,280,490 TOTAL SALARIES & BENEFITS	\$63,750,532	\$46,706,934	\$609,151	\$7,383,787	\$1,066,581	\$2,281,525	\$5,702,555
Full Time Equivalent	810.50	467.00	6.00	115.00	16.00	27.00	179.50
\$101,550 PROFESSIONAL DEVELOPMENT	\$90,000	\$55,000	\$0	\$5,000	\$0	\$0	\$30,000
SUPPLIES & SERVICES - SCHOOL CLASSROOM							
\$1,125,299 Textbooks & Classroom Supplies	\$1,053,175	\$1,013,175	\$0	\$40,000	\$0	\$0	\$0
\$66,131 Other Instruction Supplies & Services	\$66,131	\$66,131	\$0	\$0	\$0	\$0	\$0
\$1,191,430 Total	\$1,119,306	\$1,079,306	\$0	\$40,000	\$0	\$0	\$0
SUPPLIES & SERVICES - CENTRAL CLASSROOM							
\$1,475,000 Central Program & Classroom Resources	\$1,335,500	\$1,315,500	\$0	\$20,000	\$0	\$0	\$0
\$1,475,000 Total	\$1,335,500	\$1,315,500	\$0	\$20,000	\$0	\$0	\$0
SUPPLIES & SERVICES - CENTRAL OTHER							
\$44,000 Program Services - Central Other	\$44,000	\$44,000	\$0	\$0	\$0	\$0	\$0
\$22,091 Special Ed. Services - Central Other	\$22,000	\$0	\$0	\$22,000	\$0	\$0	\$0
\$205,000 Other Supplies & Services - Central Other	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0
\$271,091 Total	\$246,000	\$224,000	\$0	\$22,000	\$0	\$0	\$0
COMPUTER EQUIPMENT							
\$520,476	\$610,898	\$585,898	\$0	\$25,000	\$0	\$0	\$0
\$100,609 FURNITURE & EQUIPMENT	\$99,951	\$39,951	\$0	\$60,000	\$0	\$0	\$0
\$72,000 FEES & CONTRACTS	\$72,000	\$0	\$0	\$0	\$72,000	\$0	\$0
\$68,012,646 TOTAL SECONDARY INSTRUCTION EXP.	\$67,324,187	\$50,006,589	\$609,151	\$7,555,787	\$1,138,581	\$2,281,525	\$5,732,555

SECONDARY SCHOOL

SECONDARY SCHOOL INSTRUCTION
2013-2014
REVISED
BUDGET

	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL 101	F.S.L. & ESL LANG. PROGRAM 201	SPECIAL EDUCATION PROGRAM 301	LEARNING OPPORT. PROGRAM 601	LIBRARY & GUIDANCE TEACHER 701	OTHER NON- CLASSROOM 901
OCCASIONAL TEACHER							
518	517.0	459.0	6.0	27.0	0.0	19.0	6.0
-19	-19.0					-19.0	
499	498	459	6	27	0	0	6
\$222	\$222	\$222	\$222	\$222	\$222	\$222	\$222
12	9.0	9.0	9.0	9.0	9.0	9.0	9.0
\$2,662	\$1,997	\$1,997	\$1,997	\$1,997	\$1,997	\$1,997	\$1,997
	\$994,377	\$916,504	\$11,980	\$53,912	\$0	\$0	\$11,980
	\$109,381	\$100,815	\$1,318	\$5,930	\$0	\$0	\$1,318
EDUCATION ASSISTANT							
90	93.0	0.0	0.0	85.0	8.0	0.0	0.0
0	0.0						
90	93.0	0.0	0.0	85.0	8.0	0.0	0.0
\$100	\$120	\$120	\$120	\$120	\$120	\$120	\$120
14	10	10	10	10	10	10	10
\$1,400	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
	\$111,600	\$0	\$0	\$102,000	\$9,600	\$0	\$0
	\$12,276	\$0	\$0	\$11,220	\$1,056	\$0	\$0
	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0
	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0
	\$60,000	\$55,000	\$0	\$5,000	\$0	\$0	\$0
	\$71,550						

SECONDARY SCHOOL

SECONDARY SCHOOL INSTRUCTION
2013-2014
REVISED
BUDGET

	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL 101	F.S.L. & ESL LANG. PROGRAM 201	SPECIAL EDUCATION PROGRAM 301	LEARNING OPPORT. PROGRAM 601	LIBRARY & GUIDANCE TEACHER 701	OTHER NON- CLASSROOM 901
Professional Development - Principals & VP	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Professional Development - Leadership	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Professional Development Total	\$90,000	\$55,000	\$0	\$5,000	\$0	\$0	\$30,000
Grand Total	\$90,000	\$55,000	\$0	\$5,000	\$0	\$0	\$30,000
7,788	7,505	\$25	TEXT - Per Pupil	\$187,625			
	7,505	\$110	Other - Per Pupil	\$825,550			
			Additional Spec	\$40,000			
			Total	\$1,053,175			
Textbooks, Workbooks	\$187,625	\$147,625	\$0	\$40,000	\$0	\$0	\$0
General School Supplies & Services	\$825,550	\$825,550	\$0	\$0	\$0	\$0	\$0
Internet & Connectivity Services							
Repairs - Furniture & Equipment							
Cafeteria & Food Services							
Printing & Photocopying							
School Budgets - Discretionary	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0
	\$1,053,175	\$1,013,175	\$0	\$40,000	\$0	\$0	\$0
Auto Reimbursements - Teachers	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Computer Repairs	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0
Telephone Repairs	\$11,131	\$11,131	\$0	\$0	\$0	\$0	\$0
	\$66,131	\$66,131	\$0	\$0	\$0	\$0	\$0

SECONDARY SCHOOL

SECONDARY SCHOOL INSTRUCTION
2013-2014
REVISED
BUDGET

	2014-2015 ORIGINAL BUDGET	REGULAR DAY SCHOOL 101	F.S.L. & ESL LANG. PROGRAM 201	SPECIAL EDUCATION PROGRAM 301	LEARNING OPPORT. PROGRAM 601	LIBRARY & GUIDANCE TEACHER 701	OTHER NON- CLASSROOM 901
	\$20,000	\$0	\$0	\$20,000	\$0	\$0	\$0
TOTAL CENTRAL BUDGET - SECONDARY SCHOOLS	\$1,335,500	\$1,315,500	\$0	\$20,000	\$0	\$0	\$0
Workshops & Conferences	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0
Photocopy	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
Travel	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
Cellular	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0
Hospitality	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
	\$44,000	\$44,000	\$0	\$0	\$0	\$0	\$0
Workshops & Conferences	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Photocopy	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Computer Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hospitality	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$22,091	\$0	\$0	\$0	\$0	\$0	\$0
	7,788	\$10	Per Pupil	\$75,050	\$0	\$0	\$0
Auto Reimbursements	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
Telephone Lines - Schools	\$75,000	\$50,000	\$0	\$0	\$0	\$0	\$0
Telephone Maintenance - Schools	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0
Office Supplies - Schools	\$85,000	\$85,000	\$0	\$0	\$0	\$0	\$0
	\$205,000	\$180,000	\$0	\$0	\$0	\$0	\$0
Grand Total S & S - Central Other	\$271,091	\$224,000	\$0	\$0	\$0	\$0	\$0
	7,788	\$71	PLUS (MINUS) Per Pupil Total	\$100,000	\$532,855	\$632,855	\$0
Repairs of Computers	\$50,000	\$47,000	\$0	\$3,000	\$0	\$0	\$0
Replacement of Used Computers	\$387,476	\$470,383	\$0	\$10,000	\$0	\$0	\$0

SECONDARY SCHOOL

SECONDARY SCHOOL INSTRUCTION

2013-2014
 REVISED
 BUDGET

2014-2015
 ORIGINAL
 BUDGET

\$0 Maintenance Fees - Software
 \$72,000 Business Education Council Fees

2013-2014 REVISED BUDGET	REGULAR DAY SCHOOL 101	F.S.L. & ESL LANG. PROGRAM 201	SPECIAL EDUCATION PROGRAM 301	LEARNING OPPORT. PROGRAM 601	LIBRARY & GUIDANCE TEACHER 701	OTHER NON- CLASSROOM 901
\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$72,000	\$0	\$0	\$0	\$72,000	\$0	\$0
\$72,000	\$0	\$0	\$0	\$72,000	\$0	\$0

CONTINUING EDUCATION

CONTINUING EDUCATION

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	A.C.E. Central Administration 501	CREDIT COURSES & E-LEARNING 502-507-513-514	GENERAL INTEREST & ULTIMA CAMP 504 & 507	E.S.L. LANGUAGE PROGRAM 503-505	International Languages & VISA Program 506 & 509	LBS & LINC COURSES PROGRAM 511-512	AESTHETIC & PSW Program 507	SUMMER SCHOOL & LITERACY 508-515
SALARIES & WAGES									
\$233,000	\$233,000	\$233,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$178,167	\$176,768	\$166,768	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
\$2,686,134	\$2,776,626	\$0	\$751,115	\$2,560	\$846,247	\$474,025	\$448,810	\$152,469	\$101,400
\$142,538	\$142,538	\$0	\$142,538	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$76,796	\$88,444	\$0	\$0	\$0	\$35,500	\$0	\$0	\$52,944	\$0
\$49,103	\$49,103	\$49,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$287,198	\$320,439	\$299,675	\$0	\$0	\$0	\$5,795	\$0	\$0	\$14,969
\$50,040	\$59,485	\$3,000	\$0	\$0	\$0	\$39,655	\$0	\$0	\$16,830
\$3,702,976	\$3,846,403	\$751,546	\$893,653	\$2,560	\$881,747	\$529,475	\$448,810	\$205,413	\$133,199
\$614,625	\$668,322	\$153,832	\$134,048	\$205	\$178,834	\$24,379	\$117,571	\$22,870	\$36,583
\$15,000	\$6,500	\$2,000	\$750	\$0	\$1,000	\$1,500	\$1,250	\$0	\$0
SUPPLIES & SERVICES - CENTRAL BUDGETS									
\$1,170,008	\$1,150,227	\$128,950	\$32,300	\$0	\$51,900	\$739,976	\$81,007	\$59,882	\$56,212
\$5,000	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$5,507,609	\$5,678,952	\$1,043,828	\$1,060,751	\$2,765	\$1,113,481	\$1,295,330	\$648,638	\$288,165	\$225,994
\$233,000	\$233,000	\$233,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$178,167	\$176,768	\$166,768	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
\$2,686,134	\$2,776,626	\$0	\$751,115	\$2,560	\$846,247	\$474,025	\$448,810	\$152,469	\$101,400
\$142,538	\$142,538	\$0	\$142,538	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$76,796	\$88,444	\$0	\$0	\$0	\$35,500	\$0	\$0	\$52,944	\$0
\$49,103	\$49,103	\$49,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$287,198	\$320,439	\$299,675	\$0	\$0	\$0	\$5,795	\$0	\$0	\$14,969
\$50,040	\$59,485	\$3,000	\$0	\$0	\$0	\$39,655	\$0	\$0	\$16,830

CONTINUING EDUCATION

CONTINUING EDUCATION

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	A.C.E. Central Administration 501	CREDIT COURSES & E-LEARNING 502-507-513-514	GENERAL INTEREST & ULTIMA CAMP 504 & 507	E.S.L. LANGUAGE PROGRAM 503-505	International Languages & VISA Program 506 & 509	LBS & LINC COURSES PROGRAM 511-512	AESTHETIC & PSW Program 507	SUMMER SCHOOL & LITERACY 508-515
\$49,103	\$49,103	\$49,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$287,198	\$320,439	\$299,675	\$0	\$0	\$5,795	\$0	\$0	\$0	\$14,969
\$50,040	\$59,485	\$3,000	\$0	\$0	\$39,655	\$0	\$0	\$0	\$16,830
\$3,702,976	\$3,846,403	\$751,546	\$893,653	\$2,560	\$881,747	\$529,475	\$448,810	\$205,413	\$133,199
\$25,630	\$23,300	\$23,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$25,630	\$23,300	\$23,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$434,017	\$471,450	\$0	\$112,667	\$205	\$169,249	\$18,989	\$117,571	\$22,870	\$29,899
\$21,381	\$21,381	\$0	\$21,381	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$32,176	\$30,018	\$0	\$0	\$960	\$0	\$0	\$0	\$1,198
\$13,725	\$13,725	\$0	\$0	\$0	\$9,585	\$0	\$0	\$0	\$4,140
\$10,312	\$10,312	\$10,312	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$79,258	\$90,366	\$89,902	\$0	\$0	\$0	\$464	\$0	\$0	\$0
\$4,672	\$5,612	\$300	\$0	\$0	\$0	\$3,966	\$0	\$0	\$1,346
\$614,625	\$668,322	\$153,832	\$134,048	\$205	\$178,834	\$24,379	\$117,571	\$22,870	\$36,583
\$7,000	\$4,500	\$0	\$750	\$0	\$1,000	\$1,500	\$1,250	\$0	\$0
\$8,000	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$15,000	\$6,500	\$2,000	\$750	\$0	\$1,000	\$1,500	\$1,250	\$0	\$0
\$86,500	\$88,000	\$17,500	\$7,500	\$0	\$2,000	\$50,000	\$3,000	\$5,000	\$3,000
\$1,600	\$1,600	\$0	\$0	\$0	\$0	\$0	\$1,600	\$0	\$0
\$28,500	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$10,150	\$13,300	\$10,000	\$1,300	\$0	\$0	\$900	\$500	\$600	\$0
\$41,810	\$27,500	\$5,000	\$6,000	\$0	\$2,000	\$10,000	\$4,500	\$0	\$0
\$406,820	\$485,619	\$0	\$6,000	\$0	\$6,000	\$423,018	\$9,250	\$37,851	\$3,500
\$265,173	\$288,470	\$0	\$0	\$0	\$300	\$243,458	\$0	\$0	\$44,712
\$16,665	\$16,286	\$0	\$0	\$0	\$0	\$0	\$16,286	\$0	\$0

CONTINUING EDUCATION

CONTINUING EDUCATION

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	A.C.E. Central Administration 501	CREDIT COURSES & E-LEARNING 502-507-513-514	GENERAL INTEREST & ULTIMA CAMP 504 & 507	E.S.L. LANGUAGE PROGRAM 503-505	International Languages & VISA Program 506 & 509	LBS & LINC COURSES PROGRAM 511-512	AESTHETIC & PSW Program 507	SUMMER SCHOOL & LITERACY 508-515
\$23,550	\$27,281	\$0	\$5,000	\$0	\$5,000	\$750	\$1,000	\$15,531	\$0
\$4,500	\$4,500	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$49,750	\$32,900	\$7,500	\$6,000	\$0	\$4,500	\$7,000	\$2,250	\$900	\$4,750
\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$1,800	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$0	\$0	\$0
\$115,300	\$41,280	\$0	\$0	\$0	\$32,100	\$0	\$9,180	\$0	\$0
\$34,000	\$30,751	\$0	\$0	\$0	\$0	\$0	\$30,751	\$0	\$0
\$17,800	\$11,150	\$8,200	\$500	\$0	\$0	\$0	\$2,450	\$0	\$0
\$7,500	\$6,550	\$6,000	\$0	\$0	\$0	\$300	\$0	\$0	\$250
\$35,600	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$3,000	\$27,500	\$27,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$1,165,018	\$1,146,487	\$128,200	\$32,300	\$0	\$51,900	\$737,226	\$80,767	\$59,882	\$56,212
\$40,000	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$40,000	\$7,500	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$6,500	\$3,740	\$750	\$0	\$0	\$0	\$2,750	\$240	\$0	\$0
\$6,500	\$3,740	\$750	\$0	\$0	\$0	\$2,750	\$240	\$0	\$0

FACILITIES PLANT SERVICES

FACILITIES PLANT SERVICES 2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 940	SECONDARY SCHOOLS COSTS 940	CONTINUING EDUCATION COSTS 940	Total Cost of Operations
\$8,315,450	\$8,446,906	\$4,899,205	\$3,209,824	\$337,876	\$8,446,906
\$2,319,123	\$2,138,013	\$1,240,048	\$812,445	\$85,521	\$2,138,013
\$10,634,573	\$10,584,919	\$6,139,253	\$4,022,269	\$423,397	\$10,584,919
	180.50	104.69	68.59	7.22	180.50
\$10,000	\$10,000	\$5,800	\$3,800	\$400	\$10,000
\$3,212,327	\$4,320,000	\$2,505,600	\$1,641,600	\$172,800	\$4,320,000
\$1,162,500	\$1,162,500	\$674,250	\$441,750	\$46,500	\$1,162,500
\$730,000	\$1,080,000	\$626,400	\$410,400	\$43,200	\$1,080,000
\$5,104,827	\$6,562,500	\$3,806,250	\$2,493,750	\$262,500	\$6,562,500
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$645,000	\$545,000	\$316,100	\$207,100	\$21,800	\$545,000
\$530,000	\$585,000	\$339,300	\$222,300	\$23,400	\$585,000
\$30,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000
\$560,000	\$660,000	\$382,800	\$250,800	\$26,400	\$660,000
\$16,984,400	\$18,392,419	\$10,667,603	\$6,989,119	\$735,697	\$18,392,419

FACILITIES PLANT SERVICES

2013-2014

REVISED

BUDGET

2014-2015
ORIGINAL
BUDGET

ELEMENTARY
SCHOOLS
COSTS
940

58.0%

47.6

\$150

10

\$1,500

=====

\$71,340

SECONDARY
SCHOOLS
COSTS
940

38.0%

31.2

\$150

10

\$1,500

=====

\$46,740

CONTINUING
EDUCATION
COSTS
940

4.0%

3.3

\$150

10

\$1,500

=====

\$4,920

Total
Cost of
Operations

100.0%

82.0

\$150

10

\$1,500

=====

\$123,000

OCCASIONAL CARETAKERS

FTE

82.0

CARETAKERS REPLACEMENT

\$150

10

1500

=====

\$123,000

OCCASIONAL CARETAKERS

\$71,340

OCCASIONAL CLEANERS

FTE

88

CLEANERS REPLACEMENT

\$125

10

\$1,250

=====

\$109,375

OCCASIONAL CLEANERS

\$63,438

Staff Training

\$10,000

\$5,800

\$143,523

=====

\$245,358

\$2,107,327

\$755,000

\$0

\$350,000

\$3,212,327

Auto Reimbursements

\$30,000

\$17,400

\$188,500

\$5,800

\$58,000

\$30,000

\$123,500

\$3,800

\$38,000

\$30,000

\$11,400

\$123,500

\$3,800

\$38,000

\$30,000

\$13,000

\$400

\$4,000

\$30,000

\$325,000

\$10,000

\$100,000

\$30,000

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FACILITIES PLANT SERVICES

FACILITIES PLANT SERVICES 2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 940	SECONDARY SCHOOLS COSTS 940	CONTINUING EDUCATION COSTS 940	Total Cost of Operations
		58.0%	38.0%	4.0%	100.0%
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$150,000	\$150,000	\$87,000	\$57,000	\$6,000	\$150,000
\$250,000	\$250,000	\$145,000	\$95,000	\$10,000	\$250,000
\$70,000	\$70,000	\$40,600	\$26,600	\$2,800	\$70,000
\$60,000	\$60,000	\$34,800	\$22,800	\$2,400	\$60,000
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$2,500	\$2,500	\$1,450	\$950	\$100	\$2,500
\$50,000	\$50,000	\$29,000	\$19,000	\$2,000	\$50,000
\$75,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000
\$25,000	\$25,000	\$14,500	\$9,500	\$1,000	\$25,000
\$1,162,500	\$1,162,500	\$674,250	\$441,750	\$46,500	\$1,162,500
\$20,000	\$20,000	\$11,600	\$7,600	\$800	\$20,000
\$20,000	\$20,000	\$11,600	\$7,600	\$800	\$20,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$70,000	\$70,000	\$40,600	\$26,600	\$2,800	\$70,000
\$100,000	\$150,000	\$87,000	\$57,000	\$6,000	\$150,000
\$10,000	\$10,000	\$5,800	\$3,800	\$400	\$10,000
\$150,000	\$150,000	\$87,000	\$57,000	\$6,000	\$150,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$300,000	\$600,000	\$348,000	\$228,000	\$24,000	\$600,000
\$730,000	\$1,080,000	\$626,400	\$410,400	\$43,200	\$1,080,000

FACILITIES PLANT SERVICES

FACILITIES PLANT SERVICES 2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 940	SECONDARY SCHOOLS COSTS 940	CONTINUING EDUCATION COSTS 940	Total Cost of Operations
\$5,104,827	\$6,562,500	\$3,806,250	\$2,493,750	\$262,500	\$6,562,500
		58.0%	38.0%	4.0%	100.0%
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$70,000	\$70,000	\$40,600	\$26,600	\$2,800	\$70,000
\$25,000	\$25,000	\$14,500	\$9,500	\$1,000	\$25,000
\$550,000	\$450,000	\$261,000	\$171,000	\$18,000	\$450,000
\$645,000	\$545,000	\$316,100	\$207,100	\$21,800	\$545,000
\$190,000	\$190,000	\$110,200	\$72,200	\$7,600	\$190,000
\$340,000	\$395,000	\$229,100	\$150,100	\$15,800	\$395,000
\$530,000	\$585,000	\$339,300	\$222,300	\$23,400	\$585,000
\$30,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000
\$30,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000
\$560,000	\$660,000	\$382,800	\$250,800	\$26,400	\$660,000

FACILITIES MAINTENANCE

FACILITIES MAINTENANCE

	2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 941	SECONDARY SCHOOLS COSTS 941	CONTINUING EDUCATION COSTS 501	TOTAL MAINTENANCE COSTS
\$1,344,865 Salaries & Wages	\$1,430,581	\$1,430,581	\$829,737	\$543,621	\$57,223	1,430,581
\$353,683 Employee Benefits	\$371,032	\$371,032	\$215,199	\$140,992	\$14,841	371,032
			58.0%	38.0%	4.0%	100.0%
\$1,698,548 TOTAL SALARY & BENEFITS	\$1,801,613	\$1,801,613	\$1,044,936	\$684,613	\$72,065	\$1,801,613
Full Time Equivalent	27.00	27.00	15.66	10.26	1.08	27.00
\$7,500 Professional Development	\$7,500	\$7,500	\$4,350	\$2,850	\$300	\$7,500
Supplies & Services						
\$169,000 Operating Costs	\$169,000	\$169,000	\$98,020	\$64,220	\$6,760	\$169,000
\$577,500 Mechanical & Electrical	\$577,500	\$577,500	\$334,950	\$219,450	\$23,100	\$577,500
\$525,000 Building Maintenance	\$545,000	\$545,000	\$316,100	\$207,100	\$21,800	\$545,000
\$1,271,500	\$1,291,500	\$1,291,500	\$749,070	\$490,770	\$51,660	\$1,291,500
\$1,500 Computers	\$1,500	\$1,500	\$870	\$570	\$60	\$1,500
\$35,000 Furniture & Equipment	\$35,000	\$35,000	\$20,300	\$13,300	\$1,400	\$35,000
\$75,000 Fees & Contracts	\$75,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000
\$3,089,048 Total Plant Maintenance	\$3,212,113	\$3,212,113	\$1,863,026	\$1,220,603	\$128,485	\$3,212,113
\$500 Conferences	\$500	\$500	\$290	\$190	\$20	\$500
\$5,500 Staff Training	\$5,500	\$5,500	\$3,190	\$2,090	\$220	\$5,500
\$1,500 Staff Licence Renewal	\$1,500	\$1,500	\$870	\$570	\$60	\$1,500
\$7,500	\$7,500	\$7,500	\$4,350	\$2,850	\$300	\$7,500

FACILITIES MAINTENANCE

FACILITIES MAINTENANCE

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 941	SECONDARY SCHOOLS COSTS 941	CONTINUING EDUCATION COSTS 501	TOTAL MAINTENANCE COSTS
		58.0%	38.0%	4.0%	100.0%
\$9,000	\$9,000	\$5,220	\$3,420	\$360	\$9,000
\$60,000	\$60,000	\$34,800	\$22,800	\$2,400	\$60,000
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$60,000	\$60,000	\$34,800	\$22,800	\$2,400	\$60,000
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$169,000	\$169,000	\$98,020	\$64,220	\$6,760	\$169,000
\$10,000	\$10,000	\$5,800	\$3,800	\$400	\$10,000
\$5,000	\$5,000	\$2,900	\$1,900	\$200	\$5,000
\$225,000	\$225,000	\$130,500	\$85,500	\$9,000	\$225,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$200,000	\$200,000	\$116,000	\$76,000	\$8,000	\$200,000
\$107,500	\$107,500	\$62,350	\$40,850	\$4,300	\$107,500
\$577,500	\$577,500	\$334,950	\$219,450	\$23,100	\$577,500
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$30,000	\$30,000	\$17,400	\$11,400	\$1,200	\$30,000
\$20,000	\$40,000	\$23,200	\$15,200	\$1,600	\$40,000
\$150,000	\$150,000	\$87,000	\$57,000	\$6,000	\$150,000
\$20,000	\$20,000	\$11,600	\$7,600	\$800	\$20,000
\$80,000	\$80,000	\$46,400	\$30,400	\$3,200	\$80,000
\$25,000	\$25,000	\$14,500	\$9,500	\$1,000	\$25,000
\$10,000	\$10,000	\$5,800	\$3,800	\$400	\$10,000
\$10,000	\$10,000	\$5,800	\$3,800	\$400	\$10,000
\$80,000	\$80,000	\$46,400	\$30,400	\$3,200	\$80,000
\$20,000	\$20,000	\$11,600	\$7,600	\$800	\$20,000
\$50,000	\$50,000	\$29,000	\$19,000	\$2,000	\$50,000
\$525,000	\$545,000	\$316,100	\$207,100	\$21,800	\$545,000

FACILITIES MAINTENANCE

FACILITIES MAINTENANCE

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	ELEMENTARY SCHOOLS COSTS 941	SECONDARY SCHOOLS COSTS 941	CONTINUING EDUCATION COSTS 501	TOTAL MAINTENANCE COSTS
\$1,271,500	\$1,291,500	\$749,070	\$490,770	\$51,660	\$1,291,500
\$1,500	\$1,500	\$870	\$570	\$60	\$1,500
\$35,000	\$35,000	\$20,300	\$13,300	\$1,400	\$35,000
\$50,000	\$50,000	\$29,000	\$19,000	\$2,000	\$50,000
\$25,000	\$25,000	\$14,500	\$9,500	\$1,000	\$25,000
\$75,000	\$75,000	\$43,500	\$28,500	\$3,000	\$75,000

TRANSPORTATION

2013-2014
REVISED
BUDGET EXPENDITURE SUMMARY

2014-2015
ORIGINAL
BUDGET

	2014-2015 ORIGINAL BUDGET	TRANSPORT. OFFICE ADMIN. 950	SCHOOL to SCHOOL TRANSPORT. 950	TAXI & VAN TRANSPORT. 950	OTHER STUDENT TRANSP. 950
Salaries & Wages	\$222,353	\$222,353			
Employee Benefits	\$55,770	\$55,770	\$0	\$0	\$0
\$310,941	\$278,123	\$278,123	\$0	\$0	\$0
TOTAL SALARIES & BENEFITS					
Supplies & Services - General					
Travel Expense	\$652	\$652	\$0	\$0	\$0
Lease	\$28,638	\$28,638	\$0	\$0	\$0
Other Supplies & Services	\$47,508	\$47,508	\$0	\$0	\$0
Total	\$76,798	\$76,798	\$0	\$0	\$0
Student Transportation Contracts					
Bus Transportation	\$8,447,210	\$0	\$8,447,210	\$0	\$0
Taxi/Minivan Transportation	\$123,094	\$0	\$123,094	\$0	\$0
Other Transportation	\$758,078	\$0	\$758,078	\$0	\$0
Total	\$9,328,382	\$0	\$9,328,382	\$0	\$0
\$9,716,121	\$9,683,303	\$354,921	\$9,328,382	\$0	\$0
Total Transportation					
In-Services & Workshops					
Driver Safety Meetings (2/yr)	\$1,422	\$1,422	\$0	\$0	\$0
Automobile Mileage Supervisor	\$652	\$652	\$0	\$0	\$0
Leases	\$28,638	\$28,638	\$0	\$0	\$0
Total	\$28,638	\$28,638	\$0	\$0	\$0

TRANSPORTATION

2013-2014

REVISED

BUDGET EXPENDITURE SUMMARY

Other Supplies & Services
 Telephone & Radio
 Computer Software
 Printing & Office
 Sundry

	2014-2015 ORIGINAL BUDGET	TRANSPORT. OFFICE ADMIN. 950	SCHOOL to SCHOOL TRANSPORT. 950	TAXI & VAN TRANSPORT. 950	OTHER STUDENT TRANSP. 950
\$8,469	\$8,469	\$8,469	\$0	\$0	\$0
\$16,205	\$16,205	\$16,205	\$0	\$0	\$0
\$502	\$502	\$502	\$0	\$0	\$0
\$22,332	\$22,332	\$22,332	\$0	\$0	\$0
\$47,508	\$47,508	\$47,508	\$0	\$0	\$0
\$76,798	\$76,798	\$76,798	\$0	\$0	\$0
\$10,581	\$7,846	\$7,846	\$0	\$0	\$0
\$10,581	\$7,846	\$7,846	\$0	\$0	\$0
\$1,482	\$2,735	\$2,735	\$0	\$0	\$0
\$1,482	\$2,735	\$2,735	\$0	\$0	\$0
\$8,447,210	\$8,447,210	\$0	\$8,447,210	\$0	\$0
\$8,447,210	\$8,447,210	\$0	\$8,447,210	\$0	\$0
\$123,094	\$123,094	\$0	\$123,094	\$0	\$0
\$123,094	\$123,094	\$0	\$123,094	\$0	\$0
\$758,078	\$758,078	\$0	\$758,078	\$0	\$0
\$758,078	\$758,078	\$0	\$758,078	\$0	\$0
\$9,328,382	\$9,328,382	\$0	\$9,328,382	\$0	\$0

CAPITAL & OTHER EXPENDITURES

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	BOARD ADMIN. COSTS	ELEMENTARY SCHOOLS COSTS	SECONDARY SCHOOLS COSTS	CONTINUING EDUCATION COSTS	PLANT OPERATIONS COSTS	PLANT MAINTENANCE COSTS	STUDENT TRANS COSTS	CAPITAL & OTHER COSTS
EXPENDITURE SUMMARY									
\$117,487	\$117,487	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,487
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$117,487	\$117,487	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,487
\$624,666	\$624,666	\$0	\$362,306	\$237,373	\$24,987	\$0	\$0	\$0	\$0
\$624,666	\$624,666	\$0	\$362,306	\$237,373	\$24,987	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$4,102,955	\$4,387,867	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,387,867
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$9,120,304	\$9,832,455	\$0	\$4,916,228	\$4,916,228	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$9,120,304	\$9,832,455	\$0	\$4,916,228	\$4,916,228	\$0	\$0	\$0	\$0	\$0
\$13,965,412	\$14,962,475	\$0	\$5,278,534	\$5,153,601	\$24,987	\$0	\$0	\$0	\$4,505,354
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$117,487	\$117,487	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,487
\$117,487	\$117,487	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,487
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CAPITAL OTHER EXPENDITURES

CAPITAL & OTHER EXPENDITURES

2013-2014 REVISED BUDGET	2014-2015 ORIGINAL BUDGET	EXPENDITURE SUMMARY	BOARD ADMIN. COSTS	ELEMENTARY SCHOOLS COSTS	SECONDARY SCHOOLS COSTS	CONTINUING EDUCATION COSTS	PLANT OPERATIONS COSTS	PLANT MAINTENANCE COSTS	STUDENT TRANS COSTS	CAPITAL & OTHER COSTS
\$0	\$0	Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	Various Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	Various Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	Portable Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$9,120,304	\$9,832,455	Total New Pupil Places - Debt Charges	\$4,916,228	\$4,916,228		\$0	\$0	\$0	\$0	\$0
\$0	\$0	Reserve for Working Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	RESERVE FOR WORKING FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Facility Renewal Grants		100%		100%				
		New Pupil Places Grants		0%		0%				
		New Pupil Places Exp & Fac. Ren. Exp	\$10,457,121	100%		100%				
			-\$10,457,120							
			14,469							
			7,505							

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: LARKIN ESTATE ADMISSION AWARDS 2014-2015

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$1,250.00 for Larkin Estate Admission Awards per eligible student, as presented.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Recommended by: John Crocco, Director of Education/Secretary-Treasurer
Date: June 10, 2014



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE JUNE 10, 2014

LARKIN ESTATE ADMISSION AWARDS 2014-2015

BACKGROUND INFORMATION

The Larkin Estate Admission Awards are administered by the Board of Trustees of the Niagara Catholic District School Board. Funding for the awards comes from a bequest from the estate of Maria Eveleen Larkin and Aimee Theresa Larkin. These awards have been administered annually since 1969 by the Board of Trustees of the former Lincoln County R.C.S.S. Board

As of April 30, 2014 the undistributed earnings and the balance of the scholarship fund amounted to \$7,270.51 with projected interest in the amount of \$3,239.67 at the end of 2014. According to the terms of the bequest, the undistributed earnings may be paid to eligible students who are approved by the Board.

The Larkin Estate Admission Award is available to graduates of a Catholic high school situated in the jurisdiction of the Niagara Catholic District School Board. Candidates must be enrolled in St. Michael's College, University of Toronto, or a school of nursing, social service work or a college or university offering such course. Applications have been reviewed and a list of qualifying candidates has been prepared, as noted on Appendix A (New Applicants).

The applicants have been made aware that they must provide proof that they have registered in the eligible courses and/or school in order to receive the award. This proof is in the form of an official letter from the registrar of either St. Michael's College or a school of nursing, social service work or a college or university offering such course. Candidates are also obliged to submit evidence of successful completion of their year's study in order to qualify for a renewal of the award. (Appendix B - Renewal Applicants)

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$1,250.00 for Larkin Estate Admission Awards per eligible student, as presented.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Recommended by: John Crocco, Director of Education/Secretary-Treasurer
Date: June 10, 2014

LARKIN ESTATE AWARDS 2014-2015
New Applicants

Name	Amount to be Paid	Degree/Diploma	Graduate of:
1. Charters, Coutney	\$125.00	Nursing	Blessed Trinity
2. Curcio, Teanna	\$125.00	Nursing	Notre Dame
3. Ehi, Denise	\$125.00	Nursing	Saint Michael
4. Sansotta, Adriana	\$125.00	Nursing	Holy Cross
5. Pa, Gina	\$125.00	Nursing	Denis Morris
TOTAL	\$625.00		

LARKIN ESTATE AWARDS 2014-2015
Renewal Applicants

Applicant Name & College or University	Yr	Amount to be paid	Degree/ Diploma	Grad of	Reapplied?	Sent Chq?
Benincasa, Bianca Francesca U of Toronto	2	\$125.00	Criminology/ Social Sciences	Lakeshore	yes	
DellaSmirra, Melissa Brock	2	\$125.00	Nursing	Notre Dame	yes	
Aryn Richardson McMaster University	3	\$125.00	Bachelor of Science – Nursing (BScN)	Denis Morris	yes	
Michael Favero McMaster University	4	\$250.00	Nursing (BScN)	Denis Morris	yes	
		\$625.00	TOTAL			

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: RESEARCH COLLABORATIONS IN THE NIAGARA
CATHOLIC DISTRICT SCHOOL BOARD 2013-2014**

The Report on Research Collaborations in the Niagara Catholic District School Board
2013-2014 is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



REPORT TO THE COMMITTEE OF THE WHOLE JUNE 10, 2014

RESEARCH COLLABORATIONS IN THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD 2013-2014

BACKGROUND INFORMATION

The research collaborations in the Niagara Catholic District School Board support the two Strategic Directions:

- Build Strong Catholic Identity and Community to Nurture the distinctiveness of Catholic Education
- Advance Student Achievement for All

The priority indicator, *to expand education-based research projects in the Board, by sharing current research, and by extending research partnerships with outside agencies* supports collaboration with a variety of partners from universities and the community to enhance learning and achievement of all students and the professional learning through collaborations between researchers and teachers.

On May 25, 2014, Niagara Catholic District School Board actively participated in *Knowledge Mobilization Day for Educators and Researchers* at Brock University. Co-sponsored by the Canadian Society for the Study of Education (CSSE), the London Region MISA PNC and the School Board-University Research Exchange (SURE) Network, *Knowledge Mobilization Day* provided an opportunity to collaboratively:

- share current education research with teachers, teacher educators, and university researchers;
- create scholarly connections between teachers, teacher educators, and university researchers;
- stimulate dialogue connecting research and practice;
- bridge the theory and practice gap; and
- build and sustain school-university research collaborations and partnerships.

The panel session, *Partnering for Education: Benefits, Challenges, and Opportunities*, and two spotlight sessions included Niagara Catholic District School Board staff and highlighted scholar-practitioner collaborations, including the School Board–University Research Exchange (SURE).

As a school board member of SURE, Niagara Catholic District School Board has supported a variety of research collaborations involving academics, researchers and our staff, from the Early Learning Kindergarten Program to Grade 12. The research collaborations have ranged in topics from literacy and numeracy in elementary and secondary schools, substance abuse, science learning, career planning, texting habits, physical activity, and student achievement and mental health.

Research Ethics Review Committee

The Research Ethics Review Committee of the Niagara Catholic District School Board regularly reviews education-based research projects following the Board Policy: *Education-Based Research No. 800.5*.

Research Ethics Review Committee Members:

Lee Ann Forsyth-Sells, Superintendent of Education
 Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting (Chair)
 Anthony Corapi, Coordinator, Staff Development
 Andrew Bartley, Secondary Vice-Principal
 Theo Dagenais, Elementary Principal
 Lorrie MacKenzie, Elementary Principal
 Susan Tromanhauser, Elementary Principal
 Deborah Ogilvie, Coordinator, Community Outreach

RESEARCH COLLABORATIONS 2013-2014

Title of Research Project	Research Partners	Description	Implementation
<i>Healthy Schools Program</i>	Heart Niagara	This project investigates the increasing risk of premature cardiovascular disease and diabetes in elementary students and provides health programs to support learning.	Winter 2011 and Ongoing
<i>The COMPASS Project</i>	University of Waterloo	This four-year study tracks Ontario students progressing through high school to understand how to effectively improve their health behaviours and to work with schools to inform action for a healthier tomorrow.	Fall 2012 to Spring 2016
<i>Youth Net Niagara</i>	Niagara Region Public Health	The Youth Net program allows secondary school students to engage in discussion about mental health issues with older youth facilitators.	September 2012 to June 2014
<i>Evaluation of School Based Substance User and Process Addiction Counselling Program, CASON – Community Addictions Services of Niagara</i>	Community Addictions Services of Niagara	This project is to determine the extent to which the school-based program at Holy Cross Catholic Secondary School is supporting student well-being and academic success.	October 2013 to June 2014
Title of Research	Research Partners	Description	Implementation

Project			
<i>Community Arts Zone (CAZ) Projects linking literacy, community and the arts</i>	Brock University	This two-year project will support teaching literacy using an arts-based approach.	October 2013 to June 2015
<i>Crayons and iPads</i>	Brock University	This project is exploring our youngest 21st century learners in ELKP; how they engage in literacy learning processes and ways they negotiate the virtual and material world.	October 2013 to June 2015
<i>Early Years Math Project</i>	Brock University	This research is based on the previous year's Junior Math Interventions (JMI) project. The intent is to document the effectiveness of the Early Years Math Project and create a report for the Ministry. Research will focus on teacher practices, beliefs and attitudes and students' conceptual understandings in early mathematics teaching and learning.	October 2013 to June 2014
<i>Cross-Panel Literacy Collaborative Inquiry</i>	Brock University	This research is documenting the effectiveness of the Cross-Panel (Grades 8 to 9) Literacy Collaborative Inquiry to create a report for the Ministry. Research will probe into teacher practices and beliefs and the impact on student achievement.	October 2013 to May 2014
<i>Digital Texts to Enhance Science Vocabulary and Comprehension</i>	Brock University	This research aims to address whether multimedia contexts contribute to the vocabulary and comprehension within science learning.	November 2013 to June 2014
<i>Challenges to Changes: Addressing Professional Issues in School Based Child and Youth Care from a Multidisciplinary Perspective</i>	Ryerson University	The purpose of this research is to explore professional issues faced by school-based Child and Youth Workers (CYWs).	November 2013 to April 2014

Title of Research Project	Research Partners	Description	Implementation
<i>Port Colborne Skills Inventory High School Survey</i>	City of Port Colborne	This research includes surveying Grade 12 students at Lakeshore Catholic Secondary School about education, skills and career planning within the City of Port Colborne.	November 2013 to June 2014
<i>Network Graphs: A Study in Local Texting Habits and its Resemblance to a Global Trend</i>	Brock University	This research project will review the texting habits of Denis Morris Catholic Secondary School students and compare trends on a global scale.	January 2014 to March 2014
<i>Ontario Child Health Study</i>	McMaster University	This study, in partnership with Statistics Canada, Ontario's Ministry of Health and Long-Term Care, the Ministry of Children and Youth Services and the Ministry of Education will include an estimation of the prevalence of childhood mental disorders and chronic physical conditions and an evaluation of the responsiveness of the health-care system to the needs of children and their families.	October 2014 to May 2015
<i>The effect of the computer game, E-Brock Bug, has on student achievement and motivation in Mathematics students and different genders</i>	Brock University	This research project will examine the use of a video game, E-Brock Bugs, in Grade 12 Mathematics classrooms to support increased achievement and engagement.	February 2014 to June 2014
<i>Face Perception During Childhood</i>	Brock University	This research studies the development of face perception and how recognizing a face's identity and being sensitive to a variety of important social cues are critical to successful social interactions.	March 2014 to June 2014

Title of Research Project	Research Partners	Description	Implementation
<i>Understanding Artistic Learning and Youth Engagement in a Digital Age</i>	Brock University	Using a survey approach, this research aims to identify the socio-emotional, creative and motivational factors that provide optimal opportunities for meaningful, engaged artistic learning and gain a better understanding of students' beliefs, values, activities and experiences across diverse arts activities.	October 2014 to December 2016
<i>Inquiry-Based Learning Handbook for Ontario Early Learning Kindergarten Program Teaching Teams</i>	Brock University	Using observations in ELKP classrooms, this research will support development of a resource for teachers adapting to an inquiry-based stance to teaching and learning.	May 2014 to September 2014
<i>Parent Knowledge Survey Phase II</i>	Niagara Children's Planning Council – Research Group	This research will involve a web-based survey for parents of children aged 7 to 12 years that builds on Phase I of the Parent Knowledge Survey. The survey will explore parents' knowledge of growth and development, as well as explore parent knowledge about the effects of their involvement in their child's learning and school environment.	Projected start: Spring 2015
<i>Job Route Niagara Project</i>	Greater Niagara Chamber of Commerce	The goal of this project is to introduce Grade 7 students to entrepreneurial concepts and sector-specific skill needs for their future careers. A toolkit will be provided that includes video resources and tasks and students will be surveyed. The purpose of the research is to determine if engaging students in this program will have a positive impact on their understanding of possible long-term career paths.	June 2014 to December 2015

Title of Research Project	Research Partners	Description	Implementation
<i>A Case Study on the Psychosocial Factors that Contribute to How a Child Copes with a Reading Disability</i>	Brock University	This study will provide practical insights for parents, teachers and practitioners on ways that they can further support the social/emotional needs of children with learning disabilities or similar difficulties.	June 2014 to September 2014

There will be two presentations of research collaborations.

1. Dr. Debra Harwood, Associate Professor, Department of Graduate & Undergraduate Studies and Program Advisor, Bachelor of Early Childhood Education of Brock University will present the research project entitled, *Crayons and iPads: Understanding young children's meaning-making processes in learning to be literate.*
2. Alicia Mancuso, Principal Student Investigator with the Department of Mathematics and Statistics at Brock University will present the research project entitled, *The effect the computer game, E-Brock Bugs, has on student achievement and motivation in Mathematics students and different genders.*

The Report on the Research Collaborations in the Niagara Catholic District School Board
2013-2014 is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND
EXCHANGE APPROVAL COMMITTEE**

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee report
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education

Presented by: Mark Lefebvre, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE TUESDAY, JUNE 10, 2014

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE – 2014

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2013-2014 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer	-	Mark Lefebvre
1 Secondary School Vice-Principal	-	Andrew Bartley
1 Secondary School Principal	-	Jeff Smith
1 Elementary School Principal	-	Steve Ward
1 Program Department Consultant	-	Mike Sheahan

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Guidelines, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
- or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2012-2013 Extended Overnight Field Trip as submitted on Tuesday, April 8, 2014. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee –
2013-2014 report is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: Tuesday, June 10, 2014

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2013-2014

SCHOOL	TYPE	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	DATES	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX)	TRANSPORTATION
Continuing Education - Saint Francis Catholic Secondary School	Extended Overnight Field Trip	Superintendent and Extended Overnight Field Trip Committee	Italy Travel Credit Course – IDC 30	Italian Language, History, Geography, Art	To reinforce the course expectations as shown in the course outline. Communicating in target language. Experience firsthand the geography, history, art, architecture and the daily life and culture of Italy.	March 7 to March 20, 2015	20-25 students 2-3 staff	13 days 12 nights (5 school days)	\$3685.00 per person – airfare, accommodations, breakfast, dinner, tours, activities, museums, taxes & surcharges \$500.00-\$600.00 lunch, airport fees, spending money, insurance if needed	Air, bus
Lakeshore Catholic High School	Extended Overnight Field Trip	Superintendent and Extended Overnight Field Trip Committee	Italy	Religion, Italian Language	Cultural experience, view art, learn language, visit Vatican, deeper appreciation for roots of Catholic traditions	March 13 or 14 to March 21 or 22, 2015	25-30 students 2-3 staff	9 days 8 nights	\$3,120 – per person - air, hotel, transportation, tours, guides \$150 – Airbus (to and from airport) gratuities	Air, bus

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Report on Staff Development Professional
Development Opportunities is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING JUNE 10, 2014

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and Annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities occurring during the period June 10, 2014 through June 27, 2014.

Tuesday, June 10, 2014

Roots of Empathy Baby Celebration for Child and Youth Workers (CYW)

- Students at Niagara Catholic have benefited greatly from the Roots of Empathy Program. The Roots of Empathy Program continues to enhance Niagara Catholic's schools by building caring, peaceful, and learning communities through the development of empathy in our children. Child and Youth Workers, along with mothers and babies of the Program will attend the Roots of Empathy Baby Celebration at the Niagara Catholic District School Board's Catholic Education Centre.

Friday, June 13, 2014

safeTALK Training (Alexander Kuska Catholic Elementary School, Welland)

- Elementary Educational Assistants will be participating in a half-day training session called safeTALK. This session will train staff in suicide alertness in support of student safety and wellness as part of our Board's Safe Schools and Mental Health initiatives.

Tuesday, June 17, 2014 and Tuesday, June 24, 2014

Full Day Kindergarten Information Sharing Session (CEC)

- In order to move towards the vision of Speech and Language Pathologists (SLP) and Communicative Disorder Assistants (CDA) providing support to educators and students in the classroom setting, all SLP's and CDA's will attend two (2) half days of collaborative discussion and training.

Friday, June 20, 2014

Cultural Competency Training (Croatian Hall in Welland, ON)

- During 2013-14, several Niagara Catholic District School Board employee groups have had an opportunity to gain a beginning awareness of the First Nation, Metis and Inuit people through FNMI Cultural Competency training sessions.
- First Nation, Metis and Inuit people are the fastest growing demographic in the Niagara Region and the Province. EQAO data has demonstrated a growing disparity in student achievement between First Nations, Metis and Inuit students and the non-aboriginal population.
- At Niagara Catholic, student achievement is the goal for all students. Becoming culturally competent of First Nations cultures and rich histories will help develop a broader understanding of these students, their stories and how their culture impacts student achievement.
- Employee groups listed below will be invited to register for this training:
 - o all teachers of Native Studies courses
 - o Coordinators
 - o Consultants
 - o Coaches
 - o Special Education staff

Friday June 27, 2014

Occasional Teacher Professional Development (Amici's Banquet Centre)

- Occasional Teachers have been invited to attend a full-day professional development opportunity focused in on a variety of Mental Health topics from 8:30 a.m. – 3:00 p.m.

The Staff Development Department Professional Development Opportunities Report
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education / Human Resources
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education / Human Resources

Approved by: John Crocco, Director of Education / Secretary-Treasurer

Date: June 10, 2014

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: EARLY LEARNING KINDERGARTEN EXTENDED DAY
PROGRAMS - UPDATE**

The Early Learning Kindergarten Extended Day Programs – Update report is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Kathy Levinski, Manager of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014



REPORT TO THE COMMITTEE OF THE WHOLE JUNE 10, 2014

EARLY LEARNING KINDERGARTEN EXTENDED DAY PROGRAMS - UPDATE

BACKGROUND INFORMATION

On June 8, 2011, the Ministry of Education released Memorandum 2011:EL4 – Regulatory Amendments Respecting Full-Day Junior Kindergarten and Kindergarten and Extended Day and Third Party Programs. This memorandum included new information and regulatory requirements to comply with Ontario Regulation 221/11 – (Extended Day and Third Party Programs).

Subject to regulations, policies and guidelines, boards have the choice to either directly operate a before and/or after extended day school program or ensure the operation of a third party operated before and after school extended day program at all schools with the Early Learning Kindergarten Program.

Niagara Catholic will have implemented the Early Learning Kindergarten Program in 48 elementary schools as of September 2014. At the time of this report, Child Care Operators are engaged to run before and after school and extended day programs at 33 schools (see Appendix A). The average daily fee for before and after school care provided by Child Care Operators is approximately \$18.03.

Fee Calculation Process: Determination of Daily Base Fee and Non-Instructional Day Fee:

District school boards were required to determine a board-wide base daily fee if: it intended to operate the program in the upcoming school year, it has not determined whether it will operate or ensure a third party program will be in operation or if it intends to enter into a third party agreement but has not yet been advised by the third party with respect to the fee that would be charged. Using the fee calculation tool template provided by the Ministry of Education, a board base daily fee of \$23.50 and non-instructional day fee of \$48.00 was calculated. Niagara Catholic posted the fees and communicated them to parents through letters on January 6, 2014.

Viability of Extended Day Programs:

The Board is not required to ensure the provision of an Extended Day Program at sites where:

- a) there is a projected enrolment of less than 20 pupils in at least one part of the day (before or after school) and,
- b) the appropriate projected pupil enrolment cannot be reached by using up to 5 pupils who will be enrolled in Grades 1 and 2 (for schools who currently have daycare services).

Survey results were collected for all 48 sites to determine if there was sufficient interest in instructional day childcare using the Niagara Region's Waitlist online registration program. Using Ministry of Education criteria, it was determined that there was no Extended Day Program viability.

Submission of Information and Confirmations, Declarations and Affirmations to the Ministry:

District school boards are required to collect relevant information and complete the Ministry provided Extended Day Fees Excel Workbook to calculate a base daily fee (based on an extended day program unit size of 25 pupils) and actual daily fees for site specific locations.

The following are the timelines for the process:

1. Boards are required to post the following information on their websites and communicate this information to the relevant parents before the last day of April of the preceding school year:
 - Which of the Board's schools will have extended day and/or third party programs in the upcoming school year,
 - Which schools will not have extended day and/or third party programs in the upcoming school year,
 - The minutes of operation of the extended day and/or third party programs,
 - The times of the day that the before and/or after school portions of the extended day and/or third part programs will operate,
 - The non-instructional days, if any, on which the extended day and/or third party programs will operate,
 - Whether the extended day and/or third party programs will include older pupils (eg. Grades 1 to 6),
 - Information regarding how to apply for fee subsidies for extended day and/or third party programs.

2. Boards are required to submit the following information to the Minister through workbook and affirmation no later than May 15 of the preceding school year:
 - A list of the schools in which the board will operate extended day programs in the upcoming school year and the calculations for extended day actual fees and actual non-instructional day fees (where applicable),
 - A list of the schools in which the board will ensure operation of a third party program in the upcoming school year, the name of the third party operating at the school and the fees that the third party has advised the board it will charge,
 - A list of the schools where the board has determined that extended day and/or third party programs are not viable, as well as the information on which this conclusion was based and an affirmation that this conclusion was reached in good faith,
 - Affirmation that a third party program(s) meets the requirements under the Education Act,
 - Affirmation that if a board has entered into an agreement with a for-profit operator, it did so in compliance with the requirements set out in O. Reg. 221/11.

An appropriate affirmation with regard to the viability of schools for the extended day program and the collection of information for non-viable schools has been submitted by the timelines provided by the Ministry of Education.

The Early Learning Kindergarten Extended Day Programs - Update report is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Kathy Levinski, Manager of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: June 10, 2014

**EARLY LEARNING KINDERGARTEN SITES & CHILD CARE OPERATORS
FOR 2014-2015**

Phase	School	Child Care Operator
1	Father Hennepin Catholic Elementary School	YMCA Child Care
1	Holy Name Catholic Elementary School	YMCA Child Care
1	Our Lady Of Fatima Catholic Elementary School (St. Catharines)	YMCA Child Care
1	St. Denis Catholic Elementary School	YMCA Child Care
1	St. Joseph Catholic Elementary School (Grimsby)	YMCA Child Care
1	St. Mary Catholic Elementary School (Welland)	A Child's World
1	St. Patrick Catholic Elementary School (Niagara Falls)	No operator on site
1	St. Therese Catholic Elementary School	No operator on site
2	Our Lady of Victory Catholic Elementary School	YMCA Child Care
2	St. Mark Catholic Elementary School	YMCA Child Care
3	Cardinal Newman Catholic Elementary School	YMCA Child Care
3	Mary Ward Catholic Elementary School	Valley Way Day Care Centre
3	Mother Teresa Catholic Elementary School	YMCA Child Care
3	Notre Dame Catholic Elementary School	No operator on site
3	Our Lady Of Fatima Catholic Elementary School (Grimsby)	YMCA Child Care
3	Sacred Heart Catholic Elementary School	A Child's World
3	St. Alfred Catholic Elementary School	YMCA Child Care
3	St. Anthony Catholic Elementary School	YMCA Child Care
3	St. Charles Catholic Elementary School	YMCA Child Care
3	St. George Catholic Elementary School	No operator on site
3	St. Michael Catholic Elementary School	YMCA Child Care
4	Assumption Catholic Elementary School	YMCA Child Care
4	St. Alexander Catholic Elementary School	YMCA Child Care
4	St. Andrew Catholic Elementary School	A Child's World
4	St. Ann Catholic Elementary School (St. Catharines)	YMCA Child Care
4	St. John Catholic Elementary School	YMCA Child Care
4	St. Gabriel Lalemant Catholic Elementary School	Boys & Girls Club of Niagara
4	St. Peter Catholic Elementary School	YMCA Child Care
4	St. Philomena Catholic Elementary School	YMCA Child Care
4	St. Vincent de Paul Catholic Elementary School	YMCA Child Care
4	St. Christopher Catholic Elementary School	No operator on site
4	St. Edward Catholic Elementary School	No operator on site
4	St. Joseph Catholic Elementary School (Fort Erie)	No operator on site
4	St. Kevin Catholic Elementary School	No operator on site
4	St. Mary Catholic Elementary School (Niagara Falls)	No operator on site
5	St. Martin Catholic Elementary School	Way to Grow Daycare
5	Loretto Catholic Elementary School	YMCA Child Care
5	Our Lady of Mount Carmel Catholic Elementary School	No operator on site
5	St. Ann Catholic Elementary School (Fenwick)	No operator on site
5	St. John Bosco Catholic Elementary School	No operator on site

Phase	School	Child Care Operator
5	St. Patrick Catholic Elementary School (Port Colborne)	No operator on site
5	Canadian Martyrs Catholic Elementary School	YMCA Child Care
5	St. James Catholic Elementary School	YMCA Child Care
5	St. Nicholas Catholic Elementary School	Way to Grow Daycare
5	St. Theresa Catholic Elementary School	No operator on site
5	St. Elizabeth Catholic Elementary School	A Child's World
5	Alexander Kuska Catholic Elementary School	YMCA Child Care
5	St. Augustine Catholic Elementary School	No operator on site

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: June 10, 2014



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

ELKP PHASE 5

Appendix A	Canadian Martyrs Catholic Elementary School
Appendix B	Loretto Catholic Elementary School
Appendix C	St. John Bosco Catholic Elementary School

SECONDARY

Appendix D	Saint Michael Catholic High School
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NEW BUILD

Appendix E	St. Martin Catholic Elementary School
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CAPITAL PRIORITIES

Appendix F	Lakeshore Catholic High School
Appendix G	St. James Catholic Elementary School
Appendix H	Our Lady of Mount Carmel Catholic Elementary School

CHILD CARE CAPITAL RETROFIT

Appendix I	St. Gabriel Lalemant Catholic Elementary School
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The Capital Projects Progress Report Update is presented for information.

Prepared by:	Scott Whitwell, Controller of Facilities Services
Presented by:	Scott Whitwell, Controller of Facilities Services
Approved by:	John Crocco, Director of Education/Secretary-Treasurer
Date:	June 10, 2014



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX A

CANADIAN MARTYRS CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a library addition and renovation of the existing library to be 2 new ELKP classrooms.



Current Status: Construction underway.

Project Information:

New Area to be Constructed	162	sq. m.
Existing Area to be Renovated	481	sq. m.
Total New Facility Area	3825	sq. m.
Total Site Area	3.193	ha.
Pupil Places Added	52	students
New Facility Capacity		students

Project Funding:

FDK Grant	959,850
Facilities Renewal	33,834
	\$993,684

Project Costs:

	Budget	Paid	Forecast
Construction Contract		137,276	
Fees & Disbursements		88,048	
Furniture & Equipment		3,818	
Other Project Costs		38,726	
	\$993,684	\$267,868	\$

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	June 2012	June 2012
Architect Selection	June 2013	June 25, 2013
Design Development	October 2013	October 18, 2013
Contract Documents	November 2013	November 12, 2013
Tender & Approvals	December 2013	February 26, 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing	October 2014	

Project Team:

Architect	Grguric Architects Incorporated
General Contractor	King Contractors
Project Manager	Tunde Labbancz
Superintendent	Ted Farrell
Principal	Alan Creelman



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX B

LORETTO CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of a two classroom addition and renovation of the existing 3 classrooms to be 2 new ELKP classrooms.



Current Status: Construction underway.

Project Information:

New Area to be Constructed	199	sq. m.
Existing Area to be Renovated	228	sq. m.
Total New Facility Area	7689	sq. m.
Total Site Area	6.070	ha.
Pupil Places Added	29	students
New Facility Capacity		students

Project Funding:

FDK Grant	959,850
Facilities Renewal	0
	<u>\$959,850</u>

Project Costs:

Construction Contract
Fees & Disbursements
Furniture & Equipment
Other Project Costs

	Budget	Paid	Forecast
		103,935	
		74,927	
		0	
		36,164	
	<u>\$959,850</u>	<u>\$215,026</u>	\$

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	June 2012	June 2012
Architect Selection	June 2013	June 28, 2013
Design Development	October 2013	October 28, 2013
Contract Documents	November 2013	November 19, 2013
Tender & Approvals	December 2013	February 26, 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing	October 2014	

Project Team:

Architect	Quartek Group Inc.
General Contractor	Brouwer Construction
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Anthony Cardamone



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX C

ST. JOHN BOSCO CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of a new classroom addition and renovation of existing classroom into a new ELKP classroom.



Current Status: Construction underway.

Project Information:

New Area to be Constructed	122.3	sq. m.
Existing Area to be Renovated	109.1	sq. m.
Total New Facility Area	2181.1	sq. m.
Total Site Area	4.452	ha.
Pupil Places Added	29	students
New Facility Capacity		students

Project Funding:

FDK Grant	479,925
Facilities Renewal	121,933
	\$601,858

Project Costs:

Construction Contract	0
Fees & Disbursements	34,874
Furniture & Equipment	0
Other Project Costs	8,620

	Budget	Paid	Forecast
	\$601,858	\$43,494	\$

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	June 2012	June 2012
Architect Selection	June 2013	June 28, 2013
Design Development	October 2013	October 16, 2013
Contract Documents	November 2013	November 5, 2013
Tender & Approvals	December 2013	February 26, 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing	October 2014	

Project Team:

Architect	MacDonald Zuberec Ensslen Architects Inc.
General Contractor	Stolk Construction
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Theo Dagenais



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX D

SAINT MICHAEL CATHOLIC HIGH SCHOOL

Scope of Project:

Design and construction of a ten classroom addition.

Current Status: Snow and extreme cold weather this winter followed by a wet spring has slowed construction. Several construction days have been lost in January - March 2014. Cautiously optimistic for September 2014 completion.

Project Information:

New Area to be Constructed	16,380	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	119,868	sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



Project Funding:

Capital Priorities	5,527,880
Facilities Renewal	639,105
	<hr/>
	\$6,166,985

Project Costs:

	Budget	Paid	Forecast
Construction Contract	4,999,428	2,441,875	4,999,428
Fees & Disbursements	544,037	459,611	544,037
Furniture & Equipment	204,820	0	204,820
Other Project Costs	418,700	51,703	418,700
	<hr/>		
	\$6,166,985	\$2,953,189	\$6,166,985

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December 2011	March 9, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March 2012	October 2012
Contract Documents	May 2013	May 2013
Tender	June 2013	June 2013
Ministry Approval (cost)	June 2013	May 2013
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	Brouwer Construction
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX E

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school and child care centre on a new site.

Current Status:

Original estimated construction completion date is March 2015. Site Plan application has been made to Township - working with Township to address sidewalk concern. The project has been tendered resulting in an over-budget condition – work is underway with the architect and MOE to resolve. Construction completion date will be delayed.



Project Information:

New Area to be Constructed	47,443	sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area	47,443	sq. ft.
Total Site Area	5	acres
Pupil Places Added	115	students
New Facility Capacity	454	students

Project Funding:

Capital Priorities	9,430,364
	\$9,430,364

Project Costs:

	Budget	Paid	Forecast
Construction Contract	7,479,925	0	7,479,925
Fees & Disbursements	900,000	577,635	900,000
Furniture & Equipment	100,000	0	100,000
Other Project Costs	950,439	234,540	950,439
	\$9,430,364	\$812,175	\$9,430,364

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)	December 2011	February 14, 2012
Architect Selection	January 30, 2012	March 22, 2012
Design Development	March 2012	October 2013
Contract Documents	January 2014	Feb 2014
Tender & Approvals	February 2014	
Ministry Approval (cost)	February 2014	
Construction	March 2015	
Occupancy	TBD	
Official Opening & Blessing	TBD	

Project Team:

Architect	MMMC Inc. Architects
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Chris Zanuttini



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX F

LAKESHORE CATHOLIC HIGH SCHOOL

Scope of Project: Design and construction of a ten classroom addition.

Current Status: Waiting for site plan approval.
Received MOE approval to proceed to tender.



Project Information:

New Area to be Constructed	1441	sq. m.
Existing Area to be Renovated		sq. m.
Total New Facility Area		sq. m.
Total Site Area		ha.
Pupil Places Added	210	students
New Facility Capacity	1071	students

Project Funding:

Capital Priorities	5,501,722
	0
	\$5,501,722

Project Costs:

	Budget	Paid	Forecast
Construction Contract		0	
Fees & Disbursements		236,629	
Furniture & Equipment		0	
Other Project Costs		18,594	
	\$5,501,722	\$255,223	\$

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	January 2013	January 2013
Architect Selection	May 2013	May 2013
Design Development	November 2013	December 2013
Contract Documents	March 2014	
Tender & Approvals		
Construction		
Occupancy		
Official Opening & Blessing		

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Glenn Gifford



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX G

ST. JAMES CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Construction of 2 new ELKP rooms, one classroom and renovations to Staff Room and Administration Area.

Current Status: Construction underway.

Project Information:

New Area to be Constructed	458	sq. m.
Existing Area to be Renovated	499	sq. m.
Total New Facility Area	2590	sq. m.
Total Site Area	2.340	ha.
Pupil Places Added	78	students
New Facility Capacity	259	students



Project Funding:

Capital Priorities	1,357,761
FDK Grant	479,928
Proceeds of Disposition	883,353
	\$2,721,042

Project Costs:

Construction Contract	
Fees & Disbursements	
Furniture & Equipment	
Other Project Costs	

Budget	Paid	Forecast
	206,147	
	163,704	
	0	
	80,433	
\$2,721,042	\$450,284	\$

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	January 2013	January 2013
Architect Selection	May 2013	May 2013
Design Development	November 2013	November 14, 2013
Contract Documents	November 2013	November 28, 2013
Tender & Approvals	December 2013	March 28, 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing	October 2014	

Project Team:

Architect	Svedas Architects Inc.
General Contractor	Charter Building Company
Project Manager	Tunde Labbancz
Superintendent	Yolanda Baldasaro
Principal	Glenda Hillier



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX H

OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Interior renovations to result in 4 new classrooms, 3 new ELKP classrooms and renovations to gym change rooms and Administrative area.



Current Status: Construction underway.

Project Information:

New Area to be Constructed	140	sq. m.
Existing Area to be Renovated	1601	sq. m.
Total New Facility Area	4909	sq. m.
Total Site Area	3.440	ha.
Pupil Places Added	55	students
New Facility Capacity		students

Project Funding:

Capital Priorities	1,473,555
FDK Grant	959,850
Facilities Renewal	0
	\$2,433,405

Project Costs:

	Budget	Paid	Forecast
Construction Contract		289,478	
Fees & Disbursements		245,259	
Furniture & Equipment		0	
Other Project Costs		64,240	
	\$2,433,405	\$598,977	\$

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	January 2013	January 2013
Architect Selection	May 2013	May 2013
Design Development	November 2013	November 4, 2013
Contract Documents	November 2013	November 26, 2013
Tender & Approvals	December 2013	February 26, 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing	October 2014	

Project Team:

Architect	Venerino V. P. Panici Architect Inc.
General Contractor	Bromac Construction
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Elizabeth Davey



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
JUNE 10, 2014**

APPENDIX I

ST. GABRIEL LALEMANT CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Conversion of two classrooms and storage room into two child care rooms for 22 preschoolers and 15 toddlers including two washrooms, kitchen and storage and play space. Child care program will be operated by Boys & Girls Club of Niagara.

Current Status: Tender awarded to Aldor Builders. Construction will start as soon as building permit is received.



Project Information:

New Area to be Constructed		sq. m.
Existing Area to be Renovated	177	sq. m.
Total New Facility Area	2585	sq. m.
Total Site Area	2.8	ha.
Pupil Places Added		students
New Facility Capacity		students

Project Funding:

Schools First - Child Care Capital Retrofit

Project Costs:

	Budget	Paid	Forecast
Construction Contract	406,289	0	
Fees & Disbursements	63,114	52,337	
Furniture & Equipment	15,000	0	
Other Project Costs	69,511	2,488	
	\$540,415	\$54,825	\$

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	N/A	N/A
Architect Selection	February 2014	February 2014
Design Development	May 2014	May 2014
Contract Documents	May 2014	May 2014
Tender & Approvals	June 2014	June 2014
Construction	August 2014	
Occupancy	September 2014	
Official Opening & Blessing		

Project Team:

Architect	Venerino V. P. Panici Architect Inc.
General Contractor	Aldor Builders
Project Manager	Tunde Labbancz/Kathy Levinski
Superintendent	Mark Lefebvre
Principal	Deborah Mercnik

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – MAY 27, 2014**



Spotlight

on

NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

May 27, 2014



United Way of South Niagara Recognizes Niagara Catholic for 2013 Campaign



Niagara Catholic staff raised \$40,000 for the United Way of South Niagara during its 2013 fall campaign. That contribution was recognized at the May 27 Board Meeting, when 2013 Campaign Co-Chair Mel Groom, accepted a symbolic cheque from Niagara Catholic. In the photo, from left, are: Niagara Catholic Campaign Co-ordinator Anna Tykoliz, St. Nicholas Catholic Elementary School student Kiara Gibson-Waite, Board Chair, Kathy Burtnik, Ms. Groom, Vice-Chair, Rhianon Burkholder, St. Nicholas student Zachary Bradley and Director of Education, John Crocco.

Four Policies Approved

During the May 27 Board Meeting, Trustees approved four revised policies: *Advocacy Expenditures Policy (100.9)*; *Anapylaxis Policy (302.1)*; *Electronic Meetings (Board and Committees) Policy (100.8)* and *Student Transportation Policy (500.2)*.

These Policies were reviewed as part of Niagara Catholic's cyclical review of Policies to ensure they comply with Ministry of Education requirements and continue to meet the needs of the system.

The revised Policies are available for review in the Policies section of niagaracatholic.ca.

Trustees Approve Recommendations in Pupil Accommodation Review

As a result of a series of meetings held in accordance with the Board's St. Catharines Pupil Accommodation Review Schedule 2014, Trustees approved five recommendations in a Follow-Up Report by Senior Administrative Council.

Among the key recommendations were:

- That the Board submit to the Ministry of Education a request for capital funding for an addition to St. Christopher Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval;
- That the Board submit to the Ministry of Education a request for retrofit funding

for renovations to St. Theresa Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval.

- That an Ad Hoc Attendance Area Review Committee of the Board be established to review the Attendance Boundaries of St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that boundary changes not take place prior to Ministry of Education approval for funding to an addition to St. Christopher Catholic Elementary School, and retrofit funding required to accommodate additional enrollment at St. Theresa Catholic Elementary School.

Fast Fact

The Catholic school curriculum

Instills in students
the values of
tolerance, respect, inclusiveness
love of neighbour
and community service.

Source: Ontario Catholic School Trustees' Association

Irish Cheerleading Team National Cheerleading Champions



The Notre Dame Fighting Irish Cheerleading Squad had an outstanding 2013-2014 season. They won the All-Girl Intermediate Ontario Provincial Championship in Mississauga, then moved on to the Canadian National Cheerleading Championship in Brampton, and took first place in the All-Girl Advance Level competition. The team also won the All-Girl Advanced Small Team Cheer Evolution National Championship.

Niagara Catholic Launches Elite Performance Support Program

Niagara Catholic will launch a new initiative in September 2014, geared toward ensuring students who perform at elite levels in athletics or the performing arts graduate on schedule.

The Niagara Catholic High Performance Academic Support Program will offer high-performance students flexible and quality programming. This will support each student's schedule and academic pathway, without compromising Niagara Catholic's standard of excellence in education. The program is ideally suited to student-performers who are required to be on stage or set for a period of time, and for student-athletes who frequently spend time away from school for competitions and/or training in another location.

Student course selection will be accommodated throughout the school year.

The flexibility of the Niagara Catholic High Performance Academic Support Program will reduce some of the anxieties performing artists and athletes experience with regard to ensuring their son or daughter meets their academic goals.

"The Niagara Catholic High Performance Academic Support Program, which will launch in September 2014, really formalizes the way in which we deal with our incredibly gifted student athletes and artists who often find themselves away from school," said Director of Education John Crocco. "Niagara Catholic has made advancing a student achievement for all a system priority as part of our Vision 2020 Strategic Plan, and this program will ensure that we are able to best assist those students who are eager to graduate on schedule and still continue their athletic or artistic pursuits at the highest possible level."

St. Nicholas Choir Performs at May 27 Board Meeting



The spotlight was on St. Nicholas Catholic Elementary School during the May 27, 2014 Board Meeting. The St. Nicholas Choir was part of the monthly School Excellence Presentation, during which Principal Kevin Lamb, Catholic School Council member Cathy Sonier and student Kaitlyn McGean shared what makes St. Nicholas such an integral part of the fabric of Niagara Catholic, and downtown St. Catharines. For more on St. Nicholas Catholic Elementary School, please see pages 3 and 4 of Spotlight on Niagara Catholic.

Discover
NIAGARA CATHOLIC TV
Student videos and more.

To submit a video,
contact the Communications Department.

School Excellence Program

FOCUS on

St. Nicholas Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The School Excellence Program is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

St. Nicholas Catholic Elementary School opened its doors as a four-room school on Queen Street in St. Catharines in 1857, making it the oldest school in our system. Three decades later, it was expanded to an eight-room school and a teacher's residence.

In 1956, it became clear the nearly 70-year-old school was no longer suitable for the modern needs for students and staff midway through the 20th century. The new St. Nicholas Catholic Elementary School was constructed adjacent to the original site, and a new classroom and second floor were added in 1965.

St. Nicholas celebrated 150 years of Catholic education on May 5, 2007.

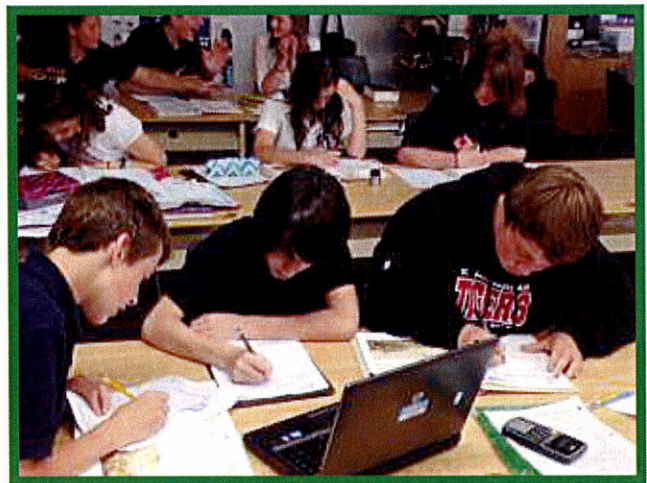
During the May 27 Board Meeting, St. Nicholas Principal Kevin Lamb, Catholic School Council member Cathy Sonier, Student Senator Angelika Gacik, teacher Luisa Carbonara and student Kaitlyn McGean shared what makes St. Nicholas "The Jewel on Queen Street."

A Grade 3 student, Kaitlyn is the third generation of her family to attend St. Nicholas - her father and grandfather also attended school there, and a fourth generation, her cousin, is in Kindergarten.

Kaitlyn told the Board how much she enjoys having the same school in common with her dad and grandpa, and counts her good friends and her teachers who make it fun to go to school every day.

Mrs. Sonier said any reservations she had about sending her sons to school were immediately gone when she saw the way her sons flourished in school.

"Sending my kids to school everyday was like sending them to family," she said. "Teachers, principals, all other staff, and volunteers at St. Nicholas were the best for my kids and our family, plus we have all made some amazing friends along the way. Academically, my boys have done very well and when they did struggle, we all worked together to get them back on track. Now they are both honour roll graduates. Through religious teachings and guidance at home, school and church, they have learned patience, love and tolerance. I am confident I had all the right people helping me and my husband raise two wonderful, well adjusted young men."



Top: Technology is a part of the classroom experience for students at St. Nicholas Catholic Elementary School.

Below: Students attend Mass at the Cathedral of St. Catherine of Alexandria, the local parish.



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Top: Students play a game of hockey in the courtyard at St. Nicholas Catholic Elementary School in St. Catharines.

Below: Celebrating Mother's Day at St. Nicholas Catholic Elementary School.



Principal Kevin Lamb spoke about how special St. Nicholas is to the entire community.

Mr. Lamb said he believes the Holy Spirit lives and breathes inside the school, and that's obvious in the atmosphere to anyone who walks through the door. He believes the extensive history of St. Nicholas also gives students a sense of being part of a broader community that pre-dates Canada by a decade.

As the only school downtown, St. Nicholas is the only school to consider the Cathedral of St. Catherine of Alexandria as its home parish. St. Nicholas students attend Mass at the Cathedral, and Cathedral clergy and staff frequently visit St. Nicholas throughout the school year.

St. Nicholas students consistently perform well on provincial assessment, and staff strive to improve academic performance throughout the year - building on prior successes and increasing efforts in areas targeted for improvement. He said staff are consistent in their focus on using key strategies for learning, increasing the use of technology in schools and working to ensure students are able to reach their full academic potential.

St. Nicholas has developed a number of strong community relationships to benefit students, including forging ties with the Royal Conservatory of Music, Long and McQuade, Brock University's Music Ed. Plus program, the St. Catharines Boxing Club, Fulton's Downtown Health Club, AVY Zumba and Tim Horton's.

"Through these partnerships we have been able to provide opportunities for students to pursue professional instruction in the Arts, to recognize the benefits of a healthy lifestyle as well as being able to go to the Tim Horton's camps on summer and March Break," said Mr. Lamb.

The breakfast program has been widely recognized as a model program for partnerships with local farmers and butchers and is fortunate to receive funding from local businesses and charities. Students have the opportunity participate in a number of co-curricular activities each year, all of which combine to make St. Nicholas an indispensable choice for parents in downtown St. Catharines.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JUNE 2014**



JUNE 2014



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Annual Mass and Family Picnic	2	3 Roots of Empathy SAL Meeting CW Meeting	4 SEAC	5 Young Artists Gallery— CEC — 6:30 p.m.	6	7
8	9	10 Roots of Empathy SAL Meeting CW Meeting	11	12	13 Elementary PA Day	14
15	16	17 Board Meeting	18	19 Secondary Exams (through 25th)	20	21 Retirement and Service Recognition Dinner
22	23	24 BT—Brock—7 p.m. HC—N. College—7 p.m. SP—Scotiabank Centre— 7 p.m.	25 DM—Brock—7 p.m. ND—Welland Arena— 7 p.m. SF—N. College—6 p.m.	26 Last day of school secondary LC—Vale Centre—7 p.m. SM—N. College—7 p.m.	27 Last day of school elementary	28
30						

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
NIAGARA CATHOLIC RETIREMENT CELEBRATION AND
RECOGNITION NIGHT – JUNE 21, 2014**



NIAGARA CATHOLIC

Co-host:
OECTA Niagara
Elementary Unit



RETIREMENT
&
SERVICE RECOGNITION CELEBRATION
2014

June 21, 2014

Club Roma, St. Catharines

5:30 pm

To purchase tickets, please contact Jen McArthur
at neuvp@bellnet.ca or 905-735-7015

Deadline to purchase tickets - June 11, 2014

Please join the following staff celebrating their retirement. Those attending to date:

Beryl Baugaard – St. Peter
Lorraine Bedrosian
Joanne Bisson – St. Kevin
Mario Ciccarelli - CEC
Liz Coholan – Denis Morris
Lawrence Corso – Holy Cross
Teresa Dennis – CEC
Peter DeRaaf – Denis Morris
Vicki Hollett – Saint Michael
Jo-Anne Lambert – St. Vincent de Paul
Karen Latawiec – Mother Teresa
Tom Marshall – Saint Francis
Paula Rampado – Cardinal Newman
Richard Schrader – Denis Morris
Bonnie Tkac Feetham – St. Therese
Angela Van Kralingen – Saint Francis
Maria Volante – Denis Morris
Clara Warden – St. Ann (SC)
Mary Zdelar - CEC

Tickets are **\$37.00**.

Cheques made payable to the Niagara Catholic District School Board.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 10, 2014**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
DRAFT BOARD CALENDAR 2014-2015**



2014-2015 School Year Calendar & Meeting Dates

SEPTEMBER 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 SEAC	4	5	6
7	8	9 SAL CW	10	11 NCPIC	12	13
14	15	16	17	18	19	20
21	22	23 PC BD	24	25	26	27
28	29	30				

OCTOBER 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 SEAC	2	3	4
5	6	7	8	9	10	11
12	13	14 SAL CW	15	16	17	18
19	20	21	22	23	24	25
26	27	28 PC BD	29	30	31	

NOVEMBER 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5 SEAC	6	7	8
9	10	11 SAL CW	12	13 NCPIC	14	15
16	17	18	19	20	21	22
23	24	25 PC BD	26	27	28	29
30						

DECEMBER 2014						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 INAUG CW	3 SEAC	4	5	6
7	8	9 SAL	10	11	12	13
14	15	16 BD	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7 SEAC	8 NCPIC	9	10
11	12	13 SAL CW	14	15	16	17
18	19	20	21	22	23	24
25	26	27 PC BD	28	29	30	31

FEBRUARY 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 SEAC	5	6	7
8	9	10 SAL CW	11	12	13	14
15	16	17	18	19	20	21
22	23	24 PC BD	25	26	27	28

MARCH 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4 SEAC	5	6	7
8	9	10 SAL CW	11	12	13	14
15	16	17	18	19	20	21
22	23	24 PC BD	25	26 NCPIC	27	28
29	30	31				
HOLY WEEK						

APRIL 2015							
SUN	MON	TUE	WED	THU	FRI	SAT	
			1	2	3	4	
			HOLY WEEK				
5	6	7	8 SEAC	9	10	11	
12	13	14 SAL CW	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28 PC BD	29	30			

MAY 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6 SEAC	7 NCPIC	8	9
CATHOLIC EDUCATION WEEK						
10	11	12 SAL CW	13	14	15	16
17	18	19	20	21	22	23
24	25	26 PC BD	27	28	29	30
31						

JUNE 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3 SEAC	4	5	6
7	8	9 SAL CW	10	11	12	13
14	15	16 BD	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

REGULAR SCHEDULE OF MEETINGS

- Committee of the Whole Meeting 7:00 p.m.
- Supervised Alternative Learning Meeting 2:00 p.m.
- Board Meeting 7:00 p.m.
- Inaugural Meeting of the Board 6:00 p.m.
- Special Education Advisory Committee Meeting 7:00 p.m.
- Policy Committee Meeting 4:30 p.m.
- Niagara Catholic Parent Involvement Committee Meeting 7:00 p.m.

- 2nd Tuesday of each month
- 2nd Tuesday of each month
- 4th Tuesday of each month
- 1st Tuesday of December
- 1st Wednesday of each month
- 4th Tuesday of each month
- Thursday as noted

- CW
- SAL
- BD
- INAUG
- SEAC
- PC
- NCPIC

- Elementary P.A. Day
- Secondary P.A. Day
- Elementary & Secondary P.A. Day
- Statutory/Other
- School Holidays
- Secondary Exams