

ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AUTHORITY MATRIX

Authority Matrix is designed to clarify levels of authority within the Policies of the
Niagara Catholic District School Board

Approved February 25, 2020 - Sorted by Policy Number

NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
100	Board Governance			
100.1	Board By-Laws	CC	Board By-Laws	
100.4	Student Trustees	CC	Student Trustees	
100.5	Establishment and Cyclical Review of Board Governance Policies	LAFS	Establishment and Cyclical Review of Board Governance Policies	
100.6.1	Student Senate - Secondary	KK	Student Senate - Secondary	
100.6.2	Student Senate - Elementary	KK	Student Senate - Elementary	
100.7	Niagara Catholic Education Award of Distinction	PR	Niagara Catholic Education Award of Distinction	
100.8	Trustee Electronic Meetings (Board and Committees)	CC	Trustee Electronic Meetings (Board and Committees)	
100.9	Advocacy Expenditures	GV	Advocacy Expenditures	
100.10	Equity and Inclusive Education	LAFS	Equity and Inclusive Education	
100.10.1	Religious Accommodation	JZ	Religious Accommodation	
100.11	Trustee Honorarium	CC	Trustee Honorarium	
100.12	Trustee Code of Conduct	CC	Trustee Code of Conduct	
100.13	Trustee Expenses & Reimbursement	CC	Trustee Expenses & Reimbursement	
100.14	Use of Corporate Logo	CC		Use of Corporate Logo
100.15	Naming/Renaming of a Board Facility, Designated Area or Chapel	LAFS	Naming/Renaming of a Board Facility, Designated Area or Chapel	
200	Human Resources Services			
201.1	Employee Leaves of Absence	JT		Employee Leaves of Absence
201.2	Retirement & Service Recognition Celebration	PR	Retirement & Service Recognition Celebration	
201.4	Reimbursement of Travel Expenses	GV		Reimbursement of Travel Expenses
201.5	Death Benefit	JT		Death Benefit
201.6	Occupational Health & Safety *	JT	Occupational Health & Safety *	
201.7	Employee Workplace Harassment *	JT	Employee Workplace Harassment *	
201.9	Employee Attendance During Inclement Weather & Workplace Closure	JT		Employee Attendance During Inclement & Workplace Closure
201.10	Deferred Salary Plan (X/Y)	JT		Deferred Salary Plan (X/Y)
201.11	Employee Workplace Violence*	JT	Employee Workplace Violence*	
201.12	Electronic Communications Systems (Employees)	GV	Electronic Communications Systems (Employees)	

ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AUTHORITY MATRIX

Authority Matrix is designed to clarify levels of authority within the Policies of the
Niagara Catholic District School Board

Approved February 25, 2020 - Sorted by Policy Number

NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
201.13	Sexual Misconduct	JT		Sexual Misconduct (Ed Act)
201.14	Employee Hospitality	GV	Employee Hospitality	
201.15	Employee Conferences, Workshops & Meetings	GV		Employee Conferences, Workshops & Meetings
201.16	Attendance Support Program	JT	Attendance Support Program	
201.17	Employee Code of Conduct & Ethics	JT	Employee Code of Conduct & Ethics	
202.1	Assignment of Principals & Vice-Principals	PR		Assignment of Principals & Vice-Principals
202.2	Catholic Leadership: Principal & Vice-Principal Selection	PR		Catholic Leadership: Principal & Vice-Principal Selection
202.3	Catholic Leadership: Supervisory Officer and Controller of Facilities Services Selection	PR		Catholic Leadership: Supervisory Officer and Controller of Facilities Services Selection
203.1	Employee Hiring and Selection (Teachers)	JT		Employee Hiring and Selection (Teachers)
203.2	Emergency Instructors Elementary	PR		Emergency Instructors Elementary
203.4	Leadership Pathways	PR	Leadership Pathways	
203.5	Disconnect From Work	JT	Disconnect From Work	
300	Schools/Students			
301.1	Admission of Elementary & Secondary Students	DM	Admission of Elementary & Secondary Students	
301.3	Attendance Areas	CE	Attendance Areas	
301.4	Fundraising	GV		Fundraising
301.5	Electronic Communications Systems (Students)	KK		Electronic Communications Systems (Students)
301.6	School Generated Funds	GV		School Generated Funds
301.7	Ontario Student Record (OSR)	LAFS		Ontario Student Record (OSR)
301.8	Supporting Physical Intervention with Students	GP		Supporting Physical Intervention with Students
301.9	Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification	PR		Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification
301.10	Assessment, Evaluation, Reporting and Homework	LAFS		Assessment, Evaluation, Reporting and Homework
301.11	Student Fees	GV		Student Fees
302.1	Supporting Children and Students with Prevalent Medical Conditions	GP/DM	Supporting Children and Students with Prevalent Medical Conditions	
302.1.1	Anaphylaxis	DM		Anaphylaxis

ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AUTHORITY MATRIX

Authority Matrix is designed to clarify levels of authority within the Policies of the
Niagara Catholic District School Board

Approved February 25, 2020 - Sorted by Policy Number

NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
302.1.2	Asthma	DM		Asthma
302.1.3	Student Diabetes Management	DM		Student Diabetes Management
302.1.4	Epilepsy	DM		Epilepsy
302.2	Administration of Oral Medication to Students	GP/DM		Administration of Oral Medication to Students
302.3	Safe Arrival	DM		Safe Arrival
302.4	Volunteer Driver	JZ		Volunteer Driver
302.5	Student Parenting	PR		Student Parenting
302.6	Safe and Accepting Schools	DM	Safe and Accepting Schools	
302.6.1	Opening or Closing Exercises	DM		Opening or Closing Exercises
302.6.2	Code of Conduct	DM	Code of Conduct	
302.6.3	Access to Board Premises	DM		Access to Board Premises
302.6.4	Student Suspension	DM		Student Suspension
302.6.5	Student Expulsion	DM	Student Expulsion	
302.6.6	Dress Code - Secondary Uniform - Safe Schools	DM	Dress Code - Secondary Uniform - Safe Schools	
302.6.7	Criminal Background Check	PR		Criminal Background Check
302.6.8	Bullying Prevention and Intervention	DM	Bullying Prevention and Intervention	
302.6.9	Progressive Student Discipline	DM		Progressive Student Discipline
302.6.10	Elementary Standardized Dress Code - Safe Schools	DM	Elementary Standardized Dress Code - Safe Schools	
302.6.11	Student Exclusion From School or Class	GP	Student Exclusion From School or Class	
302.7	Nutrition	GP		Nutrition
303.1	Concussion	DM		Concussion
303.2	Student Use of Guide Dogs and Service Animals	GP		Student Use of Guide Dogs and Service Animals
400	Educational Programs			
400.1	Continuing Education	PR		Continuing Education
400.2	Educational Field Trips	JZ		Educational Field Trips
400.3	Christian Community Service	JZ		Christian Community Service
400.4	Prior Learning Assessment and Recognition (PLAR)	JZ		Prior Learning Assessment and Recognition (PLAR)
400.5	Acceleration/Retention (Elementary)	LAFS		Acceleration/Retention (Elementary)
400.6	Environmental Stewardship	CE	Environmental Stewardship	
500	Auxiliary Services			
500.1	School Operations for Inclement Weather and Workplace Closure	LAFS	School Operations for Inclement Weather and Workplace Closure	
500.2	Student Transportation	GV	Student Transportation	

ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AUTHORITY MATRIX

Authority Matrix is designed to clarify levels of authority within the Policies of the
Niagara Catholic District School Board

Approved February 25, 2020 - Sorted by Policy Number

NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
600	Business Services			
600.1	Purchasing/Supply Chain Management	GV	Purchasing/Supply Chain Management	
600.2	Records and Information Management	LAFS	Records and Information Management	
600.3	Internal Financial Management Reporting	GV		Internal Financial Management Reporting
600.4	Corporate Cards, Purchasing Cards and Petty Cash	GV	Corporate Cards, Purchasing Cards and Petty Cash	
600.5	Advertising	GV		Advertising
600.6	Privacy	LAFS	Privacy	
600.7	Financial Investment	GV		Financial Investment
700	Buildings and Site			
701.2	Pupil Accommodation Review	CE	Pupil Accommodation Review	
701.3	Video Security Surveillance	CE		Video Security Surveillance
701.5	Bottled Water	CE	Bottled Water	
702.1	Playground Equipment	CE		Playground Equipment
800	School and community Relations			
800.1	Catholic School Councils	LAFS		Catholic School Councils
800.2	Community Use of Facilities	CE	Community Use of Facilities	
800.3	Complaint Resolution	CC	Complaint Resolution	
800.4	Volunteer Recognition	LAFS	Volunteer Recognition	
800.5	Education Research	LAFS		Education Research
800.6	Community Planning & Partnerships	CE		Community Planning & Partnerships
800.7	Niagara Catholic Parent Involvement Committee	LAFS	Niagara Catholic Parent Involvement Committee	
800.8	Accessibility Standards	GP	Accessibility Standards	
800.8.1	Accessibility Customer Service	GP	Accessibility Customer Service	
800.9	Volunteering in Catholic Schools	PR		Volunteering in Catholic Schools