



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
ST. CHRISTOPHER CATHOLIC SCHOOL COUNCIL MEETING**

**NOVEMBER 3, 2016  
LIBRARY INFORMATION CENTRE**

Minutes of the Meeting of the St. Christopher Catholic School Council, held on November 3 at 6:00 PM

The meeting was called to order at 6:00 PM

**A. ROUTINE MATTERS**

1. Opening Prayer was led by Principal Demers
2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal / Secretary / Treasurer	Mr. R. Demers	X		
Chair / OAPCE Representative	Mrs. M. Sticca	X		
Co-Chair	Mrs. S. Davies	X		
Teacher Representative	TBD			
Parish Representative	Mrs. S. Roach	X		
PARENT REPRESENTATIVES				
Mrs. L. Breen		X		
Mrs. A. Pendykoski		X		
Council members welcomed parents who accepted personal invitations to attend a Council meeting Mrs. L. McKay, Mrs. S. Villeneuve, and Mr. M. Aitken				

3. Approval of the Agenda

Moved by M. Sticca

Seconded by L. Breen

**THAT** St. Christopher CSC approve the Agenda for the meeting of November 3, 2016

**CARRIED**

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the CSC Meeting of September 26, 2016

Moved by L. Breen

Seconded by M. Sticca

**THAT** Council approve the amended Minutes of the September 26, 2016 CSC meeting

**CARRIED**

**B. PRESENTATIONS - nil**

**C. PRINCIPAL'S REPORT**

1. *Niagara Catholic Parent Involvement Committee (NCPIC) Report* - nil
2. *Special Education Advisory Committee (SEAC) Report* – nil
3. *Catholic School Council Annual Report 2016-17*

**D. OAPCE REPORTS – nil**

**E. STAFF REPORTS**

**1. Policies for vetting** – Mr. Demers made comments to explain each of the policies (listed below) currently being vetted by the Board and explained how feedback can be provided via the Board website. Access to Board Premises-Safe Schools; Progressive Student Discipline; Accessibility Customer Service; Catholic Leadership-Principal and Vice-Principal Selection; Assessment, Evaluation, Reporting & Homework; Student Suspension; Student Expulsion

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

**1. Plan for 2016-17**

**a) Membership**

An adjustment was made to comply with Board Policy that Niagara Catholic staff cannot serve as Chair or Co-chair of Council – Mrs. Davies will assume the Co-chair role & Mrs. Breen will assume Parent Rep. role.

**b) Goals For The Year**

**Parent Engagement - Parent Evening** Mr. Demers suggested we continue the Triple P Parenting training sessions offered by Public Health. Council could pay for pizza and drinks to encourage participation. Previous night had 24 participants possibly due to door prizes. Mr. Demers will speak to St. Theresa to partner with them to offer 2 different topics, one at each school. April 20 was suggested as a possible date for St. Christopher to host.

**Parent Engagement – Family Christmas** Mrs. Breen suggested we follow the example of St. Anthony School where they sell gingerbread houses for families to build on an evening in December. Mrs. Sticca will research the cost of peanut free gingerbread houses. Mr. Demers reported that the Niagara Ice Dogs have donated tickets to the school which can be used for a raffle to offset costs for that evening. It was decided to sell tickets at school from December 1 to 15 with an Early Bird draw Dec. 6. Council will provide candy canes for every child attending. Mrs. McKay will arrange to have Santa attend. Council will serve hot chocolate and a snack for free as this is not a fundraiser but a means to engage more families in the school.

**Event Planner - Newsletter Advertisements** – Mr. Demers reported 3 businesses renewed and 3 new businesses purchased ads garnering a profit of \$300.

**Event Planner - Hot Lunch Program** – Mrs. Davies & Mrs. Sticca reported that the Church kitchen was much more conducive for Pasta Day and the extra help was appreciated. This maintains the vital Parish / School connection. The CWL ladies really enjoy coming to the school and seeing the kids. One of them is interested in helping with Breakfast Club. We can look at other opportunities like this with the parish. We will run one more day without salad as we refine the process of: load at school – move to church – cook – load and return to school – serve to students.

**Event Planner - St. Christopher Night At Swiss Chalet** – 10% of gross food sales returned to the school, no volunteers required, Mr. Demers will have the 2 student senators do a Synervoice phone call to all families.

**Event Planner - Fundraising** – There was a general discussion of other options. Mrs. Breen reported selling meat from Big Red at \$40 for a 10 lb box of frozen thick slice bacon. Mrs. Sticca will investigate what profit this earns. Mrs. Sticca researched consumable sales. Little Caesar's frozen pizza kits – profit of \$5/kit, 6 kit choices range from \$19-\$26, incentive program, \$50 delivery unless 100 units sold, requires volunteers to package orders. She is awaiting information about Kernals popcorn sales. Fresh From The Farm integrates with the school's participation in Links For Greener Learning, 2 bundles – \$12 for potatoes & carrots, \$15 for apples, 40% to school, 50% to farmers, sign up in May for delivery in November.

**G. NEXT MEETING**

Thursday, January 19, 2017

**H. ADJOURNMENT**

Moved by L. Breen

Seconded by L. McKay

**THAT** the CSC meeting be adjourned

**CARRIED**

This meeting was adjourned at 8:00 PM

**I. CLOSING PRAYER** was led by Mr. Demers