

**St. Edward Catholic School Council Meeting
Minutes October 10, 2023**

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| A. Routine Matters | |
| 1. Opening Prayer | Maria Romano |
| 2. Roll Call | Everyone is in attendance. |
| 3. Minutes | Taken by AnnaLisa Petriello |
| 4. Disclosure of Interest | |
| 5. Approval of Agenda | Approved by Mieke Sikking and Seconded by April Marios |
| 6. Role of Catholic School Council | Maria summarized the role of the Catholic School Council. |
| B. Principal's Report | |
| 1. Nutrition Policy: | <ul style="list-style-type: none"> ● Maria is on this committee; ● Draw our attention to the back page of the policy of which we all have a copy; ● We must focus on the sell most category when selling food for consumption at school; ● We do have ten exemption days; ● Special event day planning sheet; ● This needs to be submitted by November 3rd; ● We can amend it as the year moves along; ● Second to last page, this affects our hot lunch vendors, our vendors must read and attest to this via the compliance form that is attached; ● Maria has reached out to our school nurse to see if there is anyone that can help our vendors meet the dietician requirement; ● April suggested going to Niagara College to see if there is anyone there that might be able to meet the dietician requirement; ● Maria said that there was a suggestion made that the family of schools work together getting the dietician covered; ● Mieke asked about a milk program here at St. Edward; ● Kennedy said that pre-covid the program was well received; ● Maria will look to finding a vendor for a milk program; |
| 1. Review of Catholic School Council Administrative Operational Procedures and By-Laws, including | <ul style="list-style-type: none"> ● Maria shared with us the sentence that states the term of a chair/co-chair, as being 2 years; ● Some schools kept this statement in and others did not; |

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| <p>roles and responsibilities of members, chair/co-chairs, principal</p> | <ul style="list-style-type: none"> ● Maria is reading through the AOP so that everyone at the table is in the know; ● Page 9 of 14 Members, read every role; ● Council members that are transient because of a vested interest; ● Principal expectations, please read them through and Maria mentioned that she feels she could do better with a more timely manner; |
| <p>2. Distribute By-Laws and review statement;</p> | <ul style="list-style-type: none"> ● We have 13 members at our St. Edward ● Kennedy is asking if we should stick with 13 or possibly 12 so that quorum is 7 ● April set the motion and Mieke seconded it. ● |
| <p>3. Election of Chair;</p> | <ul style="list-style-type: none"> ● Mieke nominated herself to be on the ballot; ● Maria wrote all of the names on the white board and let us know that we do not reveal the outcome other than the first, second, third, fourth, ● We voted on a blank piece of paper and Lindsay Mandula is counting; ● While waiting for the count we talked about the sub-committees; ● Votes are in with a clear winner; MJ DiBartolomeo is the voted Chair ● Maria thanked the outgoing chairs and welcomed the new chair; ● Maria feels that this is a very strong CSC and stated that she relies on the committee very much; ● MJ stated that she appreciated the confidence that everyone has demonstrated; ● Maria sent a form out for sub-committees(see section 5) |
| <p>4. Vote to amend By-Law- 2-year term for Chair;</p> | <p>MJ put a motion forward that there is a term of 2 years for the chair. We will review this each year. The chair cannot serve two terms in a row unless there is no other candidate;</p> <p>No to the term for chair is the result of the vote; therefore we will be voting for a new chair next year;</p> |
| <p>5. Sub Committee Chair/Co-Chairs Sign-up/Election:</p> | <p>There are some must have committees the wee need to</p> <ol style="list-style-type: none"> 1. Fundraising: 2. Christmas Brunch: Tentative Date Dec. 20th 3. Graduation: AnnaLisa will join this committee, keep it on the June 20, 2024; Mrs. Devisser asked why it is not done on site; 4. School Beautification: |

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| | <p>5. Fun Fair: usually the last week of school but possibly the second week of school;</p> <p>6. Policy:</p> <p>7. Pro-grant/Parent Involvement::</p> <p>8. Faith/Community Outreach:</p> <p>At the first meeting of the sub-committee the committee itself votes a chair;</p> <p>We can be on more than one sub-committee;</p> |
| <p>C. Next Meetings</p> | <p>December 4, 2023</p> <p>February 5, 2024</p> <p>April 8, 2024</p> <p>May 6, 2024 (took out June meeting and added May)</p> <ul style="list-style-type: none"> ● Possibly have a social in June |
| <p>D. Adjournment</p> | <p>Maria ended the meeting.</p> |
| <p>E. Closing Prayer</p> | <p>Hail Mary</p> |