



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
CANADIAN MARTYRS CATHOLIC SCHOOL COUNCIL MEETING**

**SEPTEMBER 27, 2021  
VIRTUAL**

Minutes of the Meeting of the Canadian Martyrs Catholic School Council held on September 27, 2021, at 6:00 pm.

The meeting was called to order at 6:00 pm by Mrs. Incaviglia.

**A. ROUTINE MATTERS**

**1. Opening Prayer – Prayer for Catholic School Council**

The opening prayer was led by Mrs. Incaviglia

**2. Roll Call**

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		Present	Excused	Absent
Principal/Vice-Principal	Lisa Incaviglia	√		
Secretary/Treasurer	Ken Lococo			
Chair	Luzena Dumercy	√		
Teacher Representative	Sara Peabody	√		
Non-Teaching Representative	Cheryl Laflamme	√		
Parish Representative				
OAPCE Representative	Melissa Turcotte	√		
<b>PARENT/GUARDIAN MEMBERS</b>				
	Nevien Damman	√		
	Deanna Arlia		√	
	Jacqueline Rizza		√	
	Brittany D'Amario		√	

**Minutes of the Meeting taken by L. Incaviglia**  
**Guest(s) in Attendance – NA**

**L. Incaviglia explained quorum – It is important to note that Catholic School Council meetings shall not proceed unless there is a quorum in attendance (50% + 1). At all meetings there must be a majority of Parent Representatives as well as the Principal. Quorum for our CSC is 4 Parent Representatives.**

**3. Election of Chair and/or Co-Chair**

Luzena Dumercy would like to stand for the position of Chair. There were no other nominations for Chair.

**5. Election of the Ontario Association for Parents in Catholic Education (OAPCE) Representative**

Melissa Turcotte nominated herself for the position of OAPCE Representative. There were no other nominations for this position.

**6. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. PRESENTATIONS – None - Mrs. Incaviglia explained that there will be times when outside agencies may present information to our group. There may also be presentations by Mrs. Incaviglia or Mr. Lococo from the Board or school.**

**C. PRINCIPAL’S REPORT**

The following Governance Policies are currently being reviewed as part of the [Establishment and Cyclical Review of Policies Policy \(100.5\)](#) review process.

To be considered, all submissions must identify the specific Governance Policy and include your name, phone number, address and affiliation with Niagara Catholic.

*Anonymous or pseudonymous submissions will not be considered*

- [Naming of a Board Facility Designated Area or Chapel Policy 100.15](#)
- [Trustee Expenses and Reimbursement Policy 100.13](#)

*Please submit your feedback to [Jennifer Pellegrini](#) by October 28, 2021 - 12:00 p.m.*

**Niagara Catholic Parent Involvement Committee – NCPIC - Mrs. Incaviglia explained that NCPIC is our Board’s regional Catholic School Council that has parent/guardian representatives from across the system. They will often share information and plan events for Catholic School Councils.**

**Special Education Advisory Committee (SEAC) Report - Mrs. Incaviglia explained that SEAC meets monthly to discuss special education needs. SEAC also plans events for the system and will provide updates to Catholic School Councils.**

**Canadian Martyrs Catholic School Council By-laws – These will be emailed to members for review and approval.**

1. The Catholic School Councils Policy states that the purpose is to build strong Catholic identity and community, to advance student achievement and well-being for all students in the Canadian Martyrs School Community and to enhance the accountability of the education system to parents/guardians.

**Catholic School Council Financial Statement**

Mrs. Laflamme reported on 2020-2021 school year financials.

1. Mrs. Laflamme explained that last year's financial statement show no change from the previous year as there were no funds raised in 2020-2021. The Raffle Account contains \$9473.07 and the Catholic School Council Account contains \$1609.82.

### **Fundraising Plan**

- Fundraising will look different to start the school year. At this time, we are beginning food days. We will have food days once per week on Thursdays beginning on October 7, 2021. We will have 2 pizza days per month with Pizza Hut providing personal pan pizzas, 1 sub day per month provided by Mr. Sub and 1 pita day per month provided by The Pita Pit. All food items will be individually wrapped and labeled for easy distribution to students.
- Suggested fundraisers include - Raffle with virtual draw, Gift Card Fundraiser, Big Red Market frozen food fundraiser. We will look into the viability of these fundraisers to ensure that we are able to follow all Covid protocols.

### **D. OAPCE REPORT - None**

### **E. STAFF REPORT – Ms. Peabody**

#### **Religion**

Chaplain Diana Conidi has been visiting the classes during the week of **September 20-29th** to present a lesson on the theological theme "**Climbing Mountains in Faith**"

The current Grade 3s were able to celebrate their First Communion on September 19th at St. Alfred's Church.

We had our Opening School Mass virtually on Thursday, September 23rd.

First Holy Communion Parent Meeting for Grade 2 parents/guardians at St. Alfred Church on Tuesday, October 5th at 10:00am and 6:30pm.

#### **Terry Fox Walk**

The students will be participating in the Terry Fox Walk on **Tuesday, September 28th**. The classes will be walking or running down the path beside the school during scheduled times throughout the day. The students have participated in age appropriate lessons/activities to prepare them for this event. Voluntary donations can be made on School Cash Online until October 1st.

**Rowan's Law Day** - concussion awareness/safety day. "A Bump on the head or body can hurt - so tell an adult right away" **On Wednesday, September 29**, Students are encouraged to wear purple clothing and accessories to recognize this concussion awareness day.

**Orange Shirt Day** - Wear orange clothing and accessories on **Thursday, September 30th**. Orange Shirt Day is the story of Phyllis Webstad an Indigenous woman who shared her experience at a Residential School through the children's book, The Orange Shirt Story. Resources have been provided to teachers to present age-appropriate lessons about this day of Truth and Reconciliation.

**Thanksgiving Food Drive** - Student Council is leading the organization of the Food Drive which runs from now until October 6th.

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

1. We will continue to discuss fundraising plans. Any activities this school year will be dependent upon changes to the current gathering size and public health guidelines.

**G. NEXT MEETING – Tuesday, November 30, 2021 at 6:00pm VIRTUAL unless directed otherwise**

**H. ADJOURNMENT**

This meeting was adjourned at 6:30 pm.

**I. CLOSING PRAYER - Hail Mary**