

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 11, 2021**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE POLICY COMMITTEE  
MEETING OF APRIL 27, 2021**

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**RECOMMENDATION**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of April 27, 2021, as presented.



## MINUTES OF THE POLICY COMMITTEE MEETING

**TUESDAY, JUNE 15, 2021**

Minutes of the Policy Committee Meeting held electronically on Tuesday, June 15, 2021 at 5:00 p.m.

The meeting was called to order at 5:06 p.m. by Policy Committee Chair Prince.

**1. Opening Prayer**

The meeting was opened with a prayer by Trustee Prince

**2. Attendance**

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Larry Huibers	✓			

**Trustees:**

*Kathy Burtnik*

**Student Trustees:**

*Luca DiPietro*

*Sydney Yott*

**Staff:**

*Camillo Cipriano*, Director of Education

*Anna Pisano*, Administrative Assistant, Corporate Services/Recording Secretary

**3. Approval of Agenda**

Moved by Trustee Burkholder

**THAT** the June 15, 2021 Policy Committee Agenda be approved, as presented.

**APPROVED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Policy Committee Meeting of April 27, 2021**

Moved by Trustee Huibers

**THAT** the Policy Committee approve the minutes of the Policy Committee Meeting of April 27, 2021, as presented.

**APPROVED**

**6. Governance Policies**

***ACTION REQUIRED***

**GOVERNANCE POLICIES - FOR RECOMMENDATION TO SEPTEMBER COMMITTEE OF THE WHOLE MEETING**

**6.1 Trustee Code of Conduct Policy (100.12)**

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Trustee Code of Conduct Policy (100.12) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee

**THAT** the Policy Committee recommend to the September Committee of the Whole Meeting to approve the revisions to the Trustee Code of Conduct Policy (100.12), as amended.

**APPROVED**

**GOVERNANCE POLICIES - PRIOR TO VETTING**

Nil

***INFORMATION***

**6.2 Governance Policies Currently Being Vetted**

Nil

**6.3 Governance Policy Review 2020-2021 Schedule**

Director Cipriano presented the Governance Policy Review 2020-2021 Schedule.

**7. Date of Next Meeting**

September 28, 2021

**8. Adjournment**

The meeting adjourned at 5:35 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 14, 2021**

***PUBLIC SESSION***

**TITLE: 2021-2022 PARENTS REACHING OUT (PRO) GRANTS**

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The report on the 2021-2022 Parents Reaching Out (PRO) Grants is presented for information.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 14, 2021



## **REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 14, 2021**

### **2021-2022 PARENTS REACHING OUT (PRO) GRANTS**

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#### **BACKGROUND INFORMATION**

The Ministry of Education continues to support parental involvement in Ontario schools by funding Parents Reaching Out (PRO) Grants. The Parents Reaching Out (PRO) Grants program provides funding to district school boards and school authorities to lead projects with a focus on the identification and removal of barriers that prevent parents and families from participating and engaging fully in their children's learning.

This funding supports projects that are initiated by parents through communication with the Niagara Catholic Parent Involvement Committee and Catholic School Councils.

Projects for the 2021-2022 school year are to demonstrate a commitment to respecting the role of parents in students' educational experiences by working with parents or seeking parent input on how schools can improve in at least one of the following areas:

- addressing social inclusion and racism specifically anti-Asian, anti-Black, and anti-Indigenous racism and other prejudices toward racialized and marginalized groups;
- creating a safe and welcoming environment;
- demonstrating respect for parents as valued partners within the education system regarding decisions about their child's education;
- enhancing communication with teachers; and
- informing parents about the expectations of the Ontario Curriculum and supporting resources.

For the 2021-2022 school year, the Niagara Catholic District School Board has received \$26,172.96 to support parent engagement projects.

The report on the 2021-2022 Parents Reaching Out (PRO) Grants is presented for information.

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 14, 2021

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 14, 2021**

***PUBLIC SESSION***

**TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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The Capital Projects Progress Report Update is presented for information.

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Prepared by: Clark Euale, Controller of Facilities Services  
Presented by: Clark Euale, Controller of Facilities Services  
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: September 14, 2021



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 14, 2021  
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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**BACKGROUND INFORMATION**

Individual progress reports for capital projects are presented as follows:

**IN PROGRESS**

Appendix A	Our Lady of Mount Carmel Catholic Elementary School – New Child Care
Appendix B	Monsignor Clancy Catholic Elementary School – Consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care
Appendix C	New Wainfleet Joint Elementary School

The Capital Projects Progress Report Update is presented for information.

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Prepared by: Clark Euale, Controller of Facilities Services  
Presented by: Clark Euale, Controller of Facilities Services  
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: September 14, 2021





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
SEPTEMBER 14, 2021**

**APPENDIX A**

**OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of 3 child care room addition.

**Current Status:** Project nearing completion with interior finishes and exterior playgrounds in progress.

**Project Information:**

New Area to be Constructed	4,865	sq. ft.
Child Care Spaces Added	49	spaces



**Project Funding:**

Capital Child Care	1,979,668
School Renewal	275,000
SCI 30%	69,180
	<b>\$2,323,848</b>

**Project Costs:**

	Budget	Paid
Construction Contract	1,924,489	\$1,648,565
Fees & Disbursements	238,876	\$233,978
Other Project Costs	240,779	\$71,027
	<b>\$2,404,144</b>	<b>\$1,953,570</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	December 21, 2017	December 21, 2017
Ministry Approval (space)	March 2018	July 15, 2020
Architect Selection	July 17, 2018	July 17, 2018
Design Development	January 2019	September 24, 2019
Contract Documents		September 15, 2020
Tender & Approvals		July 2020
Ministry Approval (cost)		September 17, 2019
Ground Breaking Date		Cancelled due to COVID
Construction Start		October 01, 2020
Occupancy	September 2021	October 01, 2021
Official Opening & Blessing	TBD	

**Project Team:**

Architect	Whiteline Architects Inc.
General Contractor	Bromac Construction
Project Manager	Tunde Labbancz
Superintendent	Gino Pizzoferrato
Principal	Jay Lennox



FRONT ENTRANCE TO CHILD CARE ADDITION



REAR VIEW OF CHILD CARE ADDITION



CHILD CARE - PRESCHOOL ROOM



CHILD CARE – TODDLER ROOM



MUSIC ROOM / CLASSROOM



LIBRARY RESOURCE CENTRE



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
SEPTEMBER 14, 2021**

**MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care.

**Current Status:** Flooring installation and terrazzo work in new classrooms and offices underway. Mechanical work in new classrooms and on the second floor nearing completion. Kindergarten classroom finishes ongoing throughout the next few months, while existing part of the school will be occupied. Safety barrier between area under construction and occupied school is in place.

**Project Information:**

New Area to be Constructed	10,268 sq. ft.
Pupil Places Added	104 students
New Facility Capacity	677 students
Child Care Places Added	49 places



**Project Funding:**

Capital Priorities	3,573,495
Child Care	1,557,887
School Condition Improvement	1,550,000

**\$6,681,382**

**Project Costs:**

Construction Contract	4,380,130
Fees & Disbursements	511,732
Other Project Costs	590,676

Budget	Paid
4,380,130	2,409,732
511,732	487,806
590,676	102,622
<b>\$5,482,538</b>	<b>\$3,000,160</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	March 13, 2018	March 13, 2018
Ministry Approval (space)		July 2020
Architect Selection	July 19, 2018	July 2018
Design Development	September 25, 2018	September 2019
Contract Documents		September 15, 2020
Tender & Approvals		July 2020
Ministry Approval (cost)		August 29, 2019
Ground Breaking Date		Cancelled because of COVID
Construction Start		October 05, 2020
Occupancy	September 06, 2022	
Official Opening & Blessing	TBD	

**Project Team:**

Architect	Whiteline Architect Inc.
General Contractor	Bromac Construction
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Dan Trainor





NEW MAIN ENTRANCE



NEW MAIN ENTRANCE



KINDERGARTEN WING – OUTSIDE VIEW



STAFF ROOM - OUTSIDE VIEW



STAFF ROOM – INTERIOR



KINDERGARTEN ROOM – INTERIOR



RENOVATED CLASSROOM



LIBRARY RESOURCE CENTRE



NEW MAIN ENTRANCE



HALLWAY





**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
SEPTEMBER 14, 2021**

**APPENDIX C**

**NEW WAINFLEET JOINT ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a new joint use elementary school on the existing St. Elizabeth Catholic Elementary School site in Wainfleet. The school will have a total combined capacity for 587 students and will also have a child-care centre comprising of infant, toddler and preschool space.

**Current Status:** Conclusion of Planning stage: Site and floor plans were reviewed and finalized last month. See attached.

**Project Information:**

New School to be Constructed	69,734	sq. ft.
Combined Student Capacity	587	spaces
N.C.D.S.B. Student Capacity	118	spaces



**Project Funding:**

Capital Priorities Grant	3,574,873
	<b>\$3,574,873</b>

**Project Costs:**

	Budget	Paid
Construction Contract	0	\$0
Fees & Disbursements	0	\$0
Other Project Costs	0	\$0
	<b>\$0</b>	<b>\$0</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	September, 2020	September, 2020
Ministry Approval (space)	December, 2020	December, 2020
Architect Selection	January, 2021	January, 2021
Design Development	February, 2021	August, 2021
Contract Documents	March, 2021	
Tender & Approvals	September, 2021	
Ministry Approval (cost)	January, 2022	
Ground Breaking Date	April, 2022	
Construction Start	April, 2022	
Occupancy	September, 2023	
Official Opening & Blessing	October, 2023	

**Project Team:**

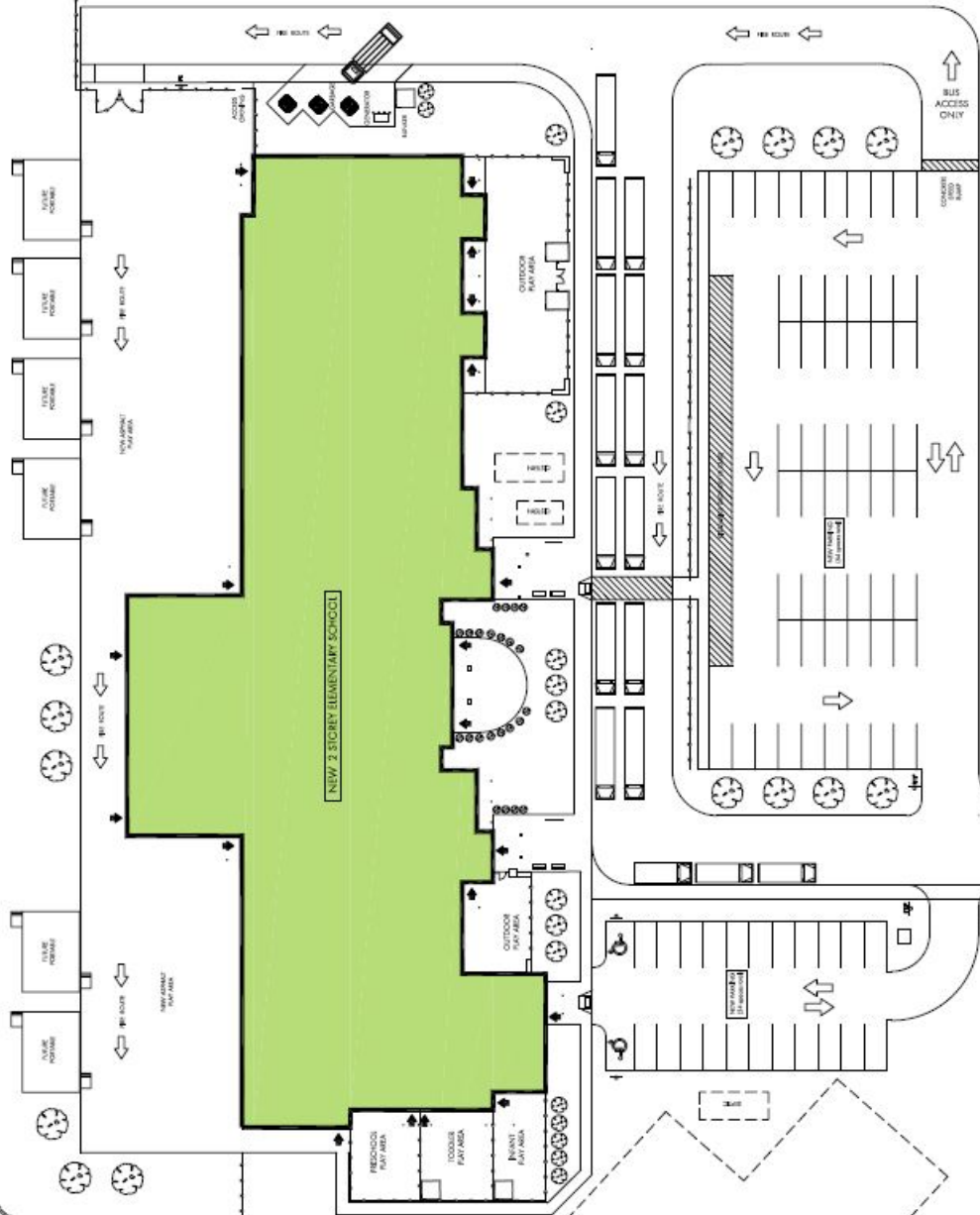
Architect	Whiteline Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Kim Kinney
Principal	Julie Mangiacasale

UNNAMED GRAVEL DRIVE

N85°57'25" E 142.207'

69°58'01" W 52.2012N

NOTE:  
 THE SITE PLAN DRAWINGS TO BE READ IN CONJUNCTION WITH:  
 • LANDSCAPE DRAWINGS  
 • CIVIL DRAWINGS  
 • MECHANICAL DRAWINGS  
 • ELECTRICAL SITE PLAN



**SITE PLAN**  
 SCALE: 1/3200

CONSTRUCTION OF THIS PROJECT SHALL BE IN ACCORDANCE WITH THE CITY OF SUGARLOAF, MISSOURI, ZONING ORDINANCE CHAPTER 171.

SUGARLOAF, MISSOURI  
 MA. JENSEN  
 PROPERTY

N85°52'40" E 84.236'

N85°25'20" W 23.712'

N85°20'55" W 65.980'

LOCATION PLAN





<b>DSHN AREA</b>	<b>SHARED AREA</b>
1ST FLOOR - 19225 SQFT	1ST FLOOR - 12834 SQFT
2ND FLOOR - 11714 SQFT	2ND FLOOR - 3038 SQFT
<b>TOTAL - 30939 SQFT</b>	<b>TOTAL - 15872 SQFT</b>
<b>NCCDS AREA</b>	<b>NCCDS AREA</b>
11289 SQFT	12834 SQFT
<b>TOTAL AREA</b>	
1ST FLOOR - 45008 SQFT	
2ND FLOOR - 38225 SQFT	
<b>TOTAL - 83233 SQFT</b>	

OVERALL GROUND FLOOR PLAN  
SCALE: N15'

OVERALL SECOND FLOOR PLAN  
SCALE: N15'

DATE	1/15/2024
BY	J. BROWN
REVISION	1
DESCRIPTION	ISSUED FOR PERMIT
DATE	1/15/2024
BY	J. BROWN
REVISION	2
DESCRIPTION	REVISED PER COMMENTS
DATE	1/15/2024
BY	J. BROWN
REVISION	3
DESCRIPTION	REVISED PER COMMENTS

PROJECT: **Prepared Near Elementary School**  
 Location: **Washburn, CN**  
 For: **100-10288 / 102288**



**A2-0**

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