



St. Philomena Catholic
School Council

MINUTES OF THE ST PHILOMENA CATHOLIC SCHOOL COUNCIL MEETING

April 11, 2023

At St. Philomena

The meeting was called to order at 6:20pm by Mr. Spagnol

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Treasurer/SEAC Rep.	Mr. Chris Spagnol	x		
Chair	Jamie Fiegel		x	
Co-Chair	Katrina Paradise	x		
Teacher Representative	Mrs. Amy Heximer			x
Parish/Community/OAPCE Rep. Representative	Father Patrick			x
Recording Secretary	Elizabeth McCooey		x	
Bingo President/ Co-Ordinator	Jen Crowley/Katrina Paradise	x		
PARENT REPRESENTATIVES				
	Carrie Gordon			x
	Leah Schatzline	x		
	Michelle Coley	x		
	Matthew Coley			x
	Cheri LaChance			x
	Kristin Pisaric	x		
	Krystal Kwakernaat			x
	Nila Lampman			x
	Mayra Alfaro			x
	Dave Van Koughnett	x		
	Laura Van Koughnett			x
	Joanne Hickey			x
	Jennifer Stoddart			x

A. ROUTINE MATTERS

1. Opening Prayer- Mr. Spagnol
2. Roll Call

3. Approval of the Agenda

Approval of the Meeting Agenda of the St. Philomena Catholic School Council Meeting of April 11, 2023

Motion: Jennifer Crowley Seconded by: Leah Schatzline
THAT Council approve the Agenda of the St. Philomena CSC Meeting of April 11, 2023. CARRIED

4. No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the St Philomena Catholic School Council Meeting of March 7, 2023

Approval of Minutes of the St. Philomena Catholic School Council Meeting of March 7, 2023.

Motion: Jennifer Crowley Second by: Katrina Paradise
THAT Council approve the minutes of the St. Philomena CSC Meeting of March 7, 2023. CARRIED

B. PRESENTATIONS

None

C. PRINCIPAL'S REPORT

1. Staffing Dates

- A reorganization of the entire staff has occurred for September 2023
- Portable request has been submitted for September 2023
- There will be 10 classes next year, however due to numbers not exceeding 23 children in primary, we will require 11 classes

2. Krispy Crème/The Mill Fundraisers

- The Mill ends April 21, 2023
- Mrs. Lanteigne has been off and we do not have a current amount for The Mill as Mr. Spagnol does not have access
- CSC will not be conducting a contest as previously discussed for class with highest sales
- Krispy Kreme begins on April 18, 2023
- Ms. Gordon has agreed to pick up on May 9th – donuts can be picked up between 3:30 pm and 6:00 pm on May 9th from St Philomena
- CSC voted on and all in favour of booking Krispy Kreme for September 2023 (max amount)

3. Carousel Players: Velveteen Rabbit: K-4

- Mr. Spagnol has received funding to allow this event to occur

4. Fully Alive is being retired

- There will be a new program to replace the existing program in order to address more up to date views

5. Catch the Spirit (May 2nd) and Student Senate: N.V., M.M., E.C. and R.V.

- Student representatives have been selected—Congrats to them!

6. Gym/Washroom Update

- The Gym will be upgraded—new floors, paint, sound barriers removed
- Mr. Spagnol will also be requesting an extension of the Gym area, as the school population has been growing exponentially and the Gym no longer meets the needs
- The Staff Washroom is currently being used for a general neutral and special needs washroom. There will be construction to convert a storage closet into a washroom for the above-mentioned reasons.

D. Niagara Catholic Parent Involvement Committee (NCPIC) Report

- Faith Formation/Parent Engagement Event: Wednesday, May 3rd, 2023 at Dennis Morris Catholic School
- Flyer was passed around and attendance was encouraged
- Ms. Coley has registered for the K-3 Session

E. Special Education Advisory Committee (SEAC) report - N/A

F. Policy Vetting:

- Niagara Catholic Education Award of Distinction Policy (100.7)
- Employee Code of Conduct and Ethics Policy (201.17)
- Please submit your feedback to Anna Pisano by April 19, 2023 – 12:00pm

Policy Updates

1. Environmental Stewardship & Sustainability Policy
2. For Inclement Weather and Workplace Closure Policy
3. Student Senate – Elementary/Secondary Policy

D. BINGO REPORT

- No update for February and March 2023.

December 2022:

Opening Balance:	\$11,310.54
Total Revenue:	<u>\$1,871.48</u>
Closing Balance:	\$13,182.02

January 2023:

Opening Balance:	\$13,182.02
Total Revenue:	<u>\$2,397.11</u>
Total Expenses:	<u>\$782.66</u>
Cheque # 33	\$152.55 -Bingo Shirts
Cheque # 34	\$101.70- Bingo Shirts
Cheque # 35	\$195.75- Sensory
Cheque # 36	VOID
Cheque # 37	\$332.66- Sensory
Cheques # 38 & #39	PENDING

Closing Balance: \$14,796.47

2. Discuss/solve for volunteer time slot vacancy challenge
 - Ms. Crowley thanked the volunteers who have been signing up and spending their time at the Bingo Hall
 - Ms. Crowley proposed that those people who have never signed up for a shift, be emailed and potentially removed from the Bingo volunteer list
 - As per Bingo protocols, there are supposed to be a maximum of 20 volunteers on the list
 - Shirts will be asked to be returned for those volunteers who have not attended

E. CHAIR/ CO-CHAIR REPORTS

1. End of the Year: Funfair/BBQ
 - Mr. Spagnol will look into the games
 - Grade 8's are prepared to assist
 - Ms. Paradise will prepare a Google Doc and send it out to organize what needs to be donated, or brought
 - Mr. Spagnol will arrange for each class to have a themed basket for a Raffle, that parents can donate items for

2. Possible fundraiser for 2023/2024
 - Big Box Cards
 - Ms. Paradise spoke to the representative
 - Profit of \$11 per box
 - CSC agreed this looks like a good fundraiser

F. OAPCE REPORT- N/A

G. STAFF REPORT

1. April 12th: Easter Mass @ 1pm: Gym

2. April 12th: Speeches
3. April 12th: Communion @ St. Michael's Church
4. April 13th: Shaw Stage: Mrs. Mancuso
5. April 15th: Confirmation @ St. Michael's Church @ 10am
6. April 18th: Accessibility Conference: Mr. Dominski
7. April 18th: Krispy Kreme Fundraiser Begins
8. April 20th: Badminton Tournament @ LCHS
9. April 20th: Carousel Players: Velveteen Rabbit: Gr. K-4 (Gym)
10. April 21st: The Mill Fundraiser Ends
11. April 25th: Dental Bus
12. April 26th: Dental Bus
13. April 27th: Zacada Trip: Gr. 5-6
14. April 28th: Dress Down
15. May 2nd: Catch the Spirit @ Brock University @ 7pm

H. AGENDA ITEMS / DISCUSSION FOR FUTURE MEETING:

1. BBQ event coordination
2. Transition plan

I. NEXT MEETING

- Scheduled for **May 9, 2023 @ 6:15p.m.**
- Coordinated next meeting with pick up for Krispy Kreme fundraiser

J. ADJOURNMENT

Motion to adjourn the St. Philomena Catholic School Council Meeting of April 11 2023, at 7:45pm.

Motion: Katrina Second by: Jennifer CARRIED

K. CLOSING PRAYER