



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
ST PHILOMENA CATHOLIC SCHOOL COUNCIL MEETING**

29 October 2019

St. Philomena Grade 8 Classroom

The meeting was called to order at 6:15pm by Nila Lampman

**A. ROUTINE MATTERS**

1. Opening Prayer - led by Mr. Chris Spagnol
2. Roll Call

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		Present	Excused	Absent
Principal/Treasurer/SEAC Rep.	Mr. Chris Spagnol	X		
Chair/Bingo Treasurer	Mrs. Nila Lampman	X		
Co-Chair	Mrs. Diana Maskell	X		
Teacher Representative	Mrs. Amy Heximer	X		
Parish/Community/OAPCE Rep.	Mrs. Lisa Smid	X		
Recording Secretary	Mrs. Angie Pijl		X	
Bingo Co-Ordinator	Mrs. Angie Pijl		X	
<b>PARENT REPRESENTATIVES</b>				
Jennifer Crowley		X		
Melissa Stack			X	
Sheri Ordinario		X		
Kristin Pisaric		X		
Carrie Gordon			X	
David VanKoughnett		X – Late		
Laura VanKoughnett		X		
Cheri LaChance			X	
Suzana Dy			X	
Tara Felt			X	
Jessica Wisbey		X		
Heather Gignac			X	
Lizz McCooley		X		
Diana Maskell		X		
Joyce Elson			X	
Devon Ahern		X		
Diane LeBar		X		
Krystal Kwakernaat		X		
Kristen Saari		X		
Sarah Collee		X		

3. Approval of the Agenda of the St. Philomena Catholic School Council Meeting of 29 October 2019.  
Motion: Lizz McCooley      Second by: Diana Maskell  
THAT Council approve the Agenda of the St. Philomena CSC Meeting of the 29 October 2019.  
CARRIED
4. Disclosure of Interest  
No Disclosures of Interest were declared with any items on the agenda.
5. Approval of Minutes of the St. Philomena Catholic School Council Meeting of 24 September 2019  
Motion: Jennifer Crowley      Second by: Lizz McCooley  
THAT Council approve the minutes of the St. Philomena CSC Meeting of 24 September 2019  
CARRIED

## **B. PRESENTATION**

1. Mr Spagnol presented the Annual Plan for School Year 2019-2020. It is attached as Attachment 1.
2. The Fall Fundraising plan is attached as Attachment 2.

## **C. PRINCIPAL'S REPORT**

1. Basketball nets have been installed in the gym. There has been very positive feedback from the children.
2. Funball Net has been installed on the primary blacktop and the kids love it.
3. Boys and Girls Club Youth Action will commence 5 November and will run from 6-8pm every Tuesday thereafter. Children age 10-14 can participate. It will involve sports and recreational activities for the children.
4. Vex Kits application has been submitted. Successful application will result in robotics activities for the children.
5. Mr Spagnol requested assistance from Lakeshore in building an altar for school masses. It should be ready before Christmas break.
6. There will be a Flu Clinic at St. Philomena Nov 22 from 3-6:30pm. It is open to all members of the community including those who do not have children attending St. Philomena.
7. The P.A.L.S. Program will be run by Ms S. McNamara and Ms E. Annunziata.
8. The Display Cases in the hallway will now highlight themes and work by different classes. Each class will have a month to showcase their creative pieces.
9. The Niagara Catholic Parent Involvement Committee (NCPIC) Report. Nothing to report.
10. The Special Education Advisory Committee (SEAC) report. Nothing to report.
11. Policy Vetting. The following policies are ready for review. Comments must be submitted to Jennifer Pellegrini at [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by November 11, 2019.

\*Catholic Leadership Principal and Vice-Principal Selection Policy (202.2)

\*Religious Accommodation Policy (100.10.1)

## **D. CHAIR/ CO-CHAIR REPORT**

1. Fundraiser decision. The CSC voted on the various fund-raising options presented at the previous meeting. The wine fundraiser received the most votes and will thus constitute the CSC "take home" fundraiser this year. The Chair will prepare a flyer to send home.
2. Bingo update. Sarah presented the Bingo update stating that we will get additional bingos soon and that we have been allocated approximately \$12,000 this yer if we fill all of our bingo slots.  
Financials as follows:
  - a. Opening balance:
  - b. Delta deposit:
  - c. Cheques:
  - d. Closing balance:

3. Snack program. Snack program will be run Tuesday, Wednesday and Thursday each week. Cheri has volunteered to get the groceries each week.
4. Volunteering. The Chair and co-chair encouraged everyone to continue to recruit more volunteers. More hands make light work.
5. Staff Luncheon - Holiday
6. Facebook Page
7. Google Drive

**E. OAPCE REPORT-Lisa Smid.** Nothing to report.

**F. STAFF REPORT**

1. Faith Retreats: Gr. 3,3/4,4/5: Nov 1st
2. Future Gator Day (Grade 8s): Nov 6<sup>th</sup>
3. SNAP @ Brock University: Nov 7<sup>th</sup>
4. Remembrance Day Celebration: Nov 8<sup>th</sup>
5. Mass @ St. Philomena: Nov 8<sup>th</sup>
6. Sibling Pictures and Re-takes: Nov 13<sup>th</sup>
7. Scientists in the Classroom Gr. 2: Nov 14<sup>th</sup>
8. Progress Report Interviews: Nov 14<sup>th</sup>
9. Dental Screening: Gr.K,2,4,7: Nov 18th
10. Kindergarten Open House: Nov 20<sup>th</sup> from 9a.m.-6p.m.
11. Lakeshore High School Open House: Nov 21<sup>st</sup>
12. Scientists in the Classroom Gr. 4,5,8: Nov 22

**G. AGENDA ITEMS / DISCUSSION FOR FUTURE MEETING**

1. Volunteer Opportunities, Bottle Drive

**H. NEXT MEETING**

1. November 26, 2019

**I. ADJOURNMENT** – Motion by Sarah Collee at 7:10pm  
Seconded by Liz McCooey

**J. CLOSING PRAYER**