



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
ST. JAMES CATHOLIC SCHOOL COUNCIL MEETING**

SEPTEMBER 26, 2022

Virtual

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Minutes of the Meeting of the St. James Catholic School Council held on November 21, 2022, at 6:00 pm.

The meeting was called to order at 6:00 pm by Mr. Lococo.

A. ROUTINE MATTERS

1. Opening Prayer – Prayer for Catholic School Council

The opening prayer was led by Father Stephen

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal Secretary/Treasurer	Ken Lococo	√		
Chair	Kara McLachlan	√		
Co-Chair				
Teacher Representative	Sylvia Wilson	√		
Non-Teaching Representative				
Parish Representative	Father Stephen	√		
OAPCE Representative				
PARENT/GUARDIAN MEMBERS				
Stella Wheeler-Bigford		√		
Jenn Howe			√	
Nancy Mancuso		√		
Kristen Keil			√	
Kara Petraroia		√		
Anna Harte			√	

Minutes of the Meeting taken by K. Lococo

Guest(s) in Attendance – No guests in attendance for this meeting

3. *Disclosure of Interest*

No Disclosures of Interest were declared with any items on the agenda.

Kara approved minutes from the last Catholic School Council Meeting.

B. PRESENTATIONS – NA

C. PRINCIPAL'S REPORT

1. Board Policy Approval Updates

- 201.9 - Empl Attd - Inclement Weather and Wp Closure AOP.pdf
- Policy Vetting
- 100.4 Student Trustee Policy

Niagara Catholic Parent Involvement Committee – Second Annual Meeting was held on Thursday November 3, 2022.

Special Education Advisory Committee (SEAC) Report - Third Meeting was held on November 2, 2022. Posted on NiagaraCatholic.ca.

Catholic School Council Financial Statement - Mr. Lococo explained the financial statements.

- finances are spread over different portfolios and are currently being audited
- recent purchases of Lenovo Chromebooks were given to the grade 8 class - 9 of the Chromebooks/computers that the grade 8s had were given to other classes in the school
- Mr. Lococo shared with those in attendance that there were Dell laptops purchased last year and these have been deployed to staff for Smartboards, as the COWS computers were not in good working condition
- COW computers have been recycled through the Computer Technology Department

Fundraising Plan

Mr. Lococo discussed the past fundraiser and the current ones in play

- Fresh from Farm Fundraiser - quick turnaround - sold approximately \$1 400.00 and turned a profit of roughly \$517.00 with the sale of 62 baskets at a cost of \$22 each.
- St. Vincent de Paul Society - open from Nov. 23 to Dec 23rd - Father Stephen mentioned that with dietary restrictions this is a better way to help support people in the community. This allows the SVDP Society to purchase specific items that they need and balance out the inventory.
- McMillian Cookie Dough and Soup - opened Nov. 18 to Dec 5 - with the delivery date of Dec 23.

D. OAPCE REPORT - None

E. STAFF REPORT – Mrs. Wilson

- Empower Training was held for Educational Resource Teachers. This is a program from Sick Kids designed to address reading for students. The Resource Teacher will work with a specific group of between 6-8 students everyday for approximately 115 lessons.
- Empower Training continues for the Educational Resource Teachers.

- EA, ECE, ERT and Principal are participating in Behaviour Management Systems training.
- There is a Professional Development Day on November 25th - math and literacy based and full day. St. James will be hosting Assumption, St. Denis and St. Nicolas school staff.
- Mr. Lococo also shared in the meeting that he and Father Stephen got together to arrange dates for St. James students to attend mass at St. Denis Church:
 - Advent Mass December 5: Grades three to eight attending
 - Advent School Confessions Wednesday December 14, 2022
 - Ash Wednesday February 23, 2022 in the gymnasium
 - Easter Mass April 17 at St. Denis Church with in School Mass with Father April 24th
- School Photo Retakes are scheduled for November 29th, 2022
- Parent Teacher Interview Nov 24 3:30 to 6:30

F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS - The success of our fundraising efforts will be discussed.

- Capital Projects - new outdoor centre for kindergarten students - 2023 - Mr. Lococo will look into this to see where it is on the schedule.
- Mr. Lococo shared that with our fundraising monies the trip to Joseph and the Technicolor Dreamcoat will have transportation expenses that will be paid for by the school.
- Mr. Lococo shared with CSC members that a budget of \$2,000 was given to the school so that students could attend mass at St. Denis Parish. Father Stephen also shared that - NSTS are also willing to support and help transport students to and from St. Denis Parish.
- Father Stephen offered to help support staff for various things ie. celebrating Saints by coming into the classroom.
- Mr. Lococo has shared that the Grade 8s have secured a date for graduation at Club Roma and will be attending Canada's Wonderland for their year end trip
- Mr. Lococo also asked parents to offer ideas for end of the year fundraisers.

G. NEXT MEETING

- To be scheduled in February

H. ADJOURNMENT

- This meeting was adjourned at 6:45 pm.

I. CLOSING PRAYER - Hail Mary