

3. Approval of the Agenda

Moved by Lori Knight
Seconded by Janice Duerksen

THAT the **St. Theresa** Catholic School Council approve the Agenda of the **St. Theresa** Catholic School Council Meeting of **September 20th, 2022**.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.
(If conflict of Interest is declared please record)

5. Approval of Minutes of the St. Theresa Catholic School Council Meeting of May 26th, 2022

Normally the minutes from the most recent meeting are to be submitted to the Principal for approval and sharing. Minutes from the last meeting were not approved by the previous principal and not shared. Dan Trainor, incoming principal attended the meeting on May 26th, 2022 as a guest. Minutes were taken and the only “action” from that meeting was to have our school’s 50th Anniversary open house on Oct. 1st, 2022. Therefore minutes will not be moved for approval and will be not posted on line since there are no other “actions” and the new principal can not approve minutes from previous administration.

Moved by Janice Duerksen
Seconded by Carrie Ann

THAT **St. Theresa** Catholic School Council approve the Minutes of the **St. Theresa** Catholic School Council Meeting of **May 26th, 2022** as presented.

CARRIED

B. PRESENTATIONS - No presentations for this meeting were given

C. PRINCIPAL’S REPORT

1. Niagara Catholic Parent Involvement Committee (NCPIC) Report: more information will be sent out in the fall. Is there a parent who would like to be our representative for NCPIC? Will be discussed further
2. Special Education Advisory Committee (SEAC) Report: more information will be sent out in the fall. Is there a parent who would like to be our representative for SEAC? This can be discussed at another time
3. Catholic School Council Financial Statement: no report for this meeting
4. Plant update: During the summer Ms. Graham and Mrs. Scott did an amazing job cleaning our school. Teachers and support staff have been working hard since last June to purge outdated resources and materials in the shared spaces. We will continue to work on this task. The lockers that were across from Kindergarten and resource rooms and in between the Grade One and Two rooms have been moved to the main hallway to reduce the noise in our teaching and learning spaces. The carpet in the open area will be removed throughout this school year. Classes will move temporarily to the gym (approximately 4 classes at a time) so the carpet can be removed and a new vinyl flooring can be installed. The chairs will have “hush ups” on the legs to reduce the noise on the floor. Plant department will be doing a site visit with Mr. Trainor this fall to look at areas where we can install sound boards/cork boards and/or replace the cork that was painted. An interactive board (SMART) technology has been ordered to support the digital learning of our additional classroom. Additional cleaning this week and next week will occur as we have had many cases of covid in the school over the past week. The City has completed inspection of the possible bus pickup location on Autumn Place. At the present time, the parking lot is functional and is working but will continue to be monitored. Any changes to the bus will be

communicated to parents. Bike safety has been a topic discussed with all students. The expectation is that bikes are walked in and out of the parking lot area, to and from the bike racks.

5. 50th Anniversary: we have our 50th Committee meeting this evening at 7:15 p.m. Mr. Trainor will send out an email to all families summarizing the plans for our Open House on Oct. 1st, 2022. We need photos and for everyone to share the date so our open house is well attended.
6. Elections for 2022-2023 school year. The role of Secretary and Treasurer of the School is the principal, therefore the only roles that require nomination and possible elections are for Chair and/or Co-Chair.

The group was asked if there were any nominations for either Chair or Co-chair. Each nominee was asked if they would prefer Chair or Co-Chair or either. Carrie Ann, Janice Duerksen and Lori Knight all nominated themselves and they all stated that they would be willing to either Chair or Co-Chair. There were two recorded votes, appointing Carrie Ann and Lori as Co-Chairs. All others who were not elected sit on the council as Members at Large. There was a motion to shred the ballots.

D. OAPCE REPORTS - no report

E. STAFF REPORTS: Mrs. Sartor and Mrs. Robertson: Mrs. Sartor discussed the September start up in the classrooms. Curriculum is in full swing, as is assessment and evaluation. IEPs for students are being developed along with progress report data. The Empower reading program will continue this year with students being selected from a series of screeners. Our Grade 8 students will be participating in Journey retreat next week at St. Alfred. Mrs. Robertson has been busy with the inventory of Chromebooks and laptops in the school. We are close to having a device for almost every student Gr. 1-8. Any devices that are not working will be reported to the helpdesk for repair.

F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS: Community connections, fundraising goals, academic press and instructional supports to accentuate an open concept learning environment and the potential for the name of the school on the back of the school will be agenda items in our future meetings.

G. NEXT MEETING: November 23 2022 6:00 pm, February 1 2023 6:00pm, May 9 2023 6:00pm

H. ADJOURNMENT

Moved by

Seconded by

THAT the [September 20th, 2022](#) meeting of the [St. Theresa](#) Catholic School Council be adjourned.

CARRIED

This meeting was adjourned at 6:50 pm

I. CLOSING PRAYER was led by D. Trainor