



**MINUTES OF THE  
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**NOVEMBER 12, 2018  
School Library**

Minutes of the Meeting of the St. Joseph Catholic School Council, held on November 12, 2018 at 6:30pm.

The meeting was called to order at 6:32 pm by Ada D. and Patricia Q.

**A. ROUTINE MATTERS**

**1. Opening Prayer – Prayer for Catholic School Council**

The opening prayer was led by L. Incaviglia

**2. Roll Call**

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Principal/Vice-Principal Secretary/Treasurer	Lisa Incaviglia	√		
Chair	Ada DeLong	√		
Teacher Representative	Colleen Morrison	√		
Non-Teaching Representative	Holly Humphreys	√		
Parish Representative				
OAPCE Representative	Tina Karwalajtys		√	
<b>PARENT/GUARDIAN MEMBERS</b>				
Stephanie Bays			√	
Marylisa Bianco				√
Tim Hendriks		√		
Marlies Nanninga		√		
Sarah Pegg		√		
Leanne Prince		√		
Melissa Szkwara		√		
Patricia Quirk		√		
Sarah Veld		√		

**Guest(s) in Attendance – None**

**3. Approval of the Agenda**

Moved by Leanne C.  
Seconded by Sarah V.

**THAT** the St. Joseph Catholic School Council approve the Agenda of the St. Joseph Catholic School Council Meeting of November 12, 2018.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**7. Approval of Minutes of the St. Joseph Catholic School Council Meeting of September 2018**

Moved by Patricia Q.  
Seconded by Melissa S.

**THAT** St. Joseph Catholic School Council approve the Minutes of the St. Joseph Catholic School Council Meeting of September 25, 2018 as presented.

**CARRIED**

**B. PRESENTATIONS**

**1. Emily Keenan, YMCA Youth Action**

- i. Wednesday nights (no cost) from 6-8 pm at St Joseph School or Friday nights (\$7 fee) from 7-10 pm at the West Lincoln YMCA ages 10-14 may be dropped off to play for 2 hours, healthy active lifestyle**

**2. Stephanie Menicanin, Lunch Lady**

- i. Kitchen is in Welland**
- ii. She would honour any credits that families may have in the system from Natasha's kitchen**
- iii. Event/seasonal lunches offered**
- iv. Provided samples to parents**

**\*Consider Christmas Lunch between December 10-21 to get feedback from students and families.**

**C. PRINCIPAL'S REPORT**

**Congratulations to Leanne Prince who will now be serving Niagara Catholic as a Trustee. Leanne will be unable to continue as a member of the St. Joseph Catholic School Council, but we wish her well in her new role and know that she will continue to work for the best interests of students.**

Policy Vetting - The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic.

*Anonymous or pseudonymous submissions will not be considered*

- [Transportation and School Operations for Inclement Weather Policy \(500.1\)](#)
- [Employee Attendance During Inclement Weather and Workplace Closure Policy \(201.9\)](#)
- [Student Senate – Secondary Policy \(100.6.1\)](#)
- [Student Senate – Elementary Policy \(100.6.2\)](#)
- [Supporting Children and Students with Prevalent Medical Conditions Policy \(NEW\)](#)

*Please submit your feedback to [Jennifer Pellegrini](#) by January 11, 2019*

**Special Education Advisory Committee (SEAC) Report**

**Niagara Catholic Special Education Advisory Committee Meetings – Change in Start Time**

Please be advised that the start time for all Niagara Catholic Special Education Advisory Committee (SEAC) meetings has changed from 7:00p.m. to 6:30p.m. SEAC meetings are held on the first Wednesday of the month, unless otherwise

noted. Please refer to the Niagara Catholic School Year Calendar located on our Board website, [www.niagaracatholic.ca](http://www.niagaracatholic.ca) for a list of meeting dates.

#### **Catholic School Council Financial Report**

- **Paid for Sound System, \$834.94 raised/donated to Terry Fox and Holy Childhood (split 50/50)**
- **Agendas cost approx. add'l \$500 over and above Fun Fair proceeds**

#### **St. Joseph Catholic School Council By-Laws – Review and Update**

- **All are okay with what they read**

#### **Active School Travel Update**

- **The walkabout included safety and access for the kids to be able to walk/bike to school. Waiting for final report from the region on the findings.**
- **Lisa was pleased with the parent involvement in the walk. Sarah advised she had positive feedback from a parent who works at the bottom of Doran.**
- **Melissa S. had a good eye-opener in realizing how many key players there are dependent on the road - regional or town/MTO**
- **Lisa will share some of the recommendations when the report is finalized**
- **Sarah V. wants to know who else needs to be involved to help with the safety**
- **Suggested that the crossing guard have pylons to put out**

#### **Family Advent Mass and Breakfast Sub-Committee**

- **Sarah V & Patricia Q met with Belinda from OLOF to arrange to have a craft to make**
- **Lisa suggested to call it “The Holy Family” craft**
- **Sarah V sourcing the wooden doll ‘heads’ – try to estimate the number of craft kits will be pre-ordered**
- **Approx \$5 per craft kit of The Holy Family**
- **Need wood glue (5 or 6 bottles)**
- **Lisa working with the caterer for the menu for breakfast – trying to keep the costs down a bit**

**Date – Sunday, December 2, 2018**

**Time – Mass at 10:30am, Breakfast and Craft to follow**

**Location – Mass at St. Joseph Church, Breakfast and Craft in BT Cafeteria**

#### **Family Engagement Survey Results**

- **Majority is for paying the \$50 one time funding raising donation per family (those who want to)**
- **Work out the logistics of paying the money – possibly 2 payments of \$25 for those who prefer**
- **Marlies N. questioning having fundraising on top of the one-time donation, Lisa advised we cannot do both, as that was the purpose of the survey**

1. **Lisa to pick a date in December to have a trial Lunch Lady hot lunch day**
2. **Wants to move ahead with the Healthy Schools Committee**
3. **Encourage parents to do the Reform Survey – link is on Niagara Catholic website**

**Public Consultation on Education Reform in Ontario by Dec. 15/18**  
Access through [www.niagaracatholic.ca](http://www.niagaracatholic.ca)

**D. OAPCE REPORT**

- NA

**E. STAFF REPORT**

- Just finished Volley Ball season – Girls and Boys teams both finished 1<sup>st</sup> Place!
- Cross Country – we came in 2<sup>nd</sup> place overall
- Remembrance Day service on Friday, November 9<sup>th</sup>
- Science Fair coming up in January 2019
- Gr 7 & 8's getting ready for Speak Out in February 2019
- Advent Season coming up
- Chess Club on the horizon

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

- 1. Fun Fair and establish sub-committee**
  - i. Select a date so that Food Trucks can be reserved
- 2. Consider a Parent Night on “Well-being”**
  - i. Availability on speakers, etc.
  - ii. Math night was successful because we had prizes, foods and interacting with parents and students
  - iii. Lisa will confer with people at the board level re: Well-being Night
  - iv. Have a guided mediation, finger knitting, etc.

**G. NEXT MEETING – Tuesday, January 29, 2019 at 6:30pm**

**H. ADJOURNMENT**

Moved by Tim H.

Seconded by Leanne P.

**THAT** the November 12, 2018 meeting of the St. Joseph Catholic School Council be adjourned.  
**CARRIED**

This meeting was adjourned at 8:17 pm.

**I. CLOSING PRAYER was led by A. DeLong**