



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**January 30, 2018  
School Library**

Minutes of the Meeting of the St. Joseph Catholic School Council, held on January 30, 2018 at 6:30pm.

The meeting was called to order at 6:30 p.m. by S. Veld

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by L. Incaviglia

**2. Roll Call**

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Lisa Incaviglia	✓		
Co-Chair	Tina Karwalajtys	✓		
Co-Chair	Sarah Veld	✓		
Teacher Representative	Marianne Baldasaro		✓	
Non-Teaching Representative	Holly Humphreys	✓		
Parish Representative				
OAPCE Representative	Leanne Prince		✓	
Ada DeLong		✓		
Shelley Jacobs		✓		
Sharon Collins		✓		
Patricia Quirk		✓		
Rochelle Batchelor				✓

Guests in Attendance - Sarah Pegg

**3. Approval of the Agenda**

Moved by A. DeLong

Seconded by P. Quirk

**THAT** the St. Joseph Catholic School Council approve the Agenda of the St. Joseph Catholic School Council Meeting of January 30, 2018.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the St. Joseph Catholic School Council Meeting of September 2017**

Moved by A. DeLong

Seconded by P. Quirk

**THAT** St. Joseph Catholic School Council approve the Minutes of the September 2017 St. Joseph Catholic School Council Meeting.

**CARRIED**

**B. PRESENTATIONS - None**

**PRINCIPAL'S REPORT**

- Policy Vetting - The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic. *Anonymous or pseudonymous submissions will not be considered.*

**Student Trustees Policy 100.4**

*Please submit your feedback to [Jennifer Pellegrini](mailto:Jennifer.Pellegrini@niagaracatholic.ca) by February 8, 2018.* Please check the Board website [www.niagaracatholic.ca](http://www.niagaracatholic.ca) for further information about Board Policies.

- Special Education Advisory Committee (SEAC) Report - The following is a list of the current goals that the Special Education Advisory Committee (SEAC) are working on for this school year: 1. Have a SEAC meeting at a school to promote parent engagement. 2. SEAC members to visit a school – look at best practices regarding inclusion. 3. Review of the new Special Education Ministry document, Draft Special Education In Ontario – Kindergarten to Grade 12 Policy and Resource Guide 2017; to aid with the review of the Special Education Plan. Special Education staff to provide presentations on related topics.
- Catholic School Council Financial Report shared in
  - Big Box funds remaining will support the purchase of sound system
  - Dance A Thon - Sound System for Gym
  - Gardens - Balance to maintain gardens through the year
- Catholic School Councils' Principal Profile 2018-2019
  - CSC to complete and submit a profile for the needs of the school, due April 9, 2018
  - Lisa will email the questions to CSC members prior to the next meeting for advance consideration
  - This profile is not meant to be evaluative of the current Principal

- Looking for characteristics of a leader to best suit the school community
- CSC members interested to come to next meeting and complete the survey online from 6:15-6:30 pm.
- Privacy and Confidentiality – We continue to ensure that we are maintaining privacy and confidentiality by limiting access to information.

**C. OAPCE REPORTS (Ontario Association of Parents in Catholic Education) - L. Prince**  
Niagara Catholic Well-Being, Learning and Achievement Fair **for parents/guardians, students, staff and school community members on Wednesday, April 4, 2018 5:00pm-7:30pm at Denis Morris Catholic High School in St. Catharines**

**D. STAFF REPORTS – M. Baldasaro - absent this evening**

- a. Mindfulness Day in Primary level
  - i. L. Incaviglia explained the day's learning to CSC
  - ii. importance of feelings
  - iii. Valentines Day and Ash Wednesday on the same day - therefore we will celebrate Shrove Tuesday, Out of Dress Code, treats, etc. on Feb 13th. No celebrations on Ash Wednesday.
  - iv. Kids Helping Kids Week - letter will go home to parents to outline the week.
    - 1. working toward kids doing and giving - not receiving rewards for giving
    - 2. Mrs. Morrison is educating our school on the disabilities that children at NCC are affected by
    - 3. Will be asking for donations to NCC
    - 4. Proceeds from popcorn and frozen treats this week go to NCC
    - 5. Report Cards distributed on Feb 15, 2018 - interviews are at the request of parent and/or teacher

**E. AGENDA ITEMS**

- You're the Chef Program
  - S. Veld and P. Quirk are monitoring the website for next training session
  - Lisa to email Health Nurse to follow up
- Rain Barrel Fundraiser – Thursday, April 19 2018
  - This is the pick-up date of the rain barrels (for families) from 4 - 6 pm
  - We would start the fundraiser approx. mid March 2018 - Lisa to contact the company
  - Target to sell is 50
- Reflecting on the Family Advent Breakfast – December 3, 2017
  - Discussing different ways of celebrating Advent season
  - St. Joseph families, approx. 50 people attended
  - Inquire if the parish would allow singing after a Sunday Mass in place of the evening Advent Family Mass.
  - The older students could use this 'serving' as their community hours
- Math Night
  - Pro-Grant evening, only 9 parents signed up therefore it was postponed. Consider rescheduling in April
  - Some families relayed to S. Veld that they were disappointed in cancellation.

- Ada suggested the use of Student Ambassadors from each class to ‘sell’ the evening to parents through the children i.e., announcements, poster contests, phone out system
- incentive for parents who come - make the parents solve math tests in a fun way or Movie for kids and Math for parents
- possible unveiling of the “movie” through the kids votes and unveiling of the new sound system
- Challenge the Ambassadors to try to get at least 50% of their class out for the movie night
- Ada and Lisa to discuss further and select a date
- Fun Fair
  - Lisa - We will move forward with the Fun Fair this year with the use of food trucks
  - Invite Fr. Rico and Fr. Ronald; begin in prayer
  - S. Pegg will call to book food trucks
  - 10% kick back from food trucks to the school is typical
  - Tentative dates - May 29 or 30
  - Ada will oversee Silent Auction of Baskets
  - Fun Fair Subcommittee needs to be formed
  - Ask the students to come up with themes for baskets
  - Games: Chalk, Caricatures, Face Painting, Balloon Animals, Clown
  - Bouncy Castle – liability will need to be considered; contract will need to be reviewed in greater detail before moving forward
  - Consider Paterson Karate Showcase and Lincoln Leapers

a. Tina K. – proposed an Art Club and an end of year Art Showcase

Lisa indicated that it needs to be directed by school staff. Lisa would propose this to staff for their consideration for the 2018-2019 school year.

b. Ada - proposed classes/groups attending the Art Gallery i.e., 6 Fundamentals of Art Showcase

Lisa indicated that classes have been going to the art gallery this year to participate in workshops.

#### **F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

- a. Fun Fair Subcommittees need to be established
- b. Christmas Parade as joint venture with Our Lady of Fatima and St. John Catholic Elementary Schools

#### **G. NEXT MEETING – TBD**

#### **H. ADJOURNMENT**

Moved by S. Veld

Seconded by A. DeLong

**THAT** the January 30, 2018 meeting of the St. Joseph Catholic School Council be adjourned.

**CARRIED**

This meeting was adjourned at 8:05 pm.

#### **I. CLOSING PRAYER** was led by Lisa Incaviglia.