



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
NOTRE DAME CATHOLIC SCHOOL COUNCIL MEETING**

**TUESDAY, NOVEMBER 30, 2022  
NOTRE DAME CATHOLIC SCHOOL LIBRARY**

Minutes of the Meeting of the Notre Dame Catholic School Council, held on November 30, 2022 at 6:00 PM.

The meeting was called to order at 6:00 PM by Chair /Co-Chair Erin Lafford and Christine Vizzari

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Emmanuel Roussos

**2. Roll Call**

| <b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b> |                            | <b>Present</b> | <b>Excused</b> | <b>Absent</b> |
|-------------------------------------------|----------------------------|----------------|----------------|---------------|
| Principal/ Secretary/Treasurer            | Emmanuel Roussos           |                |                |               |
| Co-Chair(s)                               | Erin Lafford               | *              |                |               |
|                                           | Christine Vizzari          | *              |                |               |
| Teacher Representative                    | Rachel Cha & Laura Saelens | *              |                |               |
| Non-Teaching Representative               |                            |                |                |               |
| Student Representative                    |                            |                |                |               |
| Parish Representative                     |                            |                |                |               |
| OAPCE Representative                      |                            |                |                |               |
| <b>PARENT/GUARDIAN MEMBERS</b>            |                            |                |                |               |
| Francesca Conidi-Martin                   |                            | *              |                |               |
| Christina Guarino                         |                            |                |                |               |
| Tara Thornton                             |                            | *              |                |               |
| Jody DiDomenico                           |                            |                |                |               |
|                                           |                            |                |                |               |
|                                           |                            |                |                |               |

**3. Approval of the Agenda**

Moved by **Christine Vizzari**

**THAT** the Notre Dame Catholic School Council approve the Agenda of the Notre Dame Catholic School Council Meeting of November 30, 2022.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Approval of Minutes of the Notre Dame Catholic School Council Meeting of September 27, 2022**

Moved by **Erin Lafford**

**B. PRESENTATIONS**

1. Gino's Pizza – Alternate Lunch option
  - Presentation to Catholic School Council involved cost to parents and packaging/delivery options to school
  - Parents asked for a sub option for alternate lunch days
2. Fundraising options to support Notre Dame Catholic School goals
  - Big Box of Cards (Catholic School Council to help distribute boxes when they arrive)
  - Fundraising will support the following school purchases: a marquee sign, physical education equipment, Chromebooks for classrooms, front garden area
3. EQAO Data
  - Data for the Primary and Junior assessment was displayed
  - Although tests are written in Grade 3 and Grade 6, they are division assessments: Primary (Gr 1-3) and Junior (Gr 4-6)
  - Data was broken down into categories – Reading, Writing and Math
  - Scores for the school, Niagara Catholic DSB and Province was displayed

**C. PRINCIPAL'S REPORT**  
**Please refer to Appendix A**

1. Niagara Catholic Parent Involvement Committee (NCPIC) Report
2. Special Education Advisory Committee (SEAC) Report
3. Catholic School Council Financial Statement
4. School News

**D. POLICY REVIEW AND FEEDBACK**

Anonymous or pseudonymous submissions will not be considered

- Student Trustees Policy 100.4

Please submit your feedback to Anna Pisano by December 21, 2022 - 12:00 p.m.

**E. STAFF REPORTS**

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

**G. NEXT MEETING – Tuesday, February 28, 2023**

**H. ADJOURNMENT**

Moved by **Tara Thornton**

**THAT** the November 30, 2022 meeting of the Notre Dame Elementary Catholic School Council be adjourned.

**CARRIED**

This meeting was adjourned at 7:02 PM

**I. CLOSING PRAYER** was led by Emmanuel Roussos

## **Appendix A – School News**

### **Niagara Catholic Parent Involvement Committee (NCPIC)**

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic Parent Involvement Committee (NCPIC), is a regional body of representative stakeholders, that supports the Mission of Catholic Education and the Mission of the Niagara Catholic District School Board, by providing a communication link to parents/guardians, Catholic School Councils, the Director of Education, and the Board of Trustees.

The Niagara Catholic Parent Involvement Committee, as supported by the Niagara Catholic District School Board, promotes active parent/guardian engagement with all parents/guardians in all schools for the improvement of student achievement and the well-being of all students in the Niagara Catholic District School Board.

Agenda and minutes from NCPIC meetings can be found on the NCPIC page of the website. The next meeting is **January 12, 2023**.

### **Special Education Advisory Committee (SEAC)**

The SEAC of the Niagara Catholic District School works with school staff, and the Special Education Department of the Niagara Catholic DSB in implementing instructional and assessment strategies in all elementary and secondary schools in the Board.

Please visit the SEAC page of the Niagara Catholic DSB website [here](#) to find agendas and minutes from meetings throughout the school year.

### **Catholic School Council Financial Report**

**FINANCIAL REPORT November 30th 2022**

**Bank Balances**

**YEAR END BALANCE August 31, 2022**

- BINGO~ \$11289.55
- NEVADA~ \$8401.21

**September 30, 2022**

BINGO~ \$13,172.30

- Deposit- \$1891.00
- Withdrawal- \$8.25 bank fees

NEVADA~ \$8,293.57

- Deposit- \$447.75
- Withdrawal- \$3.50 bank fees
  - \$181.09 Nevada Tickets
  - \$370.80 Nevada License

**October 31 2022**

BINGO~ \$11,272.03

- Deposit- \$891.50
- Withdrawal- \$8.25 bank fees
  - \$455.77 Reading Program
  - \$2327.75 TVS with Wall mounts(2)

NEVADA~ \$8,291.07  
Deposit- \$0  
Withdrawal- \$2.50 bank fees

\*\*\*cheques to come out\*\*\*

- Nevada Tickets \$162.40 (Nevada account)
- Nevada Tickets \$162.40 (Nevada account)
- Bingo shirts \$138.88 (Bingo account)
- TVs \$1169.53 (Bingo account)
- VexGO Classkit (STEM) & Readers \$4991.46 (Bingo account)
- STEM Supplies \$236.71 (Bingo account)

## School News

### INTRODUCTIONS

1. **Welcome:** Our newest addition to the Notre Dame staff is Miss Armenti (FSL & P&P) who started in early October.

### CATHOLIC FAITH, COMMUNITY, CULTURE

1. **School Mass:** Students have been attending weekly divisional masses with the community at the Our Lady of the Scapular Church on Wednesday mornings at 9 AM. Every 4<sup>th</sup> week, the school will attend mass together. Fr Michael and Fr. Daniel are very visible to your students by visiting classrooms and discussing different aspects of their faith.
2. **Family Advent Mass:** Students, parents and staff are invited to attend a Family Advent Mass on Tuesday, December 13 at 7:00 PM at Our Lady of the Scapular Church. There will be a social in the school gym after with light refreshments.
3. **Holy Childhood Association Walk:** Notre Dame held its annual Holy Childhood Association Fundraiser in October. Our community raised close to approximately \$420 to support the needs of families worldwide. Thank you to the community for donating.
4. **Stay Connected:** Social Media accounts are updating families on the various activities happening around the school. Parents are encouraged to follow the school accounts to keep up-to-date:  
**Instagram:** @notredamenf  
**Twitter:** @NotreDameNF
5. **Advent Food Drive:** Our school will be running our Advent Food Drive from December 5-16
6. **Student Voice - Faith in Action Team (FIAT) and Student Council:** Students in Gr 4-8 have the opportunity to join the FIAT Team or be elected to Student Council. This team will work with our student council to complete school initiatives and promoting our student body to be active members in our faith. We have registered to become a Development and Peace School. The program encourages school communities to nurture three fundamental and interconnected relationships: our relationship to God, to each other and to the natural world. The FIAT team will work to complete these school initiatives.

### SCHOOL IMPROVEMENT

1. **Notre Dame School Improvements:**
  - **Classroom Displays:** 65" TVs were bought for 3 Kindergarten classrooms to be used as classroom displays. Bingo fundraising money was used to cover the expenses of the TV and wall mounts.
  - **Whiteboards:** Classrooms are changing over from blackboards to whiteboards

### PATHWAYS

1. **Extra-Curricular Activities:** Over the last few months, students have represented our school in the following activities: intermediate soccer, cross country, Intermediate Volleyball, and Junior Basketball. In .December, students

2. **Transition to Saint Paul High School:** Grade 8 students are attending transition activities as part of their transition to our Catholic Secondary School. In the last few months, students attended a football game, the Mukoka Leadership Camp for 3 days, were presented with their course selection sheets, and had the option to attend the Saint Paul Open House. In December, Grade 8s will be attending “Grade 8 Day” on December 14. Our Grade 7s will be attending the Christmas Roadshow on December 16.

### LITERACY/NUMERACY

1. **Professional Development** – Teacher Professional Development is focused in reading and math that will positively impact student learning. NCDSB System Coaches regularly visit the school to work with teachers in using emerging strategies with our teachers. The Ed Tech Coach is increasing teacher familiarity with coding, 3D printing and design, and Minecraft. The Literacy Coach is working with our primary staff in using Decodable readers recently purchased. The French Immersion and Math Coach are working with staff on the MathUP program.
2. **VexGO/Coding** – The school has purchased a VexGo Classroom kit. Students can build robots and code them to complete tasks. Due to the open-ended nature of programming, students will be able to engage in activities to explain their thinking as to “why”.
3. **Focus on Data:** A Math Common assessment was administered to students in similar grades. Along with EQAO data, teachers will be able to adjust their teaching to address gaps in student learning.