



MINUTES OF THE BOARD MEETING

TUESDAY, JUNE 21, 2016

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 21, 2016, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair MacNeil

2. Roll Call

Chairperson MacNeil noted Trustee Charbonneau and Superintendent Lefebvre asked to be excused from attending the Board Meeting of June 21, 2016.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 21, 2016, as presented.

CARRIED

4. Declaration of Conflict of Interest

A Disclosure of Interest was declared by Trustee Fera with Item F11.2.1 & F11.2.1.1 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

5. Approval of Minutes of the Board Meeting of May 24, 2016

Moved by Trustee Vernal

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 24, 2016, as presented.

CARRIED

6. Approval of Minutes of the Board Meeting of June 14, 2016

Moved by Trustee Vernal

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of June 14, 2016, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Kids Helping Kids – Celebrating 18 Years of Contributions

Yolanda Baldasaro, Superintendent of Education provided a brief presentation on Niagara Catholic's participation in Kids Helping Kids.

Superintendent Baldasaro introduced Oksana Fisher, Chief Executive Office and Cindy Mewhinney, Director of Development of the Niagara Children's Centre. Ms. Fisher thanked students, staff and the parent community for their contributions collected throughout Niagara Catholic. Ms. Fisher introduced Isabella Taraba, student of the Niagara Children's Centre and Ms Palumbo, Isabella's mother.

Isabella, along with her mother expressed their appreciation to the Centre.

Chair MacNeil and Director Crocco presented a cheque for \$35,146.85 to Oksana Fisher and Cindy Mewhinney for the Niagara Children's Centre.

Chair MacNeil thanked Ms. Fisher, Ms Palumbo and Isabella for attending.

2. Signing of FACS Protocol

Superintendent Baldasaro provided a brief presentation on the Protocol between Niagara Catholic District School Board and Family and Children's Services Niagara June 2016.

Superintendent Baldasaro introduced Anna Bozza, Director of Family and Children's Services Niagara, and together with John Crocco, Director of Education/Secretary-Treasurer signed the Protocol between Niagara Catholic District School Board and Family and Children's Services Niagara.

Chair MacNeil thanked Ms. Bozza for the continued relationship between Family and Children's Services and the Niagara Catholic District School Board.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Martin Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Yolanda Baldasaro, Superintendent of Education introduced Christopher Zanuttini, Principal of St. Martin Catholic Elementary School.

Principal Zanuttini, with the assistance of students and staff showcased St. Martin Catholic Elementary School as part of the School Excellence Program.

Chairperson MacNeil thanked Principal Zanuttini, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of June 14, 2016 and Consideration of Recommendations

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 14, 2016, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of June 14, 2016:

2.1 Approval of Policies

2.1.1 Employee Workplace Harassment Policy (201.7)

Moved by Trustee Fera

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Employee Workplace Harassment Policy (201.7, as presented.

CARRIED

2.1.2 Employee Workplace Violence Policy (201.11)

Moved by Trustee Fera

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Employee Workplace Violence Policy (201.11), as presented.

CARRIED

2.1.3 Occupational Health & Safety Policy (201.6)

Moved by Trustee Fera

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Occupational Health & Safety Policy (201.6), as presented.

CARRIED

2.1.4 Board By-Laws Policy (100.1)

Discussion took place on Section 9, bullet vi to change the closing hour of meetings to 9:30 p.m.

Moved by Trustee Vernal

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the revisions to the Board By-Laws Policy (100.1).

CARRIED

Moved by Trustee Vernal

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the revised Board By-Laws Policy (100.1), as amended.

CARRIED

2.1.5 Niagara Catholic Parent Involvement Committee & By-Laws Policy (800.7)

Moved by Trustee Fera

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Niagara Catholic Parent Involvement Committee & By-Laws Policy (800.7), as presented.

CARRIED

2.1.6 Religious Accommodation Policy (100.10.1)

Moved by Trustee Fera

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Religious Accommodation Policy (100.10.1), as presented.

CARRIED

2.1.7 Safe Arrival Policy (302.3)

Moved by Trustee Fera
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Safe Arrival Policy (302.3), as presented.
CARRIED

2.1.8 Naming of a Board Facility Policy (NEW)

Moved by Trustee Fera
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the revised Naming of a Board Facility Policy (NEW), as presented.
CARRIED

2.2 Larkin Estates Admission Awards 2016-2017

Moved by Trustee O'Leary
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the payment of \$5,600.00 for Larkin Estate Admission Awards per eligible student, as presented.
CARRIED

2.3 Attendance Area Review – South Niagara Falls

Moved by Trustee Nieuwesteeg
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board that in September 2016 the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee commence an attendance area review of boundaries for Loretto Catholic Elementary School, Father Hennepin Catholic Elementary School and Our Lady of Mount Carmel Catholic Elementary School in accordance with the Attendance Areas Policy (301.3) and submit recommendations to the January 17, 2017 Committee of the Whole Meeting.

THAT the Niagara Catholic District School Board approve the following Terms of Reference for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee:

Align student enrolment to facility capacity at Loretto Catholic Elementary School.

Align student enrolment to facility capacity at Our Lady of Mount Carmel Catholic Elementary School, considering the possibility and the potential impact of moving the French Immersion Program from Notre Dame Catholic Elementary School.

Provide recommendations to address the increasing enrolment in the Imagine Estates subdivision.

Provide recommendations to support temporary overcapacity at Our Lady of Mount Carmel Catholic Elementary School for students from Imagine Estates until a new Catholic elementary school is built in Imagine Estates.

Review and recommend adjusted attendance area boundaries for Loretto Catholic Elementary School, Father Hennepin Catholic Elementary School and Our Lady of Mount Carmel Elementary School, within the Saint Michael Catholic High School – Family of Schools.

CARRIED

2.4 Capital Projects Submission 2016

Director Crocco provided an update on the Capital Projects Submission.

Director Crocco answered questions of Trustees.

Moved by Trustee Burtnik

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Capital Priorities submission 2016 for a new St. Nicholas Catholic Elementary School and that the Board continues to have discussions with École élémentaire catholique Immaculée-Conception for a new school in the future.

CARRIED

Chair MacNeil thanked Student Trustees and wished them well in their future endeavours.

Student Trustee Aidan Harold thanked the Board for their support and a fantastic experience.

Student Trustee Michaela Bodis also thanked the Board for the experience and contributed her growth as a leader and a student to this experience.

Moved by Trustee Vernal

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:14 p.m. and reconvened at 11:01 p.m.

3. Approved Minutes of the Staff Wellness Committee Meeting of February 24, 2016

Moved by Trustee Vernal

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of February 24, 2016, as presented for information.

CARRIED

4. **Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 4, 2016**

Moved by Trustee Vernal

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 4, 2016, as presented for information.

CARRIED

5. **Niagara Catholic EcoSchools Certification 2015-2016**

Scott Whitwell, Controller of Facilities Services presented the Niagara Catholic EcoSchools Certification 2015-2016 report for Trustee information.

6. **The Provisions of Special Education Programs and Services – Special Education Plan**

Chair MacNeil presented the Provisions of Special Education Programs and Services – Special Education Plan report for information.

7. **Financial Report 2015-2016 as at May 31, 2016**

Chair MacNeil presented the Financial Report 2015-2016 for information.

8. **Board and Committee Meeting Dates Calendar 2016-2017 - Revised**

Director Crocco highlighted the addition of Ash Wednesday and the change of the SEAC Meeting date from March 1, 2017 to March 8, 2017.

Moved by Trustee Vernal

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Board and Committee Meeting Dates Calendar 2016-2017, as revised.

CARRIED

9. **Executive Council Power**

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board by-Laws, during the months of July and August 2016.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. **Correspondence**

1.1 CCSTA 2017 Letter

Chair MacNeil highlighted information contained in the letter from CCSTA 2017.

2. Report on Trustee Conferences Attended

The report on Trustee Conferences Attended was deferred to the September Board meeting.

3. General Discussion to Plan for Future Action

Director Crocco announced the possible need for a Special Board Meeting later this month or in early July to meet a potential request from the Ministry of Education.

4. Trustee Information

4.1 Calendar of Events – September 2016

Chair MacNeil highlighted the Calendar of Events - September, 2016 for Trustees information.

4.2 Catholic Education Centre Summer Hours

Director Crocco highlighted the Catholic Education Centre summer hours for Trustees information.

Director Crocco announced Ministry will reimburse Niagara Catholic District School Board \$29,600.00.

Controller Whitwell announced the installation of a double sided sign at Saint Paul Catholic High School announcing an addition of a new High Performance Athletic Centre and Culinary Arts Facility.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Vernal
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 21, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 24, 2016, as presented.

CARRIED (Item F1)

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 14, 2016, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli
Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 24, 2016, as presented.

CARRIED (Item F4)

Moved by Trustee O'Leary
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 14, 2016, as presented.

CARRIED (Item F5)

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of June 14, 2016:

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.1.

CARRIED (Item F5.1)

Moved by Trustee Vernal
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting of November 20, 2015, as presented.

CARRIED (Item F6)

Moved by Trustee Fera
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F6.1

CARRIED (Item F6.1)

Moved by Trustee Fera
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F6.2

CARRIED (Item F6.2)

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F7

CARRIED (Item F7)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.1

CARRIED (Item F8.1)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.2

CARRIED (Item F8.2)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.3

CARRIED (Item F8.3)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.4

CARRIED (Item F8.4)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.5

CARRIED (Item F8.5)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.6

CARRIED (Item F8.6)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.7

CARRIED (Item F8.7)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.8

CARRIED (Item F8.8)

Moved by Trustee O'Leary

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F8.9.

CARRIED (Item F8.9)

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F11.2.1.1

CARRIED (Item F11.2.1.1)

Moved by Trustee Sicoli

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F11.2.2.2

CARRIED (Item F11.2.2.2)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the June 21, 2016 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:09 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **June 21, 2016**.

Approved on **September 27, 2016**.

Fr. Paul MacNeil
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer