



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, NOVEMBER 13, 2018

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 13, 2018 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Vernal.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Vernal

2. Roll Call

Vice-Chair Vernal noted that Trustee Charbonneau was asked to be excused.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | ✓ | | | |
| Maurice Charbonneau | | | | ✓ |
| Frank Fera | ✓ | | | |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | ✓ | | | |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | ✓ | | | |
| Student Trustees | | | | |
| Jade Bilodeau | ✓ | | | |
| Madison McKinney | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 13, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of October 9, 2018

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 9, 2018, as presented.

CARRIED

6. Consent Agenda Items

Trustee Fera requested Item 6.2.1 be held. This item was moved to Committee and Staff Reports Section C7 of the agenda.

6.1 Unapproved Minutes of the Policy Committee Meeting of October 23, 2018

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of October 23, 2018, as presented.

6.2 Approval of Policies

6.2.1 Employee Workplace Harassment Policy (201.7)

Moved to Section C7 of the Agenda

6.2.2 Employee Workplace Violence Policy (201.11)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Employee Workplace Violence Policy (201.11), as presented.

6.2.3 Occupational Health & Safety Policy (201.6)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Occupational Health & Safety Policy (201.6), as presented.

6.3 Extended Overnight Field Trip, Excursion and Exchange Committee

Presented for information.

6.4 Staff Development Department Professional Development Opportunities

Presented for information.

6.5 Capital Projects Update

Presented for information.

6.6 In Camera Items F1 and F4

Moved by Trustee MacNeil

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Committee of the Whole System Priorities and Budget 2018-2019 Update

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Director Crocco and Senior Administrative Council answered questions of Trustees.

2. Proposed Joint Use School Wainfleet – Staff Report

Ted Farrell, Superintendent of Education and Kathy Levinski, Administrator of Facilities Services presented the Proposed Joint Use School Wainfleet – Staff Report.

Superintendent Farrell and Ms. Levinski answered questions of Trustees.

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Proposed Joint-Use School Wainfleet – Staff Report for information.

CARRIED

3. Student Voice: Grade 8 Transition and Grade 12 Graduation Survey Results 2017-2018

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the highlights of the Student Voice: Grade 8 Transition and Grade 12 Graduation Survey Results 2017-2018 and introduced Christine Battagli, Research, Assessment, Evaluation and Reporting Consultant.

Ms. Battagli presented the Student Voice: Grade 8 Transition and Grade 12 Graduation Survey Results 2017-2018 report for information.

Ms. Battagli answered questions of Trustees.

4. Provincial Consultation on Education Reform In Ontario

Director Crocco provided an update on the Provincial Consultation on Education Reform In Ontario.

Trustees provided responses and engaged in the design of a Board submission to the consultation on Education Reform in Ontario. Director Crocco to submit Committee of the Whole submission to the Government of Ontario by December 15, 2018.

5. Accountability Financial Report 2018-2019

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2018-2019 for Trustee information.

6. Monthly Updates

6.1 Student Trustees' Update

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

6.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- Four representatives from Blessed Trinity Catholic Secondary School participated in a Human Rights Education Focus Group in Toronto on Tuesday, November 6, 2018.
- 20 students from Denis Morris Catholic High School participated in the 2019 Canada Games Torch Relay in October and excited to participate in the summer sports torch relay in support of the 2021 summer games.

7. Consent Agenda Item A6.2.1 Employee Workplace Harassment Policy (201.7)

Trustee Fera requested clarification on the Employee Workplace Harassment Policy.

Director Crocco and Trustee Burtnik, Policy Committee Chair provided clarification and the Employee Workplace Harassment Policy was amended to include “*according to the Trustee Code of Conduct*” for point ten (10) under Complaint Resolution Procedures – Formal Resolution. It now reads: “*When allegations are made against a Trustee, the complaint shall be directed to the Director of Education who will follow the process according to the Trustee Code of Conduct Policy*”.

Moved by Trustee Fera

THAT the Policy Committee recommend to the Committee of the Whole approval of the Employee workplace Harassment Policy (201.7), as amended.

CARRIED

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – October 23, 2018

Director Crocco highlighted the Spotlight on Niagara Catholic – October 23, 2018 issue for Trustees information.

1.2 Calendar of Events – November 2018

Director Crocco presented the November 2018 Calendar of Events for Trustees information.

1.3 Ontario Legislative Highlights – October 26, 2018 & November 9, 2018

Director Crocco highlighted the October 26, 2018 and November 9, 2018 Ontario Legislative Highlights.

1.4 November 1, 2018 OCSTA Memorandum – Bill 48 Safe and Supportive Classrooms Act, 2018

Director Crocco highlighted the November 1, 2018 OCSTA Memorandum regarding Bill 48 Safe and Supportive Classrooms Act, 2018.

1.5 November 2, 2018 OCSTA Memorandum – 2019 OCSTA Trustee Award of Merit

Director Crocco highlighted the November 2, 2018 OCSTA Memorandum regarding the 2019 OCSTA Trustee Award of Merit and noted the deadline for receipt of nominations to the OCSTA office is 12:00 p.m. on Friday, January 18, 2019.

1.6 Mass with Papal Nuncio – November 27, 2018 – 11:00 a.m.

Director Crocco announced that Niagara Catholic will be hosting a Mass with the Papal Nuncio of Canada at the Catholic Education Centre on Tuesday November 27, 2018 at 11:00 a.m. followed by a luncheon with the Papal Nuncio, Bishop Bergie, Senior Staff and Secondary School Senators.

Trustees were asked to confirm their attendance with Anna Pisano.

1.7 Inaugural Board Mass – December 4, 2018 – 6:00 p.m. – St. Julia Roman Catholic Parish

Director Crocco announced the Inaugural Board Mass will be held at St. Julia Roman Catholic Parish on December 4, 2018 at 6:00 p.m.

Trustees were asked to confirm their attendance with Anna Pisano.

1.8 Inaugural Board Meeting – December 4, 2018 – 7:00 p.m. – Denis Morris Catholic High School

Director Crocco announced the Inaugural Board Meeting will be held at Denis Morris Catholic High School on December 4, 2018 at 7:00 p.m.

1.9 December Committee of the Whole – December 4, 2018 – 7:45 p.m.

Director Crocco announced the December Committee of the Whole will follow the December 4, 2018 Inaugural Board Meeting at 7:45 p.m.

1.10 Annual Community Partnership Meeting – December 6, 2018 – 6:00 p.m. – Catholic Education Centre

Controller Whitwell reminded Trustees of the Annual Community Partnership Meeting at the Catholic Education Centre on December 6, 2018 at 6:00 p.m.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Continue to implement the System Priorities 2018-2019.
- 1.2 Superintendent Vetrone continues to work with the Auditors a report to the November Board meeting on the Audited Financial Statements for 2017-2018.
- 1.3 Members of Senior Staff continue to prepare information reports on programs, supports and services for Committee of the Whole meetings in 2019.

F. BUSINESS IN CAMERA

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:34 p.m. and reconvened at 9:52 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burtnik

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 13, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on October 9, 2018, as presented.

CARRIED (Item F1)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F2 of the In Camera Agenda.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on October 9, 2018, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the November 13, 2018 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:53 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **November 13, 2018.**

Approved on **December 4, 2018.**

Pat Vernal
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer