



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 14, 2019

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 14, 2019 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chair Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Burtnik.

2. Roll Call

Vice-Chair Sicoli noted that Superintendent Rocca was excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Jade Bilodeau	✓			
Madison McKinney	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Huibers

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 14, 2019, as presented.

CARRIED

4. Declaration of Conflict of Interest

Vice-Chair Sicoli turned the gavel of the meeting over to Chair Fera and read from a statement regarding a conflict of interest with Trustee Burtnik, Burtnik Printing and printing at Niagara Catholic.

Moved by Trustee Sicoli

THAT a detailed 10 year itemized list of all business transactions and their dates between Burtnik Printing and the Niagara Catholic District School Board and its schools be presented at the May 28, 2019 Board Meeting.

CARRIED

Trustee Burtnik declared a conflict of interest with this item.

5. Approval of Minutes of the Committee of the Whole Meeting of April 9, 2019

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 9, 2019, as presented.

CARRIED

6. Consent Agenda Items

Vice-Chair Sicoli requested Item 6.1 be held. This item was moved to Committee and Staff Reports Section C of the agenda.

6.1 Unapproved Minutes of the Policy Committee Meeting of April 23, 2019

Moved to Section D2

6.2 Approval of Policies

6.2.1 Employee Hiring and Selection (Teachers) Policy (203.1)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Employee Hiring and Selection (Teachers) Policy (203.1), as presented.

6.2.2 Safe Schools Policy (302.6)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Safe Schools Policy (302.6), as presented.

6.2.3 Student Suspension – Safe Schools Policy (302.6.4)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Student Suspension – Safe Schools Policy (302.6.4), as presented.

6.2.4 Student Expulsion – Safe Schools Policy (302.6.5)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Student Expulsion – Safe Schools Policy (302.6.5), as presented.

6.2.5 Financial Investment Policy (NEW)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Financial Investment Policy (NEW), as presented.

6.2.6 Corporate Cards, Purchasing Cards and Petty Cash Policy (600.4)

THAT the Policy Committee recommend to the Committee of the Whole approval of the Corporate Cards, Purchasing Cards and Petty Cash Policy (600.4), as presented.

6.3 Operation of EarlyON Child and Family Centres Request for Proposal

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve a Board submission of a Request for Proposal to enter into direct contract negotiations with Niagara Region Children’s Services in order to operate EarlyOn Child and Family Centres. In its submission, the Request for Proposal will consider the overall impact on the broader operations and culture of the Niagara Catholic District School Board, and has developed an action plan to address any challenges with the operations of EarlyON Child and Family Centres by the Niagara Catholic District School Board.

6.4 Pre-Approval of Capital Works Project Tenders Estimated to Cost in Excess of \$500,000 (Revised)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects, as presented.

6.5 Accountability Financial Report 2018-2019 as of April 30, 2019

Presented for Information.

6.6 Staff Development Department Professional Development Opportunities

Presented for information.

6.7 Capital Projects Progress Report Update

Presented for information.

6.8 In Camera Items F1 and F3

Moved by Trustee Fera

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

1. National and Provincial Medalists 2019

Yolanda Baldasaro, Superintendent of Education provided a brief presentation on National and Provincial competitions during the school season and introduced Christopher McLean, Consultation, K-12 Health & Physical Education/NCAA Convenor.

Mr. McLean, teachers and coaches introduced students who excelled in athletic competitions.

Students were congratulated for their success. Trustees Huibers, Burtnik and Director Crocco presented the students with Niagara Catholic “Excellence in Athletics” pins.

C. COMMITTEE AND STAFF REPORTS

1. Committee of the Whole System Priorities and Budget 2018-2019 Update

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2018-2019 Update.

Senior Administrative Council answered questions of Trustees.

2. Niagara Catholic System Priorities 2019-2020

Director Crocco and members of Senior Administrative Council presented the Niagara Catholic System Priorities 2019-2020.

Senior Administrative Council answered questions of Trustees.

Moved by Trustee Fera

THAT Committee of the Whole meeting be extended.

CARRIED

Moved by Trustee Turner

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2019-2020, as amended.

CARRIED

3. Monthly Updates

3.1 Student Trustees' Update

Jade Bilodeau and Madison McKinney, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

3.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- The Niagara Launch Centre was featured in an article in the Spring/Summer Edition of OASBO's *The Advocate*.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – April 23, 2019

Director Crocco highlighted the Spotlight on Niagara Catholic – April 23, 2019 issue for Trustees information.

1.2 Calendar of Events – May 2019

Director Crocco presented the May 2019 Calendar of Events for Trustees information.

1.3 Niagara Catholic – Catholic Education Week Letter to Parents and Guardians

Director Crocco highlighted the Niagara Catholic – Catholic Education Week Letter to Parents and Guardians

1.4 OCSTA Memorandum – Ontario Government Consultation on Autism Programs

Director Crocco highlighted the OCSTA Memorandum regarding Ontario Government consultation on Autism Programs.

1.5 OCSTA Memorandum – E-Learning Policy Framework Information Request

Director Crocco highlighted the OCSTA Memorandum regarding E-Learning Policy Framework Information Request.

2. Consent Agenda Item A6.1

2.1 Unapproved Minutes of the Policy Committee Meeting of April 23, 2019

Director Crocco answered questions of Trustees for clarification.

Moved by Trustee Huibers

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of April 23, 2019, as presented.

CARRIED

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Continue to design a balanced budget for 2019-2020 with a presentation to the May Board meeting.
- 1.2 Continued implementation of the System Priorities 2018-2019 and the design of the System Priorities and Budget for 2019-2020.

F. BUSINESS IN CAMERA

Moved by Trustee Prince

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:52 p.m. and reconvened at 10:27 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Prince

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 14, 2019.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on April 9, 2019, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on April 9, 2019, as presented.

CARRIED (Item F3)

The In Camera Session of the Committee of the Whole moved into the Special Board Meeting at 9:59 p.m. and reconvened at 10:11 p.m.

H. ADJOURNMENT

Moved by Trustee Burkholder

THAT the May 14, 2019 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:28 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 14, 2019.**

Approved on **June 11, 2019.**

Dino Sicoli
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer