



# MINUTES OF THE POLICY COMMITTEE MEETING

## TUESDAY, SEPTEMBER 29, 2020

Minutes of the Policy Committee Meeting held on Tuesday, September 29, 2020 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:34 p.m. by Policy Committee Chair Huibers.

**1. Opening Prayer**

The meeting was opened with a prayer by Trustee Huibers

**2. Attendance**

Committee Members	Present	Present Electronically	Absent	Excused
Larry Huibers (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli	✓			

**Student Trustees:**

*Luca DiPietro*

*Sydney Yott*

**Staff:**

*Camillo Cipriano*, Director of Education

*Lee Ann Forsyth-Sells*, Superintendent of Education

*Kimberly Kinney*, Superintendent of Education

*Gino Pizzoferrato*, Superintendent of Education

*Pat Rocca*, Superintendent of Education

*Anna Pisano*, Administrative Assistant, Corporate Services & Communications Department

/Recording Secretary

**3. Approval of Agenda**

Moved by Trustee Burkholder

**THAT** the September 29, 2020 Policy Committee Agenda be approved, as presented.

**APPROVED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Policy Committee Meeting of May 26, 2020**

Moved by Trustee Sicoli

**THAT** the Policy Committee approve the minutes of the Policy Committee Meeting of May 26, 2020, as presented.

**APPROVED**

**6. Governance Policies**

***ACTION REQUIRED***

**GOVERNANCE POLICIES - FOR RECOMMENDATION TO OCTOBER COMMITTEE OF THE WHOLE MEETING**

**6.1 Equity and Inclusive Education Policy (100.10)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Equity and Inclusive Education Policy (100.10) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Sicoli

**THAT** the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Equity and Inclusive Education Policy (100.10), as presented.

**APPROVED**

**6.2 Retirement and Service Recognition Celebration Policy (201.2)**

Pat Rocca, Superintendent of Education/Human Resources presented feedback received from the vetting process and highlighted recommended amendments to the Retirement and Service Recognition Celebration Policy (201.2) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Bullet 3 – add “40<sup>th</sup>”

Moved by Trustee Burkholder

**THAT** the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Retirement and Service Recognition Celebration Policy (201.2), as amended.

**APPROVED**

### **6.3 Leadership Pathways Policy (203.4)**

Deferred to October Policy Committee meeting.

### **6.4 Volunteer Recognition Policy (800.4)**

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Volunteer Recognition Policy (800.4) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Paragraph 3 – remove first sentence
- Paragraph 3 – change second sentence from “*Volunteers will be recognized for making a positive*” to “*The board recognizes that volunteers make a positive*”

Moved by Trustee Burkholder

**THAT** the Policy Committee recommend to the October 13, 2020 Committee of the Whole Meeting to approve the revisions to the Volunteer Recognition Policy (800.4), as amended.

**APPROVED**

## **GOVERNANCE POLICIES - PRIOR TO VETTING**

Nil

## ***INFORMATION***

### **6.5 Governance Policies Currently Being Vetted to October 9, 2020**

- Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)
- Elementary Standardized Dress – Safe Schools Policy (302.6.10)
- Niagara Catholic Parent Involvement Committee Policy (800.7)
- Accessibility Customer Service Policy (800.8.1)
- Complaint Resolution Policy (800.3)

### **6.6 Governance Policy Review 2020-2021 Schedule**

Chair Huibers presented the Governance Policy Review 2020-2021 Schedule. The Policy Committee requested the Accessibility Customer Service Policy and the Complaint Resolution Policy be deferred to the November Policy Committee meeting.

7. **Date of Next Meeting**

October 27, 2020 – 4:30 p.m.

8. **Adjournment**

The meeting adjourned at 5:42 p.m.