



## MINUTES OF THE AD HOC COMMITTEE – BUILDING ON TODAY MEETING MONDAY DECEMBER 18, 2017

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Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board, held on Monday, December 18, 2017 at 3:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 3:40 p.m. by Chair MacNeil.

**1. Opening Prayer**

Opening Prayer was led by Chair MacNeil.

**2. Roll Call**

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
<b>Student Trustees</b>				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services, **Mark Ferri**, Administrator of Purchasing Services and **Linda Marconi**, Recording Secretary/Executive Assistant

3. **Approval of the Agenda**

Moved by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Agenda of the Ad Hoc Committee – Building on Today Meeting of December 18, 2017, as presented.

**CARRIED**

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Board Approved Terms of Reference**

For information.

6. **Minutes of the Ad Hoc Committee – Building on Today of December 4, 2017**

Moved by Trustee O’Leary

**THAT** the Ad Hoc Committee approve the Minutes of the Ad Hoc Committee – Building on Today of December 4, 2017, as presented.

**CARRIED**

7. **Determination of the Statement of Work**

The Ad Hoc Committee decided that through an expression of interest, a consultant to the Ad Hoc Committee would be hired to assist the committee in the design of the “Statement of Work Guiding Principles Request for Proposal” for implementation during the 2018-2019 school year. A recommendation to include the funding for this initiative in the 2018-2019 Budget will be determined following the consultation and Request for Proposal process. Further discussion on the selection of an external consultant will take place at the next meeting of the committee.

8. **Draft Request for Proposal**

Deferred

9. **Next Meeting of Ad Hoc Committee**

The next meeting of the Ad Hoc Committee is February 13, 2018 at 4:30 p.m.

10. **Adjournment**

Moved by Trustee Burtnik

**THAT** the December 18, 2017 Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 5:40 p.m.

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Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board held on **December 18, 2017**.

Approved on **February 13, 2018**.

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Fr. Paul MacNeil  
Chair of the Ad Hoc Committee

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John Crocco  
Director of Education/Secretary -Treasurer