



MINUTES OF THE AD HOC COMMITTEE – BUILDING ON TODAY MEETING TUESDAY DECEMBER 4, 2017

Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board, held on Tuesday, December 4, 2017 at 3:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 3:50 p.m. by Trustee Burtnik.

1. Opening Prayer

Opening Prayer were led by Trustee Sicoli.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services, **Mark Ferri**, Administrator of Purchasing Services and **Linda Marconi**, Recording Secretary/Executive Assistant

3. **Approval of the Agenda**

Moved by Trustee Vernal

THAT the Niagara Catholic District School Board approve the Agenda of the Ad Hoc Committee – Building on Today Meeting of December 4, 2017, as presented.

CARRIED

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Board Approved Terms of Reference**

For information.

6. **Minutes of the Ad Hoc Committee – Building on Today of November 7, 2017**

Moved by Trustee Sicoli

THAT the Ad Hoc Committee approve the Minutes of the Ad Hoc Committee – Building on Today of November 7, 2017, as presented.

CARRIED

7. **Determination of the Statement of Work**

A review of the Statement of Work – Guiding Principles took place and input was provided on Questions 1 through 6. It was requested that staff embed the Ad Hoc Committee responses to the Guiding Principles, Questions 1-6, into a Draft Request for Proposal. The Ad Hoc Committee will discuss and provide answers to the remaining questions of the Guiding Principles at the next Ad Hoc Committee meeting.

8. **Draft Request for Proposal**

Staff will present the revisions of Draft Request for Proposal at the next meeting of the Ad Hoc Committee.

9. **Next Meeting of Ad Hoc Committee**

The next meeting of the Ad Hoc Committee is December 18, 2017 at 3:30 p.m.

10. **Adjournment**

Moved by Trustee O’Leary

THAT the December 4, 2017 Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 6:50 p.m.

Approved on **DATE**.

Fr. Paul MacNeil
Chair of the Ad Hoc Committee

John Crocco
Director of Education/Secretary -Treasurer