



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 6, 2016

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 6, 2016 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:33 p.m. by Vice-Chair Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Sicoli

2. Roll Call

Vice-Chair Burtnik noted that Giancarlo Vetrone, Superintendent of Business & Financial Services was excused from the Committee of the Whole meeting.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Kira Petriello	✓			
Nico Tripodi	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 6, 2016, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of November 8, 2016

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 8, 2016, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Policy Committee Meeting of November 22, 2016

THAT the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of November 22, 2016, as presented.

6.2 Approval of Administration of Oral Medication to Students Policy (302.2)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Administration of Oral Medication to Students Policy (302.2), as presented.

6.3 Approval of Accessibility Customer Service Policy (800.8.1)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Accessibility Customer Service Policy (800.8.1), as presented.

6.4 Approval of Access to Board Premises – Safe Schools Policy (302.6.3)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Access to Board Premises Policy (302.6.3), as presented.

6.5 Approval of Progressive Student Discipline Policy (302.6.9)

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Progressive Student Discipline Policy (302.6.9), as presented.

6.6 Staff Development Department Professional Development Opportunities

Presented for information.

6.7 Capital Projects Update

Presented for information.

6.8 In Camera Items F.1 and F.3

Moved by Trustee Sicoli

THAT the Committee of the Whole adopt the consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Niagara Catholic French Immersion Program Update

Mark Lefebvre, Superintendent of Education presented the Niagara Catholic French Immersion Program Update report for Trustee information.

Superintendent Lefebvre answered questions of Trustees.

2. Lakeshore Catholic High School Building Envelope Upgrade Tender

Scott Whitwell, Controller of Facilities Services presented the result of the Lakeshore Catholic High School Building Envelope Upgrade Tender.

Controller Whitwell answered questions of Trustees.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Award of Construction Tender for the Building Envelope Upgrade at Lakeshore Catholic High School to Manorcove Group Inc. for \$865,600 (HST excluded), as presented.

3. Committee of the Whole System Priorities and Budget 2016-2017 Update

Director Crocco along with Senior Administrative Council provided a verbal and visual update on the implementation of the annual Board approved System Priorities and Budget 2016-2017.

Director Crocco and Senior Administrative Council answered questions of Trustees. Trustee Charbonneau thanked Director Crocco and Senior Administrative Council for the clarity, informative and professionalism of the monthly System Priority and Budget Report which provides valuable and current information to Trustees which is used in making decisions by the Board.

4. Monthly Updates

4.1 Student Trustees' Update

Kira Petriello and Nico Tripodi, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

4.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- Isabella Dayaram, a Grade 6 student at Assumption Catholic Elementary School was announced the winner of the Fire Prevention poster contest sponsored by the St. Catharines Fire Services. Isabella's poster was chosen from hundreds of entries and will be displayed on the side of 70 St. Catharines public transit busses.
- St. Theresa Catholic Elementary School, Saint Catharines ECE Nancy Ricci and ELKP Teacher Allison Szalai were awarded the Kindergarten Team Award for their outstanding kindergarten partnerships at the Early Childhood Community Centres 20th Annual Awards of Excellence celebration.

Superintendent Lefebvre

- There were approximately 470 new Kindergarten registrations that took place on November 23, 2016, the first day of Kindergarten registration for 2017-2018.

Superintendent Baldasaro

- This past month, the Junior division students at St. James Catholic Elementary School participated in the "Meaning of Home" writing challenge to help make difference in our world. Habitat for Humanity and Genworth Canada have partnered together to support this Canada wide writing challenge. Every written entry results in a ten dollar donation to the Habit to Humanity program, with winners to be announced in January 2017. St. James students have created several original and heartfelt entries, and have raised \$740.00 for Habitat for Humanity.
- Saint Francis Catholic Secondary School music students placed in the top 5 from all entries in the Country 89 Christmas Song Contest. The talented students and their music teachers will visit Country 89 on Friday December 9, 2016 at 8 a.m. and will perform their songs at approximately 8:10 a.m.

Superintendent Forsyth-Sells

- The Fourth Annual Film Festival hosted by Niagara Regional Police Service, with assistance from community partners, including Pro-Action - Cops and Kids, was held Thursday, December 1, 2016 at the Landmark Theater with Niagara secondary schools. This year's topic of "Drugged Driving" is one of growing concern. Niagara Catholic schools were well represented with their video submissions. The first place winning submission was awarded to Notre Dame College School, second place to Saint Michael Catholic High School, and third place to Denis Morris Catholic High School.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – November 22, 2016

Director Crocco highlighted the Spotlight on Niagara Catholic – November 22, 2016 issue for Trustees information.

1.2 Calendar of Events – December 2016

Director Crocco presented the December 2016 Calendar of Events for Trustees information.

Director Crocco reminded Trustees of the December 15, 2016 Faith Formation at Club Roma, St. Catharines beginning at 11:00 a.m.

Director Crocco reminded Trustees of the Boards Annual Advent and Christmas gathering following the December Board meeting in the Holy Cross Community Room.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1** Director Crocco announced that work is well underway in implementing the 2016-2017 phase of the Board's Long Term Accommodation Plan.
- 1.2** Director Crocco informed the Board that Ad Hoc Committee for the Attendance Area Review in Niagara Falls will have their final meeting on December 14, 2016 with a recommendation to be brought forth at the January 2017 Committee of the Whole meeting.
- 1.3** Discussions on the System Priorities and Budget for 2017-2018 will commence at the January 2017 Committee of the Whole meeting.
- 1.4** Controller Whitwell announced that funding for the St. Nicholas Catholic Elementary School joint venture has been denied by the Ministry of Education. Director Crocco added that a report on future options will be presented in the new year.

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:32 p.m. and reconvened at 9:15 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 6, 2016.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on November 8, 2016, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on November 8, 2016, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee Charbonneau

THAT the December 6, 2016 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:16 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 6, 2016.**

Approved on **January 17, 2017.**

Kathy Burtnik
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer