



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 24, 2019

Minutes of the Policy Committee Meeting held on Tuesday, September 24, 2019 at 4:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:00 p.m. by Policy Committee Chair Huibers.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Huibers

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Larry Huibers (Committee Chair)	✓			
Frank Fera	✓			
Leanne Prince	✓			

Trustees:

Dino Sicoli

Student Trustees:

Jade Bilodeau

Luca DiPietro

Staff:

John Crocco, Director of Education

Yolanda Baldasaro, Superintendent of Education

Frank Iannantuono, Superintendent of Education/Human Resources

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department
/Recording Secretary

3. Approval of Agenda

Moved by Trustee Fera

THAT the September 24, 2019 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of May 28, 2019

Moved by Trustee Fera

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 28, 2019, as presented.

APPROVED

6. Policies

ACTION REQUIRED

MINISTRY OF LABOUR COMPLIANCE REQUIREMENT

6.1 Employee Workplace Harassment Policy (201.7)

Frank Iannantuono, Superintendent of Education/Human Resources presented the Employee Workplace Harassment Policy (201.7) as per Ministry of Labour Compliance Requirement.

Moved by Trustee Fera

THAT the Policy Committee recommend to the October 8, 2019 Committee of the Whole Meeting to approve the revisions to the Employee Workplace Harassment Policy, as presented.

APPROVED

POLICIES - FOR RECOMMENDATION TO OCTOBER 8, 2019 COMMITTEE OF THE WHOLE MEETING

6.2 Emergency Instructors Elementary Policy (New)

Superintendent Iannantuono presented feedback received from the vetting process and highlighted recommended amendments to the Emergency Instructors Elementary Policy following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

POLICY STATEMENT

- No amendment

ADMINISTRATIVE PROCEDURES

- No amendment

Moved by Trustee Prince

THAT the Policy Committee recommend to the October 8, 2019 Committee of the Whole Meeting to approve the revisions to the Emergency Instructors Elementary Policy, as presented.

APPROVED

6.3 Catholic Leadership: Supervisory Officer & Controller of Facilities Selection Policy (New)

Director Crocco and Superintendent Iannantuono presented feedback received from the vetting process and highlighted recommended amendments to the Catholic Leadership: Supervisory Officer & Controller of Facilities Selection Policy following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

POLICY STATEMENT

- No amendment

ADMINISTRATIVE PROCEDURES

- Page 4, bullet 2 add “*including a public background check*”
- Page 4, bullet 4(ii) change “*One Trustee*” to “*Two Trustees*” and add “*(observer status)*”

Moved by Trustee Prince

THAT the Policy Committee recommend to the October 8, 2019 Committee of the Whole Meeting to approve the revisions to the Catholic Leadership: Supervisory Officer & Controller of Facilities Selection Policy, as amended.

APPROVED

POLICIES - PRIOR TO VETTING

6.4 Establishment and Cyclical Review of Policies Policy (100.5)

Director Crocco presented the Establishment and Cyclical Review of Policies Policy (100.5) and a draft matrix of policies listed by governance or operational to support the draft edits to the Policy.

The Policy Committee suggested the policy be deferred to the October 22, 2019 Policy Committee meeting for continued discussion.

6.5 Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2)

Director Crocco and Superintendent Iannantuono presented the Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2).

The Policy Committee suggested no amendments to the revised draft of the Policy as presented:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2) revised draft, be vetted from September 25, 2019 to November 11, 2019 with a recommended deadline for presentation to the Policy Committee in November, for consideration to the Committee of the Whole and Board in December.

6.6 Religious Accommodation Policy (100.10.1)

Yolanda Baldasaro, Superintendent of Education presented the Religious Accommodation Policy (100.10.1).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE PROCEDURES

- No amendments

The Policy Committee requested that the Religious Accommodation Policy (100.10.1), be vetted from September 25, 2019 to November 11, 2019 with a recommended deadline for presentation to the Policy Committee in November, for consideration to the Committee of the Whole and Board in December.

INFORMATION

6.7 Policies Currently Being Vetted to October 4, 2019

- Employee Meals and Hospitality Policy (201.14)
- Employee Conferences, Workshops and Meetings Policy (201.15)
- Opening or Closing Exercises – Safe Schools Policy (302.6.1)
- Acceleration/Retention (Elementary) Policy (400.5)

6.8 Policy and Guideline Review 2019-2020 Schedule

Director Crocco presented the Policy and Guideline Review 2019-2020 Schedule.

7. Date of Next Meeting

October 22, 2019 – 4:00 p.m.

8. Adjournment

The meeting adjourned at 6:02 p.m.