



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

**TUESDAY, DECEMBER 16, 2014
7:00 P.M.**

*FATHER KENNETH BURNS C.S.C. BOARD ROOM
THE CATHOLIC EDUCATION CENTRE*

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 16, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair MacNeil.

2. Roll Call

Chair MacNeil noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Demizio, Chloe	✓			
Di Pasquale, Jessica	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Recording Secretary/Executive Assistant – Director of Education.

3. Approval of the Agenda

Item 3 of the In Camera Session (Section B: Student Trustees Excluded) deferred to the January CW meeting and replaced with a legal consultation. Item F3 will follow F10.

Moved by Trustee Nieuwesteeg
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 16, 2014, as amended.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of Board Meetings

5.1 November 25, 2014

Moved by Trustee Burtnik
Seconded by Trustee O’Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 25, 2014 as presented.

CARRIED

5.2 December 2, 2014

Moved by Trustee Burtnik
Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 2, 2014 as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Christmas Cards 2014

Mark Lefebvre, Superintendent of Education, presented the report on Christmas Cards 2014. He indicated that schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2014 Niagara Catholic Christmas Cards.

Chair MacNeil, Vice-Chair Sicoli and Director Crocco presented the following students with Excellence in the Arts pins and a plaqued picture of their artwork. The students, whose artwork was selected for the Board’s Christmas cards were introduced by Superintendent Lefebvre. Katie Hallchurch (Grade 10, Notre Dame College School) and Maddie Beauplarant (Grade 8, St. Mary Catholic Elementary School). Those absent were Erika Petrak (Grade 11, Saint Michael Catholic High School) and Hannah Dobbie (Grade 12, Lakeshore Catholic High School)

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Denis Morris Catholic High School

Director Crocco provided background information on the monthly School Excellence Program. Ted Farrell, Superintendent of Education provided background information about Denis Morris Catholic High School and introduced Danny DiLorenzo, Principal of Denis Morris Catholic High School.

Principal DiLorenzo, with the assistance of students and staff showcased Denis Morris Catholic High School as part of the School Excellence Program.

Chair MacNeil thanked Principal DiLorenzo, the staff and students for their presentation and performance. Trustees Charbonneau, Burtnik and Vernal also expressed their appreciation and gratitude to the staff and students.

2. Unapproved Minutes of the Committee of the Whole Meeting of December 2, 2014 and Consideration of Recommendations

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of December 2, 2014 as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of December 2, 2014.

2.1 Approval of Policies

2.2.1 Concussion Policy

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Concussion Policy as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of November 5, 2014

Moved by Trustee Charbonneau

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 5, 2014 as presented for information.

CARRIED

4. Extended Overnight Field Trips, Excursions and Exchange Committee 2014-2015

Superintendent Lefebvre presented the report on Extended Overnight Field Trip, Excursion and Exchange for information.

5. **Appointment of Community Representative(s) to the Special Education Advisory Committee (SEAC)**

Superintendent Baldasaro presented the report on the appointment of Community Representatives to the Special Education Committee (SEAC) 2014-2018.

Moved by Trustee Charbonneau

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board appoint the following local association representatives to serve as Special Education Advisory Committee members for the term of 2014-2018:

- Carol Baldinelli – VOICE for Hearing Impaired Children
- Sarah Farrell – Learning Disabilities Association of Niagara Region
- Bill Helmeczi – Pathstone Mental Health
- Rob Lavorato – Down Syndrome Caring Parents (Niagara)
- Anna Racine – Tourette Syndrome Association of Ontario (Niagara Chapter)

CARRIED

6. **Appointment of Community Representative(s) to the Niagara Catholic Parent Involvement Committee (NCPIC)**

Superintendent Forsyth-Sells presented the report on the appointment of Community Representatives to the Niagara Catholic Parent Involvement Committee (NCPIC) 2014-2018.

Moved by Trustee Burtnik

Seconded by Trustee Vernal

THAT the Niagara Catholic District School Board appoint Shelley Gilbert, St. Vincent de Paul Society; Linda Marie O'Hagan, St. Catharines Diocesan Council for Development and Peace; and Heather Pyke, Ontario Association for Parents in Catholic Education (OAPCE) as the community representatives of the Niagara Catholic Parent Involvement committee for the 2014-2015 school year, and if one of these members cannot fulfill their duties, Antoinette Bartalon will be invited to participate.

CARRIED

7. **Trustee Honorarium for the Year December 1, 2014 to November 30, 2015**

Director Crocco presented the report on Trustee Honorarium for the Year December 1, 2014 to November 30, 2015.

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year December 1, 2014 to November 30, 2015, as noted in Appendix A, as follows:

- \$16,781 for the Chairperson of the Board
- \$13,753 for the Vice-Chairperson of the Board
- \$10,517 for the other Trustees

CARRIED

8. Trustee Expenses and Reimbursement Fiscal Year 2013-2014

Superintendent Vetrone presented the report on Trustee Expenses and Reimbursement Fiscal Year 2013-2014.

Following discussion, it was requested that an amended appendix outlining expenditures from September 1, 2013 to August 30, 2014 be sent to Trustees electronically. Director Crocco agreed to do so in compliance with MOE submission timelines.

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board received the report on Trustee Expenses and Reimbursement Fiscal Year 2013-2014 for information and refer back to staff for amendment.

CARRIED

9. Director of Education's Annual Report 2014

Director Crocco presented the Report on the Director's Annual Report 2014 which included a copy of the Director's Annual Report 2014. He informed Trustees that the Annual Report 2014 is in compliance with the requirements of the Education Act and the Minister of Education regarding the submission of Directors Annual Reports.

Director Crocco thanked the members of Senior Administrative Council for their submissions and Jennifer Brailey, Manager of Corporate Services & Communications, and the Print Shop staff for their work in the preparation of the impressive Director's Annual Report 2014.

10. Revised Annual Budget for the Year 2014-2015

Director Crocco provided background information on the Revised Annual Budget for the budget year 2014-2015.

Superintendent Vetrone presented the Report on the Revised Annual Budget for the Year 2014-2015 and answered questions from Trustees.

Director Crocco informed Trustees that commencing at the January 2015 Committee of the Whole meeting, Trustees will be presented with information on the design of System Priorities and the Annual Balanced Budget 2015-2016 for information prior to a recommendation in the spring of 2015.

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Revised Annual Budget for the Year 2014-2015 as presented, with a follow-up report from Senior Administrative Council at the January 2015 Committee of the Whole meeting to align revenue and expenditures for the 2015-2016 year.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 OCSTA – Changes in Selection Process for Regional Director

Trustees re-confirmed their decision to maintain status quo and to report the approved motions to OCSTA.

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Senior Administrative Council will bring forth a report on Board properties and facilities at the February 2015 Committee of the Whole meeting for the consideration of Trustees.

4. Trustee Information

4.1 Spotlight – December 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – December 2014 issue for Trustees' information.

4.2 Calendar of Events – January 2015

Director Crocco reviewed the Calendar of Events – January 2015 for Trustees information and noted the following important dates:

Christmas Break – December 22, 2014 to January 5, 2015

Director Crocco informed Trustees that all schools, along with the Catholic Education Centre, will be closed from December 22, 2014 to January 5, 2015 inclusive.

Niagara Catholic Baby Celebration – January 14, 2015

Director Crocco informed and invited Trustees to the Annual Niagara Catholic Baby Celebration being held at the Catholic Education Centre on January 14, 2015 from 10:00 am – 12:00 pm.

4.3 Business Education Council Annual Partners Breakfast 2015

Director Crocco informed Trustees that the BEC Annual Partner Breakfast 2015 will be held on Friday, February 6, 2015 at the Marriot Gateway on the Falls. Trustees are asked to inform Linda Marconi if interested in attending by January 2015 Committee of the Whole meeting.

4.4 Consecration of the Board to the Immaculate Heart of Mary and the Sacred Heart of Jesus

Chair MacNeil provided information on the Consecration of the Board to the Immaculate Heart of Mary and Sacred Heart of Jesus and asked for a recommendation for the Board to participate. Following discussion, Director Crocco indicated that he would bring a report and recommendation to the January 2015 CW meeting for consideration.

4.5 System Letter, OCSTA, Showcase and Board Committees 2015

Director Crocco provided Trustees with a hardcopy of a letter from Bishop Bergie, Chair MacNeil and himself which will be sent home with all students this week. A letter from Bishop Bergie, Chair MacNeil and Director Crocco will be emailed to all Niagara Catholic staff, including Trustees, on Wednesday, December 17, 2014.

A copy of the OCSTA Good Governance was provided for Trustees consideration.

Copies of the Fall Showcase magazine featuring Fr. Mulligan on the cover have been distributed schools and the community throughout Niagara.

Chair MacNeil reminded Trustees to hand in their 2015 Board Committee form.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:32 p.m. and reconvened at 10:35 pm.

G. REPORT ON THE IN-CAMERA SESSION

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau
Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 25, 2014 as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board receive the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 25, 2014 as presented.

CARRIED (Item F4)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

THAT the December 16, 2014 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:35 pm.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 16, 2014**.

Approved on **January 27, 2015**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer