



## MINUTES OF THE BOARD MEETING

**TUESDAY, JUNE 16, 2015**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, June 16, 2015, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Vernal.

2. Roll Call

Chairperson MacNeil noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli		✓		
Pat Vernal	✓			
<b>Student Trustees</b>				
Chloe Demizio	✓			
Jessica Di Pasquale	✓			
<b>Student Trustees Elect</b>				
Michaela Bodis	✓			
Aidan Harold	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of June 16, 2015, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee O'Leary with Item F10 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

**5. Approval of Minutes of the Board Meeting of May 26, 2015**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 26, 2015, as amended.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Kids Helping Kids**

Yolanda Baldasaro, Superintendent of Education gave a brief presentation on Niagara Catholic's participation in Kids Helping Kids.

Superintendent Baldasaro introduced Oksana Fisher, Chief Executive Office of the Niagara Children's Centre. Ms. Oksana thanked students, staff and the parent community for their contributions collected throughout Niagara Catholic.

Ms. Fisher introduced special guest Ryan Boros who entered the Centre at an early age and has made great progress attending Lakeshore Catholic High School. Ryan expressed his appreciation to the Niagara Catholic District School Board for their continued support.

Chair MacNeil and Director Crocco presented a cheque for \$36,803.09 to Oksana Fisher and Ryan Boros for the Niagara Children's Centre.

**2. Canadian National and Provincial Medals**

Mark Lefebvre, Superintendent of Education provided a brief presentation on Canadian National and Provincial competitions during the Spring/Summer sports season and introduced Mike Sheahan, Physical Education Consultant who introduced the following student athletes;

James Whittard, Principal of Saint Michael Catholic High School introduced the students who won Gold at the Canadian Secondary School Rowing Championships Junior Women Double.

Brad Johnstone, Vice Principal of Blessed Trinity Catholic Secondary School introduced Ethan McAlpine who won Gold at the Canadian Secondary School Rowing Championships Senior Men Single.

Kevin O'Rourke, Teacher/Coach of Denis Morris Catholic High School introduced the students who won Silver at the Canadian Secondary School Rowing Championships 72 kg Senior Men Single and the Bronze Junior Men 72 kg Four with Coxwain.

Tony Arcuri, teacher/coach at Saint Paul Catholic High School introduced the students who won Bronze at the Canadian Secondary School Rowing Championships Senior Women Quad.

Dino Volante, teacher/coach at Holy Cross Catholic Secondary School introduced the students who won Silver in the 2015 OFSAA Soccer Boys AA.

Denice Robertson, Principal of Holy Cross Catholic Secondary School introduced the students who won Bronze in the 2015 OFSAA Lacrosse Boys A/AA division.

Principal Whittard introduced Makiah Hunt who won Gold in poll vault.

Chair MacNeil and Director Crocco presented all the students with speciality minted Niagara Catholic "Excellence in Athletics" pins.

### **3. Student Trustees and Co-Chairs – Student Senate 2014-2015 Appreciation**

On behalf of the Board Chair MacNeil expressed appreciation and best wishes to Student Trustees Chloe Demizio and Jessica Di Pasquale.

Chloe Demizio and Jessica Di Pasquale Student Trustees presented their farewell speeches on completing their roles as Student Trustees and co-chairs of the Student Senate with Niagara Catholic.

Ms. Demizio and Ms. Di Pasquale thanked Trustees, Director Crocco and Senior Administrators for their mentoring and guidance during their term.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – St. James Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Superintendent Baldasaro introduced Glenda Hillier, Principal of St. James Catholic Elementary School.

Principal Hillier, with the assistance of staff showcased St. James Catholic Elementary School as part of the School Excellence Program.

Chairperson MacNeil and Trustees thanked Principal Hillier and staff for their presentation.

**2. Unapproved Minutes of the Committee of the Whole Meeting of June 9, 2015 and Consideration of Recommendations**

Moved by Trustee Charbonneau

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of June 9, 2015, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of June 9, 2015:

**2.1 Approval of Policies**

**2.1.1 Progressive Student Discipline – Safe Schools Policy (302.6.9)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Progressive Student Discipline – Safe Schools Policy (302.6.9), as presented.

**CARRIED**

**2.1.2 Admission of Elementary & Secondary Students Policy (301.1)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Admission of Elementary & Secondary Students Policy (301.1), as presented.

**CARRIED**

**2.1.3 Safe Physical Intervention with Students Policy (301.8)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Safe Physical Intervention with Students Policy (301.8), as presented.

**CARRIED**

**2.1.4 Equity and Inclusive Education Policy (100.10)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Equity and Inclusive Education Policy (100.10), as presented.

**CARRIED**

**2.1.5 Purchasing/Supply Chain Management Policy (600.1)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Purchasing/Supply Chain Management Policy (600.1), as presented.

**CARRIED**

**2.1.6 Retirement & Service Recognition Celebration Policy (201.2)**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Retirement & Service Recognition Celebration Policy (201.2), as presented.

**CARRIED**

**2.2 Larkin Estates Admission Awards**

Moved by Trustee Charbonneau

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve payment of \$2,075.00 for Larkin Estate Admission Awards in total for all eligible students, as presented.

**CARRIED**

**2.3 Capital Projects Prioritization 2015-2016**

Moved by Trustee Burtnik

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Capital Projects Submission 2015 for Our Lady of Fatima (G), St. Christopher, St. Theresa, and St. Michael Catholic Elementary Schools to the Ministry of Education, as presented.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of May 6, 2015**

Moved by Trustee Vernal

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of May 6, 2015, as presented for information.

**CARRIED**

**4. Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2014-2015**

Superintendent Lefebvre presented the Extended Overnight field Trip, Excursion and Exchange Approval Committee 2014-2015 report for information.

**5. Niagara Catholic EcoSchools Certification 2014-2015**

Scott Whitwell, Controller of Facilities Services presented the Niagara Catholic EcoSchools Certification 2014-2015 report for information and acknowledged Elizabeth Davies, Administrative Assistant to the Controller of Facilities Services for her efforts.

**6. The Provisions of Special Education Programs and Services – Special Education Plan**

Superintendent Baldasaro presented the Provisions of Special Education Programs and Services – Special Education Plan report for information.

7. **June 2015 Board Meeting System Priorities and Budget 2015-2016 – Update**

Director Crocco and Senior Administrative Council provided a verbal update on the June 2015 Board Meeting System Priorities and Budget 2015-2016.

Director Crocco and Senior Administrative Council answered questions of Trustees.

8. **Executive Council Power**

Director Crocco reviewed the Executive Council Power report for emergency situations as determined by the Director of Education during the months of July and August.

Moved by Trustee Fera

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board empower Executive Council to approve any actions, of an emergency nature, recommended by the Director of Education, if a quorum cannot be achieved after a Special Meeting of the Board is called as per Board By-Laws, during the months of July and August 2015.

**CARRIED**

9. **Financial Reports**

9.1 **Monthly Banking Transactions**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of May 2015, as presented for information.

**CARRIED**

9.2 **Unaudited Interim Statement of Operations as at May 31, 2015**

Student Trustee Demizio left the meeting at this time.

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Unaudited Interim Statement of Operations as at May 31, 2015, as presented for information.

**CARRIED**

9.3 **Annual Budget 2015-2016 Booklet**

Giancarlo Vetrone, Superintendent of Business & Financial Services distributed the Budget 2015-2016 Booklet.

Superintendent Vetrone answered questions of Trustees.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. **Correspondence**

Nil Report

**2. Report on Trustee Conferences Attended**

Trustee O'Leary and Vice-Chair Sicoli highlighted key areas of the CCSTA AGM Conference attended.

**3. General Discussion to Plan for Future Action**

Director Crocco informed the Board that in addition to the information shared at the June Committee of the Whole Meeting and earlier in the June Board Meeting, with the tender's closing for the construction of the new St. Martin Catholic Elementary School this summer, if tender are within the funding permitted for the project, it is anticipated that a Special Electronic Board Meeting will need to be called in August to present the various tenders and a recommendation for the consideration of the Board. Director Crocco indicated that as much early notification for the meeting will be provided to confirm a date that will work best for quorum.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – June 9, 2015**

Director Crocco presented the Spotlight on Niagara catholic – June 9, 2015.

**4.2 Calendar of Events – September 2015**

Director Crocco reviewed the Calendar of Events - September 2015.

**4.3 Catholic Education Centre Summer Hours**

Director Crocco informed Trustees of the Catholic Education Centre Summer Hours.

Director Crocco reminded Trustees that commencing in September 2015, Policy Committee, Committee of the Whole and Board meeting agendas, reports and attachments will be posted on the new My Niagara Catholic Trustee Website. A hard copy of the Agenda's only will be provided at each Trustee desk prior to each meeting.

**4.4 2015-2016 School Year Calendar Meeting Dates**

Director Crocco presented the finalized 2015-2016 School Year Calendar Meeting Dates.

**4.5 Showcase Magazine**

Director Crocco provided Trustees with a copy of the Spring / Summer edition of Showcase Magazine. He extended appreciation to the team of staff volunteers who wrote the articles and designed the self-funded edition. Director Crocco informed the Board that the Spring / Summer 2015 edition had more staff, students and alumni writing articles for Showcase. Copies will be distributed to families, schools, SEAC, NCPIC, Catholic School Councils, Parishes, municipalities, various offices throughout Niagara along with homes through Niagara this Week.

**5. Open Question Period**

Director Crocco informed the Board of the receipt of eight questions from one Catholic school supporter.

Chair MacNeil read the Board By-Law on Open Question Period.

Director Crocco informed the Board that the questioner did not provide the individuals address and telephone number as required by Board By-Laws. However, with the permission of the Board, he indicated that the information required could be obtained from the questioner prior to answering the submitted questions and that knowing the questioner; he confirmed that the individual was a Catholic school supporter. The Board agreed with the request and the information was obtained prior to answering the questions. Trustee Burtnik reminded the Board that the Board By-Laws permit a maximum of 10 minutes for Open Question Period with a maximum of two minutes per questioner. In compliance with Board By-Laws, within a two minute time period, Chair MacNeil read six of the questions submitted with Director Crocco providing answers to each question. The Board agreed to have Director Crocco meet with the questioner and provide verbal answers to the remaining two questions as submitted.

#### **E. NOTICES OF MOTION**

Nil

#### **F. BUSINESS IN CAMERA**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:38 p.m. and reconvened at 10:58 p.m.

#### **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of June 16, 2015

**CARRIED**

#### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Charbonneau  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of May 26, 2015, as presented.

**CARRIED (Item F1)**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of June 9, 2015, as presented.

**CARRIED (Item F2)**



## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F4.1

**CARRIED (Item F4.1)**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F4.2

**CARRIED (Item F4.2)**

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F4.3

**CARRIED (Item F4.3)**

Moved by Trustee Charbonneau

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of May 26, 2015, as presented.

**CARRIED (Item F5)**

Moved by Trustee Fera

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting – SECTION B: Student Trustees Excluded of June 9, 2015, as presented.

**CARRIED (Item F6)**

Moved by Trustee Burtnik

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F7.1 of the In Camera Agenda.

**CARRIED (Item F7.1)**

Moved by Trustee Burtnik

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F7.1 of the In Camera Agenda.

**CARRIED (Item F7.2)**

## **H. FUTURE MEETINGS AND EVENTS**

### **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the June 16, 2015 meeting of the Niagara Catholic District School Board be adjourned.  
**CARRIED**

This meeting was adjourned at 11:30 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **June 16, 2015**.

Approved on **September 29, 2015**.

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Fr. Paul MacNeil  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer