



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

**AGENDA AND MATERIAL**

**SPECIAL BOARD MEETING  
THURSDAY, JULY 12, 2012  
8:45 A.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

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**A. ROUTINE MATTERS**

1. Opening Prayer - Chairperson Burtnik
2. Roll Call
3. Approval of the Agenda
4. Declaration of Conflict of Interest

**B. COMMITTEE AND STAFF REPORTS**

1. Award of Computer Tender

**C. BUSINESS IN CAMERA**

**D. REPORT ON IN CAMERA SESSION**

**E. MOMENT OF SILENT REFLECTION FOR LIFE**

**F. ADJOURNMENT**

**BOARD BY-LAWS EXCERPT**

*Special Meetings of the Board*

Special meetings of the Board shall be held by order of the Board, on the written request of three (3) trustees, to the Chairperson or the Director, on the call of the Chairperson, or at the request of the Director of Education. The trustees shall be given a twenty four (24) hour notice for special meetings except in emergency situations. Such meetings shall be called for specific reasons. Such subjects shall be stated in the notice calling the meeting. Notwithstanding any other provisions to the Board's By-Laws, no other business shall be considered at a special meeting other than the subjects stated in the notice.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
SPECIAL BOARD MEETING  
JULY 12, 2012**

***PUBLIC SESSION***

**TOPIC: AWARD OF COMPUTER TENDER**

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**RECOMMENDATON**

**THAT** the Niagara Catholic District School Board approve the awarding of the tender of computer operating leases to Telecom Computers, funded through HP Financial Services, for the following computer equipment, as presented:

1,456	Laptop computers with Probook
139	Laptop Computers with DOCK Probook
1,510	Wireless Access Points & Software
500	Desktop Computers and Monitors
155	Computer Carts & Related Equipment

Prepared by: Larry Reich, Superintendent of Business  
Mario Ciccarelli, Superintendent of Education

Presented by: Larry Reich, Superintendent of Business  
Mario Ciccarelli, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: July 12, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **REPORT TO THE SPECIAL BOARD MEETING JULY 12, 2012**

### **AWARD OF COMPUTER TENDER**

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The Board approved Niagara Catholic Strategic Directions and System Priorities 2012-2013 and the Board Budget 2012-2013 included a provision for the acquisition of computer equipment through an operating lease over a period of three (3) and four (4) years. As noted in Appendices 1, 2, 3, and 4, the computer equipment included:

- 1,456 Laptop computers with Probook;
- 139 Laptop Computers with DOCK Probook;
- 1,510 Wireless Access Points & Software;
- 500 Desktop Computers and Monitors; and
- 155 Computer Carts & Related Equipment.

Accordingly, the 2012-2013 Annual Budget included the approval of a financial allocation of approximately \$800,000 to support the cost of the computer operating leases for the first year of the leases as noted above and other costs related to the installation of the computer equipment.

In compliance with the Board's Purchasing/Supply Chain Management Policy, the proposal submitted by Telecom Computers was the lowest total of all proposals received by the Board, as determined by the Manager of Purchasing Services, the Manager of Computer Services, the Superintendent of Education - Technology Services and the Superintendent of Business and Finance.

On July 4, 2012 the Board received the final documents from Telecom Computers and HP Financial Services, with respect to the above mentioned computer equipment, in accordance with the specifications outlined in RFP #T12-003.

Under the provisions of Purchasing/Supply Chain Management Policy, the Director of Education and the Board of Trustees is required to approve all purchases and leases with a total value greater than \$500,000. With the total value of the computer equipment leases amounting to a total of approximately \$2,000,000, the Board of Trustees is required to formally approve the award of the operating leases, as recommended and approved by the Director of Education.

The supporting documents relating to the computer operating leases will be duly executed and signed by all parties after the Board of Trustees formally approves the award of the tender, as recommended and approved by the Director of Education.

## **RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the awarding of the tender of computer operating leases to Telecom Computers, funded through HP Financial Services, for the following computer equipment, as presented:

1,456	Laptop computers with Probook
139	Laptop Computers with DOCK Probook
1,510	Wireless Access Points & Software
500	Desktop Computers and Monitors
155	Computer Carts & Related Equipment

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Prepared by:           Larry Reich, Superintendent of Business  
                              Mario Ciccarelli, Superintendent of Education

Presented by:         Larry Reich, Superintendent of Business  
                              Mario Ciccarelli, Superintendent of Education

Recommended by:    John Crocco, Director of Education

Date:                    July 12, 2012

APPENDIX A  
LAPTOPS  
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

DESCRIPTION	HP PART NUMBER (or equivalent)	QTY	UNIT PRICE (before taxes)	EXTENDED PRICE (before taxes)	3 YEAR OPERATIONAL LEASE; UNIT MONTHLY COST (before taxes)	LRF	Total Rent
LAPTOP COMPUTER HP PROBOOK	HP6460b (HP6460CTO)	1456	\$555.00	\$808,080.00	\$13.93	0.02510	\$20,282.81
Laptop Recycle Fee		1456	\$0.70	\$1,019.20	\$0.02	0.02995	\$30.53
LAPTOP COMPUTER WITH DOCK HP PROBOOK	HP6560b (LQ582AW#ABA) (VB041AA#ABA)	130	\$836.00	\$108,680.00	\$20.98	0.02510	\$2,727.87
Laptop Recycle Fee		130	\$0.70	\$91.00	\$0.02	0.02995	\$2.73
			<b>Total</b>	<b>\$917,870.20</b>		<b>Total</b>	<b>\$23,043.93</b>

APPENDIX A  
NETWORK  
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

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DESCRIPTION	HP PART NUMBER (No Substitute)	QTY	UNIT PRICE (before taxes)	EXTENDED PRICE (before taxes)	4 YEAR OPERATIONAL LEASE, UNIT MONTHLY COST (before taxes)	LRF	Total Rent
HP NETWORK SWITCH	HP2510-24 (J9019B)	110	\$154.00	\$16,940.00	\$3.38	0.02197	\$372.17
HP MSM POWER INJECTOR	HP MSM (J9407B)	110	\$26.00	\$2,860.00	\$0.53	0.02037	\$58.26
HP WIRELESS ACCESS POINT (QUANTITY ESTIMATED)	HP MSM 460 (J9590A)	300	\$360.00	\$108,000.00	\$7.33	0.02037	\$2,199.96
HP WIRELESS ACCESS POINT (QUANTITY ESTIMATED)	HP MSM 430 (J9650A)	1100	\$252.00	\$277,200.00	\$5.13	0.02037	\$5,645.26
			<b>Total</b>	<b>\$405,000.00</b>		<b>Total</b>	<b>\$8,275.65</b>
DESCRIPTION	HP PART NUMBER (No Substitute)	QTY	UNIT PRICE (before taxes)	EXTENDED PRICE (before taxes)	4 YEAR CAPITAL LEASE, MONTHLY COST (before taxes)	LRF	Total Rent
CONTROLLER LICENCES 40 PACK (QUANTITY ESTIMATED)	HP MSM 765 (J9371A)	30	\$1,250.00	\$37,500.00	\$28.65	0.02292	\$859.50
CORE SWITCH BUNDLE	HP 8212zl (J9639A)	1	\$8,450.00	\$8,450.00	\$172.08	0.02037	\$172.13
POWER SUPPLY	HP 1500W PoE (J9306A)	1	\$330.00	\$330.00	\$6.72	0.02037	\$6.72
SUPPORT 24x7x365	HP MSM765zl (HV089E)	4	\$2,170.00	\$8,680.00	\$49.74	0.02292	\$198.95
CONTROLLER WITH 40 LICENCES	HP MSM765 zl (J9370A)	4	\$2,570.00	\$10,280.00	\$52.35	0.02037	\$209.40
MANAGEMENT MODULE	HP 8200 zl (J9092A)	1	\$2,200.00	\$2,200.00	\$48.33	0.02197	\$48.33
TRANSCEIVER	HP x121 1GB SFP LC LX (J4859C)	1	\$400.00	\$400.00	\$8.79	0.02197	\$8.79
			<b>Total</b>	<b>\$67,840.00</b>		<b>Total</b>	<b>\$1,503.82</b>
			<b>Grand Total</b>	<b>\$472,840.00</b>			<b>\$9,779.47</b>

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APPENDIX A  
DESKTOPS  
NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

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DESCRIPTION	HP PART NUMBER (or equivalent)	QUANTITY	UNIT PRICE (before taxes)	EXTENDED PRICE (before taxes)	4 YEAR OPERATIONAL LEASE UNIT MONTHLY COST (before taxes)	LRF	Total Rent
DESKTOP COMPUTER	HP6200 (QN081AW#ABA)	500	\$612.00	\$306,000.00	\$12.39	0.02024	\$6,193.44
Desktop Recycle Fee		500	\$3.60	\$1,800.00	\$0.08	0.02292	\$41.25
LED MONITOR	HP21.5" (LL649AA#ABA)	500	\$153.00	\$76,500.00	\$3.10	0.02024	\$1,548.36
Monitor Recycle Fee		500	\$11.00	\$5,500.00	\$0.25	0.02292	\$126.06
			<b>Total</b>	<b>\$389,800.00</b>		<b>Total</b>	<b>\$7,909.11</b>



**EarthWalk**  
Technology a step ahead™

10511 Battleview Parkway  
Manassas, VA 20109  
Phone: 703-393-1940  
Fax: 703-997-8797  
Toll Free: 888-213-4900

## Sales Quote

QT016544

03/29/2012

<b>Customer</b>	<b>Ship To</b>
Niagara Catholic District School Board Robin McNaughton 185 Berryman Ave ST. Catherines, ON L2R7M5 905-380-9517 robin.mcnaughton@ncdsb.com	

<b>Account ID</b>	<b>Account Rep</b>	<b>Printed</b>
21232	TiffanyT	04/04/2012 10:38:26 AM

Line	Item Code	Item Description	Qty	Price	Discount	Amount
10	FC16.2	FlexCart 16.2 - Base Model Laptop Cart Laptop Computer Cart - 16 User - BLACK - Base Model Only. Recessed, 3-point Lock, key lock rear panel access. Optional Laptop Charging and Integrated Networking Systems available, unit has additional space for internal peripheral storage.	105	1,448.86		152,130.30
20	DCPM20	DC Charging System 20 Volt "M" Plug High Efficiency DC System: This option allows for the safe and efficient simultaneous charging of all laptops. The quantity of this item is determined by the cart selected and the number of laptops you wish to charge in the cart.	1,680			
30	HD-DCP-UG	DC Charging System High Draw Upgrade High Efficiency DC System: This accommodates for Power Solutions using a high draw power laptop for HP Probook Laptops.	105	175.00		18,375.00
40	WNPXXX	Ethernet Uplinks & Cables for Carts Custom modification to all EW carts, allows customer to connect Network to Ethernet Uplinks & Cables for Carts - CUSTOMER SUPPLIES ACCESS POINTS	105	99.00		10,395.00
50	NETWIR16-XXX	Network Hardwire Package - Custom Install Network Hardwired package for 16 user cart - Custom Install using customer supplied switches.	105	225.00		23,625.00
60	P&P	Pallet and Packing for Cart	105			
70	S&H-4	Shipping & Handling	105	52.85		5,549.25

Quote good for 30 days.

All products bears CSA inspection label. S&H handling EXW Manassas, VA to  
St. Catherines, ON. Trucks w/ 40' trailer include lift gates

Total: 210,074.55 USD

x 1.02 = \$214,276.04 CDN