A6.1

TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE MEETING MAY 14, 2024

PUBLIC SESSION

TITLE:EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND
EXCHANGE APPROVAL COMMITTEE 2023-2024

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2023-2024 report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: May 14, 2024



REPORT TO THE COMMITTEE OF THE WHOLE MAY 14, 2024

EXTENDED OVERNIGHT FIELD TRIP, EXCURISON AND EXCHANGE APPROVAL COMMITTEE 2023-2024

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2023-2024 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

Joseph Zaroda

Krista Moscato

Rosie Araujo

Fred Wilson

Monique Mastroianni

- 1 Supervisory Officer
- 1 Secondary School Vice-Principal -
- 1 Secondary School Principal
- 1 Elementary School Principal
- 1 Program Department Consultant -

As defined in the Niagara Catholic Educational Field Trips Administrative Operational Procedures 400.2, an Extended Overnight Field Trip is:

- A field trip that requires four or more nights' lodgings, or requiring an individual flight ticket of \$600.00 or more.
- An extended overnight field trip which involves more than one school will follow the same procedures and will require the approval of the principal/administrator and the Family of Schools' Superintendent of Education of all participating schools at the time of submission for approval.

An Excursion is defined as follows:

• An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when students are not normally expected to be attending classes and that may not adhere to all guidelines and procedures relating to educational field trips. Approval will not normally be granted for excursions that require students and/or staff to be away from school on a regularly scheduled instructional school day.

Attached to this information report is an Executive Summary of a 2023-2024 Extended Overnight Field Trip as submitted on Tuesday, May 14, 2024. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2023-2024 report is presented for information.

Prepared by: Joseph Zaroda, Superintendent of Education

Presented by: Joseph Zaroda, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: May 14, 2024

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2023-2024

SCHOOL	TYPE	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	FAITH COMPONENT	DATE	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX)	TRANSPORTATION
Notre Dame College	Extended Overnight Field Trip	Superintendent, Extended Overnight Field Trip Committee and SAC	Italy	Non-Credit	Allow students to make the connections between their in class learning and the real world. To gain cultural fluency, learn a new language, and gain personal experience that will enable them to be stronger world citizens. *The trip may include a gondola ride. Students who opt for this activity before departure will need to undergo a swim test as per the AOP 400.2. **Boating license for water taxi included	Students will attend mass.	March 6-15, 2025	40 students; 4 staff members (no coverage needed)	10 days (1 school day)	\$4522.00 includes transportation, activity fees, accommodations, dinner and breakfast daily. Additional costs for lunches, airport transportation, tipping and personal spending. Cancellation policy clearly communicated.	Airline will be confirmed upon approval.
Saint Michael Catholic High School	Extended Overnight Field Trip *SAME TRIP AS NOTRE DAME*	Superintendent, Extended Overnight Field Trip Committee and SAC	Italy	Non-Credit	Allow students to make the connections between their in class learning and the real world. To gain cultural fluency, learn a new language, and gain personal experience that will enable them to be stronger world citizens. *The trip may include a gondola ride. Students who opt for this activity before departure will need to undergo a swim test as per the AOP 400.2. **Boating license for water taxi included.	Students will attend mass.	March 6-15, 2025	40 students; 4 staff members (no coverage needed)	10 days (1 school day)	\$4992.00 includes transportation, activity fees, accommodations, dinner and breakfast daily. Additional costs for lunches, airport transportation, tipping and personal spending. Cancellation policy clearly communicated. *THE TRIP IS MORE EXPENSIVE THAN NOTRE DAME DUE LATE SUBMISSION.	Airline will be confirmed upon approval.

EXECUTIVE SUMMARY

Appendix A

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2021-2022

TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE MEETING MAY 14, 2024

PUBLIC SESSION

TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The Staff Development Department Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education Anthony Corapi, Coordinator of Staff Development

- Presented by: Pat Rocca, Superintendent of Education
- Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
- Date: May 14, 2024



REPORT TO THE COMMITTEE OF THE WHOLE MAY 14, 2024

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic's Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period May 14, 2024 through June 11, 2024.

Aspiring Leaders Program (ALP)

Date:May 23, 2024Location:Holy Rosary Catholic Elementary SchoolSession:The Power of Healthy Tension

Description:

Leading in a World of Increased Polarization and Complexity: As leaders, we often treat every challenge as a problem to be solved, with a right or wrong answer. Encourage a change or preserve stability? Lean into structure or choose more flexibility? Focus on work or prioritize home? But this "either/or" thinking is a dangerous trap! To be more effective— both at work and at home — we need to realize that many of life's challenges are tensions to be managed. This workshop provides a simple framework that allows teams and leaders to tap into the power of "both/and" thinking. By doing this, we gain a massive competitive advantage, and move from surviving to thriving. This workshop provides a simple framework that allows teams and leaders to tap into the power of "both/and" thinking. By doing this, we gain a massive competitive advantage, and move from surviving to thriving. This workshop provides a simple framework that allows teams and leaders to tap into the power of "both/and" thinking. By doing this, we gain a massive competitive advantage, and move from surviving to thriving. You will also gain strategies to effectively promote and implement diversity, equity and inclusion within your teams.

Secondary MLL Professional Learning Session

Date:May 28, 2024Location:Catholic Education Centre

Description:

Niagara Catholic is committed to fostering inclusive, equitable and safe school communities where all are welcomed. We strive to develop and honour a culture of respect, acceptance, and belonging. An asset-based approach to teaching students who are learning English Language acquisition skills, involves a shift in language. Students, who are newcomers to Canada are often fluent in more than one language. Multilingual Language Learners (MLL) will be used to replace ESL. All secondary MLL educators will be participating in a full day learning session on Tuesday, May 28, 2024 from 8:30 a.m. - 2:30 p.m. This professional

development meeting will focus on building capacity on using evidence based instructional approaches to ensure MLL students are well supported in the development of word-level reading skills.

The Staff Development Professional Development Opportunities report is presented for information.

Prepared by:	Pat Rocca, Superintendent of Education Anthony Corapi, Coordinator of Staff Development
Presented by:	Pat Rocca, Superintendent of Education
Approved by:	Camillo Cipriano, Director of Education/Secretary-Treasurer
Date:	May 14, 2024

A6.3

TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE MEETING MAY 14, 2024

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: May 14, 2024



REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 14, 2024

CAPITAL PROJECTS PROGRESS REPORT UPDATE

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix ANew Elementary School Greenlane Road, BeamsvilleAppendix BSt. Elizabeth Joint Elementary School, Wainfleet

The Capital Projects Progress Report Update is presented for information.

Clark Euale, Controller of Facilities Services
Clark Euale, Controller of Facilities Services
Camillo Cipriano, Director of Education/Secretary-Treasurer
May 14, 2024



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

A - General information					
Project Name	Catholic Elementary School				
	Greenlane Rd., Beamsville				
Report Prepared by Clark Euale, Controller, Facilities Services					
Project Sponsors:	Gino Pizzoferrato, Superintendent				
	Principal, TBD				
Date May 06, 2024					
Reporting Period	April 2024				

B - Executi	B - Executive Summary							
Overall Status								
	Controlled	Caution	Critical	Reason for Deviation (Comments)				
Budget:				Construction cost estimate done at 80% construction drawings indicates project will come in over budget at tender phase. Ministry has been notified.				
Schedule:				Project delayed due to preliminary engineering requirements for SPA. Ministry has been notified.				
Scope:								
Quality:								



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

Executive	>	> PROJECT INFORMATION						
Summary		• Area of New School to be Constructed: 42,442 s.f.						
		 New School Capacity: 421 students 						
		 Number of Classrooms: 18 						
		o Childcare						
	≻	PROJECT FUNDING						
		 Capital Priorities Grant \$10,108,084 						
		 Additional Funding Approval for Childcare \$2,000,000 						
	≻	Ministry Approval to Proceed to Design received.						
	≻	Detailed design underway.						
	≻	Expected school opening tentatively 2025. Ministry has been notified.						



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables					
Milestone / Deliverable	Expected On	Actual On	Status		
Funding Approval		July 15, 2022	COMPLETED		
Architect Selection	December 2022	February 2023	COMPLETED		
Design Development	January 2023	May 2023	IN PROGRESS		
Ministry Approval to Proceed with Tender	March 2024		NOT STARTED		
Site Plan Approval	May 2024		IN PROGRESS		
Building Permit	May 2024		IN PROGRESS		
Project Tender	April 2024		IN PROGRESS		
Construction Start	May/June 2023		NOT STARTED		
Parking lot and Playgrounds			NOT STARTED		
Occupancy	September 2025		NOT STARTED		
Additional Milestones			NOT STARTED		

D –	D – Open Action Items						
#	Title	Expected Delivery	Owner / Approver	Status			
1	MTO approval	May 2024		NOT STARTED			
2	SPA approval	May 2024		IN PROGRESS			
3	MOE approval to proceed to Tender	March 2024		NOT STARTED			
4	Building Permit approval	May 2024		NOT STARTED			



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

E - I	E - Issues, Risks, Challenges and discussion items							
#	Title	Description	Owner	Status				
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE				
2	Risk Item 2	Soil Remediation Pending	NCDSB	IN PROGRESS				
3	Risk Item 3	Site Plan Modifications Requested Through Comments from the Town	ARCHITECT	IN PROGRESS				

F - Accomplishments / Plans

Accomplishments during this Reporting Period :

- 1. Tender Documents & Drawings 80% completed & reviewed by NCDSB.
- 2. Construction cost estimates received from cost consultants.
- 3. Redesigned Site Plan to suit Town's suggestion of having only one entrance/exit to school site from Greenlane Road.
- 4. Prequalification of General, Mechanical and Electrical subcontractors completed.
- 5. Response sent to Town for Preliminary Site Plan comments.
- 6. Landscape Plan to be updated in accordance with the Municipal Design Standards.

Plans during the next Reporting Period:

- 1. Field work, drilling of boreholes and lab tests for sample locations to be completed by the end of May.
- 2. Send cost estimate to Ministry and request Approval to Proceed to Tender.



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

G - Project Status Report / Signatures						
I have reviewed the information cont	ained in this Project	Progress And Status Report and agree:				
Name / Title	Company					
Project Manager	NCDSB	Tunde Labbancz	MAY 06, 2024			
Controller of Facilities Services	NCDSB	Clark Euale				
COPIES TO:	·		·			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly			
Director of Education	NCDSB	Camillo Cipriano	Email			
Superintendent	NCDSB	Gino Pizzoferrato	Email			
Principal	NCDSB	TBD	Email			



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

CONCEPTUAL SITE PLAN 2024



CONCEPTUAL ELEVATION PLAN 2024





NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

CONCEPTUAL FLOOR PLAN 2024



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SECOND FLOOR SCHOOL: 1,628m² (17,523 SF)



NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE Rev. 1.0, Mar 2023

SITE VIEW FROM GREENLANE ROAD





ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 26/03/2022

A - General information					
Project Name	St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario				
Report Prepared by Clark Euale, Controller, Facilities Services					
Project Sponsors:	Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES				
Date	May 06, 2024				
Reporting Period	April 2024				

B - Executive Summary							
Overall Status							
	Controlled	Caution	Critical	Reason for Deviation (Comments)			
Budget:							
Schedule:				Construction has fallen behind due to shortage of trades (masonry)			
Scope:							
Quality:							



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 26/03/2022

Executive		PROJECT INFORMATIO	N			
Summary	 Combined Area of New School to be Constructed: 69,734 sf. 					
		 New School Capacity: 587 students 				
		 NCDSB Pupil Places: 118 students 				
		PROJECT FUNDING				
		Funding Program	DSB of Niagara	Niagara CDSB	Total	
			Project ID #: 22-063	<u>Project ID #: 50-067</u>		
		Capital Priorities	\$10,551,451	\$3,574,873	\$14,126,324	
		Child Care Capital	\$1,652,606	\$0	\$1,652,606	
			\$12,204,057	\$3,574,873	\$15,778,930	
		Additional Funding				
		Capital Priorities	\$2,551,402	\$1,860,168	\$4,411,570	
		Child Care Capital	\$512,669	\$0	\$512,669	
		Proceeds of Disposition	\$3,202,271	\$0	\$\$3,202,271	
		Total	\$18,470,399	\$5,435,041	\$23,905,440	
	~	Prime Consultant: Whiteline Architects Inc.				
		General Contractor: Brouwer Construction Ltd.				
		 Contractor mobilized November 11, 2022 				
	 Niagara Catholic Legal Representative currently drafting lease agreement betw DSBN and Niagara Catholic. 				nent between	



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval	September 2020	September 2020	COMPLETED
Architect Selection	January 2021	January 2021	COMPLETED
Design Development	February 2021	March 2021	COMPLETE
Ministry Approval (Cost)	January 2022	March 2022	COMPLETE
Site Plan Approval	February 2022	September 2022	COMPLETE
Building Permit	March 2022	October 2022	COMPLETE
Project Tender	April 2022	November 2022	COMPLETE
Construction Start	Nov. 11, 2022	Nov. 11, 2022	IN PROGRESS
Demolish St Elizabeth School	April 2024	May 2024	IN PROGRESS
Occupancy	September 2024		NOT STARTED
Additional Milestones	ТВА	N/A	NOT STARTED

D –	D – Open Action Items			
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	January 2022	МТО	COMPLETE
2	SPA approval	February 2022	Township of Wainfleet	COMPLETE
3	MOE approval to proceed to Tender	March 2022	MOE	COMPLETE
4	Building Permit approval	April 2022	Township of Wainfleet	COMPLETE
5	Shared-Use Agreement (DSBN/Niagara Catholic)	June 2024	NCDSB/DSBN	IN PROGRESS
6	Demolition Permit approval	July 2024	DSBN	COMPLETE



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

E - I	E - Issues, Risks, Challenges and discussion items			
#	Title	Description	Owner	Status
1	Risk item 1	Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent.	Design Team	COMPLETED
2	Risk Item 2	Approval to Proceed to Tender at-risk due to high- Class A cost estimate.	Ministry of Education	COMPLETED
3	Risk Item 3	Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval.	Ministry of Environment	COMPLETED
4	Risk Item 4	General Contractor advised that the switchgear ship date of March 27 th could delay progress and completion of work for September occupancy.	Design Team	COMPLETED
5	Risk Item 5	General Contractor warned that the distribution panel will be arriving by the end of July, which could delay electricians' work.	Design Team	IN PROGRESS



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

F - Accomplishments / Plans

Accomplishments during this Reporting Period :

- 1. St Elizabeth old building demolished.
- 2. Exterior and interior masonry walls completed.
- 3. Roofing complete on the entire building.
- 4. Switchgear arrived on April 15th and it has been installed.

Plans during the next Reporting Period :

- 1. Draft lease agreement presented to DSBN for review/comment May 3, 2023. Agreed upon lease will be shared with Niagara Catholic Board Trustees prior to execution. <u>Update</u>: Niagara Catholic will pursue a shared-use agreement that includes operational requirements and defines the liability of each Board going forward.
- 2. Spray foam insulation installation to be completed by the end of May.
- 3. Bunker installation to be completed for septic controls.
- 4. Masons to complete veneer for outside walls.
- 5. Ground floor classrooms, corridors, door and window frames to be painted.
- 6. Flooring in classrooms to be completed by end of May.

G - Distribution

I have reviewed the information contained in this Project Progress And Status Report and agree:

Name / Title	Company		Date		
Project Manager	NCDSB	Tunde Labbancz	MAY 06, 2024		
Controller of Facilities Services	NCDSB	Clark Euale			
COPIES TO:					
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly		
Director of Education	NCDSB	Camillo Cipriano	Email		
Superintendent	NCDSB	Joseph Zaroda	Email		
Principal, St Elizabeth CES	NCDSB	Julie Mangiacasale	Email		



ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: AUGUST 2023





ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2023 SEPTEMBER







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2023 OCTOBER







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 JANUARY







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022





ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 APRIL







ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET Rev. 1.0, 26/03/2022

PROGRESS PHOTOS: 2024 APRIL



