



MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 28, 2023

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 28, 2023, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Di Lorenzo.

A. ROUTINE MATTERS

1. Land Acknowledgement

Land Acknowledgement statement was delivered by Student Trustee Johnstone.

2. Opening Prayer

Opening Prayers were led by Trustee Marino.

3. Roll Call

Chair Di Lorenzo noted that Trustee Benoit asked to be excused and that Trustee Bruzzese, Trustee Huibers, Student Trustee Johnstone and Student Trustee Geremia joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit				✓
Joseph Bruzzese		✓		
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers		✓		
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone		✓		
Emilio Geremia		✓		

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, **Domenic Massi**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Linda Marconi**, Recording Secretary/Administrative Assistant, Corporate Services

4. **Approval of the Agenda**

Moved by Trustee Joyner
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 28, 2023, as presented.

CARRIED

5. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest were declared with any items on the Agenda.

6. **Approval of Minutes of the Board Meeting**

6.1 **October 24, 2023**

Moved by Trustee Marino
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 24, 2023, as presented.

CARRIED

6.2 **November 21, 2023**

Moved by Trustee Burkholder
Seconded by Trustee Joyner

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 21, 2023, as presented.

CARRIED

7. **Consent Agenda Items**

Chair Di Lorenzo requested Items 7.1 and 7.2 be held. These items were moved to Committee and Staff Reports Section C of the agenda.

7.1 **Unapproved Minutes of the Committee of the Whole Meeting of November 14, 2023 and Consideration of Recommendations**

Moved Section C4

7.1.1 **Community Use of Facilities Policy (800.2)**

THAT the Niagara Catholic District School Board approve the Community Use of Facilities Policy (800.2), as presented.

7.1.2 Admission of Elementary and Secondary Students Policy (301.1)

THAT the Niagara Catholic District School Board approve the Admission of Elementary and Secondary Students Policy (301.1), as presented.

7.1.3 Attendance Area Review – Blessed Trinity Catholic Elementary and Secondary Family of Schools – Terms of Reference

THAT the Niagara Catholic District School Board approve the revision to Terms of Reference for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee as follows:

- i. Establishment of the attendance area for the New Town of Lincoln (Beamsville) Catholic Elementary School (located on Greenlane Road, east of Ontario Street); and review and recommend modified attendance area boundaries for Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.
- ii. Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

7.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of May 11, 2023

Moved to Section C

7.3 Approved Minutes of the Growth & Retention Ad Hoc Committee Meeting of May 30, 2023

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Growth & Retention Ad Hoc Committee Meeting of May 30, 2023, as presented.

7.4 Approved Minutes of the Audit Committee Meeting of September 22, 2023

THAT the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting of September 22, 2023, as presented.

7.5 In-Camera Items F1, F2, F3, F4 & F8.1

Moved by Trustee Joyner
Seconded by Trustee Bruzesse

THAT the Niagara Catholic District School Board adopt the consent agenda items.
CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. 2022-2023 Contract Expenditures Greater than \$750,000

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the 2022-2023 Contract Expenditures Greater than \$750,000 report for Trustee information.

Superintendent Vetrone answered questions of Trustees.

2. **Temporary Relocation of St. Elizabeth Catholic Elementary School to W.E Brown Public Elementary School**

Clark Euale, Controller of Facilities Services presented the Temporary Relocation of St. Elizabeth Catholic Elementary School to W.E. Brown Public Elementary School report.

Controller Euale answered questions of Trustees.

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the temporary relocation of the staff and students of the existing St. Elizabeth CES to William E. Brown Public Elementary School in Wainfleet, in order to facilitate and expedite the construction of the new joint-use school at the current site of St. Elizabeth CES. The timing of this would include the relocation of staff and students to the temporary location immediately following March Break 2024 in order to minimize disruption during the school year, and would continue until the opening of the new school anticipated for September 2024.

CARRIED

3. **Audited Consolidated Financial Reports 2022-2023**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Audited Consolidated Financial Reports 2022-2023.

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Audit Committee recommend to the Niagara Catholic District School Board the approval of the Audited consolidated Financial Reports 2022-2023, as presented.

CARRIED

4. **Consent Agenda Item A7**

4.1 **Unapproved Minutes of the Committee of the Whole Meeting of November 14, 2023 and Consideration of Recommendations**

It was noted that Rose Gentilcore's name was spelled incorrectly.

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of November 14, 2023, as amended.

CARRIED

4.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of May 11, 2023

Trustee Di Lorenzo noted he was in attendance.

Moved by Trustee Joyner
Seconded by Trustee Bruzesse

THAT the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 11, 2023, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Director Cipriano noted that a social will follow the December 19, 2023 Board meeting.

4. Trustee Information

4.1 Calendar of Events – December 2023

Director Cipriano highlighted the December 2023 Calendar of Events.

4.2 Annual Advent Faith Formation and Luncheon – December 14, 2023

Director Cipriano extended an invitation to Trustees to the Annual Advent Faith Formation and Luncheon being held on December 14, 2023.

Trustees were asked to confirm their attendance with Anna Pisano.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. NOTICE OF MOTION SUBMISSION

None Submitted

2. NOTICE OF MOTION PRESENTATION

None Presented

F. BUSINESS IN CAMERA

Covered under consent agenda section

G. REPORT ON THE IN-CAMERA SESSION

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Joyner
Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 24, 2023, as presented.

CARRIED (Item F1)

Moved by Trustee Joyner
Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Audit Committee Meeting of November 22, 2023, as presented.

CARRIED (Item F4)

Moved by Trustee Joyner
Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Trustee & Director Only of November 21, 2023, as presented.

CARRIED (Item F8.1)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Marino
Seconded by Trustee Turner

THAT the November 28, 2023 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 7:48 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 28, 2023**.

Approved on **December 19, 2023**.

Danny Di Lorenzo
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer