



*We are a Christ-centered Catholic faith community  
that celebrates diversity and fosters spiritual growth,  
inspiring all to reach their full potential in mind, body and spirit.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, SEPTEMBER 12, 2023  
6:30 P.M.**



*PUBLIC ACCESS LIVE STREAM LINK*  
<https://niagaracatholic.ca/meetings-livestream/>

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

### A. ROUTINE MATTERS

1. Opening Prayer – Trustee Benoit -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of June 6, 2023 A5
6. Consent Agenda Items -
  - 6.1 Staff Development Department Professional Development Opportunities A6.1
  - 6.2 Capital Projects Progress Report Update A6.2

### B. PRESENTATIONS

### C. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board -
2. Governance Policies Prior to Vetting -
  - 2.1 Community Use of Facilities Policy (800.2) – Clark C2.1
  - 2.2 Admission of Elementary and Secondary Students Policy (301.1) – Domenic C2.2
3. Governance Policy Review Schedule C3

### D. COMMITTEE AND STAFF REPORTS

1. Director of Education and Senior Staff Introduction to the 2023-2024 School Year D1
2. Monthly Updates -
  - 2.1 Student Senate Update -
  - 2.2 Senior Staff Good News Update -

**E. INFORMATION**

1. Trustee Information

1.1 OCSTA 2023 Fall Regional Meeting – September 18, 2023

E1.1

**F. OTHER BUSINESS**

1. General Discussion to Plan for Future Action

-

**G. BUSINESS IN CAMERA**

**H. REPORT ON THE IN CAMERA SESSION**

**I. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF JUNE 6, 2023**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 6, 2023, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, JUNE 6, 2023

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 6, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Di Lorenzo.

2. Roll Call

Vice-Chair Burkholder noted that Trustee's Huibers and Turner asked to be excused.

| Trustee                 | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Natalia Benoit          | ✓       |                        |        |         |
| Joseph Bruzzese         | ✓       |                        |        |         |
| Rhianon Burkholder      | ✓       |                        |        |         |
| Danny Di Lorenzo        | ✓       |                        |        |         |
| Larry Huibers           |         |                        |        | ✓       |
| Doug Joyner             | ✓       |                        |        |         |
| Jim Marino              | ✓       |                        |        |         |
| Paul Turner             |         |                        |        | ✓       |
| <b>Student Trustees</b> |         |                        |        |         |
| Charlotte Johnstone     | ✓       |                        |        |         |
| Steffen Zylstra         | ✓       |                        |        |         |

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

**3. Approval of the Agenda**

Moved by Trustee Joyner

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 6, 2023, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of May 9, 2023**

Moved by Trustee Marino

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 9, 2023, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Research Collaborations in the Niagara Catholic District School Board 2022-2023**

Presented for information.

**6.2 Larkin Estate University/College Admission Awards**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$5400.00 for the Larkin Estate University/College Admission Awards for eligible students, as presented.

**6.3 Capital Projects Progress Report Update**

Presented for information.

Moved by Trustee Joyner

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. New Student Trustee and Co-Chair – Student Senate 2023-2024/2024-2025**

Director Cipriano welcomed back Charlotte Johnstone of Saint Paul Catholic High School and introduced Emilio Geremia of Notre Dame College School. Director Cipriano provided background on and welcomed Emilio as Niagara Catholic District School Board's 2023-2024/2024-2025 Student Trustee.

Emilio Geremia extended his thanks to all those in attendance and expressed his enthusiasm for the opportunity to represent the students of Niagara Catholic.

## C. GOVERNANCE POLICIES

### 1. Governance Policies for Recommendation to the Board

#### 1.1. Employee Workplace Harassment Policy (201.7)

Julia Tiessen, Executive Officer of Human Resources presented feedback received from the vetting process and highlighted recommended amendments to the Employee Workplace Harassment Policy (201.7), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7), as presented.

**APPROVED**

#### 1.2. Employee Workplace Violence Policy (201.11)

Executive Officer Tiessen presented feedback received from the vetting process and highlighted recommended amendments to the Employee Workplace Violence Policy (201.11), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Joyner

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Violence Policy (201.11), as presented.

**APPROVED**

#### 1.3. Occupational Health and Safety Policy (201.6)

Executive Officer Tiessen presented feedback received from the vetting process and highlighted recommended amendments to the Occupational Health and Safety Policy (201.6), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Benoit

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Occupational Health and Safety Policy (201.6), as presented.

**APPROVED**

## **2. Governance Policies Prior to Vetting**

### **2.1. Board By-Laws Policy (100.1)**

Director Cipriano, presented the Board By-Laws Policy (100.1).

The Committee of the Whole suggested the following amendments:

- Page 9 Section 9 (v) and Page 10 Section 11 – remove “*beginning November 15, 2022*”
- Page 9 Section 11 Paragraph 2 – add “*and Special Board meetings*”
- Page 12 Section 17 – change “6:00” to “12:00”
- Page 16 Section 20 – add “ix. Any decisions of the Chair can be appealed as per Roberts Rules”

Moved by Trustee Bruzzese

**THAT** the committee of the whole accept the above amendments to the Board By-Laws Policy (100.1).

**CARRIED**

The Committee of the Whole requested that the Board By-Laws Policy (100.1), be vetted from June 7, 2023 to September 28, 2023 with a recommended deadline for presentation to the Committee of the Whole in October, for consideration to the Board in October.

### **2.2. Trustee Electronic Meetings (Board and Committees) Policy (100.8)**

Director Cipriano, presented the Trustee Electronic Meetings (Board and Committees) Policy (100.8).

The Committee of the Whole suggested the following amendments:

- Paragraph 3 – add “*and Special Board meetings*”

Moved by Trustee Marino

**THAT** the committee of the whole accept the above amendments to the Trustee Electronic Meetings (Board and Committees) Policy (100.8).

**CARRIED**

The Committee of the Whole requested that the Trustee Electronic Meetings (Board and Committees) Policy (100.8), be vetted from June 7, 2023 to September 28, 2023 with a recommended deadline for presentation to the Committee of the Whole in October, for consideration to the Board in October.

**3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

**D. COMMITTEE AND STAFF REPORTS**

**1. Committee of the Whole System Priorities 2023-2024 Update**

Director Cipriano presented the 2023-2024 System Priorities update for Trustee information.

Director Cipriano answered questions of Trustees.

**2. Attendance Area Review-Blessed Trinity Catholic Secondary School and Family of Schools**

Clark Euale, Controller of Facilities Services presented the Attendance Area Review for Blessed Trinity Catholic Secondary School and Secondary Family of Schools.

Controller Euale answered questions of Trustees.

Moved by Trustee Joyner

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the commencement of the Attendance Area Ad Hoc Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools in September 2023. The Ad Hoc Committee will include the establishment of an attendance boundary for the New Beamsville Catholic Elementary School, as well as an attendance area review of the existing Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School in accordance with the Attendance Area Policy (301.3) and submit recommendations and/or provide a committee update to the January 16, 2024.

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the following Terms of Reference for the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee:

Establishment of the attendance area for the New Beamsville Catholic Elementary School (located on Greenlane Road, east of Ontario Street); and review and recommend modified attendance area boundaries for Our Lady of Fatima Catholic Elementary School (Grimsby), St. Joseph Catholic Elementary School (Grimsby), St. Edward Catholic Elementary School, St. John Catholic Elementary School, St. Mark Catholic Elementary School, and St. Martin Catholic Elementary School, within the Blessed Trinity Catholic Secondary School – Family of Schools.

Align student enrolment across the Blessed Trinity Catholic Elementary Family of Schools in order to alleviate enrolment pressure.

**CARRIED**

**3. Original Estimates for the 2023-2024 Annual Budget**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Original Estimates for the 2023-2024 Annual Budget.

Superintendent Vetrone answered questions of Trustees.



Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the 2023-2024 Original Estimates, as presented.

**CARRIED**

#### 4. Monthly Updates

##### 4.1 Student Trustees' Update

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

##### 4.2 Senior Staff Good News Update

Senior Staff highlights included:

###### **Superintendent Kinney**

- Through Ministry Funded Entrepreneurship Education Pilot Project, Emmett Stankus, a grade 10 Notre Dame College School student started Wingspan Metal Customization, and showcased his project at a provincial showcase in May.

###### **Superintendent Zaroda**

- Congratulations to Sara Walsh, Emma Pruyne and Kara van Kralingen students from Lakeshore Catholic who participated at Camp Molly on May 11-14. Camp Molly shows young females aged 15-18 years old that a career in the fire service is a viable and rewarding option.
- We bid farewell to a group of 20 students from San Mateo School in Columbia on Monday, June 5. These students had arrived on May 8 and had the opportunity to spend time at various elementary schools, namely St. John Henry Newman, Our Lady of Mount Carmel, Loretto Catholic, St. James, St. Teresa of Calcutta, St. Michael, and Notre Dame Catholic Elementary Schools.

###### **Superintendent Forsyth-Sells**

- On June 1, 2023, Niagara Catholic hosted the *Roots of Empathy* Baby Celebration, in collaboration with the Early Childhood Community Development Centre and the District School Board of Niagara. Niagara Catholic has participated in the *Roots of Empathy* program for 20 plus years teaching the virtue of empathy to elementary students.

###### **Controller Euale**

- Niagara Catholic has partnered with the Niagara Regional Police (NRP) Services by providing space within our schools to permit Immediate Rapid Deployment (IRD) active shooter training exercises for their Emergency Task Unit (ETU) throughout the year during school off-hours, evenings, weekends, summer, or holidays, where there are no staff or students present.

## E. INFORMATION

### 1. Trustee Information

- 1.1 Director Cipriano noted that Trustees attending Graduation ceremonies will be acknowledged but due to time restraints will not be asked to speak as previously stated.

- 1.2 Chair Di Lorenzo reminded Trustees of the Special Board meeting scheduled for Wednesday, June 7<sup>th</sup> at 5:00 pm.

## **F. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

- 1.1 Director Cipriano highlighted the invitation to the Niagara Catholic District School Board Retirement and Service Recognition Ceremony on June 15<sup>th</sup> and asked Trustees to confirm their attendance with Anna Pisano.
- 1.2 Director Cipriano informed Trustees that the National and Provincial Medalists presentation normally held at the June Board meeting will take place prior to the meeting at 4:30 and invited Trustees to attend.

## **G. BUSINESS IN CAMERA**

Nil

## **H. REPORT ON THE IN-CAMERA SESSION**

Nil

## **I. ADJOURNMENT**

Moved by Trustee Marino

**THAT** the June 6, 2023 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 8:31 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 6, 2023.**

Approved on **September 13, 2023.**

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Rhianon Burkholder  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
COMMUNITY USE OF FACILITIES POLICY (800.2)**

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Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Date: September 12, 2023



Niagara Catholic District School Board

**COMMUNITY USE OF FACILITIES POLICY**

STATEMENT OF GOVERNANCE POLICY

800 – Schools and Community Councils

Policy No. 800.2

Adopted Date: April 28, 1998

Latest Reviewed/Revised Date: June 18, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board supports the responsible use of Board facilities by the community where it does not detract from the operations of the facility as it pertains to Board and / or School programs.

Niagara Catholic acknowledges that schools in Ontario are recognized as hubs for community activity and will be affordable and accessible to communities in order to support the goals of a healthier Ontario, stronger communities and student success.

A schedule of fees will reflect the varying nature and purpose of the community use of its facilities based on the fee structure as determined by the community use classifications.

The schedule of fees shall be reviewed and revised annually by Senior Administrative Council.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

**References**

- [Accepting Schools Act, \(2012\)](#)
- [Fire Safety Reference Guide for Schools \(Updated February 2013\)](#)
- [Smoke Free Ontario Act 2017](#)

**Niagara Catholic District School Board Policies/Procedures/Documents**

- [Accessibility Customer Services Policy \(800.8.1\)](#)
- [Access to Board Premises \(302.6.3\) AOP](#)
- [Code of Conduct Policy \(302.6.2\)](#)
- [School Operations for Inclement Weather and Workplace Closure Policy \(500.1\)](#)
- [User Group Classifications and Fees](#)

|                          |  |
|--------------------------|--|
| <b>Adopted Date:</b>     | <b>April 28, 1998</b>  |
| <b>Revision History:</b> | <b>April 18, 2000</b><br><b>February 25, 2003</b><br><b>March 17, 2003</b><br><b>August 31, 2006</b><br><b>February 28, 2012</b><br><b>June 18, 2013</b><br><b>June 18, 2019</b> |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
ADMISSION OF ELEMENTARY AND SECONDARY STUDENTS  
POLICY (301.1)**

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Prepared by: Domenic Massi, Associate Superintendent of Education

Presented by: Domenic Massi, Associate Superintendent of Education

Date: September 12, 2023



Niagara Catholic District School Board  
**ADMISSION OF ELEMENTARY AND  
 SECONDARY STUDENTS' POLICY**  
 STATEMENT OF GOVERNANCE POLICY

300 – Schools/Students

Policy No 301.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: April 23, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, ~~Niagara Catholic the Board~~ embraces the opportunities and challenges of providing supports a welcoming, equitable, safe and accepting learning environment in which the teachings of Christ and the Catholic faith provide a distinctive Catholic education for all elementary and secondary students within its jurisdiction.

The Board, in cooperation with the Bishop, Priests, Chaplaincy Leaders and the parent/guardian community, fosters the spiritual growth of all students enabling them to become responsible citizens, who give witness to Catholic social teachings by promoting peace, justice and the sacredness of human life.

The purpose of this policy is to provide direction on the process for admission of students to the elementary and secondary schools of the Niagara Catholic District School Board.

Niagara Catholic elementary schools are open to non-Catholic students, with the support of the principal, and approval by the Family of Schools' Superintendent, if the school has capacity to accommodate the request.

Parents/guardians who request admission for students to a Niagara Catholic school are expected to respect the environment and traditions of Catholic Education, the Ontario Catholic School Graduate and the Expectations and the Board Governance Policies and Administrative Operational Procedures. Students electing to attend a Niagara Catholic elementary or secondary school will be expected to fully participate in religious education classes/courses, family life programs and faith life activities.

~~Therefore, upon approval, any student within the Niagara Region, electing to attend a Niagara Catholic elementary or secondary school may attend with the understanding that they respect the environment and traditions of Catholic Education, and the expectations of the Niagara Catholic District School Board.~~

The purpose of this policy is to provide direction on the process for admission of students to the elementary and secondary schools of the Niagara Catholic District School Board.

The Director of Education shall will issue [Administrative Operational Procedures](#) for the implementation of this policy.

### References

- [Aboriginal Affairs and Northern Development Canada](#)
- [Education Act \(Section 33 \(3\), 1997\)](#)
- [Immigration and Refugee Protection Act \(Canada\)](#)
- [International Exchange Student - Ontario \(ISE\)](#)
- [Ontario Catholic School Graduation Expectations](#)

### Niagara Catholic District School Board Policies/Procedures

- [Attendance Areas Policy \(301.3\)](#)
- [Code of Conduct Policy \(302.6.2\)](#)
- [Dress Code Secondary Uniform Policy \(302.6.6\)](#)

- [Elementary Standardized Dress Code Policy \(302.6.10\)](#)
- [Ontario Student Record \(301.7\) Administrative Operational Procedures](#)
- [Safe and Accepting Schools Policy \(302.6\)](#)
- [Student Transportation Policy \(500.2\)](#)
- [Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification \(301.9\) Administrative Operational Procedures](#)
- ***Protocol Between the NCDSB and FACS Niagara***

|                          |   |
|--------------------------|---|
| <b>Adopted Date:</b>     | <b>February 24, 1998</b>  |
| <b>Revision History:</b> | <b>June 16, 2009<br/>January 26, 2010<br/>April 27, 2010<br/>February 26, 2013<br/>December 17, 2013<br/>June 16, 2015<br/>April 23, 2019</b> |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

*PUBLIC SESSION*

**TOPIC: POLICY REVIEW SCHEDULE**

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The Policy Review  
Schedule is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: September 12, 2023





# GOVERNANCE POLICY REVIEW SCHEDULE

SEPTEMBER 2023 - JUNE 2024

Updated: September 2023

| SORTED BY COMMITTEE OF THE WHOLE MEETING DATE |                  |          |   |                  |               |
|---|------------------|----------|---|------------------|---------------|
| Policy Issued                                 | Reviewed Revised | Policy # | POLICY NAME   | Prior to Vetting | After Vetting |
| 1997  | 2023             | 100.1    | Board By-Laws ***                                       | June 2023        | October 2023  |
| 2005  | 2020             | 100.8    | Trustee Electronic Meetings (Board and Committees)      | June 2023        | October 2023  |
| 1998  | 2019             | 800.2    | Community Use of Facilities                             | September 2023   | November 2023 |
| 1998  | 2019             | 301.1    | Admission of Elementary & Secondary Students            | September 2023   | November 2023 |
| 2001  | 2020             | 302.6.6  | Dress Code - Secondary Uniform - Safe Schools           | October 2023     | January 2024  |
| 2001  | 2019             | 302.6    | Safe and Accepting Schools                              | October 2023     | January 2024  |
| 2007  | 2019             | 600.4    | Corporate Cards, Purchasing Cards and Petty Cash        | October 2023     | January 2024  |
| 2007  | 2019             | 201.14   | Employee Hospitality                                    | November 2023    | February 2024 |
| 2007  | 2019             | 500.2    | Student Transportation                                  | November 2023    | February 2024 |
| 1998  | 2020             | 301.3    | Attendance Area   | January 2024     | March 2024    |
| 2001  | 2020             | 302.6.2  | Code of Conduct   | January 2024     | March 2024    |
| 2012  | 2020             | 302.6.10 | Elementary Standardized Dress Code - Safe Schools       | February 2024    | April 2024    |
| 2007  | 2020             | 100.9    | Advocacy Expenditures                                   | February 2024    | April 2024    |
| 1998  | 2020             | 600.1    | Purchasing/Supply Chain Management                      | March 2024       | May 2024      |
| 2002  | 2023             | 201.7    | Employee Workplace Harassment *                         | March 2024       | May 2024      |
| 2002  | 2023             | 201.11   | Employee Workplace Violence *                           | March 2024       | May 2024      |
| 2002  | 2023             | 201.6    | Occupational Health & Safety *                          | March 2024       | May 2024      |
| 2010  | 2020             | 100.10   | Equity and Inclusive Education                          | April 2024       | June 2024     |
| 2011  | 2020             | 800.7    | Niagara Catholic Parent Involvement Committee & By-Laws | April 2024       | June 2024     |
| 2013  | 2020             | 203.4    | Leadership Pathways                                     | April 2024       | June 2024     |

\* Ministry of Labour Compliance Annual Review

| SORTED BY BOARD MEETING DATE |                  |          |   |                    |
|------------------------------|------------------|----------|---|--------------------|
| Policy Issued                | Reviewed Revised | Policy # | POLICY NAME   | BOARD MEETING DATE |
| 1997                         | 2023             | 100.1    | Board By-Laws ***                                       | October 2023       |
| 2005                         | 2020             | 100.8    | Trustee Electronic Meetings (Board and Committees)      | October 2023       |
| 1998                         | 2019             | 800.2    | Community Use of Facilities                             | November 2023      |
| 1998                         | 2019             | 301.1    | Admission of Elementary & Secondary Students            | November 2023      |
| 2001                         | 2020             | 302.6.6  | Dress Code - Secondary Uniform - Safe Schools           | January 2024       |
| 2001                         | 2019             | 302.6    | Safe and Accepting Schools                              | January 2024       |
| 2007                         | 2019             | 600.4    | Corporate Cards, Purchasing Cards and Petty Cash        | January 2024       |
| 2007                         | 2019             | 201.14   | Employee Hospitality                                    | February 2024      |
| 2007                         | 2019             | 500.2    | Student Transportation                                  | February 2024      |
| 1998                         | 2020             | 301.3    | Attendance Area   | March 2024         |
| 2001                         | 2020             | 302.6.2  | Code of Conduct   | March 2024         |
| 2012                         | 2020             | 302.6.10 | Elementary Standardized Dress Code - Safe Schools       | April 2024         |
| 2007                         | 2020             | 100.9    | Advocacy Expenditures                                   | April 2024         |
| 1998                         | 2020             | 600.1    | Purchasing/Supply Chain Management                      | May 2024           |
| 2002                         | 2023             | 201.7    | Employee Workplace Harassment *                         | May 2024           |
| 2002                         | 2023             | 201.11   | Employee Workplace Violence *                           | May 2024           |
| 2002                         | 2023             | 201.6    | Occupational Health & Safety *                          | May 2024           |
| 2010                         | 2020             | 100.10   | Equity and Inclusive Education                          | June 2024          |
| 2011                         | 2020             | 800.7    | Niagara Catholic Parent Involvement Committee & By-Laws | June 2024          |
| 2013                         | 2020             | 203.4    | Leadership Pathways                                     | June 2024          |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 12, 2023**

***PUBLIC SESSION***

**TITLE: DIRECTOR OF EDUCATION AND SENIOR STAFF  
INTRODUCTION TO THE 2023-2024 SCHOOL YEAR**

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The report on the Director of Education and Senior Staff Introduction to the 2023-2024 School Year is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 12, 2023



**REPORT TO THE COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

**DIRECTOR OF EDUCATION AND SENIOR STAFF INTRODUCTION TO  
THE 2023-2024 SCHOOL YEAR**

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**BACKGROUND INFORMATION**

Annually, at the first Committee of the Whole Meeting to begin a new school year, the Director of Education and Senior Staff present a visual report as an introduction to the 2023-2024 school year for the information of Trustees.

The report on the Director of Education and Senior Staff Introduction to the 2023-2024 School Year is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: September 12, 2023

**E1.1**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
SEPTEMBER 12, 2023**

*PUBLIC SESSION*

**TOPIC: 2023 OCSTA FALL REGIONAL MEETING**

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# Ontario Catholic School Trustees' Association

June 9, 2023

## MEMORANDUM

**TO:** Trustees, Student Trustees & Directors of Education

**FROM:** Nick Milanetti, Executive Director

**SUBJECT:** 2023 Fall Regional Meetings Registration

OCSTA's Fall Regional Meetings are scheduled as follows:

|  |   |
|--|---|
| <p style="text-align: center;"><b><u>CENTRAL</u></b><br/><b>Monday, September 18</b><br/><b>9:30 a.m. – 2:30 p.m.</b><br/>Hosted by: Hamilton-Wentworth<br/>CDSB Location: LIUNA Station<br/>360 James Street North<br/>Hamilton, ON L8L 1H5</p>                   | <p style="text-align: center;"><b><u>EAST</u></b><br/><b>Wednesday, September 20</b><br/><b>9:30 a.m. – 2:30 p.m.</b><br/>Hosted by: Peterborough Victoria<br/>Northumberland &amp; Clarington CDSB<br/>Location: Large Boardroom<br/>Catholic Education Centre<br/>1355 Lansdowne Street West<br/>Peterborough, ON K9J 7M3</p> |
| <p style="text-align: center;"><b><u>NORTH EAST</u></b><br/><b>Saturday, September 23</b><br/><b>9:30 a.m. – 2:30 p.m.</b><br/>Hosted by: Sudbury CDSB<br/>Location: St. Albert Adult Learning Centre<br/>504 St. Raphael St.<br/>Sudbury, ON P3B 1M4</p>          | <p style="text-align: center;"><b><u>WEST</u></b><br/><b>Tuesday, September 26</b><br/><b>9:30 a.m. – 2:30 p.m.</b><br/>Hosted by: Windsor-Essex CDSB<br/>Location: Catholic Education Centre -<br/>Boardroom<br/>1325 California Ave.<br/>Windsor, ON N9B 3Y6</p>  |
| <p style="text-align: center;"><b><u>NORTH WEST</u></b><br/><b>Friday, October 6</b><br/><b>9:30 a.m. – 2:30 p.m.</b><br/>Hosted by: Thunder Bay CDSB<br/>Location: Catholic Education Centre - Boardroom<br/>459 Victoria Ave. W.<br/>Thunder Bay, ON P7C 0A4</p> |   |

OCSTA's Regional Meetings provide an opportunity for regional networking and discussion while ensuring that OCSTA Directors and staff are informed about current local priorities and perspectives.

### QUESTIONS FOR GROUP DISCUSSION

Boards are asked to review the following questions in advance of the meeting and **email written responses to [cdemelo@ocsta.on.ca](mailto:cdemelo@ocsta.on.ca) one week prior to the meeting**. Please be prepared to have the Chair or designate deliver the responses at the meeting.

1. Please provide an update on the status of local collective bargaining and share your Board's thoughts on the strengths and weaknesses of the School Boards Collective Bargaining Act.
2. Please share any challenges your board may be experiencing.
3. Please highlight points of celebration / successes / achievements at your board to be delivered at the meeting by the Chair or designate.

### REGISTRATION

Meetings are open to trustees, student trustees and senior board personnel (both academic and finance). The registration fee is \$146.90 (\$130.00 + \$16.90 HST).

Please click on the following Links to register:

**September 18** – [CENTRAL Regional Meeting](#)

**September 20** – [EAST Regional Meeting](#)

**September 23** – [NORTH EAST Regional Meeting](#)

**September 26** – [WEST Regional Meeting](#)

**October 6** – [NORTH WEST Regional Meeting](#)

**Deadline for refunds due to cancellation is 2 weeks prior to each meeting. After that date, no refunds will be issued, under any circumstances – substitutions are welcomed.**

### ACCOMMODATION

If your delegates require overnight accommodation, please make your reservations directly with the hotel as soon as possible.

#### **Central – September 18**

Homewood Suites by Hilton Hamilton

40 Bay Street South, Hamilton, ON L8P 0B3 1(905)667-1200

[Homewood Suites by Hilton Hamilton, Ontario, Canada Hotels](#)

Visitors Inn

649 Main St. West (Hwy 7 & 403), Hamilton, ON L8S 1A2 1-800-387-4620

<https://visitorsinn.com/>

Sheraton Hamilton Hotel

116 King Street West, Hamilton, ON L8P 4V8 (905)529-5515

[Hamilton, Ontario Hotel in Downtown | Sheraton Hamilton Hotel \(marriott.com\)](#)

**East – September 20**

Holiday Inn Peterborough-Waterfront

150 George St, Peterborough, Ontario K9J 3G5 (705)743-1144

Comfort Inn & Suites

1209 Lansdowne St W, Peterborough, Ontario K9J 7M2 (705)740-7000

Best Western Plus Otonabee Inn

84 Lansdowne St E, Peterborough, Ontario K9J 7N9 (705)742-3454

**North East – September 23**

Hilton Garden Inn Sudbury

475 BarryDowne Road, Sudbury ON, P3A 3T4 1(705)586-3001

The Hilton Garden Inn has set aside a block of rooms for delegates attending the Regional Meeting at the discounted rate of \$149.00 + applicable taxes. Please use Group Code “OCSTA” when making a reservation. To secure the OCSTA discounted rate, rooms must be booked **before Saturday, September 9, 2023.**

[Available Rooms - Hilton Garden Inn Sudbury](#)

**West – September 26**

Hampton Inn and Suites by Hilton

1840 Huron Church Rd., Windsor, ON N9C 2L5 (519)972-0770

<https://www.hilton.com/en/hotels/yqqcnhx-hampton-suites-windsor/>

Room rate \$146/night

Holiday Inn and Suites

1855 Huron Church Road, Windsor, ON N9C 2L6 1(877)660-8550

<https://www.ihg.com/holidayinn/hotels/us/en/windsor/yqqca/hoteldetail>

Room rate \$165/night

Caesars Windsor (Casino)

377 Riverside Drive East (Hotel Entrance: McDougall Ave. and Pitt St.), Windsor, ON N9A 7H7

1-800-991-7777

<https://www.caesars.com/caesars-windsor/hotel>

Room rate \$159/night

Holiday Inn Express, Waterfront

33 Riverside Drive East, Windsor, ON N9A 2S4, Front Desk: (519)258-7774, Reservations: 1-877-660-8550

<https://www.ihg.com/holidayinnexpress/hotels/us/en/windsor/yqgrs/hoteldetail>

Room rate \$174/night

**North West – October 6**

Valhalla Hotel & Conference Centre

1 Valhalla Inn Road, Thunder Bay, ON P7E 6J1 (900)964-1121 or (807)577-1121

[Valhalla Hotel & Conference Centre - True Northern Hospitality](#)

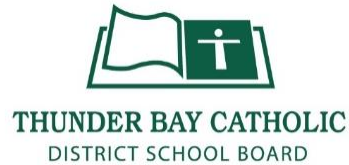
Hampton Inn and Suites

760 Arthur St. West, Thunder Bay, ON P7E 5R9 (807)577-5000

[Hampton Inn and Suites Thunder Bay, Ontario Hotel \(hilton.com\)](#)

*OCSTA extends gratitude to the Trustees and Staff of the Catholic District School Boards hosting our 2023 Regional Meetings:*

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**Attachments:** *Program and Regions Chart*





Ontario Catholic School  
Trustees' Association

## OCSTA REGIONS

| AREA       | BOARDS/OCSTA REGION #  |
|------------|--|
| West       | Bruce-Grey (4)<br>Huron-Perth (4)<br>London (5)<br>Waterloo (4)<br>Wellington (4)<br>St. Clair (5)<br>Windsor/Essex (5)  |
| East       | Algonquin & Lakeshore (10)<br>Eastern Ontario (10)<br>Peterborough-Victoria-Northumberland & Clarington (9)<br>Ottawa (12)<br>Renfrew (10)<br>Simcoe-Muskoka (9) |
| North East | Huron-Superior (1)<br>Nipissing-Parry Sound (1)<br>Northeastern (1)<br>Sudbury (1)   |
| Central    | Brant-Haldimand Norfolk (11)<br>Dufferin-Peel (7)<br>Durham (9)<br>Halton (13)<br>Hamilton-Wentworth (11)<br>Niagara (11)<br>Toronto (6)<br>York (8)             |
| North West | Kenora (2)<br>Northwest (2)<br>Superior North (2)<br>Thunder Bay (2)   |



## AGENDA

- 9:30AM                    REGISTRATION
- 10:00AM                    WELCOME  
*Patrick J. Daly, President, OCSTA*
- GATHERING PRAYER  
*Chair, Host Board*
- LAND ACKNOWLEDGEMENT  
*OCSTA Director (from the Host Region)*
- GOVERNANCE AND CATHOLIC IDENTITY  
*Patrick J. Daly, President, OCSTA*
- 10:45AM                    PASTORAL CARE - PRACTICAL STRATEGIES OF ADULT FAITH FORMATION FOR  
CATHOLIC LEADERSHIP DEVELOPMENT  
*Nick Milanetti, Executive Director OCSTA*  
*Anne O'Brien, Director of Catholic Education, OCSTA*
- 11:45AM                    LUNCH, INFORMAL DISCUSSION & NETWORKING
- 12:30PM                    AN INTRODUCTION TO THE NEW TRUSTEE MODULE: DIGNITY OF THE HUMAN  
PERSON, DIVERSITY EQUITY & INCLUSION  
*Sharon McMillan, Director of Communications*  
*Anne O'Brien, Director of Catholic Education, OCSTA*
- 1:00PM                    CONSULTATIONS FROM BILL 98  
(CODE OF CONDUCT, DIRECTOR'S PERFORMANCE APPRAISAL, SHARED FACILITIES)  
*Patrick J. Daly, President, OCSTA*  
*Nick Milanetti, Executive Director, OCSTA*
- 2:00PM                    QUESTIONS FOR GROUP DISCUSSIONS
1. *Please provide an update on the status of local collective bargaining and share your Board's thoughts on the strengths and weaknesses of the School Boards Collective Bargaining Act.*
  2. *Please share any challenges your board may be experiencing.*
  3. *Please highlight points of celebration / successes / achievements at your board to be delivered at the meeting by the Chair or designate.*
- 2:30PM                    ADJOURNMENT  
*Patrick J. Daly, President, OCSTA*