



# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

## TUESDAY, MAY 9, 2023

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 9, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Joyner.

2. Roll Call

Vice-Chair Burkholder noted that Trustees Joyner and Turner asked to be excused and Trustees Benoit and Huibers joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers		✓		
Doug Joyner				✓
Jim Marino	✓			
Paul Turner				✓
<b>Student Trustees</b>				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Domenic Massi**, Associate Superintendent of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

**3. Approval of the Agenda**

Moved by Trustee Di Lorenzo

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 9, 2023, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of April 11, 2023**

Moved by Trustee Marino

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 11, 2023, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Presented for information.

Moved by Trustee Huibers

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

**C. GOVERNANCE POLICIES**

**1. Governance Policies for Recommendation to the Board**

**1.1. Employee Code of Conduct and Ethics Policy (201.17)**

Julia Tiessen, Executive Officer of Human Resources, presented feedback received from the vetting process and highlighted recommended amendments to the Employee Code of Conduct and Ethics Policy (201.17), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee Di Lorenzo

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Code of Conduct and Ethics Policy (201.17), as presented.

**APPROVED**

**1.2. Niagara Catholic Education Award of Distinction Policy (100.7)**

Pat Rocca, Superintendent of Education, presented feedback received from the vetting process and highlighted recommended amendments to the Niagara Catholic Education Award of Distinction Policy (100.7), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- Paragraph 1 – remove “*and continue to make*”

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (100.7), as amended.

**APPROVED**

**2. Governance Policies Prior to Vetting**

Nil

**3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule. Following discussion, it was decided to include the Board By-Laws Policy (100.1) to the June schedule.

**D. COMMITTEE AND STAFF REPORTS**

**1. Program Resource Teacher-Tiered Model of Support**

Gino Pizzoferrato, Superintendent of Education provided background information on the Program Resource Teacher-Tiered Model of Support and introduced Program Resource Teachers Tania Barrick, Diane Bishop and Ann Marie Criddle.

Ms. Barrick, Ms. Bishop and Ms. Criddle presented the Tiered Model of Support report for Trustee information.

Ms. Barrick, Ms. Bishop and Ms. Criddle answered questions of Trustees.

2. **Niagara Catholic Applied Behaviour Analysis (ABA) Update 2023**

Superintendent Pizzoferrato provided background information on the Applied Behaviour Analysis report and introduced Angela De Lisio, BCBA and the ABA Leads Brooke Loughhead, Cathy McMullin and Julia Nicholson-Clarke.

Ms. De Lisio presented the Niagara Catholic Applied Behaviour Analysis Update 2023 report for information.

3. **Pope Francis Centre of Excellence**

Pat Rocca, Superintendent of Education presented the report on the Pope Francis Centre of Excellence.

Superintendent Rocca answered questions of Trustees.

4. **Draft 2023-2024 School Year Calendar & Meeting Dates**

Director Cipriano presented the Draft 2023-2024 School Year Calendar & Meeting Dates.

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Draft Board and Committee Meeting Dates Calendar 2023-2024, as presented.

**APPROVED**

5. **Monthly Updates**

5.1 **Student Trustees' Update**

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

5.2 **Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Pizzoferrato**

- The *Time to Shine* event organized and hosted by the Student Senate and the St. Paul community was most memorable and clearly enjoyed by all who attended. Plans are in place to build on this event.
- Unstoppable Tracey was well received at the Accessibility Conference for Elementary students and plans are underway to run a similar conference for our secondary students next year.
- The Student Support Department from Niagara Catholic was honored to be recognized in April by the LDANR with the *Outstanding Contributor Award*.

**Superintendent Forsyth-Sells**

- Our Lady of the Holy Rosary Catholic Elementary School celebrated their official Opening and Blessing on May 4, 2023.
- Canadian Martyrs Catholic Elementary School students and staff invited all parents/guardians to the school on May 5<sup>th</sup> to celebrate Catholic Education Week with *Our Reflections of God Gallery*.

- On Mary 3<sup>rd</sup>, St. Theresa Catholic Elementary School welcomed parents and grandparents to their *Book/Math Buddies Time*.
- Holy Cross Catholic Secondary School hosted the Math Olympics as a transition activity with Grades 7 and 8 students. Construction is moving along smoothly with the Special Education and Culinary Arts renovation. The Advanced Placement information night on April 20<sup>th</sup> was well attended by elementary students and their parents.

**Superintendent Rocca**

- On Friday, April 28, 2023, Niagara Catholic staff and students along with our Indigenous Community partners participated in the 2<sup>nd</sup> Annual Water Walk.

**Director Cipriano**

- At the During the May 4th Opening and Blessing of Our Lady of the Holy Rosary Catholic Elementary School, Mayor Ugolini made the announcement that a Thorold business owner had anonymously donated \$41,000 to Niagara Nutrition Partners, with \$19,390 of the donation specifically allocated to Our Lady of the Holy Rosary School. And a portion of the donation would benefit the Saint Kateri Tekakwitha Centre.

**E. INFORMATION**

**1. Trustee Information**

Nil

**F. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

- 1.1 Director Cipriano informed the Board that a report of the list of graduation dates will be provided at the May Board meeting.
- 1.2 St. Edward will be celebrating the 60<sup>th</sup> Anniversary with a Fun Fair on June 14<sup>th</sup> from 4 pm to 7 pm.
- 1.3 Indigenous Culture, Rights and Freedoms Training session will be held at 5:00 pm on May 23, 2023 prior to the Board meeting.

**G. BUSINESS IN CAMERA**

Nil

**H. REPORT ON THE IN-CAMERA SESSION**

Nil

**I. ADJOURNMENT**

Moved by Trustee Marino

**THAT** the May 9, 2023 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 8:07 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 9, 2023.**

Approved on **June 6, 2023.**

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Rhianon Burkholder  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer