



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JANUARY 17, 2023

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, January 17, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Marino

2. Roll Call

Vice-Chair Burkholder noted that Trustee Huibers was asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit	✓			
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers				✓
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, Superintendents of Education; **Domenic Massi**, **Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Joyner

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of January 17, 2023, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of December 6, 2022

Moved by Trustee Bruzzese

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 6, 2022, as presented.

CARRIED

6. Consent Agenda Items

Trustee Burkholder requested Item 6.1 be held. This item was moved to Committee and Staff Reports Section D of the agenda.

6.1 Holy Childhood Association 2022

Moved to Section D3.2.

6.2 Staff Development Department Professional Development Opportunities

Presented for information.

6.3 Capital Projects Progress Report Update

Presented for information.

Moved by Trustee Turner

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

C. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board

1.1. Student Trustees Policy (100.4)

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Student Trustees Policy (100.4), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- Remove “*in good standing*”

Moved by Trustee Bruzzese

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Trustees Policy (100.4), as amended.

APPROVED

2. Governance Policies Prior to Vetting

2.1. Bottled Water Policy (701.5)

Clark Euale, Controller of Facilities Services requested that the Bottled Water Policy and the Environmental Stewardship Policy be rescinded and both policies incorporated into one Environmental Stewardship and Sustainability Policy.

Moved by Trustee Bruzzese

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board rescind the Bottled Water Policy and incorporate into a new Environmental Stewardship and Sustainability Policy.

CARRIED

2.2. Environmental Stewardship Policy (400.6)

Moved by Trustee Di Lorenzo

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board rescind the Environmental Stewardship Policy and incorporate into a new Environmental Stewardship and Sustainability Policy.

CARRIED

Controller Euale, presented the Environmental Stewardship and Sustainability Policy (NEW)

The Committee of the Whole suggested the following amendments:

- Add “*continue*” to all 6 bullets
- Add NPCA as a reference

The Committee of the Whole requested that the Environmental Stewardship Policy (400.6), be vetted from January 18, 2023 to February 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in March, for consideration to the Board in March.

2.3. Student Senate Policy – Elementary Policy (100.6.2)

Kim Kinney, Superintendent of Education, presented the Student Senate Policy – Elementary Policy (100.6.2).

The Committee of the Whole suggested the following amendments:

- Add “*Elementary Student Senate*” to first paragraph

The Committee of the Whole requested that the Student Senate Policy – Elementary Policy (100.6.2), be vetted from January 18, 2023 to February 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in March, for consideration to the Board in March.

2.4. Student Senate Policy – Secondary Policy (100.6.1)

Superintendent Kinney, presented the Student Senate Policy – Secondary Policy (100.6.1).

The Committee of the Whole suggested the following amendments:

- Add “*Secondary Student Senate*” to first paragraph

The Committee of the Whole requested that the Student Senate Policy – Secondary Policy (100.6.1), be vetted from January 18, 2023 to February 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in March, for consideration to the Board in March.

2.5. School Operations for Inclement Weather and Workplace Closure Policy (500.1)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the School Operations for Inclement Weather and Workplace Closure Policy (500.1).

The Committee of the Whole suggested the following amendments:

- No amendment

The Committee of the Whole requested that the School Operations for Inclement Weather and Workplace Closure Policy (500.1), be vetted from January 18, 2023 to February 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in March, for consideration to the Board in March.

3. Governance Policy Review Schedule

Director Cipriano presented the Governance Policy Review Schedule.

D. COMMITTEE AND STAFF REPORTS

1. Facilities Services: State of Infrastructure 2022-2023

Controller Euale presented the State of Infrastructure 2022-2023 report for Trustee information.

Controller Euale answered questions of Trustees.

2. Revised Estimates for the Year 2022-2023

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Revised Estimates for the Year 2022-2023.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Joyner

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receives for information the Revised Estimates for the Year 2022-2023, as presented.

APPROVED

3. Monthly Updates

3.1 Student Trustees' Update

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

3.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Kinney

- The Holy Childhood Walkathon/Fundraiser was conducted through October and early November and raised \$10,358.15.
- *Live the Skilled Life* event will be taking place Thursday at Denis Morris Catholic High School and on May 17th at Saint Michael Catholic High School.

Superintendent Forsyth-Sells

- As the 2022-2023 recipient of the Catholic Education Foundation of Ontario Michael Monk award, St. Alfred Catholic Elementary School has received a \$4000 grant for their project, *Students Serving Others*.

Superintendent Massi

- Mandy Da Amici, a grade 8 teacher at Father Hennepin Catholic Elementary School has been recognized by the Impact Award Program for her quality work in the teaching of Mathematics
- Mrs. McIntosh's Virtual Kindergarten class is participating in a zoom class with the National Ballet School of Canada for an engaging creative movement class, using movement to tell stories through music and imagery, while connecting back to the curriculum and the elements of dance.

- Mrs. Lafratta's Virtual grade 7 class, through the Healthy Schools Initiative Project, welcomes the nurse from the region who visits her class once a week to assist in a collective project, which is a class recipe book that will be shared with the whole school once it's completed.

Controller Euale

- During the month of December Niagara Catholic received much needed support from our community partners;
 - Knights of Columbus Coats for Kids program donated 96 new winter coats,
 - Welland Optimist donated \$1,000.00,
 - Sam Baio, founder of Socks for Change provided nine Niagara Catholic elementary schools with 50 pairs of socks and 25 assorted toques and neck warmers, and three Niagara Catholic secondary schools with 100 pairs of socks and 50 assorted toques and neck warmers,
 - Niagara Nutrition Partners provided \$2,000.00 in food gift cards,
 - The Facilities Services department sponsored a Project Share Family of 4 with toys, coats, baskets of food and grocery cards.

E. INFORMATION

1. Trustee Information

1.1 Niagara Foundation for Catholic Education Benefit Gala 2023

Director Cipriano highlighted the Annual Niagara Foundation for Catholic Education Benefit Gala and encouraged all to attend and support the Niagara Foundation.

F. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Growth and Retention Ad Hoc Committee

Camillo Cipriano provided background information on the Growth and Retention Ad Hoc Committee.

Following discussion Trustee Turner was nominated to work with Director Cipriano in deciding how this committee will be structured to bring this committee to fruition.

1.2 Strategies to Harvest Catholic School Supporters

Trustee Di Lorenzo noted that many Catholic's are not registered as Catholic rate payers and suggested strategies to harvest Catholic School Supporters.

Following discussion the Strategies to Harvest Catholic School Supporters will be rolled into the Growth and Retention Ad Hoc Committee. A report on strategies currently being employed will be provided to the Growth and Retention Ad Hoc Committee.

G. BUSINESS IN CAMERA

Nil

H. REPORT ON THE IN-CAMERA SESSION

I. ADJOURNMENT

Moved by Trustee Turner

THAT the January 17, 2023 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:12 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **January 17, 2023.**

Approved on **February 14, 2023.**

Rhianon Burkholder
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer