

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2023**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Staff Development Department Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 14, 2023



REPORT TO THE COMMITTEE OF THE WHOLE FEBRUARY 14, 2023

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic’s Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period February 14, 2023 through March 7, 2023.

PROFESSIONAL DEVELOPMENT ACTIVITIES

SESSION	Celebrate Black History Month in Canada for Grades 7 to 12 Classes
AUDIENCE	Grades 7 to 12 Classes
WORKSHOP DESCRIPTION	<ul style="list-style-type: none"> ▪ These live virtual sessions will be hosted by our community partner, Lezlie Harper of Niagara Bound Tours. Lezlie Harper is a return guest speaker to Niagara Catholic, and has extensive experience providing historical tours throughout Niagara and beyond. As a fifth-generation Canadian descendant of a Freedom Seeker from Kentucky, she has a personal interest in the history of Freedom Seekers who came to Canada.
DATE	Three (3) different sessions: <ul style="list-style-type: none"> ▪ Friday, February 3 – *Spotlight on Canada’s First Lady of Jazz, Eleanor Collins ▪ Friday, February 10 – *Honouring Black Canadian War Veterans ▪ Thursday, February 16 – Learning about African Canadian Historian, Elise Harding-Davis
TIME	1:00 to approximately 1:30 pm
LOCATION	Virtual, Zoom Meeting

SESSION	Knowledgehook- Premium Teacher Onboarding
AUDIENCE	K-10 Educators teaching math
WORKSHOP DESCRIPTION	This is an introductory session hosted by Knowledgehook. This webinar will cover the essentials you will need to get started with Knowledgehook in your math classroom.
DATE	The same session is repeated on various dates: <ul style="list-style-type: none"> ▪ February 15th, 2023, or ▪ March 15th, 2023, or ▪ April 19th, 2023, or ▪ May 17th, 2023
TIME	6:00 p.m. – 7:00 p.m.
LOCATION	Virtual, Zoom Meeting

PROFESSIONAL ACTIVITY DAY – FEBRUARY 17, 2023

Employee Group Training Sessions

Elementary & Secondary Secretaries

- Secretaries will attend a series of mandatory virtual sessions. During the times that there are no virtual sessions, all secretaries (elementary/secondary) should continue with their daily work.
- Session 1: (8:30 a.m. – 10:00 a.m.)
 - Elementary Secretaries – Finance Topics
- Session 2: (10:00 a.m. – 11:00 a.m.)
 - Elementary and Secondary Secretaries
 - edsembli Quick Reports and Excel Topics
- Session 3: (1:00 p.m. – 3:00 p.m.)
 - Secondary Finance Secretaries
 - Finance Topics
- Afternoon Activity
 - Elementary Secretaries will work on entering the Next Year Registrations that have come in from the Open Houses prior to that date.

Itinerant Arts Teachers

- The Itinerant Arts Teachers will report to the following location from 8:30 a.m. to 3:00 p.m. to participate in three professional development workshops.
- Location: Marilyn I. Walker School of Fine and Performing Arts

Agenda

8:30 a.m. - 11:30 a.m.

- Indigenous Arts & Culture. This session will explore the original treaty relationships and reconciliation as told through Haudenosaunee oral culture and how that translates into expression through storytelling, music and dance, visual arts, and spirituality. Teachers will have the opportunity to reflect on Indigenous traditional knowledge and how we interpret this knowledge today through the lens of science and technology.

11:30 a.m. - 12:30 p.m.

- Lunch

12:30 p.m. - 1:30 p.m.

- This session will focus on wampum belt teachings through storytelling. Teachers will learn process of loom beadwork, design and map out their own belt and be led through the creative process to produce a wampum belt.

1:30 p.m. - 3:00 p.m.

- Guidelines for Understanding Indigenous Performance Culture

Educational Assistants (Elementary & Secondary)

- EAs will participate in the following virtual workshop from 8:45 a.m. – 9:45 a.m.
- All EAs will participate in PA Day program (Elementary or Secondary) outlined below in this memo after the before and after the workshop.
- It is recommended that EA's work in groups during the session to promote collaboration.
- Session: Co-regulation for Developmental Learners
 - This workshop will discuss strategies to adjust expectations for Developmental Learners to learn to be successful with self-regulation. Definitions of learning pathways will be reviewed.

Elementary & Secondary Library Technicians

- All Library technicians will attend the annual Library Vendor Fair at the Central Niagara Community Centre (680 York Road) in Niagara-on-the-Lake from 10:00 a.m. to 4:00 p.m.

Child and Youth Workers (CYW)

- CYWs will report to the Catholic Education Centre from 8:30 a.m. – 3:00 p.m. Three community partners/agencies will provide program overview and resources in the morning session. The afternoon session will be focused on training CYWS on the implementation of The Canadian Center for Child Abuse classroom activity kits (focused on healthy relationships, internet safety and sex trafficking)

Secondary NBE3U Planning committee

- This session will take place at Holy Cross Secondary School (8:00 a.m. – 2:30 p.m.) at 460 Linwell Road, St. Catharines, ON. David A. Robertson (author) will be the keynote speaker.
- Planning Committee: The planning committee consists of the English Program Chairs and the secondary educators who have been designated by each secondary school principal to participate in the NBE3U professional development sessions.

Elementary & Secondary Chaplaincy Leaders

- All Chaplaincy Leaders will report to the Catholic Education Centre from 8:30 a.m. – 3:00 p.m. The chaplains will join the CYWs for the morning session on community partners/agencies that will provide program overview and resources. The afternoon session will be led by Fr. Paul MacNeil & Teri Pauco from the Diocese of St. Catharines to focus on the local Synod process.

CORE French Teachers

- During the MathUp session, Core French teachers will be working together to review the common task for grades 4-8 FSL students and discuss the student work. Information regarding this will be communicated directly to FSL teachers by Mary Vetere –FSL Consultant.

TIME	ELEMENTARY PROFESSIONAL DEVELOPMENT AGENDA
8:30 – 8:45	Welcome, Land Acknowledgement & Prayer
BLOCK 1 8:45 – 9:45	Science Professional Development Webinars
9:45 – 10:00	BREAK
BLOCK 2 10:00 – 11:30	MathUP Professional Development <ul style="list-style-type: none"> School leaders will work with their teams to continue with the professional learning and monitoring stages in <i>MathUP School</i>.
11:30 - 12:30	LUNCH
BLOCK 3 12:45 -1:45	<u>ZOOM Keynote Address on Skilled Trades – Dr. Callegher (Job Talks)</u> This session is intended to help fuel the professional discussions and initiatives of both the Ministry of Education and Ministry of Labour, Immigration, Training & Skills Development. Changing the narrative and stigma of the skilled trades and technologies pathway is important to address the current skilled labour shortage in our region. Teachers will learn new ways to discuss this pathway with their students and highlight the importance of numeracy and literacy skills that are required for careers in this pathway. Your questions will be answered through the chat function throughout the presentation.
1:45 - 2:00	BREAK
BLOCK 4 2:00 - 3:00	Interactive Virtual Sessions
3:00	Adjournment

ELEMENTARY BLOCK 1 – SCIENCE PROFESSIONAL DEVELOPMENT

LIVE SESSION - S.O.A.R (Science, Oral Language and Read Alouds)

- Recommended for Kindergarten Teams to Grade 2.
- SOAR with us as we unlock our imagination to discover and explore the world around us! Join us as we look at how we can build the foundational literacy skill of oral language in our Kindergarten to Grade 2 classrooms through a targeted read aloud that invites children to explore the world of science all around them.

Primary Science Curriculum Webinar

- All PTMs are asked to participate in this webinar.
- Primary teachers should be aware of the new science curriculum as it is promoting cross-curricular activity. There are activities which purposefully cover Science, Math, Language and Social Studies (communicate with your teaching partners). There are specific connections to coding, as well as Indigenous knowledge.

Junior Science Curriculum Webinar

- Recommended: Check out the various coding activities, the tech options and most importantly the Indigenous connections with support for you and your students.

Intermediate Science Curriculum Webinar

- Recommended: Check out the various coding activities, the tech options and most importantly the Indigenous connections with support for you and your students.

ELEMENTARY BLOCK 4 – INTERACTIVE VIRTUAL SESSIONS

SESSION 1: Kindergarten Session: Awe and Wonder

- This session will explore the Ontario Kindergarten Religion Program document and the Sowing Seeds: Inquiry, Faith, and Early Learners resource as we embrace the awe and wonder of God's beauty around us through an inquiry play-based lens. This session will offer Kindergarten teams ways to engage your students and nurture their faith as they explore the theme of Light and make connections with everyday experiences and encountering the Lenten Season through scripture, provocations, play, inquiry, and a read aloud.

SESSION 2: WeVideo Podcast

- WeVideo is a web based application available through the Google Chrome Browser. The session will begin with an overview of WeVideo to familiarize users with the platform. This is a blended session with live interactions and resources located in the NCVLE. Staff will learn how to use WeVideo to create Podcasts and other media. Resources will all be made accessible to staff to explore the features of WeVideo at their own pace.

SESSION 3: WeVideo - Video Editing Software

- The session will begin with an overview of WeVideo to familiarize users with the platform. The session will transition to a course via the NCVLE. Staff will explore of video editing and the use of green screens. Five modules will be completed, each containing different lessons, quizzes, and assignments. The goal of this course is to provide staff with the opportunity to learn about the features of WeVideo at their own pace and gain an understanding of the tools WeVideo offers staff and students.

SESSION 4: Scratch Elementary (Grades 4-8)

- This session will explore Scratch from the beginning. The session will look at login options, how to create and code backdrops, and how to choose and code sprites. In addition, participants will walk through grade 4-8 coding expectations for both mathematics and science. Project suggestions will be provided for each grade.

SESSION 5: Scratch Junior (Grades K-3)

- This session will explore Scratch Junior. The session will look at how to create and code backdrops, and how to choose and code sprites. This session will be dedicated to educators using the program and gaining confidence in using this with their students.

SESSION 6: So You're Teaching H&PE? Don't Panic!

- Every student deserves a quality Health and Physical Education program, and effective instruction is the key to student success. So you are teaching Health & Physical Education? Don't panic – help is here! You'll walk away with practical, fun and easy-to-use activities from Ophea's H&PE Curriculum Resources, along with knowledge in classroom management, safety, assessment and evaluation. This workshop will support educators in identifying the main concepts and skills described in the curriculum expectations, consider the context in which students will apply the learning, and determine students' learning goals.
- By the end of this workshop, participants will:
 - Develop a better understanding of the elementary H&PE curriculum;
 - Learn practical and easy to use ideas to implement the Physical Education curriculum expectations in various indoor and outdoor settings;
 - Explore program planning, differentiated instruction strategies, assessment and evaluation, and safety considerations;

Increase awareness of Opeha resource supports available to support the implementation of the Physical Education expectations within the H&PE Curriculum.

TIME	SECONDARY PROFESSIONAL DEVELOPMENT AGENDA
8:00 - 8:30	Welcome, Land Acknowledgement & Prayer
BLOCK 1 8:30 – 9:45	Interactive Virtual Sessions
9:45 - 10:00	BREAK
BLOCK 2 10:00 - 11:00	<p><u>Extension and Consolidation to Support Implementation and SIEP</u></p> <p><i>Extend learning from Block 1 (independently, in groups or as a department) - more time to “try” what was learned in the workshop</i></p> <p>Consolidate learning from Block 1 as a group or department and connect to SIEP:</p> <ul style="list-style-type: none"> ▪ <i>How does this strategy fit with the SIEP? How might this strategy positively impact student learning, achievement and well-being for all students?</i> ▪ <i>How might the implementation of this new learning support the goals of your SIEP? How will you know the impacts of implementation? How will you measure and monitor?</i> ▪ <i>What other resources and professional learning are required to achieve SIEP goals?</i>
11:00 - 12:00	LUNCH
LIVE SKILLS ONTARIO SESSION 12:10 - 12:30	<p><u>ZOOM – Live Skills Ontario Virtual Sessions (12:10 p.m. – 12:30 p.m.)</u></p> <p>In this session, teachers will learn about new resources, activities, and presentations that can be virtually booked in their classrooms to promote and integrate skilled trades and technologies. This is an opportunity to hear more about this pathway and skilled trades and technologies careers look like, the current demand, and the viability of this pathway for students. Skills Ontario is a provincial, non-profit organization that enables and empowers all youth to consider a career in the skilled trades and technologies and are committed to preparing Ontario’s youth for the highly-skilled economy of tomorrow.</p>
BLOCK 3 12:45 - 1:45	<p><u>ZOOM Keynote Address on Skilled Trades – Dr. Callegher (Job Talks)</u></p> <p>This session is intended to help fuel the professional discussions and initiatives of both the Ministry of Education and Ministry of Labour, Immigration, Training & Skills Development. Changing the narrative and stigma of the skilled trades and technologies pathway is important to address the current skilled labour shortage in our region. Teachers will learn new ways to discuss this pathway with their students and highlight the importance of numeracy and literacy skills that are required for careers in this pathway. Your questions will be answered through the chat function throughout the presentation.</p>

BLOCK 4 2:00 - 2:30	<p>Consolidate learning from the keynote as a group or department:</p> <ul style="list-style-type: none"> ▪ <i>What actions will you take to further promote the skilled trades with your students and their families?</i> ▪ <i>How will you embed more STEM experiences in your classrooms?</i> ▪ <i>How might you reduce bias and stereotypes (for yourself, your students and their families) when it comes to students' pathway and career choices to ensure each student is viewed as competent and capable to reach their full potential?</i>
2:30	Adjournment

SECONDARY BLOCK 1 – INTERACTIVE VIRTUAL SESSIONS

SESSION 1: AP Course Session

- The AP session is for Secondary Teachers who attended the AP training on February 14 and/or 15, 2023. This is an optional session that will focus on a follow up to the training previously received and an opportunity for a Q/A session. This session will be led by John Williamson from the AP College Board.

SESSION 2: Scratch Secondary (Grades 9-12)

- This session will explore Scratch from the beginning. The session will look at login options, how to create and code backdrops, and how to choose and code sprites. Participants will walk through secondary coding expectations for both mathematics and science. The session will look at the microbit: and code a short program. (Users do not need a microbit). Participants will come away with a coded program that can be adapted to the topic of your choosing and use with students.

SESSION 3: WeVideo Podcast

- This session will begin with an overview of WeVideo to familiarize users with the platform. This session will be blended with live interactions and resources in our NCVLE. Staff will learn how they can use WeVideo to create Podcasts and other media. Resources will all be made accessible to staff to explore all the features of WeVideo at their own pace. WeVideo is a web based application available through the Google Chrome Browser.

SESSION 4: WeVideo - Video Editing Software

- This session will begin with an overview of WeVideo to familiarize users with the platform. Participants will transition to a course in the NCVLE. Staff will have an opportunity to explore the topics of video editing and the use of green screens. Five different modules will be completed. All modules contain different lessons, quizzes, and assignments. This course will provide staff with the opportunity to learn about the features of WeVideo at their own pace while gaining an understanding of the tools WeVideo offers staff and students.

SESSION 6: Indigenous Arts and Culture

- This session will explore the original treaty relationships and reconciliation as told through Haudenosaunee oral culture and how that translates into expression through storytelling, music and dance, visual arts, and spirituality. Teachers will have the opportunity to reflect on Indigenous traditional knowledge and how we interpret this knowledge today through the lens of science and technology. Presenter: JP Longboat

SESSION 7: Teaching Secondary Math Using PolyPad and GeoGebra

- Join us for this session where we will explore how PolyPad and GeoGebra can be used in all secondary math classes to gather statistical data, visualize the characteristics of Quadratic Relationships, explore Exponential Relationships, understand the nature of the Rate of Change

Function, visualize Vector Geometry in 3D and the Radian Rosetta Stone. The session will provide a demonstration of the above applications of PolyPad and GeoGebra. Participants will be provided with a file of all the applications that they can play with and incorporate into their course planning.

SESSION 8: SECONDARY FRENCH AS A SECOND (FSL) LANGUAGE SESSION

- This session will focus on supporting FSL teachers in teaching the strategies necessary to reach all students in the single streamed courses for French. Curriculum and resources will be reviewed.

The Staff Development Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 14, 2023

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2023**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 14, 2023



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2023
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix A	New Wainfleet Joint Elementary School
Appendix B	New Elementary School Greenlane Road, Beamsville

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services
Presented by: Clark Euale, Controller of Facilities Services
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: February 14, 2023

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

A - General information	
Project Name	St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES
Date	February 14, 2023
Reporting Period	January 31, 2023

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	☒	☐	☐	
Schedule:	☒	☒	☐	Ministry approvals and supply chain delays may affect the overall schedule.
Scope:	☒	☐	☐	
Quality:	☒	☐	☐	

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

Executive Summary	➤ PROJECT INFORMATION																																							
	<ul style="list-style-type: none"> ○ Combined Area of New School to be Constructed: 69,734 s.f. ○ New School Capacity: 587 students ○ NCDSB Pupil Places: 118 students 																																							
	➤ PROJECT FUNDING																																							
	-																																							
	<table border="1"> <thead> <tr> <th rowspan="2">Funding Program</th> <th>DSB of Niagara</th> <th>Niagara CDSB</th> <th>Total</th> </tr> <tr> <th><u>Project ID #: 22-063</u></th> <th><u>Project ID #: 50-067</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Capital Priorities</td> <td>\$10,551,451</td> <td>\$3,574,873</td> <td>\$14,126,324</td> </tr> <tr> <td>Child Care Capital</td> <td>\$1,652,606</td> <td>\$0</td> <td>\$1,652,606</td> </tr> <tr> <td></td> <td>\$12,204,057</td> <td>\$3,574,873</td> <td>\$15,778,930</td> </tr> <tr> <td><i>Additional Funding</i></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Priorities</td> <td>\$2,551,402</td> <td>\$1,860,168</td> <td>\$4,411,570</td> </tr> <tr> <td>Child Care Capital</td> <td>\$512,669</td> <td>\$0</td> <td>\$512,669</td> </tr> <tr> <td>Proceeds of Disposition</td> <td>\$3,202,271</td> <td>\$0</td> <td>\$\$3,202,271</td> </tr> <tr> <td>Total</td> <td>\$18,470,399</td> <td>\$5,435,041</td> <td>\$23,905,440</td> </tr> </tbody> </table>	Funding Program	DSB of Niagara	Niagara CDSB	Total	<u>Project ID #: 22-063</u>	<u>Project ID #: 50-067</u>		Capital Priorities	\$10,551,451	\$3,574,873	\$14,126,324	Child Care Capital	\$1,652,606	\$0	\$1,652,606		\$12,204,057	\$3,574,873	\$15,778,930	<i>Additional Funding</i>				Capital Priorities	\$2,551,402	\$1,860,168	\$4,411,570	Child Care Capital	\$512,669	\$0	\$512,669	Proceeds of Disposition	\$3,202,271	\$0	\$\$3,202,271	Total	\$18,470,399	\$5,435,041	\$23,905,440
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➤ Prime Consultant: Whiteline Architects Inc.																																								
➤ General Contractor: Brouwer Construction Ltd.																																								
➤ Contractor mobilized November 11, 2022																																								
➤ Niagara Catholic Legal Representative currently drafting lease agreement between DSBN and Niagara Catholic.																																								

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval	September 2020	September 2020	COMPLETED
Architect Selection	January 2021	January 2021	COMPLETED
Design Development	February 2021	March 2021	COMPLETE
Ministry Approval (Cost)	January 2022	March 2022	COMPLETE
Site Plan Approval	February 2022	September 2022	COMPLETE
Building Permit	March 2022	October 2022	COMPLETE
Project Tender	April 2022	November 2022	COMPLETE
Construction Start	Nov. 11, 2022	Nov. 11, 2022	IN PROGRESS
Demolish St Elizabeth School	July 2024		NOT STARTED
Occupancy	September 2024		NOT STARTED
Additional Milestones	TBA	N/A	NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	January 2022	MTO	COMPLETE
2	SPA approval	February 2022	Township of Wainfleet	COMPLETE
3	MOE approval to proceed to Tender	March 2022	MOE	COMPLETE
4	Building Permit approval	April 2022	Township of Wainfleet	COMPLETE
5	Lease Agreement	January 2023	NCDSB/DSBN	IN PROGRESS
6	Operations Agreement	2023/2024	NCDSB/DSBN	NOT STARTED

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent.	Design Team	COMPLETED
2	Risk Item 2	Approval to Proceed to Tender at-risk due to high-Class A cost estimate.	Ministry of Education	COMPLETED
3	Risk Item 3	Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval.	Ministry of Environment	IN PROGRESS

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

F - Accomplishments / Plans

Accomplishments during *this Reporting Period* :

1. Site Plan Approval has been received by the Town of Wainfleet.
2. MOE approval of septic design is expected to take 6-12 more months. Environmental Compliance Application has been submitted early April. Ongoing.
3. Lease agreement between DSBN and Niagara Catholic underway.
4. Cost sharing agreement between DSBN and Niagara Catholic based upon original Memorandum of Understanding.

Plans during the *next Reporting Period* :

1. Present draft lease agreement to DSBN for review/comment (January 2023). Agreed upon lease will be shared with Niagara Catholic Board Trustees prior to execution.
2. Team is actively working on community partnership with the Town of Wainfleet for shared use of the gymnasium and soccer/baseball fields.

G - Distribution

I have reviewed the information contained in this Project Progress And Status Report and agree:

<i>Name / Title</i>	<i>Company</i>		<i>Date</i>
Project Manager	NCDSB	Tunde Labbanz	February 14, 2023
Controller of Facilities Services	NCDSB	Clark Euale	February 14, 2023
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Joseph Zaroda	Email
Principal, St Elizabeth CES	NCDSB	Julie Mangiacasale	Email

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

A - General information	
Project Name	Catholic Elementary School Greenlane Rd., Beamsville
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Gino Pizzoferrato, Superintendent Principal, TBD
Date	February 14, 2023
Reporting Period	January 31, 2023

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	☒	☐	☐	
Schedule:	☒	☐	☐	
Scope:	☒	☐	☐	
Quality:	☒	☐	☐	

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

<p>Executive Summary</p>	<ul style="list-style-type: none"> ➤ PROJECT INFORMATION <ul style="list-style-type: none"> ○ Area of New School to be Constructed: 42,442 s.f. ○ New School Capacity: 421 students ○ Number of Classrooms: 18 ○ Childcare Space currently under review. ➤ PROJECT FUNDING <ul style="list-style-type: none"> ○ Capital Priorities Grant \$10,108,084 ➤ Ministry Approval to Proceed to Design received. ➤ Request for Proposals for Prime Consulting Services closed December 20, 2022. Awarded to Svedas Architects Inc. ➤ Expected school opening tentatively September 2024.
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PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		July 15, 2022	COMPLETED
Architect Selection	December 2022	February 2023	COMPLETED
Design Development	January 2023	February 2023	IN PROGRESS
Ministry Approval to Proceed with Tender			NOT STARTED
Site Plan Approval			NOT STARTED
Building Permit			NOT STARTED
Project Tender			NOT STARTED
Construction Start	May/June 2023		NOT STARTED
Parking lot and Playgrounds			NOT STARTED
Occupancy	September 2024		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval			NOT STARTED
2	SPA approval			NOT STARTED
3	MOE approval to proceed to Tender			NOT STARTED
4	Building Permit approval			NOT STARTED

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE
2	Risk Item 2			

F - Accomplishments / Plans
<p>Accomplishments during <i>this Reporting Period</i> :</p> <ol style="list-style-type: none"> 1. Ministry Approval to Proceed to procure an Architect to begin the design process of this exciting project in July 2022. 2. RFP for Prime Consulting Services awarded to Svedas Architects Inc. 3. Archeological Survey of property completed as part of the requirements for Site Plan Approval. No issues flagged. 4. Application to Ministry for funding of newly requested Childcare facility under this project with associated funding. <hr/> <p>Plans during the next Reporting Period:</p> <ol style="list-style-type: none"> 1. Detailed design underway. 2. Ad-Hoc Attendance Area Review Committee to be re-established in January/February 2023. 3. Approval of Childcare funding application from the Ministry of Education expected Q2-2023.

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	February 14, 2023
Controller of Facilities Services	NCDSB	Clark Euale	February 14, 2023
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Gino Pizzoferrato	Email
Principal	NCDSB	TBD	Email

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2023**

PUBLIC SESSION

**TITLE: ELEMENTARY AND SECONDARY SCHOOL YEAR
CALENDARS: 2023-2024**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2023-2024 school year, as presented.

Prepared by: Domenic Massi, Associate Superintendent of Education

Presented by: Domenic Massi, Associate Superintendent of Education

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 14, 2023



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 14, 2023

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS: 2023-2024

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2023-2024 school year calendars, there are 195 possible school days between September 1, 2023 and June 30, 2024. Within this total, elementary and secondary schools must have a minimum of 194 school days, of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

CONSULTATION PROCESS

The 2023-2024 School Year Calendar Committee met to discuss and review the draft calendar and the consultation process.

Members of the 2023-2024 School Year Calendar Committee are:

Domenic Massi	Associate Superintendent (Chair)
Pat Rocca	Superintendent
Gino Pizzoferrato	Superintendent
Anthony Cardamone	Elementary Principal
Lou Stranges	Secondary Principal
Anthony Corapi	Administrator of Staff Development
Anna Maxner	C.U.P.E. President
Jennifer McArthur	Niagara Elementary Unit OECTA
Joseph Sorrenti	Niagara Elementary Unit OECTA
John Piccoli	Niagara Secondary Unit OECTA
Carrie Vernelli	Niagara Catholic Parent Involvement Committee
Monique Somma	S.E.A.C.

The consultation process provided the elementary and secondary draft calendars to all elementary and secondary Principals, Vice-Principals, Catholic School Council Chairs/Co-Chairs, the Niagara Catholic Parent Involvement Committee (NCPIC), the Special Education Advisory Committee (SEAC), OECTA Elementary and Secondary Presidents, CUPE President and staff for feedback by February 1, 2023.

Simultaneously, there has been on-going consultation with the co-terminus Board to achieve a similar school year calendar, where possible.

SUMMARY OF THE ATTACHED CALENDARS

Highlights of the Proposed School Year Calendars for 2023-2024.

Professional Activity Days

In accordance with the Education Act, Regulation 304 - School Year Calendar, the following seven (7) days have been identified as Professional Activity Days.

Elementary:

Friday, October 6, 2023
Friday, November 24, 2023
Friday, January 19, 2024
Friday, February 16, 2024
Monday, April 8, 2024 *Due to Solar Eclipse
Friday, June 7, 2024
Friday, June 28, 2024

Secondary:

Friday, October 6, 2023
Friday, November 24, 2023
Friday, February 16, 2024
Monday, April 8, 2024 *Due to Solar Eclipse
Friday, June 21, 2024
Thursday, June 27, 2024
Friday, June 28, 2024

Secondary Examination Days

Semester 1 – Wednesday, January 24, 2024 to Tuesday, January 30, 2024
Semester 2 – Wednesday, June 19, 2024 to Wednesday, June 26, 2024 (with PA Day June 21, 2024)

Board and Civic Holidays

Civic Holiday	Monday, August 7, 2023
Labour Day	Monday, September 4, 2023
Thanksgiving Day	Monday, October 9, 2023
Christmas Break	Monday, December 25, 2023 – Friday, January 5, 2024
Family Day	Monday, February 19, 2024
March Break	Monday, March 11 to Friday, March 15, 2024
Good Friday	Friday, March 29, 2024
Easter Monday	Monday, April 1, 2024
Victoria Day	Monday, May 20, 2024
Canada Day	Monday, July 1, 2024

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **regular** school year calendars to the Ministry of Education by March 1, 2023.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Senior Administrative Council and our coterminous board, the 2023-2024 Elementary and Secondary **regular** School Year Calendars will be submitted immediately following the Board Meeting of February 28, 2023 for approval.

Appendix A: *Proposed Elementary School Year Calendars for 2023-2024*

Appendix B: *Proposed Secondary School Year Calendars for 2023-2024*

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2023-2024 school year, as presented.

Prepared by: Domenic Massi, Associate Superintendent of Education
Presented by: Domenic Massi, Associate Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education, Secretary/Treasurer
Date: February 14, 2023



Ministry of Education

School Year Calendar 2023 - 2024


NCDSB Elementary Calendar Draft

Legend ▶ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week										
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2023					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31							
September 2023	19							1	4	6	8	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
October 2023	20	1		2	3	4	5	8	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
November 2023	21	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30							
December 2023	16							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
January 2024	17	1		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
February 2024	19	1					1	2	5	6	7	8	9	12	13	14	15	16	18	20	21	22	23	26	27	28	29							
March 2024	15							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
April 2024	20	1		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30									
May 2024	22					1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
June 2024	18	2		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28											
July 2024				1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31								
TOTAL	187	7		<p>Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days.</p>																														

School Year Calendar 2023 - 2024

NCDSB Secondary Calendar Draft

Legend ▶ **H-** Statutory Holiday **E-** Scheduled Examination Day **P-** Professional Activity Day **B-** Board Designated Holiday  Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2023					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September 2023	19							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October 2023	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
November 2023	21	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30		
December 2023	16							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
January 2024	18		S	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
February 2024	19	1					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
March 2024	15							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
April 2024	20			1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
May 2024	22	1				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
June 2024	17	3	S	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
July 2024				1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
TOTAL	187	7	10	<p>Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days.</p>																								