



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 6, 2022

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 6, 2022 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Bruzzese.

2. Roll Call

Vice-Chair Burkholder noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit	✓			
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Linda Marconi**, Recording Secretary/Executive Assistant to the Director of Education.

**3. Approval of the Agenda**

Moved by Trustee Joyner

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 6, 2022, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of November 8, 2022**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 8, 2022, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Burkholder requested Item 6.2 be held. This item was moved to Committee and Staff Reports Section D of the agenda.

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Moved to Section E4.1

**6.3 In Camera Items F1**

Moved by Trustee Huibers

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

## **C. GOVERNANCE POLICIES**

### **1. Governance Policies for Recommendation to the Board**

#### **1.1. Retirement and Service Recognition Celebration Policy (201.2)**

Pat Rocca, Superintendent of Education/Human Resources presented feedback received from the vetting process and highlighted recommended amendments to the Retirement and Service Recognition Celebration Policy (201.2) following the vetting process.

- No amendment

Moved by Trustee Turner

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Retirement and Service Recognition Celebration Policy (201.2), as presented.

**APPROVED**

#### **1.2. Volunteer Recognition Policy (800.4)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Volunteer Recognition Policy (800.4), following the vetting process.

- No amendment

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Volunteer Recognition Policy (800.4), as presented.

**APPROVED**

### **2. Governance Policies Prior to Vetting**

#### **2.1. Pupil Accommodation Review Policy (701.2)**

Clark Euale, Controller of Facilities Services, presented the Pupil Accommodation Review Policy (701.2).

- No amendment

The Committee of the Whole requested that the Pupil Accommodation Review Policy (701.2), be vetted from December 7, 2022 to February 1, 2023 with a recommended deadline for presentation to the Committee of the Whole in February, for consideration to the Board in February.

### **3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

## **D. COMMITTEE AND STAFF REPORTS**

### **1. Education Quality and Accountability Office (EQAO) Results for the 2021-2022 Assessments and Graduation Rates for the 2016-2017 Grade 9 Cohort**

Kim Kinney, Superintendent of Education and Christine Battagli, Research, Assessment, Evaluation & Reporting Consultant presented the Education Quality and Accountability Office (EQAO) Results for the 2021-2022 Assessments and Graduation Rates for the 2016-2017 Grade 9 Cohort, for Trustee information.

### **2. Father Patrick H. Fogarty Easement Request**

Controller Euale presented the Father Patrick H. Fogarty Easement Request.

Moved by Trustee Turner

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the request to establish an easement in favour of Welland Fire and Emergency Services (WFES) over Father Patrick H. Fogarty Adult and Continuing Education Centre lands.

**CARRIED**

### **3. Monthly Updates**

#### **3.1 Student Trustees' Update**

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### **3.2 Senior Staff Good News Update**

Senior Staff highlights included:

##### **Superintendent Kinney**

- ECCDC Award of Excellence 2022 was awarded to Notre Dame Catholic Elementary School Kindergarten team Sarah Cukierski, Melissa Taddeo and Roxane Manners.
- Cole Le Grand, student at Denis Morris Catholic High School as part of his co-op placement had the opportunity to Benoit on the set of HGTV.

### **4. Consent Agenda Item A6.2**

#### **4.1 Capital Projects Progress Report Update**

Clark Euale, Controller of Facilities Services answered questions of Trustees.

## **E. INFORMATION**

### **1. Trustee Information**

#### **1.1 Annual Faith Formation – December 15, 2022**

Director Cipriano extended an invitation to the Advent Faith Formation taking place on Thursday, December 15, 2022

Trustees were asked to confirm their attendance with Director Cipriano.

**1.2 Draft 2023 Board Committee Membership**

Director Cipriano presented the Draft 2023 Board Committee Membership. The confirmed 2023 Board Committee Membership will be provided at the December Board Meeting for approval.

Director Cipriano confirmed membership for those committees that meetings will be taking place prior to the December Board Meeting.

Director Cipriano answered questions of Trustees.

**F. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

1.1 Director Cipriano noted that as is our tradition for the last meeting in December Trustees are invited to celebrate our Christmas social following the December 20, 2022 Board meeting.

**G. BUSINESS IN CAMERA**

Covered under Section A6 Consent Agenda Items

**H. REPORT ON THE IN-CAMERA SESSION**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on November 8, 2022, as presented.

**CARRIED (Item F1)**

**I. ADJOURNMENT**

Moved by Trustee Huibers

**THAT** the December 6, 2022 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 7:38 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 6, 2022.**

Approved on **January 17, 2022.**