



*We are a Christ-centered Catholic faith community  
that celebrates diversity and fosters spiritual growth,  
inspiring all to reach their full potential in mind, body and spirit.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, JANUARY 17, 2023  
6:30 P.M.**

*PUBLIC ACCESS LIVE STREAM LINK*  
<https://niagaracatholic.ca/meetings-livestream/>



### A. ROUTINE MATTERS

1. Opening Prayer – Trustee Huibers -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of December 6, 2022 A5
6. Consent Agenda Items -
  - 6.1 Holy Childhood Association 2022 A6.1
  - 6.2 Staff Development Department Professional Development Opportunities A6.2
  - 6.3 Capital Projects Progress Report Update A6.3

### B. PRESENTATIONS

### C. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board -
  - 1.1 Student Trustees Policy (100.4) – Camillo C1.1
2. Governance Policies Prior to Vetting -
  - 2.1 Bottled Water Policy (701.5) – Clark C2.1
  - 2.2 Environmental Stewardship Policy (400.6) – Clark C2.2
  - 2.3 Student Senate Policy – Elementary Policy (100.6.2) – Kim C2.3
  - 2.4 Student Senate Policy – Secondary Policy (100.6.1) – Kim C2.4
  - 2.5 School Operations for Inclement Weather and Workplace Closure Policy (500.1) – Lee Ann C2.5
3. Governance Policy Review Schedule – Camillo C3

### D. COMMITTEE AND STAFF REPORTS

1. Facilities Services: State of Infrastructure 2022-2023 – Clark D1
2. Revised Estimates 2022-2023 – Giancarlo D2

- 3. Monthly Updates
  - 3.1 Student Senate Update -
  - 3.2 Senior Staff Good News Update -

## **E. INFORMATION**

- 1. Trustee Information
  - 1.1 Niagara Foundation for Catholic Education Benefit Gala 2023 E1.1

## **F. OTHER BUSINESS**

- 1. General Discussion to Plan for Future Action -
  - 1.1 Growth and Retention Ad Hoc Committee -
  - 1.2 Strategies to Harvest Catholic School Supporters -

## **G. BUSINESS IN CAMERA**

## **H. REPORT ON THE IN CAMERA SESSION**

## **I. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF DECEMBER 6, 2022**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 6, 2022, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 6, 2022

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 6, 2022 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Bruzzese.

2. Roll Call

Vice-Chair Burkholder noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit	✓			
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Domenic Massi**, **Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Linda Marconi**, Recording Secretary/Executive Assistant to the Director of Education.

**3. Approval of the Agenda**

Moved by Trustee Joyner

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 6, 2022, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of November 8, 2022**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 8, 2022, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Burkholder requested Item 6.2 be held. This item was moved to Committee and Staff Reports Section D of the agenda.

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Moved to Section E4.1

**6.3 In Camera Items F1**

Moved by Trustee Huibers

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

Nil

## **C. GOVERNANCE POLICIES**

### **1. Governance Policies for Recommendation to the Board**

#### **1.1. Retirement and Service Recognition Celebration Policy (201.2)**

Pat Rocca, Superintendent of Education/Human Resources presented feedback received from the vetting process and highlighted recommended amendments to the Retirement and Service Recognition Celebration Policy (201.2) following the vetting process.

- No amendment

Moved by Trustee Turner

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Retirement and Service Recognition Celebration Policy (201.2), as presented.

**APPROVED**

#### **1.2. Volunteer Recognition Policy (800.4)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Volunteer Recognition Policy (800.4), following the vetting process.

- No amendment

Moved by Trustee Marino

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Volunteer Recognition Policy (800.4), as presented.

**APPROVED**

### **2. Governance Policies Prior to Vetting**

#### **2.1. Pupil Accommodation Review Policy (701.2)**

Clark Euale, Controller of Facilities Services, presented the Pupil Accommodation Review Policy (701.2).

- No amendment

The Committee of the Whole requested that the Pupil Accommodation Review Policy (701.2), be vetted from December 7, 2022 to February 1, 2023 with a recommended deadline for presentation to the Committee of the Whole in February, for consideration to the Board in February.

### **3. Governance Policy Review Schedule**

Director Cipriano presented the Governance Policy Review Schedule.

## **D. COMMITTEE AND STAFF REPORTS**

### **1. Education Quality and Accountability Office (EQAO) Results for the 2021-2022 Assessments and Graduation Rates for the 2016-2017 Grade 9 Cohort**

Kim Kinney, Superintendent of Education and Christine Battagli, Research, Assessment, Evaluation & Reporting Consultant presented the Education Quality and Accountability Office (EQAO) Results for the 2021-2022 Assessments and Graduation Rates for the 2016-2017 Grade 9 Cohort, for Trustee information.

### **2. Father Patrick H. Fogarty Easement Request**

Controller Euale presented the Father Patrick H. Fogarty Easement Request.

Moved by Trustee Turner

**THAT** the Committee of the Whole recommends that the Niagara Catholic District School Board approve the request to establish an easement in favour of Welland Fire and Emergency Services (WFES) over Father Patrick H. Fogarty Adult and Continuing Education Centre lands.

**CARRIED**

### **3. Monthly Updates**

#### **3.1 Student Trustees' Update**

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### **3.2 Senior Staff Good News Update**

Senior Staff highlights included:

##### **Superintendent Kinney**

- ECCDC Award of Excellence 2022 was awarded to Notre Dame Catholic Elementary School Kindergarten team Sarah Cukierski, Melissa Taddeo and Roxane Manners.
- Cole Le Grand, student at Denis Morris Catholic High School as part of his co-op placement had the opportunity to Benoit on the set of HGTV.

### **4. Consent Agenda Item A6.2**

#### **4.1 Capital Projects Progress Report Update**

Clark Euale, Controller of Facilities Services answered questions of Trustees.

## **E. INFORMATION**

### **1. Trustee Information**

#### **1.1 Annual Faith Formation – December 15, 2022**

Director Cipriano extended an invitation to the Advent Faith Formation taking place on Thursday, December 15, 2022

Trustees were asked to confirm their attendance with Director Cipriano.

**1.2 Draft 2023 Board Committee Membership**

Director Cipriano presented the Draft 2023 Board Committee Membership. The confirmed 2023 Board Committee Membership will be provided at the December Board Meeting for approval.

Director Cipriano confirmed membership for those committees that meetings will be taking place prior to the December Board Meeting.

Director Cipriano answered questions of Trustees.

**F. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

1.1 Director Cipriano noted that as is our tradition for the last meeting in December Trustees are invited to celebrate our Christmas social following the December 20, 2022 Board meeting.

**G. BUSINESS IN CAMERA**

Covered under Section A6 Consent Agenda Items

**H. REPORT ON THE IN-CAMERA SESSION**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on November 8, 2022, as presented.

**CARRIED (Item F1)**

**I. ADJOURNMENT**

Moved by Trustee Huibers

**THAT** the December 6, 2022 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 7:38 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 6, 2022.**

Approved on **January 17, 2022.**



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES FOR RECOMMENDATION TO THE  
BOARD  
STUDENT TRUSTEES POLICY (100.4)**

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**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Trustees Policy (100.4), as presented.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: January 17, 2023



Niagara Catholic District School Board

**STUDENT TRUSTEES POLICY**

STATEMENT OF GOVERNANCE POLICY

100 – Board

Policy No 100.4

Adopted Date: March 28, 1998

Latest Reviewed/Revised Date: March 20, 2018

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board of Trustees values the leadership, perspectives and participation of Students Trustees at Board meetings, and Board committee meetings, and Board activities and events. ~~through the inclusion of two Student Trustees on the Board.~~ Student Trustees represent the interest of all students of the Board, promoting a student-focused voice to support Catholic education, equity, and student achievement and well-being.

~~A Niagara Catholic District School Board Student Trustee serves to uphold the Mission, Vision and Catholic values in representing the interest of all students of the Board.~~

In accordance with the provisions of the Education Statutes and Regulations of Ontario legislation, the Niagara Catholic District School Board shall have two (2) Student Trustees on the Board.

**Eligibility**

To be eligible to serve as a Niagara Catholic Student Trustee, student nominees will hold the following qualifications: ~~are required:~~

- ~~• The pupil must be a Roman Catholic.~~
- be actively supportive of the distinctive character, philosophy and goals of Catholic education, respect the faith and traditions of the Catholic church, and support the Mission, Vision and Values of the Niagara Catholic District School Board.
- The pupil must be enrolled as a resident, as a full-time, senior division student, in good standing, in a Niagara Catholic secondary school for the time duration of their term in one of the Board's Catholic Secondary Schools.
- be a member of the Secondary Student Senate;
- The pupil must have provide a signed parental permission to be a Student Trustee if under 18 years of age.
- The pupil must provide a written letter of endorsement from the principal of their Catholic secondary school Principal.
- As a Student Trustee, Co-Chair of the Student Senate and a representative of Niagara Catholic, the pupil is expected to conduct themselves with proper demeanour at all times in accordance with the Mission, Vision, Values and Policies and Administrative Operational Procedures of the Niagara Catholic District School Board.

**Terms of Office**

Student Trustees will serve for a term from August 1 during the year of their election to July 31 during the final year of their term. The Student Trustees shall be elected by the Niagara Catholic Secondary Student Senate (the Student Senate) and the Student Council Presidents of each Niagara Catholic secondary school.

~~Effective May 1, 2018,~~ One of the two Student Trustees must be enrolled in Grade 10 at a Niagara Catholic secondary school at the time of the election and must be eligible to serve a two (2) year term. This same Student Trustee must have at least one year of experience as a Student Trustee when they take office the following school year.

The other Student Trustee must be enrolled in Grade 11 at a Niagara Catholic secondary school at the time of election and must be eligible to serve a one (1) year term.

~~Effective May 1, 2019, one (1) Student Trustee must be enrolled in Grade 10 at a Niagara Catholic secondary school at the time of election, and must be eligible to serve a two (2) year term. This Student Trustee must have at least one year of experience as a Student Trustee when they take office the following school year. Relocated above.~~

~~This section be deleted from the Policy and relocated to the AOP.~~

~~Student Trustees may be disqualified from serving as a Student Trustee based on:~~

- ~~● Legislative criteria~~
- ~~● Ceasing to be a pupil within the Board~~
- ~~● Ineligibility to meet the terms of this Policy and/or Administrative Operational Procedures~~
- ~~● Committing a serious breach of Board Policy or school Code of Conduct infraction as determined by the Director of Education and/or the Board~~
- ~~● Breaking the Conflict of Interest regulations or disclosed in camera information~~
- ~~● Being absent from three consecutive meetings of the Board~~
- ~~● Conduct as determined by the Board which is incompatible with the roles and responsibilities of the Student Trustee position.~~

The Board shall provide the Ministry of Education with the names of the Student Trustees elected, not later than 30 days after the date of the election or by-election as required by legislation.

~~Upon completion of the Student Trustee's term, the Board will suitably recognize the service of the Student Trustee with a token of appreciation, a notation in the student's Ontario Student Record and a letter of recognition co-signed by the Chair of the Board and the Director of Education.~~

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

### **References**

- [Education Statutes and Regulations of Ontario \(Reg. 07/07\)](#)
- [Ontario Municipal Conflict of Interest Act](#)
- *Niagara Catholic District School Board Policies/Procedures*
  - [Board By-Laws Policy \(100.1\)](#)
  - [Trustee Code of Conduct Policy \(100.12\)](#)
  - [Student Senate Policy \(100.6.1 and 100.6.2\)](#)

<b>Adopted Date:</b>	<b>March 24, 1998</b>
<b>Revision History:</b>	<b>June 27, 2000</b> <b>September 25, 2001</b> <b>March 27, 2007</b> <b>April 24, 2012</b> <b>March 20, 2018</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
BOTTLED WATER POLICY (701.5)**

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Prepared by: Clark Euale, Controller of Facilities Services  
Presented by: Clark Euale, Controller of Facilities Services  
Date: January 17, 2023

# RESCINDED AND COMBINED WITH ENVIRONMENTAL STEWARDSHIP POLICY 400.6



Niagara Catholic District School Board

## **BOTTLED WATER POLICY**

STATEMENT OF GOVERNANCE POLICY

700 – Buildings and Site

Policy No 701.5

Adopted Date: June 12, 2012

Latest Reviewed/Revised Date: June 19, 2018

~~In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board acknowledges that universal access to potable water is essential to a clean, safe and ecologically friendly environment at all sites within the Board.~~

~~The Board has a mandate to embrace environmental issues as supported by the Board's EcoSchools initiatives in all elementary and secondary schools and at all Board sites.~~

~~The Board recognizes that water is a basic human right and that universal access to potable water models environmental stewardship for all students and their families.~~

~~The sale or distribution of single use bottled water, and or commercially bottled single use plastic water containers shall be eliminated at all Board sites, Catholic Education Centre, elementary and secondary schools, Continuing Education sites and other work sites in the Board.~~

~~The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.~~

### **References**

- ~~● [Ontario EcoSchools](#)~~
- ~~● [Canadian Catholic Organization for Development and Peace](#)~~
- ~~● [Niagara Catholic District School Board Policies/Procedures](#)~~
  - ~~○ [Nutrition \(302.7\) AOP](#)~~
  - ~~○ [Environmental Stewardship Policy \(400.6\)](#)~~

Adopted Date:	June 12, 2012
Revision History:	June 19, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
ENVIRONMENTAL STEWARDSHIP POLICY (400.6)**

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Prepared by: Clark Euale, Controller of Facilities Services  
Presented by: Clark Euale, Controller of Facilities Services  
Date: January 17, 2023

# RESCINDED AND COMBINED WITH BOTTLED WATER POLICY 701.5



Niagara Catholic District School Board  
**ENVIRONMENTAL STEWARDSHIP POLICY**  
STATEMENT OF GOVERNANCE POLICY

400 – Educational Programs

Policy No 400.6

Adopted Date: May 24, 2011

Latest Reviewed/Revised Date: June 19, 2018

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes the sacredness and connectedness of all God's creation and the responsibility to promote a reverence for the environment and to encourage sustainability through the effective stewardship of all resources.

The Board believes that environmental education and the effective stewardship of God's gifts is a shared responsibility of students, staff and community members, and:

1. supports the teaching of the Church in *Laudato Si*, the encyclical letter of Pope Francis on the care for our common home, May 24, 2015:  
*"...Saint Francis of Assisi reminds us that our common home is like a sister with whom we share our life and a beautiful mother who opens her arms to embrace us. This sister now cries out to us because of the harm we have inflicted on her by our irresponsible use and abuse of the goods with which God has endowed her."*
2. supports the message of Saint John Paul II on the occasion of the World Day of Peace, January 1, 1990:  
*"The ecological crisis is a moral crisis," and "the responsibility of everyone." "Care for the environment is not an option. In the Christian perspective, it forms an integral part of our personal life and of life in society. Not to care for the environment is to ignore the Creator's plan for all creation and results in an alienation of the human person."*

The Board is committed to preparing students to meet the social and environmental challenges of the future, through the following goals:

- All students will acquire knowledge, skills and perspectives that foster understanding of their fundamental connections to each other, to the world around them, and to all living things.
- Increase student engagement by fostering active participation in environmental projects and building links between schools and communities.
- Increase the capacity of system leaders to implement evidence-based environmental education programming, practices, and operations.

The Director of Education will issue [Administrative Operational Procedures](#) in support of this policy.

## References

- [Pope Francis Encyclical Letter Laudato Si \(May 24, 2015\)](#)
- [Ontario EcoSchools](#)
- [Acting Today, Shaping Tomorrow: A Policy Framework for Environmental Education in Ontario Schools, Ministry of Education, 2009](#)
- [Environmental Protection Act, R.S.O. 1990 and its Regulations](#)
- [Green Clean Program Resource Guide, Ontario Ministry of Education, March 2010](#)
- [Green Schools Resource Guide: A Practical Resource for Planning and Building Green Schools in Ontario, Ministry of Education, 2010](#)

# RESCINDED AND COMBINED WITH BOTTLED WATER POLICY 701.5

- ~~[Ontario Catholic School Graduate Expectations, 2nd Edition 2011, Institute for Catholic Education](#)~~
- ~~[Ready Set Green! Tips, Techniques, and Resources from Ontario Educators, Ministry of Education, 2007](#)~~
- ~~[Shaping Our Schools, Shaping Our Future: Environmental Education in Ontario Schools, Report of the Working Group on Environmental Education, Ministry of Education, 2007](#)~~
- ~~[You love all that exists...all things are yours, God, lover of life, A pastoral letter on the Christian Ecological Imperative from the Social Affairs Commission, Canadian Conference of Catholic Bishops, October 4, 2003, Feast of St. Francis of Assisi \(Patron Saint for Ecology\)](#)~~
- ~~[Niagara Catholic District School Board Policies/Procedures](#)
  - ~~[Bottled Water Policy \(701.5\)](#)~~~~

Adopted Date:	May 24, 2011
Revision History:	June 19, 2018





Niagara Catholic District School Board

**ENVIRONMENTAL STEWARDSHIP & SUSTAINABILITY POLICY**

## STATEMENT OF GOVERNANCE POLICY

700 – Buildings and Site

Policy No NEW

Adopted Date: NEW

Latest Reviewed/Revised Date: NEW

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board acknowledges the precarious state of the global environment, and that we have a responsibility to mitigate further impact where possible. Our role as leaders in Catholic education, is to mentor, shape and guide our students on critical issues such as this, and educate them in what we can all do differently in order to reverse or slow the damage caused by global pollution and depleted natural resources. The following principles will be implemented and maintained by the Board in support of this.

1. **Energy Conservation:** We will adopt energy conservation measures in all of our facilities including the use of energy efficient lighting, mechanical systems, and building envelopes.
2. **Education:** We will continue to educate our students, staff and school communities about the importance of sustainability and our role in protecting the future of our planet.
3. **Waste Reduction:** We will implement recycling and composting programs in all of our facilities and endeavour to reduce our overall waste by encouraging the use of recyclable containers and eliminating single-use plastics such as plastic utensils and bottled water.
4. **Transportation:** We will encourage the use of alternative forms of transportation where possible to reduce our reliance on fossil fuels, including walking, cycling, car-pooling, school bussing, or use of public transit.
5. **Renewable Energy:** We will explore opportunities to generate renewable energies such as solar, wind, or geothermal within our facilities where it is financially feasible to do so.
6. **Partnerships:** We will explore partnerships with various levels of government and/or utility providers to collaboratively reduce our reliance on fossil fuels across the Board.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

**References**

- [Encyclical Letter Laudato Si' of the Holy Father Francis on Care for our Common Home](#)
- [Ontario EcoSchools](#)
- [Canadian Catholic Organization for Development and Peace](#)
- [Ontario Regulation 102/94 - Waste Audits and Reduction Work Plans](#)
- [Canada's Commitments and Actions on Climate Change Auditor General of Canada](#)
- [Net Zero 2050 Ontario Energy Association](#)
- [The Paris Agreement 2015 Government of Canada](#)

Adopted Date:	NEW
Revision History:	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
STUDENT SENATE – ELEMENTARY POLICY (100.6.2)**

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Prepared by: Kim Kinney, Superintendent of Education

Presented by: Kim Kinney, Superintendent of Education

Date: January 17, 2023



Niagara Catholic District School Board  
**STUDENT SENATE – ELEMENTARY POLICY**  
STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.6.2

Adopted Date: April 23, 2013

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board values the leadership, ~~perspectives and participation~~, and voice of students and their representatives.

The Niagara Catholic District School Board recognizes the benefits accrued when students have an opportunity to share and represent the perspectives and insights from their school communities.

To assist the Student Trustees on the Board and the Student Representatives to the Niagara Catholic Parent Involvement Committee and the Special Education Advisory Committee (SEAC), the Niagara Catholic Elementary Student Senate has been established with elementary representatives from each Family of Schools within the Board.

The Elementary Student Senate provides a forum for student servant leadership, the exchange of ideas, discussion, consultation, peer mentorship and communication through its Co-Chairs to the Secondary Student Senate, the Student Trustees on the Niagara Catholic District School Board and the Director of Education.

The Director of Education will issue [\*Administrative Operational Procedures\*](#) for the implementation of this policy.

### **References**

- [\*Education Statutes and Regulations of Ontario\*](#)
- [\*Ontario Municipal Conflict of Interest Act\*](#)
- [\*Niagara Catholic District School Board Policies/Procedures\*](#)
  - [\*Student Senate – Secondary Policy \(100.6.1\)\*](#)

Adopted Date:	April 23, 2013
Revision History:	February 26, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
STUDENT SENATE – SECONDARY POLICY (100.6.1)**

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Prepared by: Kim Kinney, Superintendent of Education

Presented by: Kim Kinney, Superintendent of Education

Date: January 17, 2023



Niagara Catholic District School Board  
**STUDENT SENATE – SECONDARY POLICY**  
STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.6.1

Adopted Date: March 27, 2007

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board values the leadership, ~~perspectives and participation~~, and voice of students and their representatives.

The Niagara Catholic District School Board recognizes the benefits accrued when students have an opportunity to share and represent the perspectives and insights from their various school populations.

To assist the Student Trustees on the Board, and the Student Representative to the Niagara Catholic Parent Involvement Committee and the Special Education Advisory Committee (SEAC), the Niagara Catholic Student Senate has been established with representatives from each of the Board's Catholic secondary schools.

The Student Senate provides a forum for student servant leadership, the exchange of ideas, discussion, consultation, and communication through its Co-Chairs/Student Trustees with the Board, Director of Education, Senior Administrative Council and all students in the Niagara Catholic District School Board.

The Director of Education will issue [\*Administrative Operational Procedures\*](#) for the implementation of this policy.

**References**

- [\*Education Statutes and Regulations of Ontario\*](#)
- [\*Ontario Municipal Conflict of Interest Act\*](#)

<b>Adopted Date:</b>	<b>June 27, 2000</b>
<b>Revision History:</b>	<b>September 25, 2001</b> <b>April 24, 2012</b> <b>April 23, 2013</b> <b>February 26, 2019</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING  
SCHOOL OPERATIONS FOR INCLEMENT WEATHER AND  
WORKPLACE CLOSURE POLICY (500.1)**

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Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education  
Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education  
Giancarlo Vetrone, Superintendent of Business and Financial Services

Date: January 17, 2023



Niagara Catholic District School Board

**SCHOOL OPERATIONS**  
**FOR INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY**

STATEMENT OF GOVERNANCE POLICY

500 – Auxiliary Services

Policy No 500.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board ~~supports the safe transportation and accommodation of students~~ **supports the implementation of safety measures due to anticipated or occurring inclement weather and/or any other emergency situation that would impact the health, safety and well-being of Niagara Catholic staff and students.**

**In the event of inclement weather, the Executive Director/Designate of Niagara Student Transportation Services (NSTS) will determine whether to cancel school transportation services for the entire system or an area(s) of the Board. When the decision is made to cancel transportation services, transportation is cancelled for the entire day which includes all educational field trips and secondary schools late activity buses.**

~~The Director of Education is authorized to modify or cancel student transportation for the Niagara Catholic District School Board due to anticipated or occurring inclement weather through the Executive Director of the Niagara Student Transportation Services.~~

~~For the health and safety of students, staff, bus drivers and building occupants and for the effective delivery of programs, supports and services~~ **The Director of Education is authorized to close a school, a group of schools, Board facilities or all schools and/or Board facilities due to inclement weather or any other emergency situation that would impact the health, safety and well-being of staff and students. when the normal operations Board facility are affected for the health and safety of students, staff, bus drivers and building occupants, and for the effective delivery of programs, supports and services.**

**In the absence of the Executive Director/Designate of Niagara Student Transportation Services and/or the Director of Education (or designate), the Superintendent of Business and Financial Services is responsible for making and communicating decisions regarding the cancellation of transportation and/or school/Board facility closures due to inclement weather.**

~~The Director of Education will inform the Chair of the Board and all Trustees of any school~~ **Notification of Niagara Catholic closures, and/or changes or alterations to the normal hours of operation of a school, group of schools, Board facilities or the system. will be posted on the Board website, delivered to parents/guardians through an electronic communications platform, and added to social media platforms.**

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

**References**

- **Niagara Catholic District School Board Policies/Procedures**
  - [Employee Attendance During Inclement Weather and Workplace Closure \(201.9\) AOP](#)
  - [Student Transportation Policy \(500.2\)](#)

<b>Adopted Date:</b>	<b>February 24, 1998</b>
<b>Revision History:</b>	<b>March 19, 2013</b> <b>February 26, 2019</b>



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

*PUBLIC SESSION*

**TOPIC: POLICY REVIEW SCHEDULE**

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The Policy Review  
Schedule is presented for information.

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Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: January 17, 2023



# GOVERNANCE POLICY REVIEW SCHEDULE

SEPTEMBER 2022 - JUNE 2023

Updated: Updated: December 2022

SORTED BY COMMITTEE OF THE WHOLE MEETING DATE					
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Prior to Vetting	After Vetting
NEW	NEW	NEW	Right to Disconnect		September 2022
2017	2017	600.6	Privacy	September 2022	November 2022
1998	2018	600.2	Records and Information Management	September 2022	November 2022
1998	2020	201.2	Retirement & Service Recognition Celebration	October 2022	December 2022
2007	2020	800.4	Volunteer Recognition	October 2022	December 2022
1998	2018	100.4	Student Trustees	November 2022	January 2023
1998	2016	701.2	Pupil Accommodation Review	December 2022	February 2022
2012	2018	701.5	Bottled Water	January 2023	March 2023
2011	2018	400.6	Environmental Stewardship	January 2023	March 2023
2013	2019	100.6.2	Student Senate - Elementary	January 2023	March 2023
2000	2019	100.6.1	Student Senate - Secondary	January 2023	March 2023
1998	2019	500.1	School Operations for Inclement Weather and Workplace Closure	January 2023	March 2023
2006	2018	201.12	Electronic Communications Systems (Employees)	February 2023	April 2023
2012	2018	201.17	Employee Code of Conduct & Ethics	March 2023	May 2023
2004	2018	100.7	Niagara Catholic Education Award of Distinction	March 2023	May 2023
2002	2022	201.7	Employee Workplace Harassment *	April 2023	June 2023
2002	2022	201.11	Employee Workplace Violence *	April 2023	June 2023
2002	2022	201.6	Occupational Health & Safety *	April 2023	June 2023

\* Ministry of Labour Compliance Annual Review

SORTED BY BOARD MEETING DATE					
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	BOARD MEETING DATE	
NEW	NEW	NEW	Right to Disconnect	September 2022	
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2002	2022	201.7	Employee Workplace Harassment *	June 2023	
2002	2022	201.11	Employee Workplace Violence *	June 2023	
2002	2022	201.6	Occupational Health & Safety *	June 2023	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TITLE: FACILITIES SERVICES:  
STATE OF INFRASTRUCTURE 2022-2023**

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The Facilities Services: State of Infrastructure 2022-2023 report  
is presented for information

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Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 17, 2023



## REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 17, 2023

### FACILITIES SERVICES: STATE OF INFRASTRUCTURE 2022-2023

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#### BACKGROUND INFORMATION

The Facilities Services Department of Niagara Catholic currently oversees a portfolio of assets worth approximately \$650 million in current replacement value (CRV), and a total building area of 262,874 s.m. or 2,829,552 s.f. Our portfolio consists of 49 elementary schools, 8 secondary schools, 4 adult educational facilities, 3 alternative education centres, a maintenance yard, and 2 administrative facilities. The age of this portfolio ranges from 5 to 105 years, with many additions and alternations completed throughout.

A diverse portfolio such as this requires careful planning and consideration of the overall condition of the facilities in order to ensure optimal operations and maintenance, while providing a safe and healthy environment for our staff and students. In order to facilitate the management of our assets, the Ministry of Education has mandated the use of a common asset management consultant by all school boards. This consultant is on contract to conduct building condition assessments (BCA) and manage facility condition data across Ontario for a 5 year period, at which point the RFP is re-issued and a new consultant selected. All previous data is then migrated to the newly approved consultant to maintain consistency. The current asset management consultant utilized is VFA Inc.

The process followed by all boards including Niagara Catholic is that we provide VFA with access to assess approximately 20% of our portfolio of buildings each year, thereby completing a full cycle every 5 years. The relationship between VFA and the boards is a very close one. VFA requires constant input of updated data from Facilities as we invest in our maintenance, build additions, new schools, or close and demolish existing ones. The data obtained by VFA is invaluable in the overall assessment of our assets and capital planning for a ten year forecast. The yearly building condition assessments are presented to Facilities for preliminary review and input where necessary, then returned to VFA for implementation into the live database.

There are many key performance indicators highlighted by the asset management database. Among them are the ages and areas of our facilities, the current replacement value (CRV), a summary of deferred maintenance (DM) as recommended by VFA based upon industry standards, and a very important ratio called the Facility Condition Index or FCI. FCI is the ratio of deferred maintenance to total current replacement value and ranges from 0 to 100%. An FCI of 0 indicates zero maintenance requirements over the CRV, or a building in new condition. Conversely, and FCI of 100% or sometimes greater indicates the total deferred maintenance is greater than the CRV, meaning the building has far exceeded its useful life and is prohibitive to repair.

The industry standard for FCI is as follows:

0.0 – 0.05	GOOD
0.6 – 0.10	FAIR
0.11 – 0.30	POOR
0.31 – 0.50	CRITICAL
0.51 – 1.00	DIVEST

The average FCI at Niagara Catholic is currently 0.32 representing a critical state of infrastructure overall. While this may look alarming, a closer look at the data will reveal an individual FCI for each of our facilities. This allows us to prioritize maintenance and capital investments and make critical decisions on the future of our schools. We can also look deeper into the data and determine the best use of resources in one or a group of facilities, thereby creating projects or programs across a number of schools and increasing the individual and overall FCI values. It is also important to note that by making a decision to close, demolish and/or replace a facility, the overall FCI would improve across the entire portfolio by removing a school that is beyond its useful life.

Another very useful tool we can utilize from the asset database is the deferred maintenance (DM) of our facilities. With this information, we can look forward into each year and plan ahead for the alternations or upgrades necessary to maintain an acceptable level of FCI. The current cumulative deferred maintenance at Niagara Catholic is in excess of \$200 million which is why we have our FCI sitting at 32%. DM is estimated each year and the yearly investment into facilities maintenance has a direct relationship with it as well as the overall FCI. Basically, the more we invest in our facilities, the lower our deferred maintenance and the better our overall FCI. Conversely, as we divest older facilities and build new, our FCI also improves.

The government funding currently available to Niagara Catholic on a yearly basis is as follows:  
School Renewal Allocation (SRA) - \$3.7 million/year  
School Condition Improvement (SCI) - \$12.9 million/year

We also have periodic funding opportunities including the COVID-19 Resilience Infrastructure Stream (\$7.089 million), Optimizing Air Quality and Ventilation (\$1,104,600) and Climate Action Incentive Funding (\$463,649) that we have taken advantage of over the past two years to invest in our facilities.

We are also excited to report that we have \$16.0 million in Ministry approved, capital priority projects for the new elementary school in Beamsville, and the joint school project with DSBN in Wainfleet at St. Elizabeth CES currently underway with completion targeted for September 2024.

For the purpose of this presentation, we will look at the cost/benefit analysis of a few scenarios utilizing our funding over a 5 year period, to illustrate how this will affect the overall condition of our portfolio of assets over time. From this information, we will set multi-year targets for the improvement of our FCI both individually and cumulatively across the portfolio. As reported in the last SOTI report, our goal over the next 10 years is to reduce the overall FCI to 0.25 by 2025, and 0.20 by 2030.

In conclusion, the goal of this presentation is to share the process followed by Facilities Services in the overall management of our assets at Niagara Catholic, and to illustrate the high level key performance indicators that assist in making critical decisions with respect to planned alterations, maintenance, additions, demolitions, or new construction. We will also share with you the current state of the infrastructure at Niagara Catholic with a plan for improvement over the coming years.

The Facilities Services: State of Infrastructure 2022-2023 report  
is presented for information.

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Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 17, 2023

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TITLE: REVISED ESTIMATES FOR THE YEAR 2022-2023**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receives for information the Revised Estimates for the year 2022-2023, as presented.

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services  
Rosa Rocca, Controller of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services  
Rosa Rocca, Controller of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 17, 2023



## COMMITTEE OF THE WHOLE JANUARY 17, 2023

### REVISED ESTIMATES FOR THE YEAR 2022-2023

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#### BACKGROUND INFORMATION

The Ministry of Education requires that Ontario publicly funded school boards file the Revised Estimates annually by December 15. The Revised Estimates reporting cycle allows the board an opportunity to update Original Estimates filed in June by incorporating current, October 31 enrolment data and a number of months of financial activity into the estimates. This update also provides the Ministry with an updated projection of our Boards' financial positions compared to initial financial projections.

The Revised Estimates are an estimate only, and changes can and will happen between the time that Revised Estimates are submitted and the year-end is audited. In June 2022, the Board approved the 2021-2022 Original Estimate authorizing in-year expenses totaling \$270.4 million. Funding of the expenses was provided through in-year grants and other revenues totaling \$269.9 million.

Niagara Catholic's 2022-2023 Revised Estimates provide for expenses of \$278.6M, revenues of \$277.5M resulting in a projected operating deficit of approximately \$1.1M. This deficit position does not exceed the ministry allowable compliance deficit of 2% and no approval by the Ministry of Education will be needed to complete this submission.

The following information is attached for the review of the Trustees:

- APPENDIX A Revised Average Daily Enrolment
- APPENDIX B Revised Full Time Equivalent – Regular Day School (FTE)
- APPENDIX C Revised Summary of Operating Allocation GSN
- APPENDIX D Revised Summary of Ministry Revenue
- APPENDIX E Revised 2021-2022 Expenditures
- APPENDIX F Revised Special Education Envelope

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receives for information the Report on the Revised Estimates for the year 2022-2023, as presented.

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Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services  
Rosa Rocca, Controller of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services  
Rosa Rocca, Controller of Business and Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 17, 2023

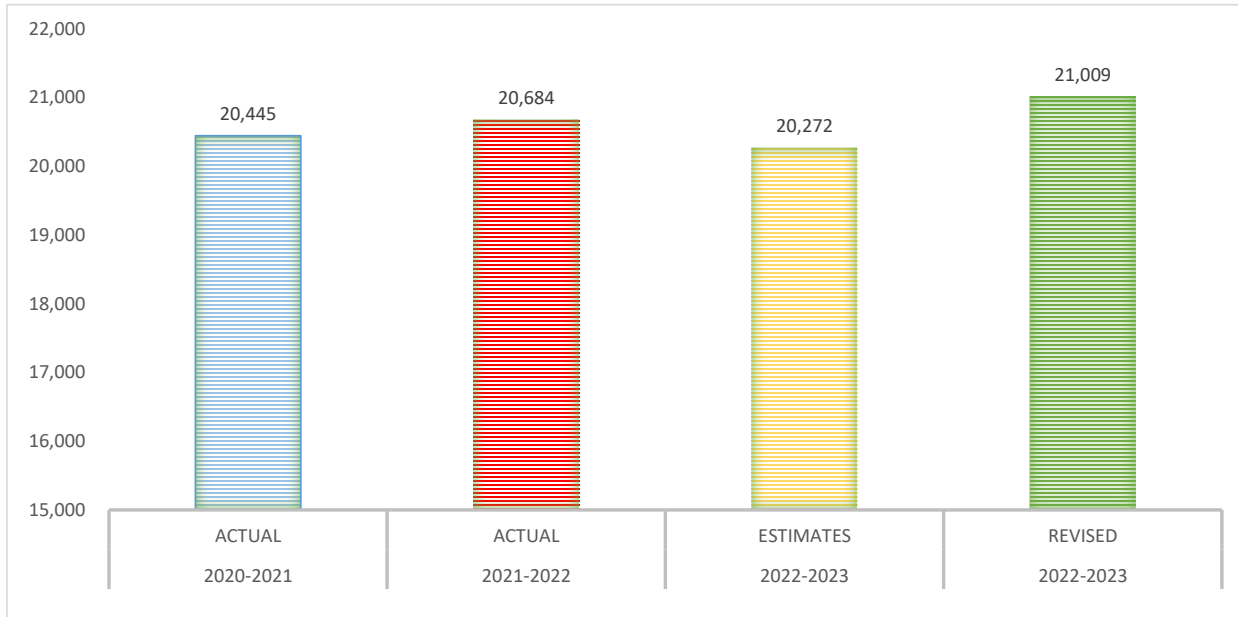


**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
ENROLMENT PROJECTIONS**

**AVERAGE DAILY ENROLMENT**

	2020-2021	A 2021-2022	B 2022-2023	C 2022-2023	(C-B) VARIANCE	(C-A) VARIANCE
	ACTUAL	ACTUAL	ESTIMATES	REVISED	REV vs EST	REV vs ACT
Junior Kindergarten	1,138	1,211	1,095	1,249	154	38
Kindergarten	1,322	1,311	1,228	1,344	116	33
Grade 1 - Grade 3	4,108	4,223	4,151	4,332	181	109
Grade 4 - Grade 8	7,412	7,454	7,365	7,499	134	45
<b>Total Elementary Day School</b>	<b>13,980</b>	<b>14,199</b>	<b>13,839</b>	<b>14,424</b>	<b>585</b>	<b>225</b>
<b>Total Secondary</b>	<b>6,274</b>	<b>6,233</b>	<b>6,150</b>	<b>6,300</b>	<b>150</b>	<b>67</b>
<b>Total Day School</b>	<b>20,254</b>	<b>20,432</b>	<b>19,989</b>	<b>20,724</b>	<b>735</b>	<b>292</b>
Adult, Con Ed., High Credit and Summer School	191	252	283	285	2	33
<b>Total Enrolment</b>	<b>20,445</b>	<b>20,684</b>	<b>20,272</b>	<b>21,009</b>	<b>737</b>	<b>325</b>

Average daily enrolment is the number of full-time pupils enrolled on October 31, 2022 and March 31, 2023



## REGULAR DAY SCHOOL FULL TIME EQUIVALENT (F.T.E.)

### Total Day School Programs

	2022-2023 ORIGINAL ESTIMATES	2022-2023 REVISED ESTIMATES	CHANGE	
<b>TOTAL INSTRUCTION</b>				
Classroom Teachers	1,163.5	1,223.9	60.3	1
Teacher Assistants	308.0	333.0	25.0	2
Early Childhood Educators	85.0	87.0	2.0	3
Professionals, Paraprofessionals and Technicians	113.4	113.4	0.0	
Library & Guidance	49.9	49.9	0.0	
Principals & VPs	71.9	70.1	(1.8)	4
School Office	91.5	91.5	0.0	
Coordinators and Consultants	21.1	21.1	0.0	
<b>Total Staffing Instruction FTE</b>	<b>1,904.3</b>	<b>1,989.8</b>	<b>85.5</b>	
<b>TOTAL ADMINISTRATION</b>				
Trustees	8.0	8.0	0.0	
Student Trustees	2.0	2.0	0.0	
Director and Supervisory Officers	6.0	6.0	0.0	
Directors Office	8.0	8.0	0.0	
Board Administration	54.2	54.2	0.0	
Administration Support Other	3.0	3.0	0.0	
<b>Total Administrations</b>	<b>81.2</b>	<b>81.2</b>	<b>0.0</b>	
<b>PUPIL ACCOMMODATION</b>				
School Operations and Maintenance	164.5	164.5	(0.0)	
<b>Total FTE</b>	<b>2,150.0</b>	<b>2,235.4</b>	<b>85.5</b>	

- 1 Increase in classroom teachers in both elementary and secondary panel adjusted to actual enrolment
- 2 Additional Education Assistant support needed for the 2022-2023 school year to meet the needs of our current student population.
- 3 Early Childhood Educators allocated to Kindergarten classrooms that exceeded 14 or more students
- 4 Allocation of Principals workload to non-administrative time (classroom teacher)

GRANTS FOR STUDENT NEEDS

SECTION 1A - SUMMARY OF ALLOCATIONS

	<b>ORIGINAL ESTIMATES</b>	<b>REVISED ESTIMATES</b>	<b>VARIANCE</b>	<b>VARIANCE NOTES</b>
	<b>2022-2023</b>	<b>2022-2023</b>	<b>VARIANCE</b>	
Pupil Foundation	\$113,705,363	\$118,377,740	\$4,672,377	Actual September enrolment exceeded projected enrolment in June
School Foundation	\$16,849,171	\$17,205,527	\$356,356	Actual September enrolment exceeded projected enrolment in June
Special Education	\$30,200,235	\$30,928,754	\$728,519	Actual September enrolment exceeded projected enrolment in June
Language Allocation	\$4,980,808	\$6,205,410	\$1,224,602	Actual September enrolment exceeded projected enrolment in June
Rural and Northern Education	\$130,525	\$130,525	\$0	
Remote and Rural Allocation	\$34,027	\$33,359	(\$668)	
Learning Opportunities	\$3,036,917	\$3,058,506	\$21,589	
Continuing Education Allocation	\$1,702,927	\$1,608,826	(\$94,101)	
Teacher Qualification	\$26,562,762	\$24,990,133	(\$1,572,629)	Adjusted to actual Teacher grid movement and placement
New Teacher Induction	\$69,900	\$64,600	(\$5,300)	
ECE Q&E	\$1,273,795	\$1,449,932	\$176,137	Adjusted to actual ECE grid movement and placement
Restraint Savings	(\$64,921)	(\$64,921)	\$0	
Transportation	\$11,011,873	\$11,334,249	\$322,376	Reflects additional enrolment revenue
Administration and Governance	\$6,225,574	\$6,496,087	\$270,513	Reflects additional enrolment revenue
School Operations & Maintenance	\$20,517,158	\$21,238,486	\$721,328	Reflects additional enrolment revenue
Community Use of Schools	\$276,614	\$276,614	\$0	
Declining Enrolment	\$1,104,293	\$0	(\$1,104,293)	Funding removed for increase to year-over-year enrolment
Indigenous Funding	\$301,442	\$365,831	\$64,389	
Mental Health and Well-Being	\$1,288,994	\$1,313,044	\$24,050	
Supports for Students Fund	\$2,361,008	\$2,311,844	(\$49,164)	
Program Leadership Grant	\$1,000,496	\$1,000,496	\$0	
CoVid Learning Recovery Fund	\$3,186,533	\$3,186,533	\$0	
Permanent Financing of NFP	\$117,487	\$117,487	\$0	
<b>General Operating Allocation</b>	<b>\$245,872,981</b>	<b>\$251,629,062</b>	<b>\$5,756,081</b>	
Minor Tangible Capital Assets	(\$6,146,825)	(\$6,290,727)	(\$143,902)	
Trustee Association Fee	\$56,048	\$56,048	\$0	
<b>Total Operating Allocation</b>	<b>\$239,782,204</b>	<b>\$245,394,383</b>	<b>\$5,612,179</b>	

## SUMMARY OF REVISED MINISTRY REVENUE

	ORIGINAL	REVISED	VARIANCE	
	2022-2023	2022-2023		
<b>PROVINCIAL GRANTS</b>				
Provincial Grants - Grants for Student Needs	\$206,280,002	\$214,499,663	\$8,219,661	1
Provincial Grants - Others*	\$800,000	\$986,151	\$186,151	
Grants from Other Ministries	\$1,960,000	\$3,460,000	\$1,500,000	2
Tax Revenue from Municipalities	\$42,804,500	\$39,934,500	(\$2,870,000)	3
School Generated Funds	\$8,480,000	\$8,480,000	\$0	
Federal Grants & Fees	\$520,000	\$733,588	\$213,588	
Investment Income	\$800,000	\$350,000	(\$450,000)	4
	<b>\$261,644,502</b>	<b>\$268,443,902</b>	<b>\$6,799,400</b>	
<b>OTHER FEES AND REVENUES</b>				
Fees from Individuals - Day School	\$1,000,000	\$1,000,000	\$0	
Fees from Individuals - Continuing Education	\$880,000	\$880,000	\$0	
Rental Revenue	\$405,000	\$405,000	\$0	
Miscellaneous	\$400,000	\$295,100	(\$104,900)	
<b>Fees and Revenues from Other Sources</b>	<b>\$2,685,000</b>	<b>\$2,580,100</b>	<b>(\$104,900)</b>	
Amortization of Deferred Capital Contributions	\$14,128,316	\$14,936,828	\$808,512	5
<b>TOTAL REVENUES*</b>	<b>\$278,457,818</b>	<b>\$285,960,830</b>	<b>\$7,503,012</b>	

\* excludes EDC Land Revenue

1 Actual September enrolment exceeded projected original estimated enrolment for the 2022-2023 school year.

2 Recognized additional PPF revenues

3 Reduction in projected education tax revenue from Catholic ratepayers in Welland, Niagara Falls and St. Catholics

4 Downward adjustment in interest income to our current investment portfolio for 2022-2023

5 Updated Capital Amortization Schedule

## 2022-2023 REVISED ESTIMATES

	2022-2023 ORIGINAL ESTIMATES	2022-2023 REVISED ESTIMATES	VARIANCE	VARIANCE NOTES
<b>TOTAL INSTRUCTION</b>				
Classroom Teachers	\$133,067,727	\$139,342,289	\$6,274,562	1 Increase in Classroom teachers
Supply Staff	\$6,811,011	\$6,785,046	(\$25,965)	
Teacher Assistants	\$17,081,620	\$18,466,661	\$1,385,041	2 Increase in allocation of E.A.s
Early Childhood Educators	\$5,285,205	\$5,281,932	(\$3,273)	
Textbooks and Supplies	\$5,315,641	\$5,652,045	\$336,404	
Computers	\$1,402,000	\$1,740,700	\$338,700	3 Investment in computers and Broadband Network (GSN)
Professionals, Paraprofessionals and Technicians	\$10,231,177	\$10,585,996	\$354,819	4 Realignment of expenses, ITS Specialists
Library & Guidance	\$4,232,622	\$3,992,986	(\$239,636)	5 Vacant non-filled roles in Library Technicians
Staff Development	\$499,000	\$488,500	(\$10,500)	
Department Heads	\$331,810	\$331,810	(\$0)	
Principals & VPs	\$10,726,824	\$10,317,354	(\$409,470)	6 Rate adjustment and non-administrative time
School Office	\$6,380,803	\$6,545,704	\$164,901	
Coordinators and Consultants	\$2,592,705	\$2,738,011	\$145,306	
Continuing Education	\$4,959,561	\$4,959,561	\$0	
<b>Total Instruction Expenses</b>	<b>\$208,917,706</b>	<b>\$217,228,595</b>	<b>\$8,310,889</b>	
<b>TOTAL ADMINISTRATION</b>				
Administration				
Trustees	\$264,853	\$264,853	\$0	
Director and Supervisory Officers	\$1,396,574	\$1,396,574	(\$0)	
Board Administration	\$6,904,872	\$6,910,843	\$5,971	
<b>Total Administrations</b>	<b>\$8,566,299</b>	<b>\$8,572,270</b>	<b>\$5,971</b>	
<b>TOTAL TRANSPORTATION</b>				
Transportation				
Pupil Transportation	\$11,695,617	\$11,695,617	\$0	
Pupil Transportation - Provincial Schools	\$46,800	\$93,431	\$46,631	
<b>Total Transportation</b>	<b>\$11,742,417</b>	<b>\$11,789,048</b>	<b>\$46,631</b>	
<b>PUPIL ACCOMMODATION</b>				
School Operations and Maintenance	\$23,101,945	\$21,980,435	(\$1,121,510)	7 Rate adjustment, FTE and removed Covid Custodial support

## 2022-2023 REVISED ESTIMATES

	2022-2023 ORIGINAL ESTIMATES	2022-2023 REVISED ESTIMATES	VARIANCE	VARIANCE NOTES
School Renewal	\$1,267,964	\$1,267,964	\$0	
Other Pupil Accommodation	\$2,303,096	\$2,718,835	\$415,739	8 Interest related to EDC loan and bridge financing
Amortization	\$14,476,904	\$15,285,373	\$808,469	9 Reflection of remaining service life of assets
Interest Charges	\$117,487	\$117,487	\$0	
<b>Total Pupil Accommodation</b>	<b>\$41,267,396</b>	<b>\$41,370,094</b>	<b>\$102,698</b>	
School Generated Funds Expenses	\$8,480,000	\$8,480,000	\$0	
<b>Total Expenses Schedule 10</b>	<b>\$278,973,818</b>	<b>\$287,440,007</b>	<b>\$8,466,189</b>	

**SCHEDULE 10A SPECIAL EDUCATION  
EXPENSES**

**SCHEDULE 10A AND 10B**

SPECIAL EDUCATION EXPENSES	Salaries and		Employee	Staff	Supplies and	Fees and Contract	Self Contained	Total Expenses
	Wages	1% Increase	Benefits	Development	Services	Services	Allocation	
				04	05		09	
<b>TOTAL INSTRUCTION</b>								
Classroom Teachers	\$5,240,783	\$52,408	\$713,483	\$0	\$5,000	\$0		\$6,011,674
Supply Staff	\$913,196	\$9,132	\$91,320	\$0	\$0	\$0		\$1,013,647
Teacher Assistants	\$10,603,836	\$106,038	\$3,235,885	\$0	\$0	\$0		\$13,945,760
Early Childhood Educators	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Textbooks and Supplies	\$0	\$0	\$0	\$0	\$615,000	\$0		\$615,000
Computers	\$0	\$0	\$0	\$0	\$42,000	\$0		\$42,000
Professionals, Paraprofessionals and Technicians	\$2,295,340	\$22,953	\$621,378	\$0	\$114,000	\$185,000		\$3,238,672
Staff Development	\$0	\$0	\$0	\$13,000	\$0	\$0		\$13,000
Department Heads	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Principals & VPs	\$0	\$0	\$0	\$0	\$0	\$0		\$0
School Office	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Coordinators and Consultants	\$324,322	\$3,243	\$40,602	\$0	\$0	\$0		\$368,168
<b>ELEMENTARY SPECIAL EDUCATION</b>	<b>\$19,377,477</b>	<b>\$193,775</b>	<b>\$4,702,669</b>	<b>\$13,000</b>	<b>\$776,000</b>	<b>\$185,000</b>	<b>\$0</b>	<b>\$25,247,920</b>
<b>TOTAL INSTRUCTION</b>								
Classroom Teachers	\$2,378,942	\$23,789	\$320,612	\$0	\$1,000	\$0		\$2,724,343
Supply Staff	\$228,299	\$2,283	\$22,830	\$0	\$0	\$0		\$253,412
Teacher Assistants	\$3,429,834	\$34,298	\$1,056,770	\$0	\$0	\$0		\$4,520,902
Early Childhood Educators	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Textbooks and Supplies	\$0	\$0	\$0	\$0	\$160,000	\$0		\$160,000
Computers	\$0	\$0	\$0	\$0	\$30,000	\$0		\$30,000
Professionals, Paraprofessionals and Technicians	\$487,920	\$4,879	\$154,035	\$0	\$10,500	\$0		\$657,335
Staff Development	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Department Heads	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Principals & VPs	\$0	\$0	\$0	\$0	\$0	\$0		\$0
School Office	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Coordinators and Consultants	\$0	\$0	\$0	\$0	\$0	\$0		\$0
<b>SECONDARY SPECIAL EDUCATION</b>	<b>\$6,524,995</b>	<b>\$65,250</b>	<b>\$1,554,247</b>	<b>\$0</b>	<b>\$201,500</b>	<b>\$0</b>	<b>(\$1,020,759)</b>	<b>\$7,325,232</b>
<b>TOTAL SPECIAL EDUCATION EXPENDITURES</b>	<b>\$25,902,472</b>	<b>\$259,025</b>	<b>\$6,256,915</b>	<b>\$13,000</b>	<b>\$977,500</b>	<b>\$185,000</b>	<b>(\$1,020,759)</b>	<b>\$32,573,152</b>
<b>SPECIAL EDUCATION FUNDING*</b>								<b>\$29,259,374</b>
							<b>Surplus(Deficit)</b>	<b>(\$3,313,778)</b>
							Student Support Funds	\$1,200,000
							CoVid Learning Recovery Funds	\$270,000
							Special Equipment Allocation	\$800,000
							<b>Adjusted Surplus(Deficit)</b>	<b>(\$1,043,778)</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 17, 2023**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
NIAGARA FOUNDATION FOR CATHOLIC EDUCATION  
BENEFIT GALA 2023 – MARCH 3, 2023**

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Annual Benefit

NIAGARA FOUNDATION  
for  
CATHOLIC EDUCATION



with honorary guest Most Reverend Gerard Bergie, D.D., Bishop of St. Catharines

*Supporting students in need and providing scholarships*

Friday, March 3, 2023  
Club Roma Event & Conference Centre  
6:00 p.m.

**\$100.00/person**

**Purchase tickets [online here](#) or by cheque using the form below.**

(\$30 tax receipt available upon request)

***Payment must be received by February 24, 2023***

**Cheques are to be made payable to *The Niagara Foundation for Catholic Education (NFCE)***

Name \_\_\_\_\_ # Attending \_\_\_\_\_ Payment \$ \_\_\_\_\_

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

Dietary Requests \_\_\_\_\_

Table Assignment Request - If you would like to be seated with certain individuals or groups, please list the names or groups: \_\_\_\_\_

***Please send cheque and form to: Anna Pisano, Niagara Catholic District School Board  
427 Rice Rd, Welland ON L3C 7C1***

For any further information call 905-735-0240, ext 214 or email [linda.marconi@ncdsb.com](mailto:linda.marconi@ncdsb.com)

