



*We are a Christ-centered Catholic faith community
that celebrates diversity and fosters spiritual growth,
inspiring all to reach their full potential in mind, body and spirit.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, DECEMBER 20, 2022
6:30 P.M.**



PUBLIC ACCESS LIVE STREAM LINK
<https://niagaracatholic.ca/meetings-livestream/>

A. ROUTINE MATTERS

- 1. Land Acknowledgement -
- 2. Opening Prayer – Trustee Di Lorenzo -
- 3. Roll Call -
- 4. Approval of the Agenda -
- 5. Declaration of Conflict of Interest -
- 6. Minutes of the Board Meeting -
 - 6.1 October 25, 2022 A6.1
 - 6.2 November 22, 2022 A6.2
 - 6.3 November 29, 2022 A6.3
 - 6.4 December 6, 2022 A6.4
- 7. Consent Agenda Items
 - 7.1 Unapproved Minutes of the Committee of the Whole Meeting of November 8, 2022 and Consideration of Recommendations A7.1
 - 7.1.1 Privacy Policy (600.6) A7.1.1
 - 7.1.2 Records and Information Management Policy (600.2) A7.1.2
 - 7.2 Unapproved Minutes of the Committee of the Whole Meeting of December 6, 2022 and Consideration of Recommendations A7.2
 - 7.2.1 Retirement and Service Recognition Celebration Policy (201.2) A7.2.1
 - 7.2.2 Volunteer Recognition Policy (800.4) A7.2.2
 - 7.2.3 Father Patrick H. Fogarty Easement Request A7.2.3
 - 7.2.4 Board Committee Membership 2023 A7.2.4
 - 7.3 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of May 11, 2022 A7.3
 - 7.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 5, 2022 and November 2, 2022 A7.4
 - 7.5 Approved Minutes of the Audit Committee Meeting of September 23, 2022 A7.5
 - 7.6 Trustee Honorarium for the Year November 15, 2022 to November 14, 2023 A7.7
 - 7.7 Trustee Expenses and Reimbursement for the Fiscal Year 2021-2022 A7.8
 - 7.8 In-Camera Agenda Items F1.1, F1.2, F2.1, F2.2, F3.1, F3.2, F3.3, F3.4, F4 & F5 -

B. DELEGATIONS/PRESENTATIONS

- 1. Christmas Cards 2022 B1
- 2. Niagara Catholic Annual Pilgrimage 2022 B2

C. COMMITTEE AND STAFF REPORTS

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

- | | |
|--|------|
| 1. Correspondence | - |
| 2. Report on Trustee Conferences Attended | - |
| 3. General Discussion to Plan for Future Action | - |
| 4. Trustee Information | |
| 4.1 Calendar of Events – January 2023 | D4.1 |
| 5. Open Question Period | |
| <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)</i> | |

E. NOTICES OF MOTION

1. NOTICE OF MOTION SUBMISSION
2. NOTICE OF MOTION PRESENTATION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
OCTOBER 25, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 25, 2022, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, OCTOBER 25, 2022

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 25, 2022, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Huibers.

A. ROUTINE MATTERS

1. **Land Recognition**

Land Recognition statement was delivered by Student Trustee Zylstra

2. **Opening Prayer**

Opening Prayers were led by Trustee Fera

3. **Roll Call**

Chair Huibers noted that Trustees Burtnik, Moody and Student Trustee Johnstone asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone				✓
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

4. **Approval of the Agenda**

Moved by Trustee Prince

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 25, 2022, as amended:

ADDITION TO THE IN-CAMERA AGENDA

ITEM F6.1

CARRIED

5. **Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee Huibers with Item F6.1 of the In Camera Agenda. This trustee left the meeting during discussion of this item.

Trustee Sicoli volunteered to chair the meeting during Item F6.1 for Chair Huibers.

6. **Approval of Minutes of the Board Meeting of September 27, 2022**

Moved by Trustee Sicoli

Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 27, 2022, as presented.

CARRIED

7. **Consent Agenda Items**

7.1 **Unapproved Minutes of the Committee of the Whole Meeting of October 11, 2022**

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of October 11, 2022, as presented.

7.2 **Unapproved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 7, 2022**

THAT the Niagara Catholic District School Board receive the Unapproved Minutes of the Special Education Advisory Committee Meeting of September 7, 2022, as presented.

7.3 **In-Camera Items F1, F2, F3 & F4**

Moved by Trustee Fera

Seconded by Trustee Prince

THAT the Niagara Catholic District School Board adopt the consent agenda items.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. ITS – Niagara Catholic Cybersecurity Plan

Giancarlo Vetrone, Superintendent of Business & Financial Services provided background information on the Niagara Catholic Cybersecurity Plan and introduced Grant Frost, Chief Information Officer.

Mr. Frost presented the ITS Cybersecurity Plan for Trustee information and answered questions of Trustees.

C. COMMITTEE AND STAFF REPORTS

1. Mental Health and Well-Being Strategy 2021-2024

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the Mental Health and Well-Being Strategy and introduced Andrea Bozza, Mental Health Lead.

Ms. Bozza presented the Mental Health and Well-Being Strategy for 2021-2024 and answered questions of Trustees.

2. Niagara Catholic E-Learning

Joseph Zaroda, Associate Superintendent of Education provided background information on Niagara Catholic E-Learning and introduced John Belcastro, Principal of Continuing Education and eLearning and Jeff Maxwell, Technology Enabled Learning & Teaching Consultant.

Mr. Belcastro and Mr. Maxwell presented Niagara Catholic E-Learning report for Trustee information and introduced Vanessa Mariani, eLearning teacher.

Mr. Belcastro and Mr. Maxwell answered questions of Trustees.

3. Unaudited Year-End Financial Results 2021-2022

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Unaudited Year-End Financial Results 2021-2022 for information.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil

2. Report on Trustee Conferences Attended

Student Trustee Zylstra provided highlights of the OSTA-AECO Fall AGM held on October 20-23, 2022.

3. General Discussion to Plan for Future Action

Reminder that a Trustee Orientation Session is planned for November 15, 2022, time to be determined

4. **Trustee Information**

4.1 **Calendar of Events – November 2022**

Director Cipriano highlighted the November 2022 calendar of events.

5. **Open Question Period**

None Submitted

E. NOTICES OF MOTION

1. **NOTICE OF MOTION SUBMISSION**

None Submitted

2. **NOTICE OF MOTION PRESENTATION**

None Presented

F. BUSINESS IN CAMERA

Moved by Trustee Prince

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:18 p.m. and reconvened at 9:12 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Prince

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of October 25, 2022.

CARRIED

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 27, 2022, as presented.

CARRIED (Item F4)

Moved by Trustee Fera

Seconded by Trustee Prince

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 11, 2022, as presented.

CARRIED (Item F5)

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

CARRIED

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee Fera

THAT the October 25, 2022 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:13 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **October 25, 2022**.

Approved on **December 20, 2022**.

Larry Huibers
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

**TITLE: MINUTES OF THE BOARD MEETING OF
NOVEMBER 22, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 22, 2022, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE INAUGURAL MEETING OF THE BOARD

TUESDAY, NOVEMBER 22, 2022
6:00 P.M.

*SAINT MICHAEL CATHOLIC HIGH SCHOOL
8699 MCLEOD ROAD, NIAGARA FALLS*

Minutes of the Inaugural Meeting of the Niagara Catholic District School Board, held on Tuesday, November 22, 2022, at Saint Michael Catholic High School, 8699 McLeod Road, Niagara Falls.

A. ROUTINE MATTERS

1. **Meeting Call to Order – Camillo Cipriano, Director of Education/Secretary-Treasurer**

The meeting was called to order at 7:04 p.m. by Chief Executive Officer and Director of Education/Secretary-Treasurer Camillo Cipriano, in accordance with section 208-5 of the Education Act.

Camillo Cipriano, on behalf of all in attendance, thanked Bishop Gerard Bergie for celebrating the Commissioning Mass of Trustees and for participating in the Inaugural Meeting of the Board.

Appreciation and gratitude was expressed to Principal Gifford, the students, Choir, Student Council and staff of Saint Michael Catholic High School for hosting and participating in the Inaugural Meeting, and to Alec MacDonald, Grade 10 student from Notre Dame College School for piping in the procession of Trustees-Elect.

Camillo Cipriano welcomed the His Worship Bruce Phillips; Board Solicitor, Harry Korosis, Principals, Vice-Principals, Administrators, staff, family friends, partners and guests to the Mass and Inaugural Meeting of the Board.

The Singing of our National Anthem was led by Saint Michael student Sofia Covelli.

2. **Land Acknowledgement**

The Land Acknowledgement statement was delivered by Student Trustee Zylstra.

3. **Opening Prayer**

Bishop Bergie opened the 2022 Inaugural Meeting of the Board with a prayer.

4. **Roll Call**

Director Cipriano indicated that all Trustees-Elect and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit	✓			
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

Special Guests: **Bishop Gerard Bergie**, Bishop of St. Catharines Diocese; **His Worship Bruce Phillips**, Justice of the Peace; **Harry Korosis**, Board Solicitor

5. **Declaration of Conflict of Interest**

No Declarations of Conflict of Interest were declared with any items on the agenda.

6. **Returns of Election**

In accordance with Board By-Laws section 7, subsection iii and the Education Act, Director Cipriano presented the Returns of Election as certified by municipal clerks.

7. **Declaration of Office and Oath of Allegiance**

His Worship Phillips offered words of congratulations to all Trustees-Elect. Justice Phillips with Bishop Bergie, and assisted by Director of Education Cipriano, administered the Declaration of Office and Oath of Allegiance to all Elected-Trustees.

8. Election of Chair and Vice-Chair

Director Cipriano reviewed the procedures for the election of the Chair and Vice-Chair, and appointed Harry Korosis, Board Solicitor and Giancarlo Vetrone, Superintendent of Business & Financial Services, as scrutineers if a vote was required.

9. Election of Chair

Moved by Trustee Marino

THAT Trustee Di Lorenzo be nominated for the position of Chair of the Niagara Catholic District School Board to hold office from November 22, 2022 until the 2023 Annual Organizational Meeting of the Board.

Director Cipriano asked Trustee Di Lorenzo if they wished to stand for the position of Chair of the Niagara Catholic District School Board. Trustee Di Lorenzo accepted the nomination.

Moved by Trustee Huibers

THAT Trustee Burkholder be nominated for the position of Chair of the Niagara Catholic District School Board to hold office from November 22, 2022 until the 2023 Annual Organizational Meeting of the Board.

Director Cipriano asked Trustee Burkholder if they wished to stand for the position of Chair of the Niagara Catholic District School Board. Trustee Burkholder accepted the nomination.

There were no further nominations forthcoming.

Moved by Trustee Bruzzese

Seconded by Trustee Joyner

THAT the nominations for the position of Chair of the Niagara Catholic District School Board be closed.

CARRIED

Following the counting of the ballots Trustee Di Lorenzo was elected to the position of Chair of the Niagara Catholic District School Board until the Annual Organizational Meeting of the Board in 2023.

Moved by Trustee Bruzzese

Seconded by Trustee Burkholder

THAT the ballots for the election of the Chair of the Niagara Catholic District School Board, be destroyed.

CARRIED

Director Cipriano turned over the Chairship of the Inaugural Meeting of the Board to Chair Di Lorenzo.

Election of Vice-Chair

Moved by Trustee Huibers

THAT Trustee Burkholder be nominated for the position of Vice-Chair of the Niagara Catholic District School Board from November 22, 2022 until the 2023 Annual Organizational Meeting of the Board.

Chair Di Lorenzo asked Trustee Burtnik if they wished to stand for the position of Vice-Chair of the Niagara Catholic District School Board. Trustee Burkholder accepted the nomination.

Moved by Trustee Di Lorenzo

THAT Trustee Marino be nominated for the position of Vice-Chair of the Niagara Catholic District School Board from November 22, 2022 until the 2023 Annual Organizational Meeting of the Board.

Chair Di Lorenzo asked Trustee Marino if they wished to stand for the position of Vice-Chair of the Niagara Catholic District School Board. Trustee Burkholder accepted the nomination.

Moved by Trustee Turner

Seconded by Trustee Joyner

THAT the nominations for the position of Vice-Chair of the Niagara Catholic District School Board be closed.

CARRIED

Following the counting of the ballots, a tie was declared. A second vote was taken and was also declared a tie. In compliance with Board By-Laws, the two nominees drew straws for the position of Vice-Chair. Straws were drawn alphabetically by last name with the person drawing the long straw elected. Trustee Burkholder was elected by straw ballot to the position of Vice-Chair of the Niagara Catholic District School Board until the Annual Organizational Meeting of the Board in 2023.

Moved by Trustee Bruzzese

Seconded by Trustee Marino

THAT the ballots for the election of the Vice-Chair of the Niagara Catholic District School Board, be destroyed.

CARRIED

10. Chair's Remarks

A copy of Chair Di Lorenzo's remarks is attached to the minutes for information and placed on the Board website.
(Appendix A)

11. Vice-Chair's Remarks

A copy of Vice-Chair Burkholder's remarks is attached to the minutes for information and placed on the Board website.
(Appendix B)

B. COMMITTEE AND STAFF REPORTS

1. Board Committees

Director Cipriano presented the report on Board Committees, and stated that the report is in compliance with Board Bylaw section 19 v (b) which calls for Trustee membership on Board Ad Hoc, Statutory, Standing and Liaison Committees until the 2023 Annual Organizational Meeting of the Board.

Director Cipriano stated that membership to the committees are appointed by the Chair of the Board in consultation with the Vice-Chair of the Board, and asked that Trustees submit their completed form to the Office of the Director by the December 6, 2022 Committee of the Whole Meeting.

Moved by Trustee Turner

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2023:

- Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Building On Today Ad Hoc Committee
- Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

CARRIED

C. MOMENT OF SILENT REFLECTION FOR LIFE

D. ADJOURNMENT

Moved by Trustee Bruzzese

Seconded by Trustee Marino

THAT the November 22, 2022 Inaugural Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 7:56 p.m.

Minutes of the Inaugural Meeting of the Niagara Catholic District School Board held on **November 22, 2022.**

Approved on **December 20, 2022.**

Danny Di Lorenzo
Chair of the Board

Camillo Cipriano
Director of Education/Secretary –Treasurer

APPENDIX A

Remarks from the Chair – Danny Di Lorenzo Annual Organizational Meeting of the Niagara Catholic District School Board November 22, 2022

Good evening everyone and thank you for joining us this evening. I would like to congratulate my fellow Trustees who were elected to the Board and I very much look forward to working with this team to continue to advance student achievement and foster our Catholic identity as the Niagara Catholic District School Board. I also thank my fellow Trustees for having the faith and confidence in electing me as Chair. I am looking forward to working with all of you and making a difference and having a positive impact as a productive and united Board of Trustees.

As a Catholic school system, we are not an alternate for public school, but a system built on the guiding principle of our Gospel value, where Jesus is the center of our teaching. Children at a very young age are taught to value the love of God and learn to live out their faith every day in all aspects of life. It is important that we all work together as stakeholders in Catholic education continue to foster and build on what we have.

As Trustees we are involved in the Governance of the Board and not the day to day operation. Director Cipriano and members of Senior Administration will provide the direction, leadership and knowledge to carry out the Board's Strategic Plan while keeping in mind the Mission, Vision and Values of Niagara Catholic. It will be our job to support their work and make sure that we achieve the goals and expectations set forth through a process ensuring accountability and transparency.

With this said we must remember that Niagara Catholic has many traditions and practices in place which make it unique and distinct from other Boards. Other Boards have emulated many of our practices across the Province, and many times, we have been the leaders in Catholic education across the province. It is important to keep this distinctiveness and keep our identity of who we are. Secondly, we are not a Board for elite students only, but rather an as our Mission would imply, an elite Board that prides itself on inclusivity and equitable practices, and provides educational programs for all students regardless of ability, disability or any other distinguishing factor. Upon completion of school, all students must have the knowledge, skills, confidence and "the edge" to pursue and be successful in their desired pathway. It is our job through Governance to assure that this indeed is reality for all as we work through the Board Strategic Plan.

As a Board, our greatest resource is our staff and most precious asset is our students. Our staff needs to be supported, nurtured and valued so that their worth can be truly maximized in a safe work environment. The staff has made our school board unique and distinct with enthusiasm, dedication and commitment to Catholic Education. Like a family, the parents provide the foundation upon which the child learns and develops. This is the same in our schools. The staff creates a solid foundation that affords our students the benefit of a quality Catholic education superior to any other.

As a Catholic school system we are part of a faith community, we form the Triad between the home, school and church. No partner is less or more important in fostering this Triad...as a school system we need to work very closely with our Parishes and do our part to be part of the community. At a time when secular forces impact and influence the values and morals of our children, it is important that the schools play an important role in promoting the importance of the Church and role that the Church can play in one's life.

In conclusion, I look forward to my term as a Trustee and Chair. Hopefully, as a united Board we can continue to build upon the success of those who have gone before us while forging and exploring new paths along the journey of Catholic Education.

God Bless all of us!

APPENDIX B

Remarks from the Vice-Chair – Rhianon Burkholder Annual Organizational Meeting of the Niagara Catholic District School Board November 22, 2022

I would like to start by thanking Bishop Bergie , family and friends, administration, and staff that have come to show support for Niagara Catholic. I have not forgotten the students that have given up their evening to come out tonight. Thank you to all the students, student senate, volunteers, culinary and the music students.

You are the reason we are all here tonight.

I am honored to be serving this Board as Vice-chair. I have big shoes to fill and promise I will give the same faith filled commitment as those that have been before me. I feel confident to help navigate my fellow Trustees to lead this Board in its continued success of Catholic Education. Catholic education is a gift that we have received and I will make sure that I with all of you, we will to continue to fight for this gift.

Thank you.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

**TITLE: MINUTES OF THE SPECIAL BOARD MEETING OF
NOVEMBER 29, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of November 29, 2022, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, NOVEMBER 29, 2022

Minutes of the Special Meeting of the Niagara Catholic District School Board, held electronically on Tuesday, November 29, 2022 at 6:30 p.m.

The meeting was called to order at 6:30 p.m. by Chair Di Lorenzo

A. ROUTINE MATTERS

1. **Opening Prayer**

Opening Prayer were led by Trustee Benoit

2. **Roll Call**

Chair Di Lorenzo noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese		✓		
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers		✓		
Doug Joyner		✓		
Jim Marino		✓		
Paul Turner				
Student Trustees		✓		
Sydney Yott		✓		
Steffen Zylstra		✓		

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Huibers

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of November 29, 2022, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. COMMITTEE AND STAFF REPORTS

1. Audited Consolidated Financial Reports 2021-2022

Giancarlo Vetrone, Superintendent of Business & Financial Services and Rosa Rocca, Controller of Business & Financial Services presented the Audited Consolidated Financial Reports 2021-2022.

Superintendent Vetrone and Controller Rocca answered questions of Trustees.

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the Audited Consolidated Financial Reports 2021-2022, as presented.

CARRIED

C. MOMENT OF SILENT REFLECTION FOR LIFE

D. ADJOURNMENT

Moved by Trustee Turner

Seconded by Trustee Joyner

THAT the November 29, 2022 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 7:19 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **November 29, 2022**.

Approved on the **December 20, 2022**.

Danny Di Lorenzo
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

**TITLE: MINUTES OF THE SPECIAL BOARD MEETING OF
DECEMBER 6, 2022**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of December 6, 2022, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, DECEMBER 6, 2022

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, December 6, 2022 at 8:00 p.m. in the Father Kenneth Burns c.s.c Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:43 p.m. by Chair Di Lorenzo.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer were led by Trustee Burkholder.

2. Roll Call

Chair Di Lorenzo noted that all Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit	✓			
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Linda Marconi**, Recording Secretary/Executive Assistant to the Director of Education.

3. Approval of the Agenda

Moved by Trustee Bruzzese

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of December 6, 2022, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. BUSINESS IN CAMERA

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 7:47 p.m. and reconvened at 7:53 p.m.

C. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Bruzzese

Seconded by Trustee Marino

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of December 6, 2022.

CARRIED

Moved by Trustee Joyner

Seconded by Trustee Bruzzese

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F1 of the In Camera Agenda.

CARRIED (Item F1)

D. MOMENT OF SILENT REFLECTION FOR LIFE

E. ADJOURNMENT

Moved by Trustee Turner

Seconded by Trustee Joyner

THAT the December 6, 2022 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 7:54 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **December 6, 2022**.

Approved on the **December 20, 2022**.

Danny Di Lorenzo
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

TOPIC: CHRISTMAS CARDS 2022

Prepared by: Teri Cristelli, Arts and Student Leadership Consultant
Presented by: Kimberly Kinney, Superintendent of Education
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: December 20, 2022



PRESENTATION BACKGROUND

**Board Meeting
December 20, 2022**

CHRISTMAS CARDS 2022

Schools throughout Niagara Catholic were invited to submit one (1) piece of artwork designed by their students in order to create the 2022 Niagara Catholic Christmas Cards. A Selection Committee selected the 2022 Niagara Catholic Christmas Cards.

The parents/guardians of the students whose artwork was chosen to represent the Niagara Catholic District School Board have received copies of their child's artwork on Christmas cards.

The following students had their artwork selected to be shared with the Niagara Catholic community for the Christmas Season of 2022 and will be recognized and presented with plaqued cards and Niagara Catholic "*Excellence in the Arts*" pins to proudly wear with their dress code/uniform at the Board Meeting.

Student Name	Grade	School
Joanne Costabile	12	Saint Michael
Madeline Mojeski	11	Blessed Trinity
Peyton Barriage	10	Denis Morris
Kiera Brown	9	Notre Dame College School
Sienna Skinner	9	Saint Paul
Aeril De Lumban	9	Saint Paul
Sloane O'Brien	8	Father Hennepin
Jordynn Karrandjas	6	St. Martin
Zelie Ryan	5	St. Alfred
Vienna Tome	5	St. John
Gerard Ancit	3	St. Mary, NF

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

TOPIC: NIAGARA CATHOLIC ANNUAL PILGRIMAGE 2022

Prepared by: Kim Kinney, Superintendent of Education
Amanda Wagg-Boyer, Religion and Family Life Consultant

Presented by: Kimberly Kinney, Superintendent of Education
Amanda Wagg-Boyer, Religion and Family Life Consultant

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: December 20, 2022



PRESENTATION BACKGROUND

**Board Meeting
December 20, 2022**

NIAGARA CATHOLIC ANNUAL PILGRIMAGE 2022

Every fall the Niagara Catholic community looks forward to its Annual Pilgrimage. This year Niagara Catholic designated the month of October as Pilgrimage month to allow schools more flexibility when scheduling their walks. This year marked the 47th anniversary of the Annual Pilgrimage, which Fr. Jim Mulligan C.S.C. began at Notre Dame College School in 1975.

Over the years, it has grown to include all Niagara Catholic secondary schools. Often students from our Catholic elementary schools, staff, parents, trustees, alumni and community members join in to help raise money for various causes. The 2022 Niagara Catholic Annual Pilgrimage saw a return to in person and more traditional events. Schools continued to incorporate some of the creativity they used in previous COVID years to raise funds to support missions and projects around the world and in their communities. The return to in person walks throughout the community showcased how our staff and students live their Catholic Social Teachings and their tremendous school pride. The dedication students and staff showed to raising funds for their causes is something that we should be proud of. Over \$126, 912 has been raised so far this year, with some schools still collecting pledges.

SUMMARIES PROVIDED BY THE SCHOOLS

Holy Cross

The Holy Cross community was excited to be reunited in person for their Pilgrimage this year. Through the efforts of their students and staff Pilgrimage committee, they spent the month of October learning about the challenges their Haitian friends face on a daily basis. Inspired by a student-led assembly, announcements, class Power Points and posters hung throughout the school, the Angus Army gathered on October 26th as a school community to celebrate Mass and pray for the students and staff of Sainte-Croix de Thibodeau school. Following Mass at the end of the school day, they set out on their Pilgrimage walk around the North End of St. Catharines overcoming a rainy day. The students and staff were able to raise \$6,112. to support the students at their sister school.

Lakeshore

Lakeshore Catholic High School's annual "Gator Walk Pilgrimage" was a great success. Following last year's success, Lakeshore returned to their roots by hosting a school wide walk on a weekday. Gators were out in full force to show both their school spirit and their commitment to Social Justice. This year's Gator Walk took place on Thursday October 27th and also included the grade 8 students from their feeder schools. The entire Gator student body and our grade 8 visitors set out on the Pilgrimage after a prayer service in

the gym. The route took students through the Port Colborne community and even required two stops at the bridges due to boats moving through the canal. The theme of this year's walk was "Follow the Path...Walk together" and was inspired by the logo of this year's t-shirt design created by grade 12 LCHS student Lauryn Sadowski and voted on by the 30 plus dedicated students who made up this year's Gator Walk committee. The success of this year's Pilgrimage is reflected first in the participation of the entire LC community and second in the funds raised this year, which total just over \$10,000. The generous donations made will continue to support their brothers and sisters in the small Caribbean island nation of Dominica; specifically CALLS- the Centre where Adolescents Learn to Love and Serve, St. John's Elementary School, and the Northern District Home for the Aged known to the locals as "The Grange". The Pilgrimage has become more than just a 1 day event, at Lakeshore Catholic, October has been unofficially dubbed Gator Walk month, as many events and fundraisers take place, such as the Dollars for Dominica BBQ, and lunch time sales and activities happen in the 4 weeks leading up to the Pilgrimage all concluding with the main event where all enjoyed the fellowship and friendship of the day. The spirit of giving is alive and well at LCHS!

Saint Paul

This is one of the most important events held in our Catholic schools and this year Saint Paul celebrated their 40th anniversary as well as their 40th Pilgrimage walk. Saint Paul students proudly walk each year to show their commitment to social justice and preferential option for the poor. Saint Paul has been supporting the needs for the community of Ste. Croix de Milot in the north of Haiti. This year Saint Paul held their walk on Friday October 28th after school. Approximately half of the school participated in the Pilgrimage which began with a Mass celebrated by Father Bill Darousie and then the students completed a 5km walk through the neighborhood and returned to the school to share in a meal of pizza. Student spirit was evident as they completed this year's Pilgrimage and students raised over \$12,000. for Haiti.

Saint Francis

"What About Now" was the theme Saint Francis Catholic Secondary School chose for this year's Pilgrimage. On October 26, 2022 students celebrated mass with Fr. Richard Kowalchuk, pastor of Star of the Sea Parish then walked to raise the much needed money. A total of \$23,000. was raised to be shared among local charities: The RAFT, Society of St Vincent de Paul, Kristen French Child Advocacy Centre Niagara and charities in Haiti, and Guatemala. Students and staff walked 6 kilometers and raised pledges using School Cash On-line. Motivated by the memory of Fr. Jim Mulligan and his life of service and desire to serve, 375 participants "walked the walk" in the rain, with smiles on our faces, filled with the Spirit, keeping his beliefs of mending a broken world in their hearts.

Blessed Trinity

Blessed Trinity held its 20th Annual Pilgrimage on Friday October 28, 2022 raising over \$13,000. for the Dominican Canadian Community Development Group in support of their work in the community of Las Pajas, Dominican Republic. Projects supported include La Casita Farm Project, Fundebumuni Education Initiative, and the Las Pajas Scholarship program. For this year's Pilgrimage BT took time to reflect on the past 20 years they have walked the Pilgrimage as well as the 47 year history of the Pilgrimage in Niagara. The school wide Pilgrimage Mass as well as their walk was a message to their community of the importance of using time, treasure and talent to make our world a more just place for all. Their Pilgrimage was a journey of reflection, solidarity and learning made possible by the hard work of their Social Justice League, Pilgrimage Committee, and all of the students and staff involved in the planning and organizing of the event. BT was grateful for the opportunity to gather as a community in support of their friends in Las Pajas while also celebrating their faith.

Notre Dame

After 2 years of alternative plans, the Notre Dame community was thrilled to return to a full school Pilgrimage for the Developing World on Sunday October 30th. This year's theme of 'Road to Peace' has 2 meanings for the staff and students of ND. Their personal experience of Pilgrimage as a walk to a holy place is a road to peace. In addition, the work of the partners they support {Yancana Huasy (Peru), Dominican Canadian Community Development Group (Dominican Republic) and Development and

Peace} promotes justice and development, which in turn helps lead to peace. The grade level education assemblies included a visit from Emily Lukasik, the regional animator for Development and Peace: Caritas Canada who shared more information about their projects which inspired the students to collect pledges. They walked 10 km and then ended with a beautiful Mass and candlelight liturgy. Special acknowledgment was given to the recent passing of Pilgrimage founder, Fr. Jim Mulligan. The 500 pilgrims were blessed with a beautiful sunny day! So far, over \$38,800. has been collected for their partners.

Denis Morris

The 2022 Pilgrimage theme was based on the Gospel of St John, “I am the Light of the World” and students and staff were asked to - “Walk the Walk and Be the Light”. DM was honoured to have Ted VanderZalm, founder of Wells of Hope, speak at their kick-off assembly and motivate the school to break out of their comfort zone to meet the needs of their brothers and sisters in the global south. On October 20th, DM participated in the 28th annual Pilgrimage walk, with a sea of red flooding the streets around the streets of St Catharines. Pilgrimage donations of just over \$12,000. this year was raised to support the Wells of Hope project in the Halapa region of Guatemala, and to their sister school L’Ecole Immaculee Conception in Pilate, Haiti. This annual event is a great experience and helps bond the DM family together while simultaneously highlighting and living Catholic Social teaching to those around the community.

Saint Michael

Since 1998, Saint Michael Catholic High School has supported charities involved with offering relief to the survivors of the Rwandan Genocide. They currently support the charity “Hope For Rwanda's Children Foundation”. This foundation works to support the 500,000 orphans left behind after the genocide (and their families as they have grown up). A group of Canadian teachers first established the charity in 1999, after visiting Rwanda and seeing first-hand the devastation left behind by the genocide. They established the Hope for Rwanda's Children Fund and the Tumurere foundation to help support Rwandan students with school fees and tuition, books, uniforms and basic medical care. To date, St. Michael’s has raised over \$200,000. for this important cause. The theme of this year's Pilgrimage was “We walk by Faith”. To walk by faith requires courage and strength. It means to stand up for the hurting, the broken hearted and the down-trodden, even when we are confused by the events happening around us. The staff and students of St. Michael’s trust in God's love and they work to improve the lives of others around them because they know they are called to do so. The Pilgrimage was promoted by having a student-run Pilgrimage kick off assembly, where students showcased their talents in art, music and public speaking to raise awareness and promote the upcoming Pilgrimage. The students encourage every grade to get involved. Using a mix of social media, music, announcements, the Pilgrimage is promoted in all classes each day. The school chaplain worked with the grade 9 teachers to share the story of the Rwandan genocide so that students could better understand the history behind this event. Community partners donated small prizes which were used as incentives to students. This year, 465 Mustangs walked in the Pilgrimage, raising just over \$12,000. for their brothers and sisters in Rwanda. They walked within their community carrying their Pilgrimage banner, and proudly wearing Mustang colours to help this great cause.

Prepared by:	Kim Kinney, Superintendent of Education Amanda Wagg-Boyer, Religion and Family Life Consultant
Presented by:	Kimberly Kinney, Superintendent of Education Amanda Wagg-Boyer, Religion and Family Life Consultant
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Date:	December 20, 2022

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
DECEMBER 20, 2022**

PUBLIC SESSION

**TITLE: TRUSTEE INFORMATION
CALENDAR OF EVENTS – JANUARY 2023**

JANUARY 2022

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
Christmas Break December 25, 2022—January 6, 2023						
8	9	10	11 SEAC Meeting	12 NCPIC Meeting	13	14
15	16	17 SAL Meeting Committee of the Whole Meeting	18	19	20	21
22	23	24	25 Secondary Exams Through to January 31	26 Elementary PA Day	27	28
29	30	31 Board Meeting				