



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, MARCH 8, 2022

Minutes of the Policy Committee Meeting held on Tuesday, March 8, 2022 at 4:00 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:00 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Burkholder.

2. Election of Chair of the Policy Committee 2022

Director Cipriano asked for nominations for the position of Chair of the Policy Committee 2022. Trustee Sicoli nominated Trustee Burkholder.

Director Cipriano asked Trustee Burkholder if they wished to stand for the position of chair of the Policy Committee. Trustee Burkholder declined the nomination and nominated Trustee Prince.

Director Cipriano asked Trustee Prince if they wished to stand for the position of chair of the Policy Committee. Trustee Prince accepted the nomination.

There were no further nominations forthcoming.

Moved by Trustee Burkholder

That nominations for the position of Chair of the Policy Committee be closed.

CARRIED

Moved by Trustee Burkholder

THAT Trustee Prince be acclaimed to the position of Chair of the Policy Committee 2022.

3. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli	✓			

Trustees:

Larry Huibers

Staff:

Camillo Cipriano, Director of Education
Lee Ann Forsyth-Sells, Superintendent of Education
Domenic Massi, Associate Superintendent of Education
Gino Pizzoferrato, Superintendent of Education
Pat Rocca, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

4. Approval of Agenda

Moved by Trustee Burkholder

THAT the March 8, 2022 Policy Committee Agenda be approved, as presented.

APPROVED

5. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

6. Minutes of the Policy Committee Meeting of January 11, 2022

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of January 11, 2022, as presented.

APPROVED

7. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO THE BOARD

7.1 Accessibility Standards Policy (800.8)

Gino Pizzoferrato, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Accessibility Standards Policy (800.8), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the March 22, 2022 Board Meeting to approve the revisions to the Accessibility Standards Policy (800.8), as presented.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

7.2 Employee Workplace Harassment Policy (201.7)

Pat Rocca, Superintendent of Education/Human Resources, presented the Employee Workplace Harassment Policy (201.7).

The Policy Committee suggested the following amendments:

- Page 1, Paragraph 10 – Replace last two sentences with “*and any breach of confidentiality will result in appropriate action.*”

The Policy Committee requested that the Employee Workplace Harassment Policy (201.7), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

7.3 Employee Workplace Violence Policy (201.11)

Superintendent Rocca, presented the Employee Workplace Violence Policy (201.11).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Employee Workplace Violence Policy (201.11), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

7.4 Occupational Health and Safety Policy (201.6)

Superintendent Rocca, presented the Occupational Health and Safety Policy (201.6).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Occupational Health and Safety Policy (201.6), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

7.5 Attendance Support Program Policy (201.16)

Superintendent Rocca, presented the Attendance Support Program Policy (201.16).

The Policy Committee suggested the following amendments:

- Page 1, last paragraph – add “*The Niagara Catholic Wellness Committee and the Employee and Family Assistance Program provide supports and services to achieve the goals of this policy.*”
- Page 1, add extra bullet “*All employees of the Niagara Catholic District School Board (the “Board”) have the responsibility of contributing to the success of the organization in fulfilling its Mission, Vision, and Values for students and families it serves, fostering a workplace founded upon Faith and the teachings of Jesus Christ.*”

The Policy Committee requested that the Occupational Health and Safety Policy (201.6), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

7.6 Religious Accommodation Policy (100.10.1)

Director Cipriano on behalf of Joseph Zaroda, Associate Superintendent of Education, presented the Religious Accommodation Policy (100.10.1).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Religious Accommodation Policy (100.10.1), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

7.7 Bullying Prevention and Intervention Policy (302.6.8)

Domenic Massi, Associate Superintendent of Education, presented the Bullying Prevention and Intervention Policy (302.6.8).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Bullying Prevention and Intervention Policy (302.6.8), be vetted from March 9, 2022 to April 20, 2022 with a recommended deadline for presentation to the Policy Committee in May 2022, for consideration to the Board in May 2022.

INFORMATION

7.8 Governance Policy Review 2021-2022 Schedule

Director Cipriano presented the Governance Policy Review 2021-2022 Schedule.

The Policy Committee requested the Board By-Laws be distributed at the March 22, 2022 Board meeting to all Trustees.

7. **Date of Next Meeting**

April 5, 2022 at 4:30 p.m.

8. **Adjournment**

The meeting adjourned at 5:09 p.m.