



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, NOVEMBER 9, 2021

Minutes of the Policy Committee Meeting held on Tuesday, November 9, 2021 at 5:00 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:00 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Huibers

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Larry Huibers	✓			

Staff:

Camillo Cipriano, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Gino Pizzoferrato, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. Approval of Agenda

Moved by Trustee Huibers

THAT the November 9, 2021 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of September 14, 2021

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of September 14, 2021, as presented.

APPROVED

6. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO THE BOARD

6.1 Naming of a Board Facility, Designate Area or Chapel Policy (100.15)

Following discussion, the Policy Committee recommended the Naming of a Board Facility, Designate Area or Chapel Policy (100.15) be brought back to the January Policy Committee meeting.

6.2 Trustee Expenses and Reimbursement Policy (100.13)

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Trustee Expenses and Reimbursement Policy (100.13), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the November 2021 Board Meeting to approve the revisions to the Trustee Expenses and Reimbursement Policy (100.13), as presented.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

6.3 Trustee Honorarium Policy (100.11)

Director Cipriano presented the Trustee Honorarium Policy (100.11).

The Policy Committee suggested the following amendments:

- Paragraph 3 – add “*in accordance with the provisions of Ontario Regulation 357/06 and – will be adjusted each year to take into consideration the changes in enrolment from the previous year*”

The Policy Committee requested that the Trustee Honorarium Policy (100.11), be vetted from November 10, 2021 to December 15, 2021 with a recommended deadline for presentation to the Policy Committee in January 2022, for consideration to the Board in January 2022.

6.4 Supporting Children and Students with Prevalent Medical Conditions Policy (302.1)

Gino Pizzoferrato, Superintendent of Education, presented the Supporting Children and Students with Prevalent Medical Conditions Policy (302.1).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Supporting Children and Students with Prevalent Medical Conditions Policy (302.1), be vetted from November 10, 2021 to December 15, 2021 with a recommended deadline for presentation to the Policy Committee in January 2022, for consideration to the Board in January 2022.

6.5 Establishment and Cyclical Review of Policies Policy (100.5)

Superintendent Forsyth-Sells presented the Establishment and Cyclical Review of Policies Policy (100.5).

The Policy Committee suggested the following amendments:

- Paragraph 5 – add “*Niagara*”
- Paragraph 6 – reinstate the last sentence

The Policy Committee requested that the Establishment and Cyclical Review of Policies Policy (100.5), be vetted from November 10, 2021 to December 15, 2021 with a recommended deadline for presentation to the Policy Committee in January 2022, for consideration to the Board in January 2022.

INFORMATION

6.6 Governance Policies Currently Being Vetted

- Nil

6.7 Governance Policy Review 2021-2022 Schedule

Director Cipriano presented the Governance Policy Review 2021-2022 Schedule and requested the Privacy Policy be moved to the March Policy Committee meeting.

7. Date of Next Meeting

January 11, 2022

8. Adjournment

The meeting adjourned at 5:55 p.m.