



*We are a Christ-centered Catholic faith community  
that celebrates diversity and fosters spiritual growth,  
inspiring all to reach their full potential in mind, body and spirit.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, JANUARY 11, 2022  
6:30 P.M.**



*PUBLIC ACCESS LIVE STREAM LINK*  
<https://niagaracatholic.ca/meetings-livestream/>

### **A. ROUTINE MATTERS**

1. Opening Prayer – Trustee Burtnik -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of December 7, 2021 A5
6. Consent Agenda Items -
  - 6.1 Holy Childhood Association Fundraiser A6.1
  - 6.2 Staff Development Department Professional Development Opportunities A6.2
  - 6.3 Capital Projects Progress Report Update A6.3

### **B. PRESENTATIONS**

### **C. COMMITTEE AND STAFF REPORTS**

1. Board Improvement Plan Process Update – Kim Kinney C1
2. Back to School Update -
3. Monthly Updates -
  - 3.1 Student Senate Update -
  - 3.2 Senior Staff Good News Update -

### **D. INFORMATION**

1. Trustee Information -
  - 1.1 Draft 2022 Board Committee Membership D1.1

### **E. OTHER BUSINESS**

1. General Discussion to Plan for Future Action -

**F. BUSINESS IN CAMERA**

Nil

**G. REPORT ON THE IN CAMERA SESSION**

Nil

**H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 11, 2022**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF DECEMBER 7, 2021**

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**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 7, 2021, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 7, 2021

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 7, 2021 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:46 p.m. by Vice-Chair Moody.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Turner

2. Roll Call

Vice-Chair Moody noted that Student Trustee Yott joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner		✓		
<b>Student Trustees</b>				
Sydney Yott		✓		
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, Superintendents of Education; **Domenic Massi**, **Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

**3. Approval of the Agenda**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 7, 2021, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the Agenda.

**5. Approval of Minutes of the Committee of the Whole Meeting of November 9, 2021**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 9, 2021, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Burtnik requested Item 6.2 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Moved to Section C4

**6.3 Extended Overnight Field Trip, Excursion and Exchange Committee**

Presented for information.

**6.4 In Camera Items F1 and F3**

Moved by Trustee Prince

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

## **B. PRESENTATIONS**

### **1. Christmas Cards 2021**

Kimberly Kinney, Superintendent of Education, present the report on Christmas Cards 2021. She noted that all schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2021 Niagara Catholic Christmas Cards.

The students whose artwork was selected for the Board's Christmas cards were sent an Excellence in the Arts pin as well as a plaqued picture of their artwork.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. Niagara Catholic District School Board Graduation Rates as of August 31, 2020**

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the Niagara Catholic District School Board Graduation Rates as of August 31, 2020 and introduced Christine Battagli, Consultant for Research, Assessment, Evaluation and Reporting.

Ms. Battagli presented the Graduation Rates as of Augusts 31, 2020 report for Trustee information.

Superintendent Forsyth-Sells answered questions of Trustees.

### **2. Revised Estimates 2021-2022**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented to Revised Estimates 2021-2022.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the Revised Estimates for the year 2021-2022, as presented.

**CARRIED**

### **3. Monthly Updates**

#### **3.1 Student Trustees' Update**

Sydney Yott, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### **3.2 Senior Staff Good News Update**

Senior Staff highlights included:

##### **Controller Euale**

- Niagara Catholic has had a long standing relationship with the Knights of Columbus and have partnered on a number of very success initiatives over the years. One of these is the Coats for Kids initiative. The program has generously provided approximately 1,048 coats to families and students in need since 2017, including 108 this year alone. Through the generosity of the Knights of Columbus, hundreds of students and families throughout Niagara Catholic have been able to enjoy outdoor

activities each winter, both at home and at school. On behalf of Niagara Catholic and the many families and students who have received coats through the Coats for Kids Program, we sincerely thank the Knights of Columbus for their ongoing support, kindness and generosity throughout the years. We look forward to continuing this important and much needed initiative.

4. **Consent Agenda Item A6.2 Capital Projects Progress Report Update**

Clark Euale, Controller of Facilities Services highlighted the new format for the Capital Projects Progress Report.

**D. INFORMATION**

1. **Trustee Information**

Nil

**E. OTHER BUSINESS**

1. **General Discussion to Plan for Future Action**

Nil

**F. BUSINESS IN CAMERA**

Nil

**G. REPORT ON THE IN-CAMERA SESSION**

Nil

**H. ADJOURNMENT**

Moved by Trustee Prince

**THAT** the December 7, 2021 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 8:06 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 7, 2021.**

Approved on **January 11, 2022.**

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Daniel Moody  
Vice-Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
JANUARY 11, 2022**

***PUBLIC SESSION***

**TITLE: BOARD IMPROVEMENT AND EQUITY PLAN**

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The Board Improvement and Equity Plan report is presented for information.

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Prepared by: Kim Kinney, Superintendent of Education

Presented by: Kim Kinney, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 11, 2022





## REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 11, 2022

### BOARD IMPROVEMENT AND EQUITY PLAN

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#### BACKGROUND INFORMATION

Building on the evidence-informed and continuous board improvement planning cycle and the *Niagara Catholic District School Board Improvement Plan for Student Achievement and Well-Being (BIPSAW)*, a new planning tool, the *Board Improvement and Equity Plan (BIEP)*, will be implemented over the 2021-2022 school year.

School boards have made great strides to create schools and classrooms that are safe and welcoming. Our efforts to improve educational outcomes for all students must recognize that our education system, like other institutions, is not free from discrimination. Efforts to improve educational outcomes must include a commitment to addressing systemic discrimination to help break down barriers for Indigenous, Black, and racialized students, students from low-income households, and students with disabilities and other students with special education needs so that everyone has an equal opportunity to succeed, thrive, and reach their full potential.

The *Board Improvement and Equity Plan (BIEP)* will incorporate demographic data to advance equity. With a clearer understanding of who their students are, school boards can more precisely identify where gaps in achievement between groups of students exist and where policies and programs have different and adverse impacts on particular communities of students. Understanding which students are underserved by our education system – and working to address that – is the crux of the BIEP process. All boards are expected to be in the process of collecting voluntary student demographic data by Fall 2022. The BIEP, along with the *Board Action Plan on Indigenous Education*, increases accountability and standardizes commitments for advancing human rights and equity across the education system.

The BIEP sets out province-wide goals and performance indicators under four educational priority areas:

1. Achievement
2. Human Rights and Equity
3. Mental Health, Well-Being and Engagement
4. Transitions and Pathways

The Emergent Priority of Learning Recovery and Renewal specific to the context of COVID-19 will also be included in the BIEP.

School boards are also expected to set their own local goals and priorities that involve local communities and are responsive to their own needs.

Throughout the fall of 2021, the Niagara Catholic School Board has engaged in activities to support the development of the *Board Improvement and Equity Plan (BIEP)*, including:

- Planning and preparation for student demographic data collection with a voluntary student census by the Niagara Catholic Equity Committee;

- Review of provincial education priorities, goals and performance indicators by the Senior Administrative Team to form a shared understanding of the BIEP planning tool;
- Sharing of the BIEP planning tool with Elementary and Secondary administrators to provide context for planning purposes at the system level as well as provide support for the school improvement planning process; and,
- Collection of baseline data related to the BIEP goals and indicators by system staff to identify and articulate strategies to support the ongoing improvement cycle and to ensure alignment with the Board's new Multi-Year Strategic Plan.

The BIEP will be submitted annually commencing May 2022 and will outline the Board's plan for the coming school year. A family-friendly version of the BIEP will also be shared with Niagara Catholic's parents and guardians.

The Board Improvement and Equity Plan report is presented for information.

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Prepared by: Kim Kinney, Superintendent of Education

Presented by: Kim Kinney, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 11, 2022

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
JANUARY 11, 2022**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
DRAFT 2022 BOARD COMMITTEE MEMBERSHIP**

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NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**DRAFT**

## 2022 BOARD COMMITTEE MEMBERSHIP FORM

Members to the Committees are appointed by the Chair of the Board  
in consultation with the Vice-Chair of the Board.

STATUTORY COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2022 MEMBERSHIP
<p><b><i>Audit Committee</i></b> <i>O. Reg. 361/10, s. 7 (1). The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.</i></p>	<i>3 Trustees required</i>	Rhianon Burkholder Kathy Burtnik Leanne Prince
<p><b><i>Niagara Catholic Parent Involvement Committee (N.C.P.I.C.)</i></b></p>	<i>2 Trustees required</i>	Dan Moody Leanne Prince
<p><b><i>Special Education Advisory Committee (S.E.A.C.)</i></b></p>	<i>2 Trustees required</i>	Kathy Burtnik Dino Sicoli
<p><b><i>Supervised Alternative Learning Committee (S.A.L. Committee)</i></b></p>	<i>2 Trustees required</i>	Frank Fera Paul Turner

STANDING COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2022 MEMBERSHIP
<p><b><i>Disciplinary Hearing Committee</i></b> <i>NOTE: All Trustees serve as alternates for this Committee only</i></p>	<i>3 Trustees required</i>	Frank Fera Leanne Prince Paul Turner
<p><b><i>Policy Committee</i></b></p>	<i>3 Trustees required</i>	Rhianon Burkholder Leanne Prince Dino Sicoli

AD HOC COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2022 MEMBERSHIP
<p><b><i>Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Kathy Burtnik Larry Huibers Leanne Prince
<p><b><i>Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Rhianon Burkholder Kathy Burtnik Larry Huibers
<p><b><i>Growth and Retention Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Leanne Prince Dino Sicoli Paul Turner
<p><b><i>Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Dan Moody Dino Sicoli Paul Turner
<p><b><i>Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Leanne Prince Dino Sicoli Paul Turner
<p><b><i>Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b></p>	<i>3 Trustees required</i>	Frank Fera Larry Huibers Dan Moody

OTHER LIAISON COMMITTEES	TRUSTEE MEMBERSHIP MANDATED	2022 MEMBERSHIP
<p><b><i>Staff Wellness Committee</i></b></p>	<i>1 Trustee required</i>	Larry Huibers