



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, NOVEMBER 9, 2021
6:30 P.M.**



PUBLIC ACCESS LIVE STREAM LINK
<https://niagaracatholic.ca/meetings-livestream/>

A. ROUTINE MATTERS

- | | |
|---|------|
| 1. Opening Prayer – Trustee Moody | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Committee of the Whole Meeting of October 12, 2021 | A5 |
| 6. <u>Consent Agenda Items</u> | - |
| 6.1 Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2020-2021 | A6.1 |
| 6.2 Staff Development Department Professional Development Opportunities | A6.2 |
| 6.3 Capital Projects Progress Report Update | A6.3 |
| 6.4 In Camera Items F1 & F3 | - |

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

- | | |
|---|----|
| 1. Multi Year Strategic Planning Process Update | - |
| 2. Naming Request – Catholic Education Centre Chapel – Camillo Cipriano | C2 |
| 3. Staff Vaccination Attestation Rates Update – Camillo Cipriano | C3 |
| 4. Facilities Services: State of Infrastructure 2021-2022 – Clark Euale | C4 |
| 5. Monthly Updates | |
| 5.1 Student Senate Update | - |
| 5.2 Senior Staff Good News Update | - |

D. INFORMATION

1. Trustee Information

1.1 CCSTA Survey re 2022 AGM

D1.1

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

-

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
NOVEMBER 9, 2021**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF OCTOBER 12, 2021**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 12, 2021, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 12, 2021

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 12, 2021 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Moody.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Fera

2. Roll Call

Vice-Chair Moody noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Sydney Yott	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, Superintendents of Education; **Domenic Massi**, **Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 12, 2021, as amended.

Strike Items F & G

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of September 14, 2021

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 14, 2021, as presented.

CARRIED

6. Consent Agenda Items

6.1 Staff Development Department Professional Development Opportunities

Presented for information.

6.2 Capital Projects Progress Report Update

Presented for information.

6.3 In Camera Items F1 and F3

Moved by Trustee Fera

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

Nil

C. COMMITTEE AND STAFF REPORTS

1. Multi Year Strategic Planning Process Update

Director Cipriano provided an update on the Multi Year Strategic Planning Process.

2. Staff Vaccination Attestation Rates Update

Director Cipriano provided an update on the Staff Vaccination Attestation Rates

3. Grade 9 Math De-Streaming

Kimberly Kinney, Superintendent of Education provided background information on Grade 9 Math De-Streaming and introduced Laura Cronshaw, K-12 Numeracy Consultant and Jeffery Martin, K-12 Numeracy Coach.

Ms. Cronshaw and Mr. Martin presented the Grade 9 Math De-Streaming report for Trustee information.

Superintendent Kinney, Ms. Cronshaw and Mr. Martin answered questions of Trustees.

4. Monthly Updates

4.1 Student Trustees' Update

Sydney Yott, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

4.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Zaroda

- Niagara Catholic District School Board participated in many ways in recognition of Orange Shirt Day. Among the activities at the Board level included purchasing orange shirts that were sold within the schools. The design of the shirt was created by Blessed Trinity grade 12 student Madison Cabral. Shirts were sold for \$15 each, with \$5 from every sale going to "Save the Evidence", a fundraising campaign through the Woodland Cultural Centre working to restore Mohawk Institute into a museum as Canada's oldest Indian Residential School. In total approximately 680 shirts were sold for a total anticipated donation of \$3,400.00.
- In addition to the shirts, \$610 was raised at St Alfred's Catholic Elementary School through the sale of orange and black masks with the logo "every child matters". Proceeds from the sales of the masks will be shared between Niagara Regional Native Centre and the Woodland Cultural Centre. Notre Dame College School raised \$700 and will donate the money to the Woodland Cultural Centre. Saint Michael Catholic High School collected three car-loads of food, clothing and toys that were donated to the Fort Erie Native Friendship Centre.
- Grade five student, Addison at St. Joseph Catholic Elementary School in Snyder has her own business called Smileyheart where she creates custom clothing and accessories for a variety of charities in her community. Addison decided to do a campaign for Orange Shirt Day to raise money for the Fort Erie Native Friendship Centre and donated \$500 from the proceeds of her Orange Shirt Day project.
- Niagara Catholic was responsible once again for turning Niagara Falls orange in recognition of Orange Shirt Day as a tribute to the children and their families affected by the Indian Residential Schools. This is the third year the Falls turned orange to recognize the children and as of this year, we no longer have to request the date for future years as the result of our efforts it is officially recognized moving forward by Niagara Parks and the binational Illumination Committee. Our efforts has also had an impact on the USA, who, on the night of September 30th had a large gathering of

people beside the US Falls wearing orange shirts. As well, Seneca Casino displayed “every child matters” on its large outdoor screen facing Canada.

Superintendent Forsyth-Sells

- St. Ann Catholic Elementary students have submitted artwork to support the “Citizen Soldier Banner Project”. This project is to recognize and honour 20 men from Port Dalhousie who died in the two Great World Wars. A cenotaph at the corner of Main and Ann streets lists the names of the men who died, and work is underway to create banners for each of the men, along with artwork from students that will be displayed throughout the community. This project received recognition in an iheart radio article and the Standard.
- A Thanksgiving Food Drive occurred at Denis Morris Catholic High School with students and staff fully supporting this community initiative, and a Thanksgiving Mass with Father Greg at St. Julia Church was streamed into classrooms for students and staff on October 6th.
- Fall sports are in full swing with cross-country, football, girls’ basketball, boys’ volleyball, and tennis.
- The Student Academic Assistance Program, formerly known as P3, is running after school for student support, tutoring, and homework help.
- On Friday, October 8th at 7 p.m. the Class of 2021 Dennis Morris Graduation went live on the school website. Students and staff pulled together to celebrate this important milestone.
- In honour of the Feast of Saint Francis, a virtual “Liturgy of the Word” was experienced by all staff and students at Saint Francis Catholic Secondary School. As well, Saint Francis is streaming co-curricular games and activities on their Saint Francis Instagram page and recording games for others to watch at a later date.

D. INFORMATION

1. Trustee Information

- 1.1 Director Cipriano reminded Trustees of the 2022 Catholic Trustees Seminar and asked Trustees to confirm their attendance with Anna Pisano.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Cipriano noted that an update will be provided at a future Board meeting with respect to efficiencies of meetings as requested at the September Committee of the Whole meeting.

F. BUSINESS IN CAMERA

Addressed in Consent Agenda.

G. REPORT ON THE IN-CAMERA SESSION

Addressed in Consent Agenda.

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on September 14, 2021, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on September 14, 2021, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Prince

THAT the October 12, 2021 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 7:34 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 12, 2021.**

Approved on **November 9, 2021.**

Daniel Moody
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 9, 2021**

PUBLIC SESSION

**TITLE: NAMING REQUEST – CATHOLIC EDUCATION CENTRE
CHAPEL**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Naming Request – Immaculate Heart of Mary Chapel at the Catholic Education Centre, as presented.

Prepared by: Krista Wood, Board Chaplaincy Leader

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021



REPORT TO THE COMMITTEE OF THE WHOLE NOVEMBER 9, 2021

NAMING REQUEST – CATHOLIC EDUCATION CENTRE CHAPEL

BACKGROUND INFORMATION

The Niagara Catholic District School Board's Catholic Education Centre was built on March 26, 1990 and is the central office for the Board of Trustees, Senior Administration, Human Resources, Finance, Facilities, Program & Innovation, Special Education, Mental Health, and Chaplaincy.

As a Catholic organization we are blessed to have a chapel in the centre of this facility which houses the Blessed Sacrament and welcomes staff and visitors daily for private and communal prayer and worship including monthly celebrations of the Holy Mass.

In accordance with Board Policy 100.15, Naming of a Board Facility, Designated Area or Chapel,

All Chapels in the Niagara Catholic District School Board will be named after the Blessed Trinity, or a name for Christ, or a mystery of his life already accepted in the liturgy, or the name of the Holy Spirit, or a name for the Blessed Virgin Mary, or a name of a holy angel, or the name of a Saint, or the name of a blessed provided the Bishop has given permission.

All requests will be presented to the Family of Schools' Superintendent of Education for consideration. If supported by the Family of Schools' Superintendent of Education, a recommendation will be made to the Director of Education for consideration.

The Director of Education will consult with the Bishop of the Diocese of St. Catharines for endorsement. If supported by the Director of Education and endorsed by the Bishop of the Diocese of St. Catharines, the Director will present the recommendation to the Board of Trustees for consideration.

The Board of Trustees will approve the naming or renaming of a Chapel within a Board facility.

The name of the Chapel within a Board facility will be displayed with an appropriate interior sign or lettering.

A recommendation has been made by the Board Chaplaincy Leader and the Controller of Facilities Services to the Director of Education to name the chapel at the Catholic Education Centre - Immaculate Heart of Mary Chapel. The Director of Education has consulted with the Bishop of the Diocese of St. Catharines and received Bishop Bergie's endorsement of the recommended name for the chapel.

The Immaculate Heart of Mary signifies the great purity and love of the heart of the Blessed Virgin Mary for God. This purity is manifested in her "Yes" to the Father at the Incarnation, her love for, and cooperation with, the Incarnate Son in His redemptive mission, and her docility to the Holy Spirit, enabling her to remain free of the stain of personal sin throughout her life. Mary's Immaculate Heart, therefore, points us to her profound interior life, where she experienced both joys and sorrows, yet remained faithful, as we too are

called to do, entrusted with the great responsibility of educating young people through a Catholic Education rooted in Christ.

We are requesting the chapel at the Catholic Education Centre be named Immaculate Heart of Mary Chapel to honour our Blessed Mother and serve as a reminder to all who visit this chapel of our call to bring the students entrusted to us closer to Jesus, as Mary did for the world.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Naming Request – Immaculate Heart of Mary Chapel at the Catholic Education Centre as presented.

Prepared by: Krista Wood, Board Chaplaincy Leader

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 9, 2021**

PUBLIC SESSION

TITLE: STAFF VACCINATION ATTESTATION RATES UPDATE

The Staff Vaccination Attestation Rates Update report is presented for information.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021



REPORT TO THE COMMITTEE OF THE WHOLE NOVEMBER 9, 2021

STAFF VACCINATION ATTESTATION RATES UPDATE

BACKGROUND INFORMATION

On September 7, 2021, The *Office of the Chief Medical Officer of Health* issued instructions regarding mandatory COVID-19 vaccination policies, to support the continued health and safety of students, children, staff and visitors in schools and child care in all schools in Ontario.

Specifically, it indicated that *“In accordance with the Instructions issued by the Office of the Chief Medical Officer of Health (OCMOH), all publicly-funded schools, child care licensees, private schools, and student transportation providers are required to have a mandatory COVID-19 vaccination policy in place that applies to the individuals defined in the OCMOH Instructions by **September 7, 2021**, and have the policy fully implemented by **September 27, 2021**.”*

In response to this requirement, Niagara Catholic implemented the Administrative Operational Procedure *COVID-19 Immunization Disclosure (100.16)*, effective September 10, 2021.

Further, that the instructions from the the Chief Medical Officer of Health were *“issued under the authority of subsection 2(2.1) of Schedule 1 and Schedule 4 of [O. Reg. 364/20: Rules for Areas at Step 3 and at the Roadmap Exit Step](#) under the [Reopening Ontario \(A Flexible Response to COVID-19 Act, 2020\)](#).”*

The Ministry issued further guidance related to these instructions, including attestation and proof of vaccination implementation, information on rapid antigen test kits and the educational session resource required by staff who do not provide proof of full vaccination. The Ministry also requires school boards to provide them aggregated data on attestation rates to post this data on their public-facing website. Niagara Catholic has shared this information as part of our [2021-2022 School Reopening and Safety Guide](#).

As per these instruction, Niagara Catholic communicated with all staff (permanent and occasional) of these expectations, the relevant timelines, as well as instructions on how to navigate the Board’s electronic platform to indicate their vaccination status, and upload any relevant documentation.

As of Friday, October 22, 2021, the following data was provided to the Ministry of Education and posted on the Niagara Catholic board website:

	School Board Employees & Trustees		Other Individuals ¹	
	#	%	#	%
Total number of individuals to which the policy will apply	3277	100.00%	1014	100.00%
Total number of individuals who have attested to being fully vaccinated (with and without supporting documentation)	2741	83.64%	878	86.59%
Total number of individuals who provided a documented medical reason for not being fully vaccinated	5	0.15%	2	0.20%
The number of individuals who have not yet submitted an attestation form, if known	354	10.80%	57	5.62%

The Staff Vaccination Rates Update report is presented for information.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 9, 2021**

PUBLIC SESSION

**TITLE: FACILITIES SERVICES:
STATE OF INFRASTRUCTURE 2021-2022**

The Facilities Services: State of Infrastructure 2021-2022 report
is presented for information

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021



REPORT TO THE COMMITTEE OF THE WHOLE NOVEMBER 9, 2021

FACILITIES SERVICES: STATE OF INFRASTRUCTURE 2021-2022

BACKGROUND INFORMATION

The Facilities Services Department of Niagara Catholic currently oversees a portfolio of assets worth approximately \$650 million in current replacement value (CRV), and a total building area of 262,874 s.m. or 2,829,552 s.f. Our portfolio consists of 49 elementary schools, 8 secondary schools, 4 adult educational facilities, 3 alternative education centres, a maintenance yard, and 2 administrative facilities. The age of this portfolio ranges from 1947 to 2017 with many additions and alternations completed over the years.

A diverse portfolio such as this requires careful planning and consideration of the overall condition of the facilities in order to ensure optimal operations and maintenance, while providing a safe and healthy environment for our staff and students. In order to facilitate the management of our assets, the Ministry of Education has mandated the use of a common asset management consultant by all school boards. This consultant is on contract to conduct building condition assessments (BCA) and manage facility condition data across Ontario for a 5 year period, at which point the RFP is re-issued and a new consultant selected. All previous data is then migrated to the newly approved consultant to maintain consistency. The current asset management consultant utilized is VFA Inc.

The process followed by all boards including Niagara Catholic is that we provide VFA with access to assess approximately 20% of our portfolio of buildings each year, thereby completing a full cycle every 5 years. The relationship between VFA and the boards is a very close one. VFA requires constant input of updated data from Facilities as we invest in our maintenance, build additions, new schools, or close and demolish existing ones. The data obtained by VFA is invaluable in the overall assessment of our assets and capital planning for a ten year forecast. The yearly building condition assessments are presented to Facilities for preliminary review and input where necessary, then returned to VFA for implementation into the live database.

There are many key performance indicators highlighted by the asset management database. Among them are the ages and areas of our facilities, the current replacement value (CRV), a summary of deferred maintenance (DM) as recommended by VFA based upon industry standards, and a very important ratio called the Facility Condition Index or FCI. FCI is the ratio of deferred maintenance to total current replacement value and ranges from 0 to 100%. An FCI of 0 indicates zero maintenance requirements over the CRV, or a building in new condition. Conversely, and FCI of 100% or sometimes greater indicates the total deferred maintenance is greater than the CRV, meaning the building has far exceeded its useful life and is prohibitive to repair.

The industry standard for FCI is as follows:

0.0 – 0.05	GOOD
0.6 – 0.10	FAIR
0.11 – 0.30	POOR
0.31 – 0.50	CRITICAL
0.51 – 1.00	DIVEST

The average FCI at Niagara Catholic is currently 0.34 representing a critical state of infrastructure overall. While this may look alarming, a closer look at the data will reveal an individual FCI for each of our facilities. This allows us to prioritize maintenance and capital investments and make critical decisions on the future of our schools. We can also look deeper into the data and determine the best use of resources in one or a group of facilities, thereby creating projects or programs across a number of schools and increasing the individual and overall FCI values. It is also important to note that by making a decision to close, demolish and/or replace a facility, the overall FCI would increase across the entire portfolio by removing a school that is beyond its useful life.

Another very useful tool we can utilize from the asset database is the deferred maintenance (DM) of our facilities. With this information, we can look forward into each year and plan ahead for the alternations or upgrades necessary to maintain an acceptable level of FCI. The current cumulative deferred maintenance at Niagara Catholic is in excess of \$200 million which is why we have our FCI sitting at 0.34. DM is estimated each year and the yearly investment into facilities maintenance has a direct relationship with it as well as the overall FCI. Basically, the more we invest in our facilities, the lower our deferred maintenance and the better our overall FCI. Conversely, as we divest older facilities and build new, our FCI also improves.

The government funding available to Niagara Catholic on a yearly basis is as follows:
School Renewal Allocation (SRA) - \$3.8 million/year
School Condition Improvement (SCI) - \$12.4 million/year

We also have periodic funding opportunities including the COVID-19 Resilience Infrastructure Stream (\$7.089 million), Optimizing Air Quality and Ventilation (\$1,104,600) and Climate Action Incentive Funding (\$463,649) that we are taking advantage of this year.

For the purpose of this presentation, we will look at the cost/benefit analysis of a few scenarios utilizing our funding over a 5 year period, to illustrate how this will affect the overall condition of our portfolio of assets over time. From this information, we will set multi-year targets for the improvement of our FCI both individually and cumulatively across the portfolio. As reported in the last SOTI report, our goal over the next 10 years is to reduce the overall FCI to 0.25 by 2025, and 0.20 by 2030.

In conclusion, the goal of this presentation is to share the process followed by Facilities Services in the overall management of our assets at Niagara Catholic, and to illustrate the high level key performance indicators that assist in making critical decisions with respect to planned alterations, maintenance, additions, demolitions, or new construction. We will also share with you the current state of the infrastructure at Niagara Catholic with a plan for improvement over the coming years.

The Facilities Services: State of Infrastructure 2021-2022 report
is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 9, 2021

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
NOVEMBER 9, 2021**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CCSTA SURVEY RE 2022 AGM**



Ontario Catholic School
Trustees' Association

November 3, 2021

MEMORANDUM

TO: Catholic Trustees, Student Trustees & Directors of Education

FROM: Nick Milanetti, Executive Director

SUBJECT: CCSTA Survey re 2022 AGM

The Canadian Catholic School Trustees' Association (CCSTA) is surveying all of their Trustee members to confirm attendance at their AGM/Convention scheduled for June 2-4, 2022.

This information is required pre-registration to assess contracting numbers.

On behalf of CCSTA, please complete the following survey by November 30th.

[CCSTA AGM Survey](#)

Please contact Jean Montminy at jean.montminy@ocsb.ca if you have any questions.

CONNIE ARAUJO-DE MELO | Ontario Catholic School Trustees' Association | 1804-20 Eglinton Avenue West, Box 2064, Toronto, ON M4R 1K8 | t 416-932-9460 ext. 226

