

## ESTABLISHMENT AND CYCLICAL REVIEW OF POLICIES AUTHORITY MATRIX

Authority Matrix is designed to clarify levels of authority within the Policies of the  
Niagara Catholic District School Board  
*Approved February 25, 2020 - Sorted Alphabetically*

NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
400.5	Acceleration/Retention (Elementary)	LAFS		Acceleration/Retention (Elementary)
302.6.3	Access to Board Premises	LAFS		Access to Board Premises
800.8.1	Accessibility Customer Service	LAFS	Accessibility Customer Service	
800.8	Accessibility Standards	LAFS	Accessibility Standards	
302.2	Administration of Oral Medication to Students	GP		Administration of Oral Medication to Students
301.1	Admission of Elementary & Secondary Students	LAFS	Admission of Elementary & Secondary Students	
600.5	Advertising	GV		Advertising
100.9	Advocacy Expenditures	GV	Advocacy Expenditures	
302.1.1	Anaphylaxis	GP		Anaphylaxis
301.10	Assessment, Evaluation, Reporting and Homework	KK		Assessment, Evaluation, Reporting and Homework
202.1	Assignment of Principals & Vice-Principals	PR		Assignment of Principals & Vice- Principals
302.1.2	Asthma	GP		Asthma
301.3	Attendance Areas	TF	Attendance Areas	
201.16	Attendance Support Program	PR	Attendance Support Program	
100.1	Board By-Laws	CC	Board By-Laws	
701.5	Bottled Water	CE	Bottled Water	
302.6.8	Bullying Prevention and Intervention	LAFS	Bullying Prevention and Intervention	
202.2	Catholic Leadership: Principal & Vice-Principal Selection	PR		Catholic Leadership: Principal & Vice- Principal Selection
202.3	Catholic Leadership: Supervisory Officer and Controller of Facilities	PR		Catholic Leadership: Supervisory Officer and Controller of Facilities
800.1	Catholic School Councils	LAFS		Catholic School Councils
400.3	Christian Community Service	KK		Christian Community Service
302.6.2	Code of Conduct	LAFS	Code of Conduct	
800.6	Community Planning & Partnerships	TF		Community Planning & Partnerships

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NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
800.2	Community Use of Facilities	CE	Community Use of Facilities	
800.3	Complaint Resolution	CC	Complaint Resolution	
303.1	Concussion	GP		Concussion
400.1	Continuing Education	TF		Continuing Education
600.4	Corporate Cards, Purchasing Cards and Petty Cash	GV	Corporate Cards, Purchasing Cards and Petty Cash	
100.16	COVID 19 Vaccination Disclosure	DM		COVID 19 Vaccination Disclosure
302.6.7	Criminal Background Check	PR		Criminal Background Check
201.5	Death Benefit	PR		Death Benefit
201.10	Deferred Salary Plan (X/Y)	PR		Deferred Salary Plan (X/Y)
302.1.3	Diabetes	GP		Diabetes
302.6.6	Dress Code - Secondary Uniform - Safe Schools	LAFS	Dress Code - Secondary Uniform - Safe Schools	
800.5	Education Research	LAFS		Education Research
400.2	Educational Field Trips	TF		Educational Field Trips
201.12	Electronic Communications Systems (Employees)	GV	Electronic Communications Systems (Employees)	
301.5	Electronic Communications Systems (Students)	KK		Electronic Communications Systems (Students)
100.8	Trustee Electronic Meetings (Board and Committees)	CC	Trustee Electronic Meetings (Board and Committees)	
302.6.10	Elementary Standardized Dress Code - Safe Schools	LAFS	Elementary Standardized Dress Code - Safe Schools	
203.2	Emergency Instructors Elementary	PR		Emergency Instructors Elementary
201.9	Employee Attendance During Inclement Weather & Workplace Closure	PR		Employee Attendance During Inclement & Workplace Closure
201.17	Employee Code of Conduct & Ethics	PR	Employee Code of Conduct & Ethics	
201.15	Employee Conferences, Workshops & Meetings	GV		Employee Conferences, Workshops & Meetings
203.1	Employee Hiring and Selection (Teachers)	PR		Employee Hiring and Selection (Teachers)

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NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
201.1	Employee Leaves of Absence	PR		Employee Leaves of Absence
201.14	Employee Hospitality	GV	Employee Hospitality	
201.7	Employee Workplace Harassment *	PR	Employee Workplace Harassment *	
201.11	Employee Workplace Violence *	PR	Employee Workplace Violence *	
400.6	Environmental Stewardship	CE	Environmental Stewardship	
302.1.4	Epilepsy	GP		Epilepsy
100.10	Equity and Inclusive Education	LAFS	Equity and Inclusive Education	
100.5	Establishment and Cyclical Review of Policies	CC	Establishment and Cyclical Review of Policies	
600.7	Financial Investment	GV		Financial Investment
301.4	Fundraising	GV		Fundraising
600.3	Internal Financial Management Reporting	GV		Internal Financial Management Reporting
203.4	Leadership Pathways	PR	Leadership Pathways	
100.15	Naming of a Board Facility, Designated Area or Chapel	CC	Naming of a Board Facility, Designated Area or Chapel	
100.7	Niagara Catholic Education Award of Distinction	PR	Niagara Catholic Education Award of Distinction	
800.7	Niagara Catholic Parent Involvement Committee	LAFS	Niagara Catholic Parent Involvement Committee	
302.7	Nutrition	GP		Nutrition
201.6	Occupational Health & Safety*	PR	Occupational Health & Safety*	
301.7	Ontario Student Record (OSR)	LAFS		Ontario Student Record (OSR)
302.6.1	Opening or Closing Exercises	LAFS		Opening or Closing Exercises
702.1	Playground Equipment	CE		Playground Equipment
400.4	Prior Learning Assessment and Recognition (PLAR)	KK		Prior Learning Assessment and Recognition (PLAR)
600.6	Privacy	CC	Privacy	
302.6.9	Progressive Student Discipline	LAFS		Progressive Student Discipline

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NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
701.2	Pupil Accommodation Review	TF	Pupil Accommodation Review	
600.1	Purchasing/Supply Chain Management	GV	Purchasing/Supply Chain Management	
600.2	Records and Information Management	CC	Records and Information Management	
201.4	Reimbursement of Travel Expenses	GV		Reimbursement of Travel Expenses
100.10.1	Religious Accommodation	KK	Religious Accommodation	
100.17	Request for Exemption: Face Mask Requirement	DM		Request for Exemption: Face Mask Requirement
201.2	Retirement & Service Recognition Celebration	PR	Retirement & Service Recognition Celebration	
302.6	Safe and Accepting Schools	LAFS	Safe and Accepting Schools	
302.3	Safe Arrival	LAFS		Safe Arrival
301.8	Safe Physical Intervention with Students	GP		Safe Physical Intervention with Students
301.6	School Generated Funds	GV		School Generated Funds
500.1	School Operations for Inclement Weather and Workplace Closure	CC	School Operations for Inclement Weather and Workplace Closure	
201.13	Sexual Misconduct	PR		Sexual Misconduct (Ed Act)
302.6.11	Student Exclusion From School or Class	LAFS	Student Exclusion From School or Class	
302.6.5	Student Expulsion	LAFS	Student Expulsion	
301.11	Student Fees	GV		Student Fees
302.5	Student Parenting	GP		Student Parenting
100.6.2	Student Senate - Elementary	CC	Student Senate - Elementary	
100.6.1	Student Senate - Secondary	CC	Student Senate - Secondary	
302.6.4	Student Suspension	LAFS		Student Suspension
500.2	Student Transportation	GV	Student Transportation	
100.4	Student Trustees	CC	Student Trustees	
NEW	Student Use of Guide Dogs and Service Animals	GP		Student Use of Guide Dogs and Service Animals
302.1	Supporting Children and Students with Prevalent Medical Conditions	GP	Supporting Children and Students with Prevalent Medical Conditions	

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100.12	Trustee Code of Conduct	CC	Trustee Code of Conduct	
100.13	Trustee Expenses & Reimbursement	CC	Trustee Expenses & Reimbursement	
100.11	Trustee Honorarium	CC	Trustee Honorarium	
100.14	Use of Corporate Logo	CC		Use of Corporate Logo
701.3	Video Security Surveillance	CE		Video Security Surveillance
301.9	Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-	LAFS		Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-
302.4	Volunteer Driver	TF		Volunteer Driver
800.4	Volunteer Recognition	CC	Volunteer Recognition	
800.9	Volunteering in Catholic Schools	PR		Volunteering in Catholic Schools

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NUMBER	POLICY NAME	RESP	GOVERNANCE	OPERATIONAL
100	Board Governance			
100.1	Board By-Laws	CC	Board By-Laws	
100.4	Student Trustees	CC	Student Trustees	
100.5	Establishment and Cyclical Review of Policies	CC	Establishment and Cyclical Review of Policies	
100.6.1	Student Senate - Secondary	CC	Student Senate - Secondary	
100.6.2	Student Senate - Elementary	CC	Student Senate - Elementary	
100.7	Niagara Catholic Education Award of Distinction	PR	Niagara Catholic Education Award of Distinction	
100.8	Trustee Electronic Meetings (Board and Committees)	CC	Trustee Electronic Meetings (Board and Committees)	
100.9	Advocacy Expenditures	GV	Advocacy Expenditures	
100.10	Equity and Inclusive Education	LAFS	Equity and Inclusive Education	
100.10.1	Religious Accommodation	KK	Religious Accommodation	
100.11	Trustee Honorarium	CC	Trustee Honorarium	
100.12	Trustee Code of Conduct	CC	Trustee Code of Conduct	
100.13	Trustee Expenses & Reimbursement	CC	Trustee Expenses & Reimbursement	
100.14	Use of Corporate Logo	CC		Use of Corporate Logo
100.15	Naming of a Board Facility, Designated Area or Chapel	CC	Naming of a Board Facility, Designated Area or Chapel	
100.16	COVID 19 Vaccination Disclosure	DM		COVID 19 Vaccination Disclosure
100.17	Request for Exemption: Face Mask Requirement	DM		Request for Exemption: Face Mask Requirement
200	Human Resources Services			
201.1	Employee Leaves of Absence	PR		Employee Leaves of Absence
201.2	Retirement & Service Recognition Celebration	PR	Retirement & Service Recognition Celebration	
201.4	Reimbursement of Travel Expenses	GV		Reimbursement of Travel Expenses
201.5	Death Benefit	PR		Death Benefit
201.6	Occupational Health & Safety *	PR	Occupational Health & Safety *	
201.7	Employee Workplace Harassment *	PR	Employee Workplace Harassment *	
201.9	Employee Attendance During Inclement Weather & Workplace Closure	PR		Employee Attendance During Inclement & Workplace Closure
201.10	Deferred Salary Plan (X/Y)	PR		Deferred Salary Plan (X/Y)

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201.11	Employee Workplace Violence*	PR	Employee Workplace Violence*	
201.12	Electronic Communications Systems (Employees)	GV	Electronic Communications Systems (Employees)	
201.13	Sexual Misconduct	PR		Sexual Misconduct (Ed Act)
201.14	Employee Hospitality	GV	Employee Hospitality	
201.15	Employee Conferences, Workshops & Meetings	GV		Employee Conferences, Workshops & Meetings
201.16	Attendance Support Program	PR	Attendance Support Program	
201.17	Employee Code of Conduct & Ethics	PR	Employee Code of Conduct & Ethics	
202.1	Assignment of Principals & Vice-Principals	PR		Assignment of Principals & Vice-Principals
202.2	Catholic Leadership: Principal & Vice-Principal Selection	PR		Catholic Leadership: Principal & Vice-Principal Selection
202.3	Catholic Leadership: Supervisory Officer and Controller of Facilities Services Selection	PR		Catholic Leadership: Supervisory Officer and Controller of Facilities Services Selection
203.1	Employee Hiring and Selection (Teachers)	PR		Employee Hiring and Selection (Teachers)
203.2	Emergency Instructors Elementary	PR		Emergency Instructors Elementary
203.4	Leadership Pathways	PR	Leadership Pathways	
<b>300</b>	<b>Schools/Students</b>			
301.1	Admission of Elementary & Secondary Students	LAFS	Admission of Elementary & Secondary Students	
301.3	Attendance Areas	TF	Attendance Areas	
301.4	Fundraising	GV		Fundraising
301.5	Electronic Communications Systems (Students)	KK		Electronic Communications Systems (Students)
301.6	School Generated Funds	GV		School Generated Funds
301.7	Ontario Student Record (OSR)	LAFS		Ontario Student Record (OSR)
301.8	Safe Physical Intervention with Students	GP		Safe Physical Intervention with Students
301.9	Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification	LAFS		Voluntary and Confidential Indigenous Students First Nation, Métis and Inuit Self-Identification
301.10	Assessment, Evaluation, Reporting and Homework	KK		Assessment, Evaluation, Reporting and Homework
301.11	Student Fees	GV		Student Fees

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302.1	Supporting Children and Students with Prevalent Medical Conditions	GP	Supporting Children and Students with Prevalent Medical Conditions	
302.1.1	Anaphylaxis	GP		Anaphylaxis
302.1.2	Asthma	GP		Asthma
302.1.3	Diabetes	GP		Diabetes
302.1.4	Epilepsy	GP		Epilepsy
302.2	Administration of Oral Medication to Students	GP		Administration of Oral Medication to Students
302.3	Safe Arrival	LAFS		Safe Arrival
302.4	Volunteer Driver	TF		Volunteer Driver
302.5	Student Parenting	GP		Student Parenting
302.6	Safe and Accepting Schools	LAFS	Safe and Accepting Schools	
302.6.1	Opening or Closing Exercises	LAFS		Opening or Closing Exercises
302.6.2	Code of Conduct	LAFS	Code of Conduct	
302.6.3	Access to Board Premises	LAFS		Access to Board Premises
302.6.4	Student Suspension	LAFS		Student Suspension
302.6.5	Student Expulsion	LAFS	Student Expulsion	
302.6.6	Dress Code - Secondary Uniform - Safe Schools	LAFS	Dress Code - Secondary Uniform - Safe Schools	
302.6.7	Criminal Background Check	PR		Criminal Background Check
302.6.8	Bullying Prevention and Intervention	LAFS	Bullying Prevention and Intervention	
302.6.9	Progressive Student Discipline	LAFS		Progressive Student Discipline
302.6.10	Elementary Standardized Dress Code - Safe Schools	LAFS	Elementary Standardized Dress Code - Safe Schools	
302.6.11	Student Exclusion From School or Class	LAFS	Student Exclusion From School or Class	
302.7	Nutrition	GP		Nutrition
303.1	Concussion	GP		Concussion
303.2	Student Use of Guide Dogs and Service Animals	GP		Student Use of Guide Dogs and Service Animals
400	Educational Programs			
400.1	Continuing Education	TF		Continuing Education
400.2	Educational Field Trips	TF		Educational Field Trips
400.3	Christian Community Service	KK		Christian Community Service
400.4	Prior Learning Assessment and Recognition (PLAR)	KK		Prior Learning Assessment and Recognition (PLAR)
400.5	Acceleration/Retention (Elementary)	LAFS		Acceleration/Retention (Elementary)
400.6	Environmental Stewardship	CE	Environmental Stewardship	
500	Auxiliary Services			



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500.1	School Operations for Inclement Weather and Workplace Closure	CC	School Operations for Inclement Weather and Workplace Closure	
500.2	Student Transportation	GV	Student Transportation	
600	Business Services			
600.1	Purchasing/Supply Chain Management	GV	Purchasing/Supply Chain Management	
600.2	Records and Information Management	CC	Records and Information Management	
600.3	Internal Financial Management Reporting	GV		Internal Financial Management Reporting
600.4	Corporate Cards, Purchasing Cards and Petty Cash	GV	Corporate Cards, Purchasing Cards and Petty Cash	
600.5	Advertising	GV		Advertising
600.6	Privacy	CC	Privacy	
600.7	Financial Investment	GV		Financial Investment
700	Buildings and Site			
701.2	Pupil Accommodation Review	TF	Pupil Accommodation Review	
701.3	Video Security Surveillance	CE		Video Security Surveillance
701.5	Bottled Water	CE	Bottled Water	
702.1	Playground Equipment	CE		Playground Equipment
800	School and community Relations			
800.1	Catholic School Councils	LAFS		Catholic School Councils
800.2	Community Use of Facilities	CE	Community Use of Facilities	
800.3	Complaint Resolution	CC	Complaint Resolution	
800.4	Volunteer Recognition	CC	Volunteer Recognition	
800.5	Education Research	LAFS		Education Research
800.6	Community Planning & Partnerships	TF		Community Planning & Partnerships
800.7	Niagara Catholic Parent Involvement Committee	LAFS	Niagara Catholic Parent Involvement Committee	
800.8	Accessibility Standards	LAFS	Accessibility Standards	
800.8.1	Accessibility Customer Service	LAFS	Accessibility Customer Service	
800.9	Volunteering in Catholic Schools	PR		Volunteering in Catholic Schools