



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, DECEMBER 1, 2020

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, December 1, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:46 p.m. by Vice-Chair Moody.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Sicoli

2. Roll Call

Vice-Chair Moody noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Luca DiPietro	✓			
Sydney Yott	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Kimberly Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

**3. Approval of the Agenda**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of December 1, 2020, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustees Fera, Huibers and Moody with Item F4.3 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

**5. Approval of Minutes of the Committee of the Whole Meeting of November 10, 2020**

Moved by Trustee Turner

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of November 10, 2020, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.2 Capital Projects Progress Report Update**

Presented for information.

**6.3 In Camera Items F1 and F3**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. Niagara Catholic Annual Pilgrimage 2020**

Ted Farrell, Superintendent of Education provided background information on the Niagara Catholic Annual Pilgrimage and introduced Lidia Di Lorenzo, Religion and Family Life Consultant.

Ms. Di Lorenzo provided a visual presentation of the Niagara Catholic Annual Pilgrimage 2020.

Vice-Chair Moody expressed gratitude to Ms. Di Lorenzo for her outstanding presentation and to Father Mulligan and all the secondary schools that participated in the event.

Trustee Turner acknowledged all those involved with the annual pilgrimage, and noted that it's a testament to our faith and what makes Niagara Catholic distinct from the public system.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. Committee of the Whole System Priorities and Budget 2020-2021 Update**

Director Cipriano presented Committee of the Whole System Priorities and Budget 2020-2021 Update.

### **2. Financial Reports**

#### **2.1 Audited Consolidated Financial Reports 2019-2020**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Audited Consolidated Financial Reports 2019-2020 and introduced and acknowledged Rosa Rocca, Controller of Business and Financial Services.

Ms. Rocca provided a review of the income statements and balance sheet.

Superintendent Vetrone answered questions of Trustees.

Trustee Burtnik expressed appreciation to the audit committee members, Trustees Turner and Sicoli and to all members of staff.

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Audited Consolidated Financial Reports 2019-2020, as presented.

**CARRIED**

#### **2.2 Revised Estimates 2020-2021**

Superintendent Vetrone presented the Revised Estimates 2020-2021 report.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the Revised Estimates for the year 2020-2021, as presented.

**CARRIED**

### **3. Monthly Updates**

#### **3.1 Student Trustees' Update**

Luca DiPietro and Sydney Yott, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

### **3.2 Senior Staff Good News Update**

Senior Staff highlights included:

#### **Superintendent Rocca**

- On November 26 the Human Resources department participated in a virtual job fair focusing on attracting occasional teachers to our Board. The fair was a great success and 29 occasional teacher candidates are being interviewed resulting from the job fair, resulting in 15 elementary and 14 secondary potential occasional teachers.

#### **Superintendent Pizzoferrato**

- Niagara Catholic met and embraced the challenge of a virtual Special Education program with the confidence of the Trustees who directed parent and staff concerns. With the support of senior staff and open conversations at Senior Administrative Council meetings we have a model that is up and running successfully.

#### **Controller Euale**

- Niagara Nutrition Partners are engaging in two initiatives, \$29,000.00 in Sobey's gift cards in \$50.00 denominations to support students in need of financial assistance and Toonies for Tummies campaign with local grocery stores collecting Toonies for the Niagara Nutrition Partners and schools will receive \$50.00 Food Basics gift cards for families in need.
- The Knights of Columbus Coats for Kids program have distributed 48 coats in October and 48 more are being distributed before Christmas.
- Niagara Catholic has been successful in obtaining a \$15,000.00 grant from Niagara Community Foundation Emergency Community Support Fund to purchase chrome books for our families to support virtual learning. This will fund 40 chrome books.
- Socks for Change Initiative provides socks to children in our schools.
- Controller Euale acknowledged the hard work and dedication of his team on these important initiatives, Debbie Ogilvie, Community Outreach Coordinator led by Kathy Levinski, Administrator of Facilities Services.

#### **Superintendent Farrell**

- The Ministry of Education announced that the Niagara Catholic District School Board's plan of welcoming international students during COVID has been approved.

## **D. INFORMATION**

### **1. Trustee Information**

Nil

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

- 1.1 A reminder that the December 15, 2020 Board meeting will be held virtually.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:44 p.m. and reconvened at 8:24 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of December 1, 2020.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on November 10, 2020, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on November 10, 2020, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee Prince

**THAT** the December 1, 2020 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 8:25 p.m.

---

---

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **December 1, 2020.**

Approved on **January 12, 2020.**

---

Daniel Moody  
Vice-Chair of the Board

---

Camillo Cipriano  
Director of Education/Secretary -Treasurer