



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE**

**St. Charles and Monsignor Clancy VIRTUAL CATHOLIC SCHOOL COUNCIL MEETING**

**October 2<sup>nd</sup>, 2020**

Minutes of the Meeting of the St. Charles and Monsignor Clancy Catholic School Councils, held virtually on October 2nd 2020 at 6:30pm

The meeting was called to order at 6:30pm by Mrs. Walsh Principal of St. Charles.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Mrs. Walsh.

**2. Roll Call**

<b>CATHOLIC SCHOOL COUNCIL MEMBERSHIP</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Principal/Vice-Principal Secretary/Treasurer	Dan Trainor/ Susy Walsh	•		
Chair	Jeff Maxwell (St. Charles) Angela Coleman (Monsignor Clancy)	•		
Co-Chair				
Teacher Representative	Tanya Masales, Roseanne Rotundo	•		
Non-Teaching Representative	Debbie Wilsher	•		
Student Representative				
Parish Representative	Patti McGinnis			•
OAPCE Representative				
<b>PARENT REPRESENTATIVES</b>				
Laurie Hebert		•		
Rosanne French		•		
Marci Morandin		•		
Marsha Coppola		•		
Kay Weatherall		•		
Lana Funk		•		
Cheryl McIllroy		•		
Mary Kate Skubel		•		
Alicia Merry		•		
Elizabeth Cicchino		•		
Claire Ellsworth		•		

Franca Milana	•		
Melissa Daniels	•		

**3. Approval of the Agenda**

Moved by Rosanne Rotundo

Seconded by Laurie Hebert

**THAT** the St. Charles and Monsignor Clancy Catholic School Councils approve the Agenda of the St. Charles and Monsignor Clancy Catholic School Councils Meeting of October 2nd, 2020.

**CARRIED**

**4. Disclosure of Interest**

Item F.3 – the following individuals are board employees – Tanya Masales, Debbie Wilsher, Jeff Maxwell, Roseanne Rotundo, Rosanne French

**5. Approval of Minutes of the Monsignor Clancy Catholic School Council Meeting of February 24th, 2020**

**B. PRESENTATIONS**

**1. Policies Being Vetted**

The following policies are being vetted:

- Dress Code – Secondary Uniform Policy (302.6.6)
- Elementary Standardized Dress Code (302.6.10)
- Niagara Catholic Parent Involvement Committee Policy (800.7)
- Accessibility Customer Service Policy (800.8.1)
- Complaint Resolution Policy (800.3)

*Please submit your feedback to Jennifer Pellegrini by October 9th, 2020 to Jennifer Pelligrini*

**2. By Law Review**

The By Law review states how the catholic school council is run and how to approve certain initiatives. The floor was opened to discussion of how things have run in the past.

Mrs. Waboso-Weatherall asked a question – I noticed that things are edited...she is asking when the edits were on the document shared. Mr. Trainor explained why we see the changes. The most recent approved version (current policy) of the policy is in black ink and the red ink denotes the proposed changes. People can continue to add their comments.

**C. Chair's Report**

Share Role of the Chair/ Collaboration with Principals

We may be electing new chairs. Mrs. Walsh gave the opportunity for Mr. Maxwell and Mrs. Coleman to share what is involved in being chair of the Catholic School Council.

Mr. Maxwell also shared that being chair of Catholic School Council allows you to be involved with the school and to have an impact on each school.

## Principal's Report

- **Niagara Catholic Parent Involvement Committee (NCPIC) Report:** Volunteered for Representative. Mary Kate Skubel volunteered to be the CSC representative.
- **Special Education Advisory Committee (SEAC) Report:** Volunteered for Representative. Kay Weatherall volunteered for SEAC
- **School Organization:** New to St. Charles Mrs. Stranges (Gr.3), Mrs. Rogers (0.5 with Ms. Sacco), Mrs. Fiala (kinder), Mrs. Torres (EA) and Mr. Stranges (night caretaker). At Monsignor Clancy Mrs. Game has returned as EA.
- **Parish Masses:** St. Charles/Monsignor Clancy: Virtual Mass was held on October 1<sup>st</sup>. Father said mass from the St. Joseph chapel at Monsignor Clancy, and ALL (Grade 1-8) classes participated from their classrooms. The kinders did not participate in the first mass. His homily was geared towards their age. Our next virtual mass will be December 16<sup>th</sup> before Christmas break.
- **Terry Fox:** The students participated in the Terry Fox September 23rd, 2020. Many students remembered to wear Red and White. There were multiple walks throughout the day.
  - The Grade 4's walked past St. Charles to keep the connection to their prior school. The students were so polite to people in the community as they met people they would let them pass on the sidewalk. We had a solid community presence in the neighbourhood. Great ambassadors!
- **Picture Day:** Picture Day will be October 8th, 2020. Many protocols will be in place. There will also be a picture retake day. We will be able to see them smile. The class picture will be a composite.
- **Hallowe'en Plan:** In the newsletter it states "under construction". Our current direction is for the day to be without costumes; wearing black and orange. Principals are engaging in a conversation about how we could make costumes be feasible during these times. The day will be fun and creative. Students will enjoy the day. Food items cannot be sent in and shared. More information will be forthcoming.
- **Virtual Agenda: NCVLE**
  - A survey was sent out in the spring about using paper agendas. The survey showed that virtual agendas would be used. Kinders do have a communication book. Virtual Classrooms have gone live. Parents can communicate with teachers.
  - NCVLE isn't the best platform to let us know about early pick up, appointments etc. Please use Safe Arrival. This is also helpful with restrictions (CO-VID)
- **School Messenger Use:** Off to a fantastic start! We can tell that families are using/reading the emails by the response to special days.
- **Fundraisers: February Virtual Bubble Dance** - based on guided protocols we will aim to have a virtual bubble dance- a -thon. The Dance a thon will have a DJ and students will have a set time in their classroom to dance. A spring date could also lead to an outside dance so that the students can take off their masks and have more space. We think this is a way to engage the students, while still following protocol. Some of the funds can be ear marked for technology and some for the new playground for Our Lady of the Holy Rosary.

- Poinsettia plant sale should be on hold. We can't have extra visitors in the school to pick up their orders.
- This can continue to be a focus point on the agenda.
- **Health and Safety: Screening Tool and Update**
  - New feature added to the agenda. There is a screening tool. It helps guide in the decision making. The website is listed on each of the school's calendars. Thank you to parents who are using the screening tools and following the protocols.
  - Niagara Region has adjusted the screening tool. We encourage parents with the protocol. The respect for everyone's safety has been tremendous.
- **Consolidation Update** – Official announcements are out. Ministry gave the clearance to proceed. The board did their media release on September 24<sup>th</sup>. Construction could possibly begin next week (Monday October 5<sup>th</sup>, 2020). The actual tear down of the old Cyberquest could happen over Christmas break. The construction will be in two phases.
  - Consolidation updates will be included with each council meeting. Emails, and phone calls will also be sent with information to families.
- **Elections**
  - Two positions are up for voting -Chair of St. Charles and chair for Monsignor Clancy. Principals fill the roles of treasurer and secretary. An exception would have to be made if the person elected is an employee of a Niagara Catholic District School Board.
  - Nominations for St. Charles – Franca Milana has self nominated, and Mary Kate Skubel self- nominated. Parents from St. Charles will send email to Mrs. Walsh.
  - Nominations for Monsignor Clancy - Kay Weatherall self-nominated. Marsha Coppola also self-nominated for position at Monsignor Clancy.
  - After email votes sent to each Principal the new chair for St. Charles is Franca Milana and for Monsignor Clancy there was a tie. Marsha waived having her name included. Kay Weatherall will be the chair for Monsignor Clancy.
  - Thank you to all who put their name forward.

**D. OAPCE REPORTS** – no update

**E. STAFF REPORTS**

St. Charles and Monsignor Clancy- whole school routines adjusting well. They are all adjusting well. Staff and students are all glad to be back. They follow directives, arrows.

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

Next Meetings (tentative) - November 24th at 6pm, January 26th at 6pm,  
April 27 at 6pm

**G. NEXT MEETING – November 24th, 2020 Virtual Meeting**

**H. ADJOURNMENT**

Moved by Angela Coleman

Seconded by Roseanne Rotundo

**THAT** the October 2nd, 2020 meeting of the St. Charles and Monsignor Clancy Catholic School Councils be adjourned.

This meeting was adjourned at 7:30pm.

**I. CLOSING PRAYER** was led by Mr. Trainor and Mrs. Walsh.