



MINUTES OF THE BOARD MEETING

TUESDAY, NOVEMBER 27, 2018

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 27, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burtnik.

2. Roll Call

Chair MacNeil noted that Trustee Charbonneau and Student Trustee McKinney asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau				✓
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Jade Bilodeau	✓			
Madison McKinney				✓

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Sicoli
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 27, 2018, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting of October 23, 2018

Moved by Trustee Vernal
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 23, 2018, as presented.

CARRIED

6. Consent Agenda Items

6.1 Unapproved Minutes of the Committee of the Whole Meeting of November 13, 2018 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of November 13, 2018, as presented.

6.1.1 Employee Workplace Harassment Policy (201.7)

THAT the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7), as presented.

6.1.2 Employee Workplace Violence Policy (201.11)

THAT the Niagara Catholic District School Board approve the Employee Workplace Violence Policy (201.11), as presented.

6.1.3 Occupational Health & Safety Policy (201.6)

THAT the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6), as presented.

6.1.4 Proposed Joint Use School Wainfleet – Staff Report

THAT the Niagara Catholic District School Board receive the Proposed Joint-Use School Wainfleet – Staff Report for information.

6.2 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of September 6, 2018

THAT the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 6, 2018, as presented for information.

6.3 Approved Minutes of the Audit Committee Meeting of September 28, 2019

THAT the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting of September 28, 2018, as presented for information

6.4 Revised Internal audit Plan 2018-2019

THAT the Niagara Catholic District School Board receive the Revised Internal Audit Plan 2018-2019, as presented.

6.5 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 3, 2018

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 3, 2018, as presented.

6.6 In-Camera Items F1, F2, F4, F5, F6, F7 and F8

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board adopt the consent agenda items.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Pilgrimage 2018

Ted Farrell, Superintendent of Education provided background information on Niagara Catholic Pilgrimage Sunday 2018 and introduced Lidia Di Lorenzo, Religion and Family Life Consultant.

Ms. Di Lorenzo with the assistance of students from each of Niagara Catholic's secondary schools presented highlights of the Niagara Catholic Pilgrimage Sunday 2018.

Chair MacNeil and Trustee O'Leary thanked Ms. Di Lorenzo and students for their presentation.

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – St. Alfred Catholic Elementary School

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Emma Fera-Massi, Principal of St. Alfred Catholic Elementary School.

Principal Fera-Massi, with the assistance of students showcased St. Alfred Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil and Trustee Burtnik thanked Principal Fera-Massi and students for their presentation.

2. Audited Consolidated Financial Reports 2017-2018

Giancarlo Vetrone, Superintendent of Business & Financial Services provided highlights of the audited consolidated Financial Reports 2017-2018 and introduced Palumbi, Mark, CPA, CA at Crawford, Smith and Swallow Chartered Accountants LLP.

Mr. Palumbi presented the Audited Consolidated Financial Reports 2017-2018.

Moved by Trustee Vernal

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Audited Consolidated Financial Reports 2017-2018, as presented.

CARRIED

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the establishment of a Financial Investment Policy.

CARRIED

3. Financial Report 2018-2019

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

4. Board of Trustees 2014-2018 Appreciation

With the approval of the Board, Director Crocco read into the minutes this report.

“In 1841 the *First School Act for the Province of Upper Canada* established the first denominational schools and the beginning of Catholic Trustees in Ontario.

In 1863 the *Scott Act* was passed by Parliament which gave Catholic Trustees “all of the rights and powers of their public school counterparts.”

For more than 150 years individuals have been appointed or elected as a Catholic Trustee in Ontario to serve the various Catholic communities through the Province of Ontario. The rich history, legacy and foundation of a Catholic Trustees has been rooted in exceptional individuals who have served as a Catholic Trustee.

Emmett Cardinal Carter in *The Challenge of Trusteeship* stated that “He or she who seeks the office of trustee is seeking an honourable office.”

Recent Pastoral Letters from the Assembly of Catholic Bishops of Ontario have written specifically about the role of Catholic Trustees in Ontario.

In *This Moment of Promise* the Bishops wrote “...those involved in Catholic education have an awesome privilege and responsibility. As members of the Catholic community, Catholic

trustees are called to serve Christ in an educational system whose mission is to share the person and message of Christ through the curriculum and life of the Catholic school. It is this Christ-centred mission which makes Catholic schools distinctive.”

In *Fulfilling the Promise*, the Bishops stated, “The role of leaders in the Catholic system, therefore, cannot be reduced to a series of tasks or attitudes. It is, rather, a rich and complex undertaking that defies easy description.”

And most recently in *Renewing the Promise* which was released in the spring of 2018, the Bishops began and concluded a section on Catholic Trustees with, “You are entrusted with the profound responsibility of stewardship of the mission of Catholic education.....Let your public actions be a visible sign of what we profess as a Catholic community, and an expression of God’s love and mercy in this world.”

In 1930 the Ontario Catholic School Trustees’ Association was founded. In an Association document titled, *Catholic Trustees: Advocates, Guardians and Stewards of Catholic Education*, it states that, "For the Catholic trustee, the Church's mission to proclaim, teach and bear witness to the Gospel finds its particular expression in the mission of the Catholic school. And the mission of the Catholic school is to evangelize youth so that they will become not only well-developed persons and good citizens, but also faithful disciples of Christ and witnesses to the faith."

Niagara Catholic is blessed to have Trustees who bring their unique skills, expertise, time and experiences to the role as advocates, governors, guardians and stewards of Catholic education. Collectively the Board of Trustees has a vision for Christ-centered Catholic education, are committed to educating all children in the Roman Catholic tradition, and are committed to achieving the Mission, Vision and Values of the Board through its Strategic Plan, annual System Priorities and fiscal responsibilities.

As the term of office for the 2014-2018 Board of Trustees draws to a conclusion on November 30th, 2018, we extend our sincerest gratitude, recognition and continued prayers to all Trustees of the 2014-2018 Board.

As a new Board of Trustees 2018-2022 begins its journey on December 4th, 2018, we recognize five current Trustees who will conclude their exemplary service to Niagara Catholic and Catholic education in Ontario:

Trustee and current Chair Fr. Paul MacNeil - 2010 to 2018 – 8 years of service

Trustee and current Vice-Chair Pat Vernal - 2014 to 2018 – 4 years of service

Trustee Maurice Charbonneau - 2006 to 2018 – 12 years of service

Trustee Ed Nieuwesteeg - 1998 to 2018 – 20 years of service

Trustee Ted O’Leary - 2010 to 2018 – 8 years of service

Their stewardship, leadership, commitment, call to service and ministry as a Catholic trustee has been a beacon of light. May God continue to bless them as they continue to advocate and promote Catholic education and remain connected to Niagara Catholic.”

Director Crocco and Senior Staff lead a standing ovation for the 2014-2018 Board of Trustees.

Director Crocco, on behalf of the students, staff, families and partners in Catholic education throughout the Niagara Catholic District School Board presented a token of appreciation to Trustees Maurice Charbonneau, Fr. Paul MacNeil, Ed Nieuwesteeg, Ted O’Leary and Pat Vernal.

Trustees Fr. Paul MacNeil, Ed Nieuwesteeg, Ted O'Leary and Pat Vernal reflected on their years with the Board, their personal relations and comradery that developed during those years. They expressed their appreciation to their fellow Trustees and Senior Staff for their contribution and dedication and to Niagara Catholic students and staff.

The following motion was presented;

Moved by Trustee Burtnik

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board express its appreciation for the dedication and stewardship of the 2014-2018 Board of Trustees, especially those Trustees who are journeying beyond Niagara Catholic and will remain in our prayers as advocates for Catholic Education.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil Report

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Staff continues to work on various reports on programs, supports and services to be presented at the January and future Committee of the Whole meetings.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – November 13, 2018

Director Crocco highlighted the November 13, 2018 Spotlight on Niagara Catholic.

4.2 Calendar of Events – December 2018

Director Crocco reviewed the Calendar of Events – December 2018 for Trustees information

4.3 Ontario Legislative Highlights – November 16 & 23, 2018

Director Crocco presented the Ontario Legislative Highlights for November 16 & 23, 2018

4.4 OCSTA Memorandum – 2019-2020 Education Funding Guide

Director Crocco highlighted the OCSTA Memorandum regarding the 2019-2020 Education Funding Guide and noted the December 14, 2018 deadline.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:25 p.m. and reconvened at 8:55 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 27, 2018.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of October 23, 2018, as presented.

CARRIED (Item F1)

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of November 13, 2018, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 23, 2018, as presented.

CARRIED (Item F4)

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of November 13, 2018, as presented.

CARRIED (Item F5)

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8.1 of the In Camera Agenda.

CARRIED (Item F8.1)

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8.2 of the In Camera Agenda.

CARRIED (Item F8.2)

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8.3 of the In Camera Agenda.

CARRIED (Item F8.3)

Moved by Trustee Burtnik
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F8.4 of the In Camera Agenda.

CARRIED (Item F8.4)

Moved by Trustee Burtnik
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F9 of the In Camera Agenda.

CARRIED (Item F9)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Vernal
Seconded by Trustee O'Leary

THAT the November 27, 2018 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:56 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **November 27, 2018**.

Approved on **December 18, 2018**.

Fr. Paul MacNeil
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer